

Tuesday, March 10, 2026

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA - Amended

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR: <https://us02web.zoom.us/j/83521304605>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 835 2130 4605

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Spring Election Information - April 7, 2026
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the February 24, 2026 regular meeting.
 - 2) Motion to approve checks in the amount of \$444,955.94
 - 3) Motion to approve the MS4 Annual Report for 2025 as recommended by the Public Works & Utilities Committee
 - 4) Motion to approve the issuance of a Request for Proposal (RFP) for storm sewer cleaning and televising services as recommended by the Public Works & Utilities Committee.
 - 5) Motion to approve a proposal from Parkitecture for Cedar Ridge Playground design services as recommended by the Parks & Recreation Committee
 - 6) Motion to approve a proposal from Parkitecture for William McFarland Park site plan update as recommended by the Parks & Recreation Committee
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should

fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

6. BUSINESS.

- a. Parks and Recreation Committee (Trustees Fessler & Leamy)
 - 1) Motion to approve a proposal from Parkitecture for Arnold Larson Park conceptual site plan.
- b. Public Works & Utilities Committee (President Brassington & Trustee Prill)
 - 1) Discussion and action regarding the award of contract for the 2026 Street & Utility Improvements project.
- c. Discussion and action to consider a contract extension for managed information technology services.
- d. Discussion and action to make a Community Project Funding request through Congressman Mark Pocan's office to support the construction of a new rail spur for the Bliffert Lumber Development.

7. REQUESTS FOR REFERRAL OF NEW ITEMS.

8. CLOSED SESSION.

- a. Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2025 performance evaluation data for the Village Administrator position.

9. RECONVENE INTO OPEN SESSION.

10. SCHEDULE NEXT MEETING DATE.

- a. Thursday, March 19, 2026 at 5:00 pm - Special Village Board (Facility Workshop)
- b. Tuesday, March 24, 2026 at 7:00 pm - Regular Village Board
- c. Tuesday, April 14, 2026 at 7:00 pm - Regular Village Board
- d. Tuesday, April 21, 2026 at 7:00 pm - Annual Village Board Organizational Meeting

11. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Public Announcements & Communications

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Spring Election Information - April 7, 2026

PREVIOUS ACTION:

ISSUE SUMMARY:

The Spring Election Cycle has begun and the Village encourages all residents to make a plan to vote for the upcoming April 7, 2026 Election!

Make a Plan – Start thinking now about how you would like to complete your ballot (via mailed absentee, in-person absentee, or on Election Day) and if voting via absentee ballot, plan to take the necessary steps in a timely manner.

Absentee Voting

By mail – Ballots will begin going out March 17th. To request a ballot by mail visit: <https://myvote.wi.gov/en-us/VoteAbsentee>

Reminder: Ballots by mail can be returned via mail, in-person to the Clerk's Office or in the drop box in the parking lot of the Municipal Center located at 5915 Milwaukee Street. Reminder, only the voter is allowed to return their own ballot, certain exceptions apply for voters with disabilities. If you intend to vote by mail, make your request early to ensure you have enough time to receive and return your ballot.

In-Person Absentee – Will be held Tuesday March 24th through Friday April 3rd, with special Saturday absentee voting hours on Saturday April 4th from 9 a.m. to 12 p.m. All In-Person Absentee Voting will be held at the Clerk's Office at the McFarland Municipal Center. State law prohibits In-Person Absentee Voting on the day before Election Day.

Make it Count –

If voting via absentee ballot, be sure to comply with all instructions to complete and return your ballot in a manner that will allow it to be counted. Also, all ballots must be received by Election Day April 7, 2026 at 8 p.m.

Election Day

Polls will be open from 7 a.m. to 8 p.m.

The Village will continue to have two polling locations. To verify your polling place, please visit: <https://myvote.wi.gov/en-us/Find-My-Polling-Place>



Photo ID will be required for the election. For more information on Photo ID, including how to obtain a free ID for the purpose of voting, please visit: <https://bringit.wi.gov/>

For any and all voting related questions, please contact the Administration office at 608-838-3153 or email village.clerk@mcfarland.wi.us

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, February 24, 2026 - 7:00 PM

1. CALL TO ORDER.

Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. Social Worker Month

Outreach Director Katie Gletty-Syoen read the Social Worker Month Proclamation into the record proclaiming March as Social Worker Month.

b. Women's History Month Proclamation - March

President Brassington read the proclamation proclaiming March as Women's History Month in the Village of McFarland.

c. Chamber Spring Candidate Meet & Greet — March 12, 2026 - 6 p.m.

The McFarland Chamber of Commerce will be hosting a meet and greet with local candidates on the ballot for the Spring Election on March 12th beginning at 6 p.m. at the McFarland Municipal Center.

d. February Primary Results & Spring Election Information

Clerk Suettinger provided the February Primary Results and a look ahead to the Spring Election.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the February 10, 2026 meeting.

2) Motion to approve checks in the amount of \$9,341,998.94

3) Motion to approve appointing Kathy Krusiec to serve as an Election Inspector for the 2026-2027 term.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke

Fessler, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

None.

6. BUSINESS.

- a. Interviews for Municipal Judge

- 1) Candidate - Tristan F. Eagon

The Village Board interviewed candidate Tristan F. Eagon.

- 2) Candidate - Ashley J. Richter

The Village Board interviewed Ashley J. Richter.

- 3) Candidate - J. Alberto Quiroga

The Village Board interviewed J. Alberto Quiroga.

- b. Discussion and action on appointing a Municipal Judge to serve out the term ending April 30, 2028.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve appointing J. Alberto Quiroga as Municipal Judge to serve out the term ending April 30, 2028. Motion carries 6 - 1 - 0 on a roll call with Boyd voting nay.

- c. Presentation by the McFarland Youth Center and discussion regarding their proposed 2026 Reorganization Plan.

The McFarland Youth Center ad-hoc advisory committee presented their proposed 2026 reorganization.

- d. Diversity, Equity, and Inclusion Committee (Trustees Peña & Annen)

- 1) Discussion and action regarding Resolution #2026-03: a resolution repudiating racial and discriminatory covenants in Dane County historic property records.

Motion by Village Trustee Miguel Peña, second by Village Trustee Kathy Annen, to approve Resolution #2026-03: a resolution repudiating racial and discriminatory covenants in Dane County historic property records. Motion carries 7 - 0 - 0 by acclamation.

- e. Finance Committee (Trustees Fessler, Brassington, & Annen)

- 1) Discussion and action on Chapter 4 of the Village Fiscal Policy manual regarding Fund Balance including dissolution of Chapter 8 on interfund advances.

Motion by Village Trustee Luke Fessler, second by Village Trustee Lowell J. Prill, to approve Chapter 4 of the Village Fiscal Policy manual regarding Fund Balance including dissolution of Chapter 8 on interfund advances. Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action regarding development of an Intergovernmental Agreement between the City of Madison and Village of McFarland.

Motion by Village President Stephanie Brassington, second by Village Trustee Miguel Peña, to authorize Village Staff to begin the process to draft an Intergovernmental Agreement between the City of Madison and Village of McFarland subject to the amended boundary concepts included herein under the discretion of the Village Administrator. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, March 10, 2026 at 5:30 pm - Joint Village Board & Sustainability and Natural Resource Meeting.
- b. Tuesday, March 10, 2026 at 7:00 pm - Regular Village Board
- c. Tuesday, March 24, 2026 at 7:00 pm - Regular Village Board

8. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Luke Fessler, to adjourn at 9:41 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
4	MIDDLETON FORD	166463	NEW TRUCK 42	1	02/27/2026	233.10	.00	233.10	03/05/2026
Total 4:						233.10	.00	233.10	
30	ALLIANT ENERGY/WP&L	022426	SIRENS	1	02/24/2026	35.31	.00	35.31	02/27/2026
		022426	STREET LIGHTING (2)	2	02/24/2026	418.56	.00	418.56	02/27/2026
		022426	TRAFFIC FLASHERS BAS	3	02/24/2026	24.05	.00	24.05	02/27/2026
		022426	TRAFFIC FLASHERS FAR	4	02/24/2026	23.22	.00	23.22	02/27/2026
		022426	TRAFFIC FLASHERS FAR	5	02/24/2026	22.66	.00	22.66	02/27/2026
		022426	TRAFFIC FLASHERS CRE	6	02/24/2026	23.07	.00	23.07	02/27/2026
		022426	BRANDT PARK	7	02/24/2026	50.51	.00	50.51	02/27/2026
		022426	LEWIS PARK	8	02/24/2026	319.51	.00	319.51	02/27/2026
		022426	FLOWER CORNER	9	02/24/2026	33.43	.00	33.43	02/27/2026
		022426	GAZEBO	10	02/24/2026	47.85	.00	47.85	02/27/2026
		022426	LIFT #1	11	02/24/2026	230.44	.00	230.44	02/27/2026
		022426	LIFT #3	12	02/24/2026	78.00	.00	78.00	02/27/2026
		022426	LIFT #5	13	02/24/2026	201.75	.00	201.75	02/27/2026
		022426	WATER TOWER HOLSCH	14	02/24/2026	21.10	.00	21.10	02/27/2026
		022426	WELL #1 ELECTRIC	15	02/24/2026	500.83	.00	500.83	02/27/2026
		022426	WELL #3 ELECTRIC	16	02/24/2026	2,673.65	.00	2,673.65	02/27/2026
		022426	WATER TOWER BURMA	17	02/24/2026	99.84	.00	99.84	02/27/2026
		022426	WELL #1 GAS	18	02/24/2026	122.03	.00	122.03	02/27/2026
		022426	WELL #3 GAS	19	02/24/2026	151.99	.00	151.99	02/27/2026
		022426	WELL #4 GAS	20	02/24/2026	79.85	.00	79.85	02/27/2026
		022426	CEDAR GLADE FOUNTAI	21	02/24/2026	15.17	.00	15.17	02/27/2026
		1124750000-	STREET LIGHTING (1)	1	02/27/2026	9,419.86	.00	9,419.86	03/05/2026
		8820572787-	5220 FARWELL ST	1	03/02/2026	352.90	.00	352.90	03/05/2026
Total 30:						14,945.58	.00	14,945.58	
68	BADGER WELDING SUPP	3927595	BADGER WELDING - OXY	1	03/03/2026	47.66	.00	47.66	03/05/2026
Total 68:						47.66	.00	47.66	
227	DANE CO CHIEFS' OF PO	2026-MFPD	DCCOPA DUES FOR CHI	1	02/19/2026	100.00	.00	100.00	03/05/2026
Total 227:						100.00	.00	100.00	
247	DANE CO TREASURER	154-022826	CTY JAIL & DRIVER SUR	1	02/28/2026	1,265.60	.00	1,265.60	03/05/2026
Total 247:						1,265.60	.00	1,265.60	
345	JOHN FABICK TRACTOR	PIMS048154	VEHICLE MAINTENANCE	1	02/20/2026	517.47	.00	517.47	03/05/2026
		PIMS048154	VEHICLE MAINTENANCE	2	02/20/2026	141.12	.00	141.12	03/05/2026
		PIMS048154	VEHICLE MAINTENANCE	3	02/20/2026	141.12	.00	141.12	03/05/2026
		PIMS048154	VEHICLE MAINTENANCE	4	02/20/2026	141.12	.00	141.12	03/05/2026
		PIMS048155	VEHICLE MAINTENANCE	1	02/20/2026	23.48	.00	23.48	03/05/2026
		PIMS048155	VEHICLE MAINTENANCE	2	02/20/2026	6.40	.00	6.40	03/05/2026
		PIMS048155	VEHICLE MAINTENANCE	3	02/20/2026	6.40	.00	6.40	03/05/2026
		PIMS048155	VEHICLE MAINTENANCE	4	02/20/2026	6.40	.00	6.40	03/05/2026
		PIMS048232	LOADER MAINTENANCE	1	02/24/2026	177.26	.00	177.26	03/05/2026
		PIMS048232	LOADER MAINTENANCE	2	02/24/2026	48.34	.00	48.34	03/05/2026
		PIMS048232	LOADER MAINTENANCE	3	02/24/2026	48.34	.00	48.34	03/05/2026
		PIMS048232	LOADER MAINTENANCE	4	02/24/2026	48.34	.00	48.34	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		PIMS048232	VEHICLE MAINTENANCE	1	02/24/2026	49.19	.00	49.19	03/05/2026
		PIMS048232	VEHICLE MAINTENANCE	2	02/24/2026	13.41	.00	13.41	03/05/2026
		PIMS048232	VEHICLE MAINTENANCE	3	02/24/2026	13.41	.00	13.41	03/05/2026
		PIMS048232	VEHICLE MAINTENANCE	4	02/24/2026	13.41	.00	13.41	03/05/2026
		SIMR001743	VEHICLE MAINTENANCE	1	02/24/2026	890.56	.00	890.56	03/05/2026
		SIMR001743	VEHICLE MAINTENANCE	2	02/24/2026	890.55	.00	890.55	03/05/2026
Total 345:						3,176.32	.00	3,176.32	
350	FASTENAL COMPANY	WIMAD4806	PARK SUPPLIES	1	02/18/2026	10.64	.00	10.64	03/05/2026
Total 350:						10.64	.00	10.64	
408	GRAINGER INC	9813810224	REPLACEMENT VACUUM	1	02/19/2026	332.41	.00	332.41	03/05/2026
Total 408:						332.41	.00	332.41	
439	HJ PERTZBORN	129617	LIBRARY WATER HEATE	1	02/23/2026	11,702.00	.00	11,702.00	03/05/2026
Total 439:						11,702.00	.00	11,702.00	
553	LINCOLN CONTRACTOR	J83023	MARKING PAINT	1	02/24/2026	172.56	.00	172.56	03/05/2026
		J83023	MARKING PAINT WATER	2	02/24/2026	148.56	.00	148.56	03/05/2026
		J83168	MARKING PAINT SEWER	1	02/25/2026	89.88	.00	89.88	03/05/2026
		J83175	MARKING PAINT SEWER	1	02/25/2026	89.88-	.00	89.88-	03/05/2026
		J83176	MARKING PAINT SEWER	1	02/25/2026	62.28	.00	62.28	03/05/2026
Total 553:						383.40	.00	383.40	
634	MENARDS - MONONA	97380	LIBRARY COAT HANGER	1	02/24/2026	65.98	.00	65.98	03/05/2026
		97581	PW SHOP SUPPLIES	1	02/24/2026	34.37	.00	34.37	03/05/2026
		97581	PW SHOP SUPPLIES	2	02/24/2026	18.75	.00	18.75	03/05/2026
		97581	PW SHOP SUPPLIES	3	02/24/2026	18.75	.00	18.75	03/05/2026
		97581	PW SHOP SUPPLIES	4	02/24/2026	18.75	.00	18.75	03/05/2026
		97581	PARKS SHOP SUPPLIES	5	02/24/2026	34.37	.00	34.37	03/05/2026
		97612	LIBRARY COAT HANGER	1	02/25/2026	12.48	.00	12.48	03/05/2026
		97627	TM8 MAINTENANCE	1	02/25/2026	4.39	.00	4.39	03/05/2026
		97627	TM8 MAINTENANCE	2	02/25/2026	1.20	.00	1.20	03/05/2026
		97627	TM8 MAINTENANCE	3	02/25/2026	1.20	.00	1.20	03/05/2026
		97627	TM8 MAINTENANCE	4	02/25/2026	1.20	.00	1.20	03/05/2026
		97711	STORM SEWER PIPE RE	1	02/27/2026	192.95	.00	192.95	03/05/2026
		97888	PSC FACILITY MAINTENA	1	03/03/2026	13.99	.00	13.99	03/05/2026
Total 634:						418.38	.00	418.38	
640	MGE	1115413856-	BOCCE ELECTRICAL	1	02/26/2026	25.00	.00	25.00	02/27/2026
		1700324512-	4820 MARSH RD--SOCCE	1	02/25/2026	165.85	.00	165.85	02/27/2026
		3800120935-	STREET LIGHT	1	02/25/2026	36.53	.00	36.53	02/27/2026
		4900117592-	STREET LIGHT	1	03/02/2026	24.29	.00	24.29	03/05/2026
		7400232719-	LIFT STATION 5 GAS	1	02/26/2026	165.95	.00	165.95	02/27/2026
		8600157181-	LIFT #4 ELECT	1	02/26/2026	51.04	.00	51.04	02/27/2026
Total 640:						468.66	.00	468.66	
764	PREMIER PAINT & WALLP	4Y98X	PSC FACILITY MAINTENA	1	02/24/2026	69.99	.00	69.99	03/05/2026
		772EA	WELL 4	1	02/20/2026	231.97	.00	231.97	03/05/2026
		E42RF	LIBRARY PAINT	1	02/26/2026	35.19	.00	35.19	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		MZ7XA	PW FACILITY MAINTENA	1	02/20/2026	80.37	.00	80.37	03/05/2026
		RDEK6	PAINT SUPPLIES	1	02/26/2026	15.99	.00	15.99	03/05/2026
Total 764:						433.51	.00	433.51	
800	RELIANT FIRE APPARAT	INV-WI-6586	AMBULANCE E4771 - MO	1	02/25/2026	950.49	.00	950.49	03/05/2026
Total 800:						950.49	.00	950.49	
992	US CELLULAR	0788772301	PD PHONE	1	02/10/2026	36.01	.00	36.01	02/27/2026
Total 992:						36.01	.00	36.01	
995	USABBLUEBOOK	INV0096998	WATER LOCATE FLAGS	1	02/23/2026	1,002.88	.00	1,002.88	03/05/2026
		INV0096998	SEWER LOCATE FLAGS	2	02/23/2026	1,002.87	.00	1,002.87	03/05/2026
Total 995:						2,005.75	.00	2,005.75	
1015	VILLAGE OF MCFARLAN	022826	MUNICIPAL CENTER	1	02/28/2026	1,089.90	.00	1,089.90	03/05/2026
		022826	PW GARAGE	2	02/28/2026	1,175.28	.00	1,175.28	03/05/2026
		022826	PW GARAGE BULK FILL	3	02/28/2026	657.12	.00	657.12	03/05/2026
		022826	OLD LIBRARY	4	02/28/2026	50.00	.00	50.00	03/05/2026
		022826	LIBRARY	5	02/28/2026	873.90	.00	873.90	03/05/2026
		022826	LIFT #5	6	02/28/2026	80.00	.00	80.00	03/05/2026
		022826	PARKING LOT BURMA	7	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	PSC 6001 BROADHEAD	8	02/28/2026	1,734.84	.00	1,734.84	03/05/2026
		022826	PSC DEDUCT METER	9	02/28/2026	607.76	.00	607.76	03/05/2026
		022826	RIDGE VIEW	10	02/28/2026	43.20	.00	43.20	03/05/2026
		022826	PED PATH RUNNING DEE	11	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	LIFT #3	12	02/28/2026	43.20	.00	43.20	03/05/2026
		022826	PED PATH	13	02/28/2026	4.00	.00	4.00	03/05/2026
		022826	PED PATH OSBORN	14	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	LEGION MEMORIAL PAR	15	02/28/2026	120.00	.00	120.00	03/05/2026
		022826	BRANDT PARK	16	02/28/2026	394.10	.00	394.10	03/05/2026
		022826	WOODLAND ESTATES PA	17	02/28/2026	67.20	.00	67.20	03/05/2026
		022826	AUTUMN GROVE PARK	18	02/28/2026	75.20	.00	75.20	03/05/2026
		022826	CEDAR RIDGE	19	02/28/2026	117.20	.00	117.20	03/05/2026
		022826	CEDAR GLADE PARK	20	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	BOCCE BALL COURT	21	02/28/2026	47.20	.00	47.20	03/05/2026
		022826	EGNER PARK	22	02/28/2026	83.20	.00	83.20	03/05/2026
		022826	HIGHLAND OAK RESTRO	23	02/28/2026	188.10	.00	188.10	03/05/2026
		022826	COMM GARDEN	24	02/28/2026	47.20	.00	47.20	03/05/2026
		022826	PED PATH DALE-CURTIN	25	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	WM MCFARLAND PARK	26	02/28/2026	1,265.18	.00	1,265.18	03/05/2026
		022826	5802 & 5804 MAIN ST	27	02/28/2026	249.12	.00	249.12	03/05/2026
		022826	LIFT #2	28	02/28/2026	197.74	.00	197.74	03/05/2026
		022826	LIFT #4	29	02/28/2026	43.20	.00	43.20	03/05/2026
		022826	WELL #1	30	02/28/2026	43.20	.00	43.20	03/05/2026
		022826	WELL #3	31	02/28/2026	43.20	.00	43.20	03/05/2026
		022826	OLD WELL HOUSE	32	02/28/2026	20.00	.00	20.00	03/05/2026
		022826	WATER TOWER BURMA	33	02/28/2026	123.20	.00	123.20	03/05/2026
		022826	WATER TOWER HOLSCH	34	02/28/2026	85.20	.00	85.20	03/05/2026
		2.53200.02-0	5410/5412 BASHFORD ST	1	01/31/2026	59.88	.00	59.88	02/27/2026
Total 1015:						9,728.52	.00	9,728.52	
1085	WI RURAL WATER ASSN	S7560	MEMBERSHIP RENEWAL	1	03/01/2026	575.00	.00	575.00	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1085:						575.00	.00	575.00	
1093	WI STATE LABORATORY	835852	WATER TEST FLUORIDE	1	02/28/2026	31.00	.00	31.00	03/05/2026
Total 1093:						31.00	.00	31.00	
1098	WIEDENBECK INC	96118	VEHICLE MAINTENANCE	1	02/23/2026	10.04	.00	10.04	03/05/2026
		96118	VEHICLE MAINTENANCE	2	02/23/2026	2.74	.00	2.74	03/05/2026
		96118	VEHICLE MAINTENANCE	3	02/23/2026	2.74	.00	2.74	03/05/2026
		96118	VEHICLE MAINTENANCE	4	02/23/2026	2.74	.00	2.74	03/05/2026
Total 1098:						18.26	.00	18.26	
1246	TOTAL WATER TREATME	0697599	5802-04 MAIN ST TID #4	1	02/27/2026	23.46	.00	23.46	03/05/2026
Total 1246:						23.46	.00	23.46	
1256	BOUND TREE MEDICAL L	86109900	EMS - SUPPLIES	1	02/23/2026	1,098.67	.00	1,098.67	03/05/2026
Total 1256:						1,098.67	.00	1,098.67	
1462	TASC	IN3680919	FSA ADMIN FEE	1	02/15/2026	191.04	.00	191.04	03/05/2026
Total 1462:						191.04	.00	191.04	
1694	HEARTLAND LITHO	66909	RECEIPT BOOKS	1	02/25/2026	679.00	.00	679.00	03/05/2026
		66917	BILLS FOR JANUARY	1	02/25/2026	208.26	.00	208.26	03/05/2026
		66917	BILLS FOR JANUARY	2	02/25/2026	208.26	.00	208.26	03/05/2026
		66917	BILLS FOR JANUARY	3	02/25/2026	208.25	.00	208.25	03/05/2026
Total 1694:						1,303.77	.00	1,303.77	
1709	VON BRIESEN & ROPER	520418	PERSONNEL ISSUES	1	02/18/2026	1,886.50	.00	1,886.50	03/05/2026
Total 1709:						1,886.50	.00	1,886.50	
1738	STATE OF WISCONSIN-C	154-022826	CC,PENALTY,CRIME LAB	1	02/28/2026	3,001.78	.00	3,001.78	03/05/2026
Total 1738:						3,001.78	.00	3,001.78	
1909	CATERPILLAR FINANCIA	38198803	SKID STEER	1	02/23/2026	759.69	.00	759.69	03/05/2026
		38198803	SKID STEER	2	02/23/2026	253.22	.00	253.22	03/05/2026
		38198803	SKID STEER	3	02/23/2026	253.22	.00	253.22	03/05/2026
		38198803	SKID STEER	4	02/23/2026	253.22	.00	253.22	03/05/2026
Total 1909:						1,519.35	.00	1,519.35	
1989	CORPORATE BUSINESS	41339279	PW COPIER	1	02/23/2026	72.52	.00	72.52	03/05/2026
		41339279	PW COPIER	2	02/23/2026	19.78	.00	19.78	03/05/2026
		41339279	PW COPIER	3	02/23/2026	19.78	.00	19.78	03/05/2026
		41339279	PW COPIER	4	02/23/2026	19.78	.00	19.78	03/05/2026
		41339280	COPIER LEASE	1	02/23/2026	221.98	.00	221.98	03/05/2026
Total 1989:						353.84	.00	353.84	
2066	PELLITTERI WASTE SYS	6720806	PSC RECYCLING SERVIC	1	02/28/2026	116.11	.00	116.11	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		6720806	RECYCLING SERVICE	2	02/28/2026	16,557.20	.00	16,557.20	03/05/2026
		6720806	TRASH SERVICE	3	02/28/2026	24,835.80	.00	24,835.80	03/05/2026
		6720806	PSC TRASH SERVICE	4	02/28/2026	143.55	.00	143.55	03/05/2026
		6720806	2025 RES LANDFILL	5	02/28/2026	874.72	.00	874.72	03/05/2026
		6720806	PD SHRED	6	02/28/2026	60.74	.00	60.74	03/05/2026
		6720806	ADM SHRED	7	02/28/2026	66.60	.00	66.60	03/05/2026
		6720806	PW SHRED	8	02/28/2026	22.20	.00	22.20	03/05/2026
		6720806	PW SHRED	9	02/28/2026	22.20	.00	22.20	03/05/2026
		6720806	PW SHRED	10	02/28/2026	22.20	.00	22.20	03/05/2026
		6720806	LIBRARY	11	02/28/2026	64.66	.00	64.66	03/05/2026
Total 2066:						42,785.98	.00	42,785.98	
2070	KKS PROPERTY	030126	COMMON AREA MAINT. F	1	03/01/2026	400.00	.00	400.00	03/05/2026
Total 2070:						400.00	.00	400.00	
2245	CGC INC	73741	WELL 5	1	02/25/2026	3,486.52	.00	3,486.52	03/05/2026
Total 2245:						3,486.52	.00	3,486.52	
2261	MIDDLETON POWER CE	382280	PARKS SAWS	1	02/27/2026	50.45	.00	50.45	03/05/2026
Total 2261:						50.45	.00	50.45	
9140	TRITECH FORENSICS IN	01290193	EVIDENCE/INVESTIGATI	1	02/27/2026	253.92	.00	253.92	03/05/2026
Total 9140:						253.92	.00	253.92	
16241	WI DEPT OF JUSTICE	L1373T-0228	BACKGROUND CHECKS	1	02/28/2026	56.00	.00	56.00	03/05/2026
Total 16241:						56.00	.00	56.00	
16319	DANE CO TREASURER	47813	TAX BILL ENVELOPES	1	02/17/2026	113.65	.00	113.65	02/27/2026
		47896	DANECOM COSTS JUL-D	1	02/23/2026	1,268.33	.00	1,268.33	02/27/2026
		47896	DANECOM COSTS JUL-D	2	02/23/2026	1,268.33	.00	1,268.33	02/27/2026
		47896	DANECOM COSTS JUL-D	3	02/23/2026	1,268.34	.00	1,268.34	02/27/2026
Total 16319:						3,918.65	.00	3,918.65	
16356	HOYOS CONSULTING	30374	LIFT STATION 2	1	02/14/2026	950.00	.00	950.00	03/05/2026
Total 16356:						950.00	.00	950.00	
16625	CINTAS FIRE 636525	2500052376	FIRE ALARM INSPECTIO	1	03/01/2026	1,176.00	.00	1,176.00	03/05/2026
Total 16625:						1,176.00	.00	1,176.00	
16640	TOP PACK DEFENSE LLC	18285	UNIFORM - D. SCHROEC	1	02/16/2026	79.98	.00	79.98	03/05/2026
Total 16640:						79.98	.00	79.98	
16747	WISCONSIN PRINTING	25063	NEWSLETTER PRINTING	1	02/20/2026	1,469.00	.00	1,469.00	03/05/2026
		25063	NEWSLETTER POSTAGE	2	02/20/2026	168.90	.00	168.90	03/05/2026
		25063	BROCHURE PRINTING	3	02/20/2026	239.75	.00	239.75	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16747:						1,877.65	.00	1,877.65	
16777	AT&T MOBILITY II LLC	2873268713	FIRST NET FEBRUARY	1	02/12/2026	560.81	.00	560.81	03/05/2026
		2873326607	FIRST NET FEBRUARY	1	02/12/2026	831.08	.00	831.08	02/27/2026
		28734591101	LIBRARY CELL PHONE	1	02/12/2026	37.11	.00	37.11	02/27/2026
Total 16777:						1,429.00	.00	1,429.00	
17084	AMAZON CAPITAL SERVI	11V7-439T-H	LIBRARY PROGRAM SUP	1	02/24/2026	160.25	.00	160.25	03/05/2026
		13DV-9YGC-	LIBRARY OFFICE SUPPLI	1	02/23/2026	98.45	.00	98.45	03/05/2026
		14K4-WYLR-	LIBRARY CDS & DVDS	1	03/01/2026	59.85	.00	59.85	03/05/2026
		14VC-J4GQ-	PAPER CUPS	1	03/04/2026	25.99	.00	25.99	03/05/2026
		16JJ-DJNR-6	BOOKS	1	02/28/2026	153.30	.00	153.30	03/05/2026
		16NW-WYP1	LAUNDRY DETERGENT,	1	02/22/2026	22.96	.00	22.96	03/05/2026
		197X-WGQX	MOVIE	1	02/23/2026	16.77	.00	16.77	03/05/2026
		1FTT-FDF9-	DVD	1	02/25/2026	57.90	.00	57.90	03/05/2026
		1FW4-X7KD-	PARKS TURF CONTROL	1	03/03/2026	119.91	.00	119.91	03/05/2026
		1FW4-X7KD-	MC & PSC TURF CONTR	2	03/03/2026	279.79	.00	279.79	03/05/2026
		1FW4-X7KD-	BOOKS	1	03/03/2026	15.95	.00	15.95	03/05/2026
		1GR4-VJNM-	LIBRARY BATTERY REPL	1	02/26/2026	189.99-	.00	189.99-	03/05/2026
		1K1M-CVRK-	NEW TRUCK 42	1	02/26/2026	221.27	.00	221.27	03/05/2026
		1K37-NXP3-	PARKS SUPPLIES	1	02/20/2026	191.63	.00	191.63	03/05/2026
		1KLW-Y4X6--	LOAN CLOSET CLEANIN	1	03/04/2026	67.12	.00	67.12	03/05/2026
		1LVJ-PG1V-	PW OFFICE CABINET	1	02/22/2026	75.99	.00	75.99	03/05/2026
		1MMW-FXLD	OFFICE SUPPLIES	1	03/02/2026	47.46	.00	47.46	03/05/2026
		1MMW-FXLD	MEAL PROGRAM PLATES	2	03/02/2026	131.72	.00	131.72	03/05/2026
		1N7K-GP1J-	PLACEMATS, PLASTIC B	1	02/23/2026	132.75	.00	132.75	03/05/2026
		1N7K-GP1J-	DECOR FOR MARCH	2	02/23/2026	69.68	.00	69.68	03/05/2026
		1NC1-MN1F-	PARKS SUPPLIES	1	03/03/2026	160.14	.00	160.14	03/05/2026
		1NKH-PWGK	FLASH DRIVES	1	02/06/2026	34.49	.00	34.49	03/05/2026
		1RT9-PKJ4-3	PARKS SUPPLIES	1	03/02/2026	9.49	.00	9.49	03/05/2026
		1TTV-P4MF-	DVD	1	02/24/2026	17.67	.00	17.67	03/05/2026
		1W9Y-YDKL-	BOWLS, TABLECLOTH, SI	1	02/22/2026	86.24	.00	86.24	03/05/2026
		1W9Y-YDKL-	BOWLS, SILVERWARE, S	1	02/22/2026	86.24-	.00	86.24-	03/05/2026
		1WLC-LMT6-	LIBRARY LIGHT REPAIR	1	02/25/2026	27.50	.00	27.50	03/05/2026
		1Y3R-444L-	LIBRARY BATTERY REPL	1	02/24/2026	37.00	.00	37.00	03/05/2026
		1YH3-9CDG-	SHIPMENT DID NOT ARRI	1	02/22/2026	22.96-	.00	22.96-	03/05/2026
Total 17084:						2,022.08	.00	2,022.08	
17196	ASSOCIATED TRUST CO	99G100003-	TID5 PRINCIPAL PAYMEN	1	02/18/2026	50,000.00	.00	50,000.00	03/05/2026
		99G100003-	TID5 INTEREST PAYMEN	2	02/18/2026	11,390.00	.00	11,390.00	03/05/2026
Total 17196:						61,390.00	.00	61,390.00	
17216	ADVANTAGE POLICE SU	26-0104	SUPER SOCK	1	03/02/2026	181.75	.00	181.75	03/05/2026
Total 17216:						181.75	.00	181.75	
17318	TDS	022226-PW	PW INTERNET/PHONE/T	1	02/22/2026	377.57	.00	377.57	03/05/2026
		022226-PW	PW INTERNET/PHONE/T	2	02/22/2026	102.97	.00	102.97	03/05/2026
		022226-PW	PW INTERNET/PHONE/T	3	02/22/2026	102.97	.00	102.97	03/05/2026
		022226-PW	PW INTERNET/PHONE/T	4	02/22/2026	102.97	.00	102.97	03/05/2026
		022226-PW	OUTREACH PHONE	5	02/22/2026	41.41	.00	41.41	03/05/2026
		022226-VOM	ADMIN PHONE/INTERNE	1	02/22/2026	300.46	.00	300.46	03/05/2026
		022226-VOM	COM & TECH PHONE/TV/I	2	02/22/2026	234.02	.00	234.02	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		022226-VOM	COM DEV PHONE/INTER	3	02/22/2026	185.76	.00	185.76	03/05/2026
		022226-VOM	COM DEV AFT HR RENTA	4	02/22/2026	20.43	.00	20.43	03/05/2026
		022226-VOM	COM DEV AFT HR RENTA	5	02/22/2026	5.10	.00	5.10	03/05/2026
		022226-VOM	COURT PHONE/INTERNE	6	02/22/2026	54.09	.00	54.09	03/05/2026
		022226-VOM	FACILITIES PHONE	7	02/22/2026	401.87	.00	401.87	03/05/2026
		022226-VOM	FIRE/EMS TV/INTERNET/	8	02/22/2026	761.03	.00	761.03	03/05/2026
		022226-VOM	LIBRARY INTERNET/PHO	9	02/22/2026	325.62	.00	325.62	03/05/2026
		022226-VOM	OUTREACH INTERNET	10	02/22/2026	65.60	.00	65.60	03/05/2026
		022226-VOM	OUTREACH PHONE	11	02/22/2026	110.13	.00	110.13	03/05/2026
		022226-VOM	PD TV/INTERNET/PHONE	12	02/22/2026	711.71	.00	711.71	03/05/2026
		022226-VOM	6407 PHEASANT RUN LIF	13	02/22/2026	59.99	.00	59.99	03/05/2026
Total 17318:						3,963.70	.00	3,963.70	
17322	OMNI TECHNOLOGIES	I26-0532	SPEAKER REPAIR	1	02/26/2026	200.00	.00	200.00	03/05/2026
		I26-0800	FIRE SERVICE - PSC, LE	1	03/03/2026	3,796.40	.00	3,796.40	03/05/2026
Total 17322:						3,996.40	.00	3,996.40	
17528	HGA	270581	HGA -PSB MICROGRID	1	02/26/2026	2,460.00	.00	2,460.00	03/05/2026
Total 17528:						2,460.00	.00	2,460.00	
17569	MCFARLAND ACE HARD	015183/T	PW FACILITY MAINTENA	1	02/18/2026	5.10	.00	5.10	03/05/2026
		015185/T	LIBRARY FACILITIES MAI	1	02/19/2026	10.79	.00	10.79	03/05/2026
		015193/T	PW SUPPLIES	1	02/20/2026	14.53	.00	14.53	03/05/2026
		015204/T	LIBRARY WALL REPAIR	1	02/24/2026	19.79	.00	19.79	03/05/2026
		015205/T	PW SUPPLIES	1	02/24/2026	44.99	.00	44.99	03/05/2026
		015207/T	WELL MAINTENANCE	1	02/24/2026	22.49	.00	22.49	03/05/2026
		015208/T	PSC FACILITY MAINTENA	1	02/24/2026	7.19	.00	7.19	03/05/2026
		015209/T	WELL 3 MAINTENANCE	1	02/24/2026	21.57	.00	21.57	03/05/2026
		015224/T	MC FACILITY MAINTENA	1	02/26/2026	8.99	.00	8.99	03/05/2026
		015246/T	PW SUPPLIES	1	03/03/2026	2.69	.00	2.69	03/05/2026
Total 17569:						158.13	.00	158.13	
17599	QUADIENT LEASING USA	Q2231090	POSTAGE MACHINE LEA	1	02/14/2026	458.10	.00	458.10	02/27/2026
Total 17599:						458.10	.00	458.10	
17607	LIBRARY IDEAS LLC	124379	VOX BOOKS	1	02/20/2026	243.55	.00	243.55	03/05/2026
Total 17607:						243.55	.00	243.55	
17685	INGRAM LIBRARY SERVI	94577036	ADULT BOOKS	1	02/18/2026	38.72	.00	38.72	03/05/2026
		94635292	BOOKS	1	02/20/2026	441.91	.00	441.91	03/05/2026
		94676966	BOOKS	1	02/23/2026	86.63	.00	86.63	03/05/2026
		94719366	BOOKS	1	02/24/2026	328.95	.00	328.95	03/05/2026
		94784824	BOOKS	1	02/26/2026	152.18	.00	152.18	03/05/2026
		94784825	BOOKS	1	02/26/2026	91.84	.00	91.84	03/05/2026
		94856826	BOOKS	1	03/02/2026	358.62	.00	358.62	03/05/2026
Total 17685:						1,498.85	.00	1,498.85	
17747	POSTAL SOURCE INC	66811	POSTAGE METER SUPPL	1	02/26/2026	52.90	.00	52.90	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17747:						52.90	.00	52.90	
17789	TRANSUNION RISK AND	6174432-202	DATA SEARCH SERVICE	1	03/01/2026	129.90	.00	129.90	03/05/2026
Total 17789:						129.90	.00	129.90	
17845	DANE COUNTY TREASU	47837	EMS MEDICATIONS	1	02/18/2026	345.72	.00	345.72	03/05/2026
Total 17845:						345.72	.00	345.72	
17908	BADGER METER	80229451	CELLULAR SERVICE UNI	1	02/26/2026	1,762.50	.00	1,762.50	03/05/2026
		80229451	CELLULAR SERVICE UNI	2	02/26/2026	1,762.50	.00	1,762.50	03/05/2026
Total 17908:						3,525.00	.00	3,525.00	
17959	PARISI CONSTRUCTION	MC230-7 123	2025 PAVING AND UTILIT	1	12/31/2025	4,662.10	.00	4,662.10	02/27/2026
Total 17959:						4,662.10	.00	4,662.10	
18068	SIMPLE NETWORK CON	34552	VEEAM PSC	1	03/01/2026	297.00	.00	297.00	03/05/2026
		34554	COURT	1	03/01/2026	8.27	.00	8.27	03/05/2026
		34554	GEN ADMIN	2	03/01/2026	187.80	.00	187.80	03/05/2026
		34554	POLICE	3	03/01/2026	85.08	.00	85.08	03/05/2026
		34554	FIRE/EMS	4	03/01/2026	36.27	.00	36.27	03/05/2026
		34554	OUTREACH	5	03/01/2026	11.04	.00	11.04	03/05/2026
		34554	COMM DEV	6	03/01/2026	8.27	.00	8.27	03/05/2026
		34554	PUBLIC WORKS	7	03/01/2026	11.28	.00	11.28	03/05/2026
		34554	WATER	8	03/01/2026	60.76	.00	60.76	03/05/2026
		34554	SEWER	9	03/01/2026	60.80	.00	60.80	03/05/2026
		34554	STORMWATER	10	03/01/2026	60.79	.00	60.79	03/05/2026
		34554	EMGMT	11	03/01/2026	2.76	.00	2.76	03/05/2026
		34554	SW ALLOCATION	12	03/01/2026	16.88	.00	16.88	03/05/2026
		34555	COURT	1	03/01/2026	11.28	.00	11.28	03/05/2026
		34555	GEN ADMIN	2	03/01/2026	256.10	.00	256.10	03/05/2026
		34555	POLICE	3	03/01/2026	116.02	.00	116.02	03/05/2026
		34555	FIRE/EMS	4	03/01/2026	49.45	.00	49.45	03/05/2026
		34555	OUTREACH	5	03/01/2026	15.06	.00	15.06	03/05/2026
		34555	COMM DEV	6	03/01/2026	11.28	.00	11.28	03/05/2026
		34555	PUBLIC WORKS	7	03/01/2026	15.38	.00	15.38	03/05/2026
		34555	WATER	8	03/01/2026	82.86	.00	82.86	03/05/2026
		34555	SEWER	9	03/01/2026	82.90	.00	82.90	03/05/2026
		34555	STORMWATER	10	03/01/2026	82.89	.00	82.89	03/05/2026
		34555	EMGMT	11	03/01/2026	3.76	.00	3.76	03/05/2026
		34555	SW ALLOCATION	12	03/01/2026	23.02	.00	23.02	03/05/2026
		34564	HARDWARE	1	03/02/2026	6,335.00	.00	6,335.00	03/05/2026
		MSP-34553	COMM DEV	1	03/01/2026	126.98	.00	126.98	03/05/2026
		MSP-34553	PUBLIC WORKS	2	03/01/2026	173.16	.00	173.16	03/05/2026
		MSP-34553	GEN ADMIN	3	03/01/2026	2,882.39	.00	2,882.39	03/05/2026
		MSP-34553	COURT	4	03/01/2026	126.98	.00	126.98	03/05/2026
		MSP-34553	OUTREACH	5	03/01/2026	169.46	.00	169.46	03/05/2026
		MSP-34553	FIRE/EMS	6	03/01/2026	556.61	.00	556.61	03/05/2026
		MSP-34553	EMGMT	7	03/01/2026	42.33	.00	42.33	03/05/2026
		MSP-34553	WATER	8	03/01/2026	932.60	.00	932.60	03/05/2026
		MSP-34553	SW ALLOCATION	9	03/01/2026	259.13	.00	259.13	03/05/2026
		MSP-34553	SEWER	10	03/01/2026	933.12	.00	933.12	03/05/2026
		MSP-34553	STORMWATER	11	03/01/2026	932.94	.00	932.94	03/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		MSP-34553	POLICE	12	03/01/2026	1,305.81	.00	1,305.81	03/05/2026
Total 18068:						16,373.51	.00	16,373.51	
18103	VISA	OCB-022726	SCHUENKE	1	02/27/2026	879.46	.00	879.46	03/05/2026
		OCB-022726	COX	2	02/27/2026	34.27	.00	34.27	03/05/2026
		OCB-022726	JACOBSEN	3	02/27/2026	1,168.47	.00	1,168.47	03/05/2026
		OCB-022726	SUETTINGER	4	02/27/2026	1,108.07	.00	1,108.07	03/05/2026
		OCB-022726	BREMER	5	02/27/2026	2,854.86	.00	2,854.86	03/05/2026
		OCB-022726	DENNIS	6	02/27/2026	544.54	.00	544.54	03/05/2026
		OCB-022726	MARKHAM	7	02/27/2026	56.05	.00	56.05	03/05/2026
		OCB-022726	WALLACE D	8	02/27/2026	206.75	.00	206.75	03/05/2026
		OCB-022726	LAWRENCE	9	02/27/2026	354.94	.00	354.94	03/05/2026
		OCB-022726	TOWNS	10	02/27/2026	450.00	.00	450.00	03/05/2026
		OCB-022726	JACOBS	11	02/27/2026	29.00	.00	29.00	03/05/2026
		OCB-022726	CRAFT	12	02/27/2026	108.28	.00	108.28	03/05/2026
		OCB-022726	CAMELLIA	13	02/27/2026	150.13	.00	150.13	03/05/2026
		OCB-022726	WERGIN	14	02/27/2026	18.60	.00	18.60	03/05/2026
		OCB-022726	GLETTYSYOEN	15	02/27/2026	64.45	.00	64.45	03/05/2026
		OCB-022726	REDMAN	16	02/27/2026	1,988.08	.00	1,988.08	03/05/2026
		OCB-022726	ANDERSON	17	02/27/2026	370.54	.00	370.54	03/05/2026
		OCB-022726	BOMKAMP	18	02/27/2026	611.95	.00	611.95	03/05/2026
		OCB-022726	IRWIN	19	02/27/2026	348.94	.00	348.94	03/05/2026
		OCB-022726	IGL	20	02/27/2026	317.38	.00	317.38	03/05/2026
		OCB-022726	LARSON	21	02/27/2026	2,383.25	.00	2,383.25	03/05/2026
		OCB-022726	KENT	22	02/27/2026	25.50	.00	25.50	03/05/2026
Total 18103:						14,073.51	.00	14,073.51	
18330	EVANSVILLE FORD	022426	TRUCK 42 PURCHASE	1	02/24/2026	49,324.00	.00	49,324.00	03/05/2026
Total 18330:						49,324.00	.00	49,324.00	
18343	WHIPPLE, RICH	RW022326	CDL RENEWAL	1	02/23/2026	14.28	.00	14.28	03/05/2026
Total 18343:						14.28	.00	14.28	
18359	BLIFFERT LUMBER & FU	2603-688534	WOOD FOR FIRE TRAINI	1	03/02/2026	13.02	.00	13.02	03/05/2026
Total 18359:						13.02	.00	13.02	
18377	VESTIS LLC	6140763780	MAT RENTAL	1	02/20/2026	63.35	.00	63.35	03/05/2026
		6140767899	MAT RENTAL	1	02/27/2026	63.35	.00	63.35	03/05/2026
Total 18377:						126.70	.00	126.70	
18380	SECURIAN FINANCIAL G	76038 MAR	ACCIDENT PLAN	1	03/01/2026	268.84	.00	268.84	03/05/2026
Total 18380:						268.84	.00	268.84	
18418	PRAIRIE POWER CENTE	215531	MOWER MAINTENANCE	1	02/23/2026	29.42	.00	29.42	03/05/2026
		215531	MOWER MAINTENANCE	2	02/23/2026	8.02	.00	8.02	03/05/2026
		215531	MOWER MAINTENANCE	3	02/23/2026	8.02	.00	8.02	03/05/2026
		215531	MOWER MAINTENANCE	4	02/23/2026	8.02	.00	8.02	03/05/2026
Total 18418:						53.48	.00	53.48	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18551	SIMSUSHARE	22205	SIMULATION SOFTWARE	1	02/26/2026	1,195.00	.00	1,195.00	03/05/2026
Total 18551:						1,195.00	.00	1,195.00	
18564	NAPA AUTO PARTS	025417	OIL FILTERS 19 AMBO &	1	02/20/2026	16.21	.00	16.21	03/05/2026
		025418	OIL FILTERS	1	02/20/2026	18.70	.00	18.70	03/05/2026
		025527	VEHICLE & GENERATOR	1	02/23/2026	35.13	.00	35.13	03/05/2026
		025527	VEHICLE & GENERATOR	2	02/23/2026	35.13	.00	35.13	03/05/2026
		025527	VEHICLE & GENERATOR	3	02/23/2026	35.13	.00	35.13	03/05/2026
		025527	VEHICLE & GENERATOR	4	02/23/2026	128.81	.00	128.81	03/05/2026
		026074	SPARK PLUGS B9	1	02/26/2026	94.90	.00	94.90	03/05/2026
Total 18564:						364.01	.00	364.01	
18593	OREILLY AUTO PARTS	3841-297843	TM8 MAINTENANCE	1	02/25/2026	15.36	.00	15.36	03/05/2026
		3841-297843	TM8 MAINTENANCE	2	02/25/2026	4.19	.00	4.19	03/05/2026
		3841-297843	TM8 MAINTENANCE	3	02/25/2026	4.19	.00	4.19	03/05/2026
		3841-297843	TM8 MAINTENANCE	4	02/25/2026	4.19	.00	4.19	03/05/2026
		3841-299974	PW VEHICLE MAINTENA	1	03/02/2026	59.11	.00	59.11	03/05/2026
		3841-299974	PW VEHICLE MAINTENA	2	03/02/2026	16.12	.00	16.12	03/05/2026
		3841-299974	PW VEHICLE MAINTENA	3	03/02/2026	16.12	.00	16.12	03/05/2026
		3841-299974	PW VEHICLE MAINTENA	4	03/02/2026	16.12	.00	16.12	03/05/2026
		3841-300090	PW VEHICLE MAINTENA	1	03/02/2026	16.48	.00	16.48	03/05/2026
		3841-300090	PW VEHICLE MAINTENA	2	03/02/2026	4.50	.00	4.50	03/05/2026
		3841-300090	PW VEHICLE MAINTENA	3	03/02/2026	4.50	.00	4.50	03/05/2026
		3841-300090	PW VEHICLE MAINTENA	4	03/02/2026	4.50	.00	4.50	03/05/2026
		3841-300367	PW VEHICLE MAINTENA	1	03/03/2026	23.95	.00	23.95	03/05/2026
		3841-300367	PW VEHICLE MAINTENA	2	03/03/2026	6.54	.00	6.54	03/05/2026
		3841-300367	PW VEHICLE MAINTENA	3	03/03/2026	6.54	.00	6.54	03/05/2026
		3841-300367	PW VEHICLE MAINTENA	4	03/03/2026	6.54	.00	6.54	03/05/2026
Total 18593:						208.95	.00	208.95	
18607	MASTERS BUILDING SOL	IP037691	PSC FACILITY MAINTENA	1	02/25/2026	107.01	.00	107.01	03/05/2026
Total 18607:						107.01	.00	107.01	
18629	BEACON ATHLETICS LLC	0620792-IN	BRANDT PARK BATTING	1	02/27/2026	4,120.00	.00	4,120.00	03/05/2026
Total 18629:						4,120.00	.00	4,120.00	
18640	MILWAUKEE AREA TECH	3257	TUITION X2 PURSUIT DRI	1	02/24/2026	97.96	.00	97.96	03/05/2026
Total 18640:						97.96	.00	97.96	
18644	VANNGUARD UTILITY PA	11058	STREETLIGHT LOCATES	1	03/03/2026	431.04	.00	431.04	03/05/2026
Total 18644:						431.04	.00	431.04	
18648	BOWERS, LEAH	030526-2	WCAG EVALUATION	1	03/05/2026	3,850.00	.00	3,850.00	03/05/2026
Total 18648:						3,850.00	.00	3,850.00	
18659	AQUAFIX INC	IN021394	LIFT STATION MAINTENA	1	11/06/2025	615.00	.00	615.00	02/27/2026
Total 18659:						615.00	.00	615.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18693	ALL ENERGY SOLAR	INV-0002781	SOLAR BATTERIES FOR	1	01/30/2026	36,692.90	.00	36,692.90	03/05/2026
		INV-0002794	SOLAR BATTERIES FOR	1	02/20/2026	110,078.70	.00	110,078.70	03/05/2026
Total 18693:						146,771.60	.00	146,771.60	
18694	KURTZ, RICHARD OR KA	1.10680.01	REFUND TAX PAYMENT	1	02/24/2026	5,549.70	.00	5,549.70	02/27/2026
Total 18694:						5,549.70	.00	5,549.70	
18695	SHULMAN, PHILLIP	1.00750.04-0	REFUND OVERPAYMENT	1	03/02/2026	1,826.85	.00	1,826.85	03/05/2026
Total 18695:						1,826.85	.00	1,826.85	
18697	HARRISON HYDRAGEN	0309160-IN	AMBULANCE IDLE REDU	1	03/04/2026	1,560.00	.00	1,560.00	03/05/2026
Total 18697:						1,560.00	.00	1,560.00	
Grand Totals:						444,737.49	.00	444,737.49	

Report Criteria:

Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount
02/21/2026	CDPT	02/27/2026	FIRE FIGHTERS LOCAL 31	8	218.45

PAYROLL RELATED

\$218.45

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Motion to approve the MS4 Annual Report for 2025 as recommended by the Public Works & Utilities Committee

PREVIOUS ACTION:

The Public Works & Utilities committee recommended approval to the Village Board regarding the 2025 MS4 Annual Report during their meeting on February 23, 2026.

ISSUE SUMMARY:

Enclosed is the 2025 draft annual report for our Municipal Separate Storm Sewer System, otherwise known as an MS4 permit. As part of the report, our Adaptive Management to Achieve TMDL (Total maximum daily load) Compliance and the village's stormwater system map are included. This report is a DNR mandate that we have been submitting for several years. The permit governs storm water management practices in the Village and allows our discharge to area waterways. The Village remains compliant with these measures. The report is prepared by the village engineer, village staff, and the staff of MAMSWaP and is presented for approval.

Staff received the Public Works & Utilities Committee's recommendation for approval to the Village Board during their meeting on February 23, 2026. After approval by the Village Board, the report will be electronically submitted to the DNR. The report is required to be completed and submitted by March 31, 2026.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to approve the 2025 MS4 Annual report as presented.

ATTACHMENTS:

1. MS3000-2025_McFarland_Village_Annual_



2. 2025 McFarland MS4 Program Plan

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2025 Annual Report

County: Dane

Municipality: McFarland Village

Permit Number: S058416

Facility Number: 30905

Reporting Year: 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality McFarland Village

Facility ID # or (FIN): 30905

Updated Information: ☐ Check to update mailing address information

Mailing Address: 5915 Milwaukee St

Mailing Address 2:

City: McFarland Village

State: WI

Zip Code: 53558-0110 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Lee

Last Name: Igl

☒ Select to **update** current contact information

Title: Dir. of Public Works

Mailing Address: 5115 Terminal Dr

Mailing Address 2:

City: McFarland

State: WI

Zip Code: 53558-0110 xxxxx or xxxxx-xxxx

Phone Number: 608-838-7287 Ext: xxx-xxx-xxxx

Email: lee.igl@mcfarland.wi.gov

Additional Contacts Information (Optional)

☐ I&E Program

Individual with responsibility for:
(Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name:

Lee

Last Name:

Igl

☒ Select to **update** current contact information

Title:

Director of Public Works

Mailing Address:

5115 Terminal Drive

Mailing Address 2:

City:

McFarland

State:

WI

Zip Code:

53558

XXXXX or XXXXX-XXXX

Phone Number:

608-838-7287

Ext:

XXX-XXX-XXXX

Email:

lee.igl@mcfarland.wi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☐ Yes ☒ No

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes
☐ No
- How many total educational events were held during the reporting year:
- Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☐ Yes ☒ No
- Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
☒ Education activities (school presentations, summer camps) ☐ Information booth at event ☒ Targeted group training (contractors, consultants, etc.) ☒ Government event (public hearing, council meeting) ☒ Workshops ☐ Tours ☐ Other:	☒ Passive print media (brochures at front desk, posters, etc.) ☒ Distribution of print media (mailings, newsletters, etc.) via mail or email. ☐ Media offerings (radio and TV ads, press release, etc.) ☒ Social media posts ☐ Signage ☒ Website ☐ Other:

Topics Covered	Target Audience
☒ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☒ Stream and shoreline management ☒ Residential infiltration ☒ Construction sites and post-construction storm water management ☒ Pollution prevention ☒ Green infrastructure/low impact development ☐ Other:	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☒ Developers ☒ Industries ☒ Public Officials ☐ Other:

- Will additional information/summary of these education events be attached to the annual report?
☐ Yes ☒ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Various articles regarding above topics are included in newsletters, posted on the website, and on social media. The Village hosted in-person education events at the library.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☒ Storm Water Management Program ☐ Storm Water related ordinance ☐ Other: 	☒ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	101 +	☐ Yes ☒ No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☒ Developers ☒ Industries ☒ Public Officials ☐ Other	101 +	☒ Yes ☐ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response*

to 250 characters and/or attach supplemental information on the attachments page.

The Village utilizes its resources to promote MAMSWaP group efforts.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.	How many total outfalls does the municipality have?	19
b.	How many major outfalls does the municipality have?	2
c.	How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	19
d.	From the municipality's routine screening, how many were confirmed illicit discharges?	0
e.	How many illicit discharge complaints did the municipality receive?	0
f.	From the complaints received, how many were confirmed illicit discharges?	0
g.	How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?	0

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

h.	What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.	
	☒ Verbal Warning	0
	☒ Written Warning (including email)	0
	☒ Notice of Violation	0
	☒ Civil Penalty/ Citation	0

Additional Information:

i. Brief explanation on Illicit Discharge Detection and Elimination reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|--------------------------------|
| ☒ Verbal Warning | <input type="text" value="0"/> |
| ☒ Written Warning (including email) | <input type="text" value="0"/> |
| ☒ Notice of Violation | <input type="text" value="0"/> |
| ☒ Civil Penalty/ Citation | <input type="text" value="0"/> |
| ☒ Stop Work Order | <input type="text" value="0"/> |
| ☒ Forfeiture of Deposit | <input type="text" value="0"/> |
| ☐ Other - Describe below | <input type="text"/> |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
-

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No

e. Does MS4 have maintenance authority on these privately owned BMPs? ☒ Yes ☐ No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

☒ Verbal Warning	0
☒ Written Warning (including email)	0
☒ Notice of Violation	0
☒ Civil Penalty/ Citation	0
☒ Forfeiture of Deposit	0
☒ Complete Maintenance	0
☒ Bill Responsible Party	0
☐ Other - Describe below	

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

a.

Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices. 15

b. How many new municipally owned storm water management best management practices were installed in the reporting year ? 0

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 15

d. What elements are looked at during inspections (250 character limit)?
Outfalls, sedimentation, vegetation, bank condition, access, ruts and rills, etc

e. How many of these facilities required maintenance? 12

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Village approved Stormwater Maintenance plan in 2024 and put projects out for bid in 2024 & 2025.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

g. How many municipal properties require a SWPPP? 1

h. How many inspections of municipal properties have been conducted in the reporting year? 1

i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No

m. If known, how many tons of material was removed? 2065

n. Does the municipality have a [low hazard exemption](#) for this material? ☐ Yes ☒ No

o. If street sweeping is identified as a storm water best management practice in the

pollutant loading analysis, was street cleaning completed at the assumed frequency?

- ☒ Yes - Explain frequency Weekly, Yes
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☒ Yes- Explain frequency Seasonally in the Spring & Fall
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☐ Yes ☒ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
- ☐ Pile on terrace ☐ Pile in street ☐ Bags on terrace
- ☒ Other - Describe Residents bring material to the compost site at PW
- x. What is the frequency of collection?
- _____
- y. Is collection followed by street sweeping? ☐ Yes ☒ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product

Oct

Nov

Dec

Jan

Feb

Mar

Salt	0	0	75	25	0	0
------	---	---	----	----	---	---

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	0	0	2150	1505	0

ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No

Training Date	Training Name	# Attendance
8/13/2025	Snow Plow Rodeo	4

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

N/A

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? ☒ Yes ☐ No

If yes, describe what training was provided (250 character limit):

winter maintenance operations (11/18/2025)

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Newsletter and approval of MS4 Annual Report

Municipal Officials

Newsletter and approval of MS4 Annual Report

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Newsletter and approval of MS4 Annual Report

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 7 : Complete**7. Storm Sewer System Map**

- a. Did the municipality update their storm sewer map this year?

☐ Yes ☒ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

64485	117747	163504	<u>Storm water utility</u>
-------	--------	--------	----------------------------

Element: Public Involvement and Participation

28177	51450	71444	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Illicit Discharge Detection and Elimination

36550	66738	92673	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Construction Site Pollutant Control

81311	148470	206166	<u>Storm water utility</u>
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Element: Post-Construction Storm Water Management

362678	662235	919583	<u>Storm water utility</u>
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Element: Pollution Prevention

231857	423360	587880	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Other (describe)

--	--	--	--

			<u>Storm water utility</u>
--	--	--	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

--

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

AR Other

 File Attachment

[2025 McFarland MS4 Program Plan.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under McFarland Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- ☐ I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Village of McFarland MS4 Program Plan

Published: February 2026

1.0 INTRODUCTION

As an operator of a municipal separate storm sewer system (MS4), the Village is required to meet certain regulatory requirements with the aim of preventing polluted storm water runoff from entering local streams, rivers, and lakes. An MS4 is a conveyance or system of storm drains, pipes, ditches, etc., designed to collect or convey stormwater. Requirements are listed in WPDES Permit No. WI-S058416-4 (“MS4 Permit”), dated July 1, 2019, which was issued to 17 central Dane County communities, Dane County and UW-Madison, including the Village of McFarland. The goal of the municipal stormwater discharge program is to reduce adverse impacts to water quality in our lakes and streams from urban sources of stormwater runoff.

1.1 Plan Purpose

The purpose of this plan is to meet the following requirement, listed in Section 3 of the Village’s MS4 Permit: “The co-permittee shall have a written stormwater management program that describes in detail how the co-permittee intends to comply with the permit’s requirements for each minimum control measure.”

1.2 Plan Organization

This plan has been organized to show compliance with each minimum control measure. The following sections are included in this plan:

- ▶ Section 2.0: Introduction
- ▶ Section 3.0: Public Education and Outreach
- ▶ Section 4.0: Public Involvement and Participation
- ▶ Section 5.0: Illicit Discharge Detection and Elimination
- ▶ Section 6.0: Construction Site Pollutant Control
- ▶ Section 7.0: Post Construction Stormwater Management
- ▶ Section 8.0: Pollution Prevention

2.0 PUBLIC EDUCATION AND OUTREACH

The Village of McFarland is required to maintain a public education and outreach program to increase the awareness of storm water pollution impacts on waters of the state and to encourage changes in public behavior to reduce such impacts.

The Village of McFarland is a member of the Madison Area Municipal Storm water Partnership (MAMSWaP). The group pools resources in order to work cooperatively on storm water information, education and outreach. The materials and products that result from this joint effort are expressly developed for the Parties to partially fulfill their information and education permit obligations. As discussed in **Section 3.1.2** of the MS4 Permit, the Village is required to participate in the implementation of the most recent MAMSWaP 5-Year Information and Education Plan and assists in the development of an annual work plan for the following calendar year. This plan is attached at the end of this section.

In addition, the Village is required to have its own individual annual public education and outreach plan, which is attached to the end of this section.

The Village shall address the eight topics listed below at least once during the permit term, with a minimum of six topics being addressed each year:

1. Illicit Discharge Detection and Elimination
2. Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing
3. Yard Waste Management/Pesticide and Fertilizer Application
4. Stream and Shoreline Management
5. Residential Infiltration
6. Construction Sites and Post-Construction Storm Water Management
7. Pollution Prevention
8. Green Infrastructure/Low Impact Development

The Village should provide at least four public education delivery mechanisms each year, at least two of which would be considered an active/interactive mechanism (see **Section 3.1.5 of the MS4 Permit** for a list of active and inactive delivery mechanisms). The Village may take credit for active mechanisms organized by MAMSWaP as long as the Village uses its resources to advertise the event.

3.0 PUBLIC INVOLVEMENT AND PARTICIPATION

The purpose of the public involvement and participation program is to notify the public of activities required by this permit and to encourage input and participation from the public regarding these activities.

The Village is required to provide a minimum of one opportunity annually for the public to provide input on each of the following permit activities: annual report, storm water management program, and if applicable, adoption or amendment of storm water related ordinances. The Village provides the annual report to the Public Utilities Committee and the Village Board. The annual report is also available for the public to view upon request at the Village Offices.

The Village meets the requirements of **Section 3.2.3** by providing at least one public involvement and participation program a year, which can include events such as storm drain stenciling, waterway cleanups, and public workshops.

4.0 ILLICIT DISCHARGE DETECTION AND ELIMINATION

As discussed in **Section 3.3.1**, the Village is required to have an illicit discharge ordinance. The Village's illicit discharge ordinance can be found in Section 47-337 - Illicit Discharges.

Section 3.3.2 requires the Village to perform illicit discharge detection and elimination (IDDE) field screening. During the permit term, the Village plans to inspect all major outfalls annually and all minor outfalls at least once during the permit term. The Village has a total of 2 major outfalls and 17 minor outfalls which discharge to waters of the state. If there is any suspected illicit activity, field screening will be located downstream of the suspected activity. Given the total number of outfalls the Village is responsible for screening, it is possible for the Village to screen all outfalls at least once during the permit term and more likely multiple times during the permit term. Field screening will be conducted according to the guidelines put forth in WDNR's Illicit Discharge Detection and Elimination guidance, which is attached to this document following this section. At outfall locations that tend to be perpetually wet, screening will be conducted at a typically dry upstream location.

Section 3.3.3 requires the Village to have written procedures for responding to known or suspected illicit discharges. Some response to this requirement is detailed in Village Ordinances 47-337 to 47-340. If an illicit discharge or suspected illicit discharge becomes known to the Village, the Village shall investigate the event as soon as possible. The investigation efforts will include:

- a. Attempting to locate the source of the spill or discharge
- b. Prevention of further discharge or containment of the discharge
- c. Recording details of the event including date of discovery, dates of any action taken, location, follow-up actions taken, and sources (if known)
- d. Providing notification to the WDNR immediately in accordance with NR 706, Wis. Adm. Code if a spill or release of a hazardous substance is detected that has or may discharge to waters of the state. The Department shall be notified via the 24-hour toll free spill hotline at 1-800- 943-0003.
- e. Sampling of discharge in accordance with WDNR's Illicit Discharge Detection and Elimination guidance

Section 3.3.6 requires the Village to provide the name, title and phone number of the individual(s) responsible for responding to reports of illicit discharges and spills. The Village contact is Lee Igl, Director of Public Works.

5.0 CONSTRUCTION SITE POLLUTANT CONTROL

As discussed in **Section 3.4.1**, the Village is required to have a construction site ordinance. The Village's construction site ordinance can be found in Part II, Chapter 8, Article XVII, Site Eorsion Control. Erosion Control requirements are at least as stringent as the requirements listed in **Section 3.4.1** of the permit.

According to **Section 3.4.2**, the Village should have written procedures for construction site plan review. At the Village, construction site plans are reviewed by the Village Public Works department and the Village Community Development and/or their designee for consistency with Village requirements and best management practices.

Members of the public can submit complaints by calling the McFarland Public Works Department.

According to **Section 3.4.3** the Village should have written procedures for administration of the construction site pollutant control program. At the Village, these procedures are managed through the erosion control permit application and administration process as outlined in Village ordinances and on the Village website. The responsibility for this administration initially falls on the Village Community Development department and is then shared with the Village Public Works and/or their designee depending on the size and scope of the project.

According to **Section 3.4.4(a)**, the Village should have written procedures for construction site inspection and enforcement and provide an identification of the municipal departments or staff responsible for construction site inspections and enforcement Overall, the Village department responsible for construction site inspections is the Village Public Works Department. The Village Public Works Department utilizes professional services to perform the inspections. In general, on projects that are improvements to public infrastructure, the Village Engineer performs and records the inspections. On projects that are improvements to private property, a professional construction site inspection service is used. Inspection records from all sites are retained within a singular database. If a verbal warning with follow-up inspection is sufficient to correct any deficiencies, then that action is handled by the respective construction site inspectors. If an additional enforcement action needs to take place, the Village Public Works Department would collaborate with Village Administration to proceed with the action.

The Village's procedures meet the inspection frequency requirements listed in **Section 3.4.4.b** of the Permit. Those frequencies are as follows:

Table 3: Construction Site Inspection Frequency

Site	Inspection Frequency
(1) All sites one acre or more in size	• New projects shall be inspected within the first two weeks of commencement of land disturbing construction activity • All active sites shall be inspected at least once every 45 days • All inactive sites shall be inspected at least once every 60 days
(2) Follow up inspection	• Follow up inspections are required within 7 days of any sediment discharge or inadequate control measure, unless corrections were made and observed by the inspector during initial inspection or corrections were verified via photographs submitted to the inspector
(3) Final inspection	• Confirm that all graded areas have reached final stabilization and that all temporary control measures are removed, and permanent storm water management BMPs are installed as designed

The frequencies noted above are the minimum frequency of inspection. More typically, inspections are conducted weekly or within 24 hours of every 0.5 inch of rainfall. If deficiencies are observed during an inspection, then the inspector directs the contractor to make the required corrections. As described above, if the corrections are not observed or photos submitted, then a follow-up inspection is conducted within 7 days. Follow-up inspections are recorded and records of those inspections are maintained in the same database.

According to **Section 3.4.4.c**, compliance with the inspection requirements shall be determined by proper documentation and maintenance of records. The Village utilizes WDNR form 3400-187 to document construction site inspections. For reference, a sample of this inspection form is attached to the end of this section. During an inspection of a site, the inspector would utilize this form to document the inspection. If an inspection identifies any locations where actions are required, a follow-up inspection is completed. Follow-up inspections also use this same form, and the inspector will refer to the previous inspection to confirm that the required actions have been completed. While a construction site is active, the inspection records are maintained by the Village agent responsible for conducting the inspections. At the end of each year or at the end of a site's active use, these records are transferred to a singular electronic file for retention by the Village Public Works Department.

Citations, verbal warnings, and stop work orders may be used to obtain erosion control compliance, in accordance with **Section 3.4.4.d** of the MS4 Permit.

6.0 POST-CONSTRUCTION STORM WATER MANAGEMENT

According to **Section 3.5.1**, the Village is required to have an ordinance or other regulatory mechanisms to regulate post-construction storm water discharges from new and redevelopment. The Village's storm water management ordinance can be found in in Part II, Chapter 8, Article XVII, Storm water Management. Storm water management requirements are at least as stringent as the requirements listed in **Section 3.5.1**.

According to **Section 3.5.2**, the Village is required to have written procedures for the administration of the post-construction storm water management program, including a process for obtaining local approval and responding to complaints. The Village manages the administration of this program through the Village's Community Development department in conjunction with the Village Public Works Department and/or their designee. Local approval for new development is obtained by verifying the construction post-construction controls meet the approved requirements, with the verification by the Community Development department, Public Works department, and/or their designee. The response to complaints is handled by the Village Public Works Department.

According to **Section 3.5.3**, the Village is required to have written procedures for post-construction site plan review. At the Village, these plans are reviewed as part of the Erosion Control and Storm water Management permitting process. This is described more fully in Section 5.0 of this plan, and the plan review is handled by the Village Public Works Department, Community Development Department, and/or their designee.

According to **Section 3.5.4**, the Village is required to have written procedures to, at a minimum, track and enforce the long-term maintenance of storm water management facilities implemented to meet applicable post-construction performance standards. The ability of the Village to enforce the long-term maintenance and inspection requirements is codified in the Village's Code of Ordinances. Additionally, these facilities all have maintenance agreements giving the Village authority to maintain them if the owner fails to do so.

According to **Section 3.5.4.a**, the Village is required to have a mechanism for tracking regulated sites. These facilities are shown on the Village storm water map and listed in the table below:

Basin Location	BMP Name	Basin Area	BMP Type	Year Constructed	O&M Plan?	Record Drawing?
A1	84 Lumber Pond 2	13	Wet Pond	2004	UNK	Yes
B1	Voges Road Pond	7.1	Wet Pond		UNK	
C1	84 Lumber Pond 1	4.5	Biofiltration	2012	UNK	Yes
F1	Storage Shop USA	3.45	Biofiltration			
M1	Kwik Trip	1.6	Biofiltration			
M1	Bisbee Dale St Pond	2.1	Wet Pond			
N1	Burma Condos	2.3	Biofiltration			
W2	Lot 17 Fieldstone	7.8	Wet Pond			
X4	Countrywood Dry Pond	43.5	Grass Swale			
M2	Woodland Commons Pond 1a	4.9	Wet Pond		Annual Inspection	
M2	Woodland Commons Pond 1b	8.7	Wet Pond		Annual Inspection	

According to **Section 3.5.4.b**, the Village is required to inspect these facilities no less than once per permit term. The Village shall inspect all these facilities a minimum of once per permit term.

According to **Section 3.5.4.c**, the Village is required to have procedures for documentation of these inspections. A sample inspection form and a screenshot from the GIS-based inspection form is included at the end of this section for reference. Inspections are typically documented electronically and recorded using an application on the Village's GIS. The GIS application allows for the storage of photos with each inspection and provides quick confirmation of compliance with required inspection frequency. Inspection documentation shall be maintained by the Village Public Works Department within the Village's GIS database.

According to **Section 3.5.4.d**, the Village is required to have procedures for follow up enforcement with timeframes for corrective maintenance. If issues are noted during an inspection, then the owner of the facility is promptly notified of the issues and any necessary maintenance. A formal notification of the issues noted is given to the owner by email or letter. The maximum timeframe given for corrective action is 6 months from date of notification. If deemed reasonable by Village staff, then the timeframe given may be shortened. A follow-up inspection is conducted after the owner notifies the Village that actions have been taken. Documentation of follow-up enforcement is maintained electronically within the Village Public Works Department files.

7.0 POLLUTION PREVENTION

According to **Section 3.6.1**, the Village must update and maintain an inventory of municipally owned or operated stormwater best management practices, such as wet ponds, bioretention devices, infiltration basins, etc. An inventory of Village-owned stormwater facilities can be found on the villages storm water map and is detailed in this table:

Basin Location	BMP Name	Basin Area (acres)	BMP Type	Year Constructed	O&M Plan?	Record Drawing?
D2	Commerce Park Pond 3	6.2	Wet Pond	1991	Annual Inspection	Yes
D1	Commerce Park Pond 4	13.8	Wet Pond	1991	Annual Inspection	Yes
A2	High Track	13.5	Wet Pond	2013	Annual Inspection	Yes
W2	Highland Oaks	52.6	Wet Pond		Annual Inspection	
Q2	Meredith Heights	6.9	Wet Pond	1999	Annual Inspection	
X5	Parkview Estates 2	13.2	Wet Pond	2001	Annual Inspection	Yes
X3	Parkview Estates 1	53.1	Wet Pond	2001	Annual Inspection	Yes
U1, U2	Red Oak Addition	122	Wet Pond	1999	Annual Inspection	Yes
M1, N1, R1	Sediment Lagoon	194	Wet Pond		Annual Inspection	
F2	Commerce Park Pond 1	5	Wet Pond	1991	Annual Inspection	Yes
S2	Marsh/Siggelkow Pond	44	Wet Pond	1993	Annual Inspection	
E1	Commerce Park Pond 2	13	Wet Pond	1991	Annual Inspection	Yes
L1	Valley Drive Pond	146	Wet Pond	2012	Annual Inspection	Yes
W1	Osborn/Leanne Pond	167	Wet Pond	2011	Annual Inspection	Yes

According to **Section 3.6.2**, the Village shall develop and implement a maintenance plan with inspection procedures and a schedule for the BMPs listed in the table above. The Village practice is to inspect all listed facilities a minimum of once annually and perform maintenance of the device following inspection if necessary. Records of these inspections are maintained by the Village Public Works Department.

According to **Section 3.6.3**, municipally owned facilities (such as municipal storage yards) should have a Stormwater Pollution Prevention Plan (SWPPP). A hard copy of the SWPPP for the Public Works Maintenance Yard can be obtained at the Public Works office or requested by either calling or e-mailing the McFarland Public Works Department.

Section 3.6.5.a of the MS4 Permit contains requirements for street sweeping documentation. The Village utilizes monthly street sweeping in its current storm water model. This documentation is submitted annually with the MS4 annual report and additional documentation is maintained by the Village Public Works Department.

Pavement sweeping is an effective stormwater management practice. The Village performs street sweeping along forty-four (44) miles of Village streets at least one (1) time per month in the summer months. Additional street sweeping is performed as time, weather and personnel staffing issues allow.

The Village uses a high-efficiency vacuum sweeper which consists of a Tymco 600 Regenerative Air System on a 2014 International Chassis. Street sweeping for the Village is completed by the Public Works Department. All street sweeping debris is collected and disposed of at the Village of McFarland Public Works Center. It is later hauled to a vendor for disposal.

The Village of McFarland Public Works Department records all street sweeping activities. Village personnel currently utilize paper logs and some GIS to track sweeping activities. Additionally, the estimated or actual amount of debris collected during sweeping activities will be reported on the MS4 Annual Report. A sample log is included at the end of this section for reference.

Section 3.6.5.b of the MS4 permit contains requirements for catch basin cleaning documentation. The Village utilizes annual catch basin cleaning in its current storm water model. The Village does maintain a documentation record of the number of catch basins cleaned and an estimate of the weight in tons of material collected annually.

The Village of McFarland plans to clean all catch basins annually, or once per year. The Village maintains numerous catch basins, as reflected on the stormwater map. All debris is collected and disposed of at the Village of McFarland Public Works Center. It is later hauled to a vendor for disposal.

The Village of McFarland Public Works Department records all catch basin sump cleaning activities. Village personnel currently utilize paper logs and some GIS to track this work. Additionally, the estimated or actual amount of debris collected during sweeping activities

will be reported on the MS4 Annual Report. A sample log is included at the end of this section for reference.

According to **Section 3.6.5.c**, material collected from street sweeping and sump cleaning should be disposed of or beneficially reused in accordance with applicable solid waste and hazardous waste statuses and administrative codes. Non-storm water discharges associated with dewatering and drying material are not authorized by the permit.

According to **Section 3.6.5.d(1)**, the Village should maintain a description of the leaf collection program, including type of pick-up methodology and equipment used. Brush and yard waste collection is contracted out in five-year increments. Currently (2020-2024), brush and yard waste is collected by Barnes. Residents are required to bring yard waste to the compost site for disposal. Brush should meet size requirements and be stacked neatly in the bunker for disposal terrace.

The compost/brush site operates from approximately April 1st of year until approximately mid-November and is open from 7:00a.m. to 7:00p.m., 7 days per week.

Brush and yard waste are picked up and it is assumed that the material is processed into compost. It is not possible to estimate the weight in tons of material collected annually, as there is currently no scale available at the site.

According to **Section 3.6.5.d(3)**, the Village shall maintain documentation of the municipally operated leaf disposal location. The Village's leaf disposal location is located at the Village of McFarland's Public Works Department (5115 Terminal Drive).

According to **Section 3.6.6**, no more salt or deicers may be applied than necessary to maintain public safety. Documentation on deicing activities shall be maintained including the following:

Contact Information for the department with overall responsibility for winter roadway maintenance.	Village of McFarland Public Works Dept. public.works@mcfarland.wi.us (608) 838-7287
A description of the types of deicing products used.	Salt, brine
Amount of deicing products used per month or per storm event.	Available in the Street Supervisor's files.
A description of type of equipment used.	

An estimate of the number of lane-miles treated with deicing products, as well as an estimate of the total area of municipally owned parking lots treated.	
A description of snow disposal locations.	Not applicable.
A description of anti-icing, pre-wetting and bringing, equipment calibration, pavement temperature monitoring, and/or salt reduction strategies implemented or being considered.	

In **Section 3.6.7**, fertilizer and/or pesticide application on municipally controlled properties may be implemented in accordance with site-specific requirements.

According to **Section 3.6.8**, consideration of environmentally sensitive land development designs for municipal projects, including green infrastructure and low impact development, shall be designed, installed, and maintained to comply with a water quality requirement under the MS4 Permit.

According to **Section 3.6.9**, the Village hold one annual training event for appropriate municipal staff and other personnel involved in implementing each of the elements of the pollution prevention program under this section (Pollution Prevention). Documentation shall be maintained including the date, number of people attending the training, the names of each person and a summary of their responsibilities, and the content of the training. This documentation will be maintained at the public works department.

As outlined in **Section 3.7** of the MS4 Permit, the Village should implement and maintain structural and non-structural BMPs to achieve a reduction of 20% or more of total suspended solids (TSS) carried from existing development to waters of the state.

According to **Section 3.8**, the Village is required to maintain a map of the MS4. This information is available at public works. Information is provided to the Village of Madison annually, so they can maintain a common storm sewer system map for the entire group permit area in accordance with **Section 3.8.2**. This information should be updated annually and provided to the Village of Madison by January 31 each year.

Catch Basin Sump Cleaning Log

Section 3.6.5.b of our MS4 Reporting

Date		
Operator(s)		
Number of basins cleaned today		
Machine Used to clean basins	street sweeper	valve turner
Amount of material collected today	Est. YD ³	Est. Pounds
Amount of water used today	Gallons	
Locations todays work		

Street Sweeping Log

Section 3.6.5.a of our MS4 Reporting

Date (mm/dd/yyyy) | _____

Operator(s) | _____

Mileage Start | _____

Mileage End | _____

Total Mileage | _____

Loads of material collected today | _____

Amount of water used today | _____

Areas covered for todays sweeping | _____

Any issues concerns? Y/N If yes, describe | _____

Village of McFarland 2025 Storm Sewer Map

Lake Waubesa
"303(d) Impaired Water"

Legend

Discharge Points

★ Minor (<= 36")

★ Major (> 36")

■ Public Works Garage/Salt Storage

▭ Drainage Basins

▭ Drainage Basins (Major)

■ Storm Ponds

— Streets

--- Municipal Boundary

■ Water

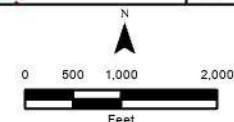
BMP Locations

BMP OWNERS

● PUBLIC

● PRIVATE

● UNKNOWN



tc TOWN & COUNTRY
ENGINEERS, INC.
2912 Marketplace Drive
Suite 103
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

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Date: 2/19/2025
Path: J:\0085\McFarland\Mc-00-00\Mapping\Custom Maps\McFarland MS4 Maps.aprx

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Motion to approve the issuance of a Request for Proposal (RFP) for storm sewer cleaning and televising services as recommended by the Public Works & Utilities Committee.

PREVIOUS ACTION:

The Public Utilities Committee recommended to the Village Board the issuance of an RFP for storm sewer cleaning and televising services during their meeting on January 18, 2022.

The Village Board recommended approval of the issuance of an RFP for storm sewer cleaning and televising services during their meeting on January 24, 2022.

The Joint meeting of the Public Works Committee and Public Utilities Committee recommended to the Village Board the award of contract during their March 8, 2022, meeting.

The Village Board approved the award of contract to Green Bay Pipe & TV during their meeting on March 14, 2022.

The Public Works & Utilities Committee recommended approval to the Village Board for the issuance of an RFP for storm sewer cleaning and televising services during their meeting on February 23, 2026.

ISSUE SUMMARY:

As part of its ongoing stormwater infrastructure maintenance program, the Department intends to issue a Request for Proposals (RFP) for Storm Sewer Line Cleaning and Television Inspection Services. Routine cleaning and televising of storm sewer lines is essential to maintaining hydraulic capacity, reducing the risk of blockages and localized flooding during storm events, and preserving the structural integrity of the system.

The video inspection process provides documented condition assessments of the storm sewer network, allowing the Department to identify structural defects, prioritize rehabilitation needs, and plan future capital improvements. Findings from these inspections support data-driven decision-making and inform updates to the Capital Improvement Plan (CIP). The scope of work is similar in nature and standards to the program currently utilized for sanitary sewer system maintenance.

The previous contract for storm sewer cleaning and televising services was awarded in 2022.



The proposed contract is anticipated to commence in 2026 and will include an initial term of one-year term, with the option to renew annually for up to two additional years, subject to satisfactory performance and budget approval. Under this program, approximately one-third of the Village's storm sewer system will be cleaned and inspected each year, ensuring the entire system is evaluated on a three-year cycle.

FINANCIAL/BUDGET IMPACT:

Funding for this work is included in the 2026 budget under the capital projects fund up to \$75,000.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to approve the issuance of an RFP for storm sewer cleaning and televising services.

ATTACHMENTS:

1. Storm Sewer Line Cleaning and Televising RFP DRAFT



Request For Proposals

Storm Sewer Line Cleaning and Televising

RFP Issuance Date: **TBD** 2026

RFP Due Date: **TBD** 2026

Please Submit to:

Village of McFarland
Attn: Lee Igl
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

**STORM SEWER LINE CLEANING AND TELEVISIONING
SERVICES FOR VILLAGE OF MCFARLAND**

SCOPE OF SERVICES

This Scope of Services will become an integral part of the contract between the Village of McFarland and the Contractor. The Contractor hereby agrees to provide services and/or materials to the Village pursuant to the provisions set forth below.

1. **PURPOSE:** The purpose and intent of the Request for Proposals (RFP) is to solicit proposals from qualified Contractor(s) to provide personnel and equipment necessary for cleaning storm sewer lines and closed-circuit television inspection (CCTV) services under the direction of the Village of McFarland Public Works Director.
2. **BACKGROUND:** The Village desires a private contractor to perform these services to maintain a clean collection system, as well as to properly assess the condition of the collection system pipeline.
3. **VILLAGE OF MCFARLAND DESIGNATED REPRESENTATIVE:**
Lee Igl
Public Works Director
5115 Terminal Drive
McFarland, WI 53558
608-838-7287
Lee.Igl@mcfarland.wi.gov
4. **WORK REQUIREMENTS:**
 - A. **CLEANING** – The Contractor will be given a list of line sections to be cleaned. It is the intent of this contract to satisfy Village collection system requirements; namely, the Contractor will clean at least one-third (1/3) of the Village collection system each year for three (3) consecutive years. It is estimated that the footage to be cleaned is approximately 30,800 feet. This includes sewer mains located in the street and easements. As a condition of the work, the Contractor will be required to use water to clean the footages specified. Bulk water purchases are the responsibility of the contractor.
 - B. **TELEVISIONING** - The Contractor will be given a list of line sections to be televised. It is the intent of this contract to satisfy Village collection system requirements; namely, the Contractor will televise at least one-third (1/3) of the Village collection system each year for three (3) consecutive years. It is estimated that the footage to be cleaned is approximately 30,800 feet. This includes sewer mains located in the street and easements. Should deficiencies in the pipeline or in the area of a manhole structure be noted during operations; additional photographic evidence will be required of the deficiencies to alert the Village of possible repair needs. The Contractor

shall provide an electronic copy of the television inspection report upon completion of the work.

C. GENERAL REQUIREMENTS

- i. A copy of the collection system map will be given to the contractor at the onset of the contract, to assist in this endeavor.
- ii. During the course of the contract, additional infrastructure may be incorporated into the collection system from new development, or other such causes. The village has a right to require the contractor to perform additional cleaning and inspection work at the price per foot quoted by the contractor.
- iii. It is understood that this will take multiple weeks, or months, to clean the specified section of the system. Once operations commence, updates will be required by the Village as part of their notification process to residents and businesses. It is also understood that more frequent updates should be given, if the Village or the Contractor feels there is need. Final cleanings shall be completed by December 1st of the contract year, to give Village staff adequate time to review the deliverable and decide if the contract will be renewed.

5. **SCHEDULES/TIMELINES:** The initial term of the contract is from **TBD** through December 31, 2026; with the option to renew by the Village for two (2) successive one (1) year periods, under the same terms and conditions. Any renewal shall be based on satisfactory performance by the Contractor during the previous year.

QUALIFICATIONS AND SUBMISSION REQUIREMENTS

The Proposal must include all of the information set forth in this Section and other Sections of this RFP and should be organized and tabbed appropriately. Including but not limited to the following:

- Company history and background.
- Qualifications of the Contractor.
- Relevant past project experience of the Contractor.
- Availability of resources and reliance on subcontractors.
- No fewer than three municipal references.

All reports are required to be submitted in an electronic format. The following information will be required on the report.

- Manhole number to and from
- Any manhole issues
- Pipe size
- Date and time cleaned
- Any noted problems in this section of pipe

TERMS AND CONDITIONS

Each proposal will be reviewed to determine if it meets the requirements contained within this RFP. Failure to meet the requirements for the RFP may be cause for rejection. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in the Village's best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Architect from compliance with the contract requirements if the Architect is awarded a contract.

The Village will require the use of its standard contract template. Modifications to this standard may be required or considered subject to review and approval by the Village Attorney under the direction of the Village Board.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the proposal, or any part thereof, confidential or proprietary will be ineffective and will be disregarded unless consistent with the Wisconsin Public Records Law.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the Contractor of the terms and conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Contractor.

All property rights, including ownership and publication rights of all conceptual plans, designs, bidding documents, and reports produced by the selected Contractor in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted. Furthermore, the Village reserves the right to award to multiple Contractors or to a single Contractor deemed to be fully qualified and best suited among those submitting proposals.

COST PROPOSAL FORM

The Village of McFarland invites your proposal to provide Storm Sewer Line Cleaning and Televising Services for the Village of McFarland Sewer System to be received until 10:00 a.m. on **TBD 2026** at the Village of McFarland Municipal Center, 5915 Milwaukee St, McFarland WI 53558.

In accordance with the attached instructions, terms, conditions, and Scope of Services we submit the following proposal to the Village of McFarland.

This shall include labor, materials, supervision, equipment, appliances, and materials to perform all operations required to do annual Storm Sewer Line Cleaning and/or Televising, as specified.

<u>Description</u>	<u>Total Price</u>
Cleaning and Televising cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

<u>Description</u>	<u>Total Price</u>
Cleaning cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

<u>Description</u>	<u>Total Price</u>
Televising cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Authorized Signature_____

Printed Name_____

Title_____

Firm Name_____

Date_____

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director, Sayer Larson, Parks Superintendent

AGENDA ITEM: Motion to approve a proposal from Parkitecture for Cedar Ridge Playground design services as recommended by the Parks & Recreation Committee

PREVIOUS ACTION:

The Parks & Recreation Committee recommended approval of the Cedar Ridge Playground design services proposal from Parkitecture during their meeting on March 3, 2026.

ISSUE SUMMARY:

The playground at Cedar Ridge Park was originally installed in 1999 and has now reached the end of its useful life. Due to age, wear, and evolving safety and accessibility standards, replacement of the existing equipment is recommended.

Staff is seeking approval to engage Parkitecture to develop a comprehensive playground redevelopment plan. The proposed scope of services includes:

- Site assessment and conceptual design development
- Community engagement and public information meetings
- Final design and equipment recommendations
- Assistance with bidding and contractor coordination

This project provides an opportunity to modernize the playground, improve accessibility and safety, and incorporate innovative play features that enhance the Village's overall park system. Approval of this proposal will allow the project to move forward with professional planning and community input.

The project design should be completed by mid-July with construction most likely in the fall.

FINANCIAL/BUDGET IMPACT:

The 2026 budget was approved with funds up to \$200,000 for the replacement of the playground at Cedar Ridge Park. The enclosed proposal provided by Parkitecture has a fixed fee of \$15,908



for design services.

VILLAGE PLAN REFERENCE:

[2026 to 2030 Capital Improvement Plan](#) - page 8 of 49

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion and second to approve the proposal from Parkitecture for Cedar Ridge Playground design services in the amount of \$15,908.

ATTACHMENTS:

1. 26_0213 Cedar Ridge Playground TO

Cedar Ridge Playground Design Services

TASK ORDER - SCOPE OF SERVICES

General Project Scope:

Project scope includes conceptual design and planning assistance for the Cedar Ridge playground replacement. Project scope items shall include new sidewalk connections, playground, seating areas, and restoration/landscaping. The Village desires a unique play experience for all ages that will be different from the majority of existing playgrounds in the Village. The Village will purchase the new playground equipment and installation directly from a selected vendor. Digital basemap files (CAD) to be provided by Village or other consultants.

Task Items below are further described in the Master Planning Services Agreement set forth between Parkitecture + Planning and the Village of McFarland entered by the parties in 2020. All other terms of Master Planning Services Agreement between Parkitecture + Planning and the Village of McFarland not inconsistent with this Task Order are incorporated herein by reference.

Services to be completed:

- Meeting #1: Design Coordination

Parkitecture will attend one meeting/conference call with Village staff to review timeline, design parameters and playground size and theme, as well as confirm the remaining site elements to be included.

- Conceptual Site Plan

Parkitecture will prepare a conceptual site plan illustrating the proposed playground limits and connecting sidewalks etc. Graphic exhibit boards with character images of potential playground equipment styles will be assembled to accompany the site plan.

- Park Committee Meeting (#2)

Parkitecture will attend a Park Committee meeting to present the plans and take feedback.

- Playground Vendor Collaboration

Parkitecture will work with Village staff to obtain quotes from a minimum of three playground vendors. This document will accompany the conceptual site plan for use in solicitation of proposals.

- Public Information Meeting (#3)

Parkitecture will facilitate a Public Input Meeting to gather opinions on the design direction for the proposed playground equipment.

- Construction Document Preparation

Parkitecture will prepare an abbreviated construction plan set for the selected vendor's use. Design elements may include:

- Demolition and Erosion Control plans
- Site layout plans
- Site grading and storm sewer plans
- Playground equipment plan
- Landscape/restoration plan
- Construction details

- Meeting #4/5: Design Review

Parkitecture will attend two meetings with Village staff to review design development plans.

Cedar Ridge Playground Design Services

- Park Committee Meeting (#6)

Parkitecture will prepare exhibits of the proposed site elements. We will attend a Park Committee meeting to present the plans and take feedback.

- Prepare Opinion of Probable Construction Costs

Parkitecture will assemble a detailed estimate of probable construction costs based upon the final design documents.

- Plan Set Revisions

Parkitecture will revise the final construction plans based upon Village comments

Deliverables:

Final project deliverables will include the following:

- PDF preliminary plan set for the review meetings
- PDF final estimate of probable construction costs
- PDF containing final construction plans

Schedule:

Parkitecture is prepared to begin work on the project on or about March 1, 2026 and will complete the design portion of the project on or around July 15, 2026. This will position the Village for early fall construction. Construction administration services may be added as a separate Task Order should the Village request.

Fee:

In consideration of the scope outlined above, Parkitecture requests a fixed fee of \$15,908 including expenses.

Signature below shall serve as notification to proceed.

Accepted by:

Village of McFarland



Parkitecture + Planning

Date:

2/13/2026

Date:

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director, Sayer Larson, Parks Superintendent

AGENDA ITEM: Motion to approve a proposal from Parkitecture for William McFarland Park site plan update as recommended by the Parks & Recreation Committee

PREVIOUS ACTION:

Conceptual Planning at William McFarland Park - February 25, 2021

Site Plan Review for William McFarland Park - July 22, 2021

Draft Master Plan was provided to the Parks, Recreation & Natural Resources Committee on September 23, 2021

Master Plan was approved by the Parks, Recreation, and Natural Resources Committee on October 28, 2021.

Master Plan was approved by the Village Board on November 8, 2021.

The Parks & Recreation Committee recommended approval of the William McFarland site plan update proposal from Parkitecture during their meeting on March 3, 2026.

ISSUE SUMMARY:

In 2021, the Village completed a master park plan for William McFarland Park. The master plan was presented to and discussed by the Parks Commission and approved by the Village Board. The plan was the first step in planning for the use of William McFarland Park after the construction and opening of the Community Park and soccer fields and soccer moving there.

Staff is recommending engaging with Parkitecture on the project to move the park planning process forward, by revisiting and refining the previously developed concept. The scope of services outlined in the attached proposal includes:

- Meeting with staff and the Parks Committee to review prior concepts and gather updated direction;
- Conduct meetings with youth baseball, MRAP and the Curling Club for potential future needs;
- Conducting a public information meeting to solicit community input;
- Preparing updated conceptual design alternatives for review;



- Developing preliminary cost estimates associated with the proposed improvements; and
- Presenting the refined final concept plan to the Parks Commission for consideration and recommendation.

This process will allow the Village to incorporate current priorities, public input, and updated cost information before proceeding to detailed design and potential implementation. The proposal from Parkitecture is enclosed within the packet.

FINANCIAL/BUDGET IMPACT:

The 2026 budget was approved with funds to update the plan for William McFarland Park under the capital projects fund. The enclosed proposal from Parkitecture is for a fixed fee of \$13,764.

VILLAGE PLAN REFERENCE:

[Comprehensive Outdoor Recreation Plan, 2025-2029](#)
[2026 to 2030 Capital Improvement Plan](#) - page 8 of 49
[William McFarland Master Plan](#)
[William McFarland Master Plan appendices](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion and second to approve a proposal from Parkitecture for William McFarland Park site plan update in the amount of \$13,764.

ATTACHMENTS:

1. 26_0213 TO WMCF Park MP update

William McFarland Park Master Plan Update

TASK ORDER - SCOPE OF SERVICES

General Project Scope:

Project scope includes preparation of an update of the 2021 William McFarland Master Plan. This process will reassess the needs of the community, select stakeholders, and McFarland recreation programming to affirm the potential improvements within William McFarland Park. The newly constructed Ice Arena expansion will be reflected in the updated plans.

Task Items below are further described in the Master Planning Services Agreement set forth between Parkitecture + Planning and the Village of McFarland entered by the parties in 2020. All other terms of Master Planning Services Agreement between Parkitecture + Planning and the Village of McFarland not inconsistent with this Task Order are incorporated herein by reference.

Services to be completed:

- Facilitate kick-off Meeting with Village staff.
- Review past documents and develop timeline for additional review meetings and outreach.
- Conduct a meeting with the youth baseball organizations and MRAP to gather information on current membership numbers, facility needs, and potential funding collaboration.
- Conduct a meeting with the McFarland Curling Club to ascertain future expansion potential.
- Assemble an updated conceptual plan for the park to include layout of desired facilities.
- Compile opinion of probable construction costs.
- Present initial concept to Village staff.
- Facilitate 1 public presentation at a Park and Recreation Committee Meeting to unveil the concept and collect feedback on final design direction.
- Refine initial concept into an updated Master Plan 2-D graphic.
- Produce 2-D color renderings and assemble character images for identified amenities and park features.
- Update opinion of probable construction cost to reflect the preferred concept plan elements.
- Attend Park and Recreation Committee Meeting to review the updated Master Plan graphics package and associated costs.

Outcomes and Deliverables

- Meeting minutes from each review meeting.
- Written summary of all public engagement activity.
- 11x17 Conceptual Plans for each design iteration.
- PDF of final Summary document.

Assumptions

Village to provide any prior planning documents, basemap files, etc as available. If no CAD basemap files are available, LIDAR and ortho photos will be used as a basemap for conceptual planning.

Schedule:

Parkitecture is prepared to begin work on the project on or about March 1, 2026 and anticipate completion of the planning process by mid summer 2026.

William McFarland Park Master Plan Update

Fee:

In consideration of the scope outlined above, Parkitecture requests a fixed fee of \$13,764 including expenses.

Signature below shall serve as notification to proceed.

Accepted by:

Village of McFarland

Date:



Parkitecture + Planning

2/13/2026

Date:

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director, Sayer Larson, Parks Superintendent

AGENDA ITEM: Motion to approve a proposal from Parkitecture for Arnold Larson Park conceptual site plan.

PREVIOUS ACTION:

The Parks, Recreation and Natural Resources Committee recommended approval to the Village Board regarding a proposal from Vandewall and Associates for the creation of an enhancement plan for improvements within Larson Park during their January 23, 2020, meeting.

The Parks, Recreation, and Natural Resources Committee reviewed and discussed the presented hardscape improvement plan during their April, 16, 2020, meeting.

The Parks & Recreation Committee recommended approval to the Village Board of a proposal from Parkitecture with noted changes during their meeting on March 3, 2026.

ISSUE SUMMARY:

In 2020, the Village completed a conceptual park plan for Arnold Larson Park. The concept plan was presented to and discussed by the Parks Commission; however, the project did not advance to the design or development phase at that time.

Staff is recommending engaging with Parkitecture on the project to move the park planning process forward, by revisiting and refining the previously developed concept. The scope of services outlined in the attached proposal includes:

- Meeting with staff and the Parks Committee to review prior concepts and gather updated direction;
- Conducting a public information meeting to solicit community input;
- Preparing updated conceptual design alternatives for review;
- Developing preliminary cost estimates associated with the proposed improvements; and
- Presenting the refined final concept plan to the Parks Commission for consideration and recommendation.



This process will allow the Village to incorporate current priorities, public input, and updated cost information before proceeding to detailed design and potential implementation.

The Parks & Recreation committee discussed the proposal and scope of services during their meeting on March 3, 2026. The committee recommended approval to the Village Board for a proposal, less 3-D renderings during their meeting. The enclosed proposal reflects the change recommended by the committee.

FINANCIAL/BUDGET IMPACT:

The 2026 budget approved the development of a plan for future improvements at Arnold Larson Park. The enclosed proposal provided by Parkitecture is requesting a fixed fee of \$12,536 for the Larson Park conceptual site plan.

VILLAGE PLAN REFERENCE:

[Larson Park Enhancement Plan](#) - April 16, 2020

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion and second to approve a proposal from Parkitecture for Arnold Larson conceptual site services in the amount of \$12,536.

ATTACHMENTS:

1. 26_0304 TO Larson Park MP

Larson Park Conceptual Site Plan

TASK ORDER - SCOPE OF SERVICES

General Project Scope:

Project scope includes preparation of an updated Conceptual Plan for proposed improvements at Larson Park. Prior planning efforts were conducted by Vandewalle and the Village desires an updated plan and budget estimates be completed to verify public desire for these improvements. Potential park elements include a new stage/shelter, restrooms, pathway and sidewalk improvements, hardscape food truck area, and enhanced landscaping.

Task Items below are further described in the Master Planning Services Agreement set forth between Parkitecture + Planning and the Village of McFarland entered by the parties in 2020. All other terms of Master Planning Services Agreement between Parkitecture + Planning and the Village of McFarland not inconsistent with this Task Order are incorporated herein by reference.

Services to be completed:

- Facilitate kick-off Meeting with Village staff.
- Review past documents and develop timeline for additional review meetings and outreach.
- Conduct a neighborhood listening session at the project site (or nearby location). This will include character image preference exercises.
- Assemble a conceptual plan for the park to include layout, creation of unique identity, amenity suggestions, conceptual grading and landscape patterns.
- Develop restroom floorplan options (2-3) based on Huffcutt examples.
- Compile opinion of probable construction costs.
- Present initial concept to Village staff.
- Facilitate 1 public presentation at a Park and Recreation Committee Meeting to unveil the concept and collect feedback on final design direction.
- Refine initial concept into a preferred concept option.
- Produce 2-D color renderings and assemble character images for identified amenities and park features.
- Update opinion of probable construction cost to reflect the preferred concept plan elements.
- Prepare potential phasing diagram illustrating a multi-year approach to implementation.
- Attend Park and Recreation Committee Meeting to review the preferred conceptual plan and associated costs.

Outcomes and Deliverables

- Meeting minutes from each review meeting.
- Written summary of all public engagement activity.
- 11x17 Conceptual Plans for each design iteration.
- PDF of final Summary document.

Assumptions

Village to provide any prior planning documents, basemap files, etc as available. If no CAD basemap files are available, LIDAR and ortho photos will be used as a basemap for conceptual planning.

Schedule:

Parkitecture is prepared to begin work on the project on or about March 1, 2026 and anticipate completion of the planning process by fall 2026.

Larson Park Conceptual Site Plan

Fee:

In consideration of the scope outlined above, Parkitecture requests a fixed fee of \$12,536 including expenses.

Signature below shall serve as notification to proceed.

Accepted by:

Village of McFarland

Date:



Parkitecture + Planning

3/4/2026
Date:

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action regarding the award of contract for the 2026 Street & Utility Improvements project.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval to the Village Board along with authorizing the project for bid at their January 26, 2026, meeting.

The Village Board approved the 2026 Street & Utility Improvements project and authorized the project for bid during their January 27, 2026, meeting.

The Public Works & Utilities Committee recommended the award of contract to Maddrell Excavating, LLC of Broadhead, WI for the base bid of \$2,295,085.94, including the alternate bid of \$190,970.58, and supplemental bid of \$142,067.75 for a contract total of \$2,628,124.27 and a total project cost with engineering and contingency of \$3,027,906.

ISSUE SUMMARY:

The work included in the planned bid package for the 2026 Street and Utility Improvements project includes work in several different project areas. The project locations and work at those locations is described as follows:

Project Area 1- Bashford and Creamery Road

Work in this project area includes pavement replacement and spot curb and gutter replacements on Bashford Street from Farwell Street to Johnson Street, pavement replacement and spot curb and gutter replacements on Creamery Road from Johnson Street to 275 feet east of Johnson Street, and full street reconstruction with rural conversion on Creamery Road from 275 feet east of Johnson Street to Country Walk. This project also includes the addition of new storm sewer facilities along Creamery Road and the replacement of the existing watermain from Creamery Court to Country Walk.

Project Area 2- Dale Curtin Drive, US Highway 51, and Dale Road

Work in this project area includes pavement replacement and spot curb and gutter replacements on the entirety of Dale Road and Dale Curtin Drive. This project area also includes watermain replacement on Dale Road and the installation of a new watermain connection between Dale Road and Dale Curtin Drive, crossing US Highway 51.

Project Area 3- Freeway Manor Resurfacing



Work in this project area includes pavement replacement and spot base course repairs on the entirety of Lee South Court, Sig Court, Mansion Circle, Kowel Court, Freeway Court, and Fjelstad Lane from County Highway AB to Freeway Court.

Project Area 4- Osborn-Milwaukee Path Resurfacing

Work in this project area includes pavement replacement and spot base course repairs on the existing asphalt path from Milwaukee Street to Osborn Drive. This project also includes the addition of new ADA-compliant curb ramps.

Project Area 5- Babcock Channel Watermain Crossing (Alternate)

Work in this project area includes the installation of a new watermain crossing beneath the Babcock Channel from the southern end of South Court to the western edge of US Highway 51 right-of-way. This work will be bid as an alternate on the contract.

Four bids have been received, and the bid tabulation is included within the packet. Staff recommend the award of the contract to Maddrell Excavating of Broadhead, for the base bid of \$2,295,085.94, the alternate bid of \$190,970, 58 and supplemental bid of \$142,067.75 for a total contract cost with engineering and contingency of \$3,027,906.

FINANCIAL/BUDGET IMPACT:

Revenue:

Street	\$1,492,750
Water	1,121,500
Storm	388,250
Sanitary	8,123
Street Trees	17,283
Total	\$3,027,906

Expense:

Street	\$1,686,775
Water	963,342
Storm	352,602
Sanitary	8,123
Street Trees	17,283
Rounding	(218)
Total	\$3,027,906

The expenses include engineering cost of \$220,000 and a contingency of \$180,000, which are allocated to the expense lines.

Funds for this project were approved in the 2026 budget under the capital projects fund.

VILLAGE PLAN REFERENCE:

[Long Range Capital Improvement Plan](#)

ORDINANCE REFERENCE:

None.



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion and second approve the award of contract to Maddrell Excavating, LLC of Broadhead, WI for a base bid of \$2,295,085.94, including the alternate bid of \$190,970.58 and supplemental bid of \$142,067.75 for a contract total of \$2,628,124.27 and total project cost with engineering and contingency of \$3,027,906.

ATTACHMENTS:

1. 2026 Street and Utility Project Overviews
2. Recommendation Ltr

2026 Street and Utility Improvements Bashford and Creamery Road Village of McFarland

- Full Road reconstruction and urbanization of all rural road sections

-Pulverize and overlay of urbanized sections with spot curb and gutter replacements

-Watermain replacement from Creamery Ct. to Country Walk with option for trenchless installation.

- New storm sewer

Project Limits



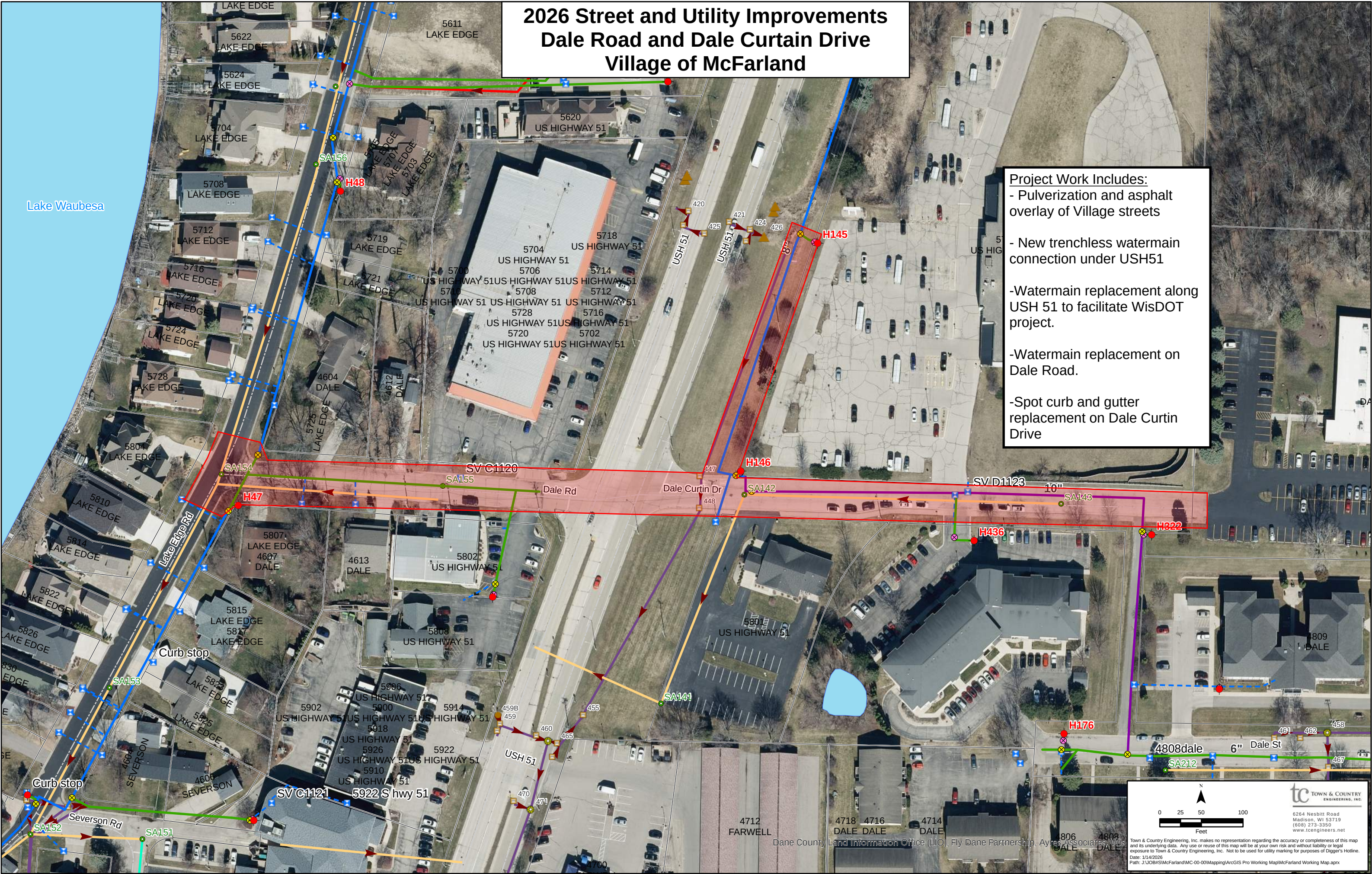
tc TOWN & COUNTRY
ENGINEERING,
6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

Dane County Land Information Office (LIO), Fly Dane Partnership, Ayres Associates, Inc.

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2026 Street and Utility Improvements Dale Road and Dale Curtain Drive Village of McFarland

- Project Work Includes:
- Pulverization and asphalt overlay of Village streets
- New trenchless watermain connection under USH51
- Watermain replacement along USH 51 to facilitate WisDOT project.
- Watermain replacement on Dale Road.
- Spot curb and gutter replacement on Dale Curtin Drive



2026 Street and Utility Improvements
Freeway Manor Resurfacing
Village of McFarland

- Project Work Includes:
- Pulverization and asphalt overlay
 - Provision for spot base course improvements where deemed necessary

Project Areas

N

060120240

Feet

tcTOWN & COUNTRYENGINEERING, INC.

6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

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**2026 Street and Utility Improvements
Milwaukee-Osborn Path Resurfacing
Village of McFarland**

Project Work Includes:

- Removal and placement of existing asphalt path
- Base improvements where needed
- New ADA compliant curb ramps

Project Limits

0 10 20 40
Feet

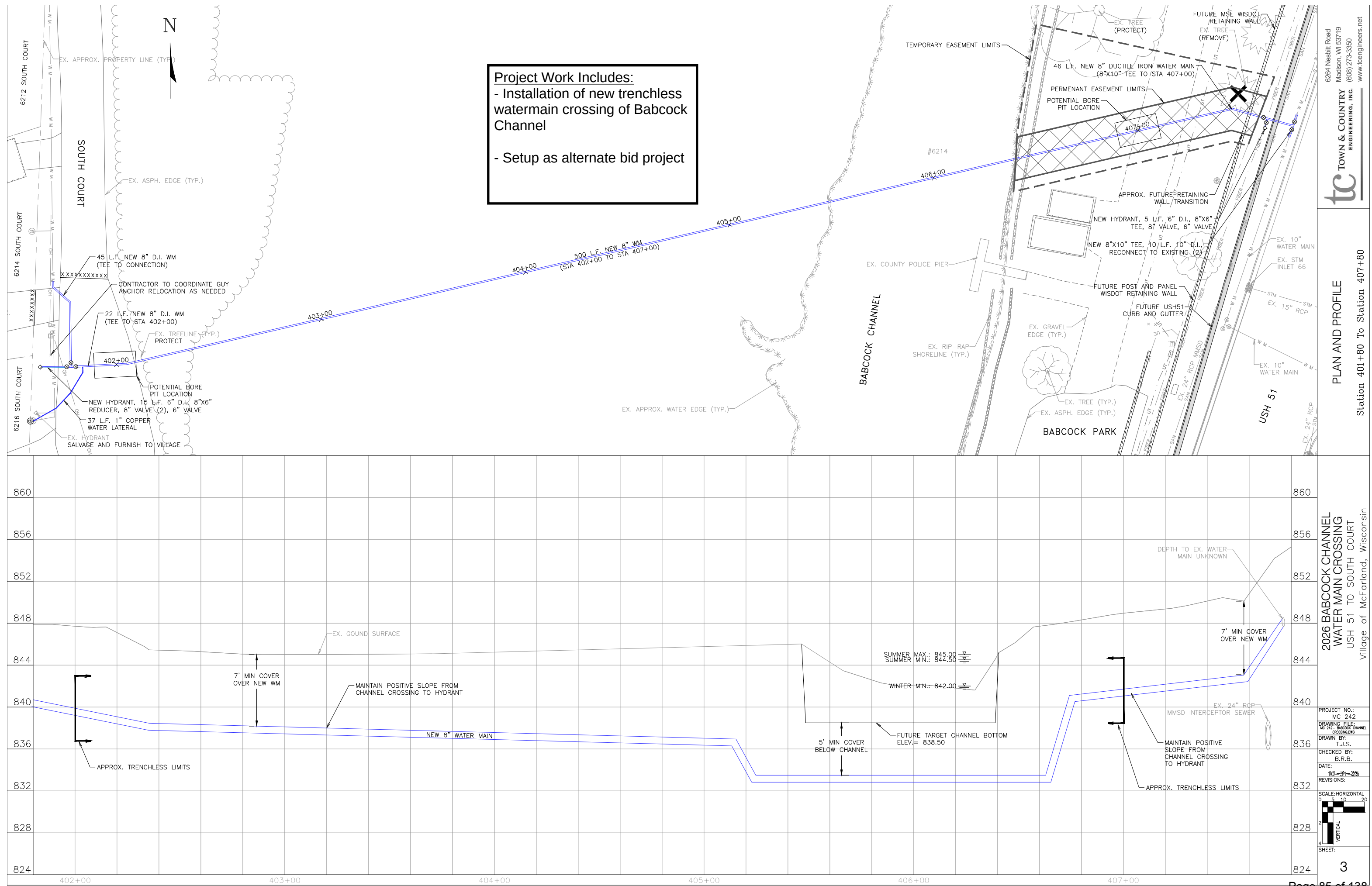
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Dane County Land Information Office (LIO), Fly Dane Partnership, Ayres Associates, WIS



February 19, 2026

Village of McFarland
5915 Milwaukee Street, P.O. Box 110
McFarland, WI 53558

Attention: Mr. Matthew Schuenke, Administrator

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2026
Street and Utility Improvements

Bid Deadline: February 19, 2026 at 10:00 a.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2026 Street and Utility Improvements project and to recommend award of a contract. This project involves paving and utility work on Creamery Road from Johnson Street to Country Walk, Bashford Street from Exchange Street to Johnson Street, Dale Road from Lake Edge Road to USH 51, Dale Curtin Drive from USH 51 to termini, Lee South Court from Siggelkow Road to Termini, Sig Court from Siggelkow Road to termini, Kowel Court from Siggelkow Road to termini, Mansion Circle from Kowel Court to termini, Fjelstad Lane from CTH AB to Freeway Court, and Freeway Court from CTH AB to termini. An alternate was included for the Babcock Creek water main crossing, and supplemental items include property corner replacement, excavation and disposal of bad subbase below subgrade, Breaker Run, removal and disposal of unsuitable trench backfill, Type X driveway section curb & gutter and pavement patching.

The pre-bid estimate for the base bid was \$2,635,603.15. Seventeen general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Four contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Alternate Bid Total	Supplemental Bid Total
Maddrell Excavating, LLC	\$2,295,085.94	\$190,970.58	\$142,067.75
Speedway Sand & Gravel, Inc.	\$2,357,182.43	\$275,165.62	\$404,218.55
Parisi Construction, LLC.	\$2,424,921.04	\$253,061.60	\$442,336.50
Fischer Excavating, Inc.	\$2,451,587.99	\$238,565.45	\$422,180.00

All of the bids were properly submitted except that Maddrell Excavating submitted their prequalification information 2 days prior to bidding (rather than the required 5) and Fischer Excavating submitted their prequalification information with their bid. We would recommend that the Village waive these bidding informalities.

The low bidder, using the base bid only, or any combination of the base bid and alternate bid and/or supplemental bid, is Maddrell Excavating, LLC of Brodhead,

Wisconsin, an experienced utility and street contractor that completed a similar project for the Village in 2019 for the 2019 Street and Utility Improvements project on North Autumn Lane, Timber Lane, Eighthmy Road, Main Street, Tina Lane, and Scott Street. The bid prices are lower than the original budget, likely due to a competitive bidding environment. We recommend that Maddrell Excavating, LLC be awarded a contract for the base bid, plus the alternate and supplemental bids, if the budgets allow, for a total of \$2,628,124.27.

The Village has received a LRIP-Supplemental grant for a portion of the work on Creamery Road. That grant will provide reimbursement for \$400,000 of this project's costs.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed on the basis on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.



Tim Stieve, P.E.
Project Engineer

TS:sai

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BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID									
Utility Work									
1.	8" Water Main, STA 22+50 to 38+50	1,710	lin. ft.	\$ 150.00	\$ 256,500.00	\$ 142.00	\$ 242,820.00	\$ 173.35	\$ 296,428.50
2.	8" Water Main, STA 100+50 to 104+40 and STA 106+35 to 107+00	489	lin. ft.	\$ 150.00	\$ 73,350.00	\$ 142.00	\$ 69,438.00	\$ 212.65	\$ 103,985.85
3.	10" SDR 11 HDPE Trenchless Water Main, STA 104+40 to 106+40	200	lin. ft.	\$ 350.00	\$ 70,000.00	\$ 185.00	\$ 37,000.00	\$ 256.50	\$ 51,300.00
4.	8" Water Main, STA 200+13 to 203+50	309	lin. ft.	\$ 150.00	\$ 46,350.00	\$ 142.00	\$ 43,878.00	\$ 180.05	\$ 55,635.45
5.	6" Ductile Iron CL 52 Water Main or Hydrant Lead	166	lin. ft.	\$ 140.00	\$ 23,240.00	\$ 150.00	\$ 24,900.00	\$ 131.48	\$ 21,825.68
6.	8" Gate Valve & Box	19	each	\$ 5,000.00	\$ 95,000.00	\$ 3,975.00	\$ 75,525.00	\$ 3,724.50	\$ 70,765.50
7.	6" Gate Valve & Box	9	each	\$ 4,200.00	\$ 37,800.00	\$ 2,975.00	\$ 26,775.00	\$ 2,844.75	\$ 25,602.75
8.	Hydrants	8	each	\$ 8,000.00	\$ 64,000.00	\$ 8,150.00	\$ 65,200.00	\$ 7,530.25	\$ 60,242.00
9.	1" Corporation Stops	10	each	\$ 150.00	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 1,540.00	\$ 15,400.00
10.	1" Curb Stops	10	each	\$ 600.00	\$ 6,000.00	\$ 275.00	\$ 2,750.00	\$ 689.50	\$ 6,895.00
11.	1" Copper Water Service Laterals	415	lin. ft.	\$ 45.00	\$ 18,675.00	\$ 16.00	\$ 6,640.00	\$ 49.36	\$ 20,484.40
12.	Water Service Lateral Reconnections	12	each	\$ 3,000.00	\$ 36,000.00	\$ 3,425.00	\$ 41,100.00	\$ 1,129.95	\$ 13,559.40
13.	Existing Main Reconnections	8	each	\$ 5,000.00	\$ 40,000.00	\$ 3,300.00	\$ 26,400.00	\$ 3,348.09	\$ 26,784.75
14.	12" RCP CL III Storm Sewer	176	lin. ft.	\$ 90.00	\$ 15,840.00	\$ 85.00	\$ 14,960.00	\$ 87.57	\$ 15,412.32
15.	24" RCP CL III Storm Sewer	34	lin. ft.	\$ 110.00	\$ 3,740.00	\$ 155.00	\$ 5,270.00	\$ 178.15	\$ 6,057.10
16.	36" RCP CL III Storm Sewer	56	lin. ft.	\$ 130.00	\$ 7,280.00	\$ 195.00	\$ 10,920.00	\$ 196.23	\$ 10,988.88
17.	38"x24" HE CL III RCP Storm Sewer	890	lin. ft.	\$ 145.00	\$ 129,050.00	\$ 195.00	\$ 173,550.00	\$ 187.02	\$ 166,447.80
18.	Precast Rectangular Curb Inlet Catch Basins	8	each	\$ 3,500.00	\$ 28,000.00	\$ 3,325.00	\$ 26,600.00	\$ 3,964.95	\$ 31,719.60
19.	60" Storm Manholes	4	each	\$ 8,000.00	\$ 32,000.00	\$ 5,850.00	\$ 23,400.00	\$ 5,571.70	\$ 22,286.80
20.	60" Storm Inlet Manholes	1	each	\$ 8,000.00	\$ 8,000.00	\$ 5,975.00	\$ 5,975.00	\$ 5,921.50	\$ 5,921.50
21.	72" Storm Manholes	1	each	\$ 10,000.00	\$ 10,000.00	\$ 8,950.00	\$ 8,950.00	\$ 6,925.70	\$ 6,925.70
22.	12" RCP Apron Endwalls	2	each	\$ 3,000.00	\$ 6,000.00	\$ 1,250.00	\$ 2,500.00	\$ 2,596.40	\$ 5,192.80
23.	36" RCP Apron Endwalls	2	each	\$ 5,000.00	\$ 10,000.00	\$ 4,450.00	\$ 8,900.00	\$ 4,980.90	\$ 9,961.80
24.	Sanitary Manhole Castings	6	each	\$ 500.00	\$ 3,000.00	\$ 900.00	\$ 5,400.00	\$ 1,296.00	\$ 7,776.00
25.	Sanitary Manhole Casting and Cone Adjustment	1	each	\$ 1,500.00	\$ 1,500.00	\$ 1,650.00	\$ 1,650.00	\$ 3,196.00	\$ 3,196.00

BID TABULATION

PAGE 2 OF 6

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Street Work									
26.	Excavation/Fill to Plan Subgrade	1	lump sum	\$ 250,000.00	\$ 250,000.00	\$ 397,000.00	\$ 397,000.00	\$ 186,346.00	\$ 186,346.00
27.	Pulverizing and Grading of Existing Asphalt Surface	23,900	sq. yd.	\$ 5.00	\$ 119,500.00	\$ 3.75	\$ 89,625.00	\$ 7.80	\$ 186,420.00
28.	Truncated Dome Panels	110	sq. ft.	\$ 60.00	\$ 6,600.00	\$ 40.00	\$ 4,400.00	\$ 53.00	\$ 5,830.00
29.	6" Thick Concrete Sidewalk and Driveways	1,402	sq. ft.	\$ 15.00	\$ 21,030.00	\$ 7.20	\$ 10,094.40	\$ 9.65	\$ 13,529.30
30.	4" Thick Concrete Sidewalk	4,974	sq. ft.	\$ 15.00	\$ 74,610.00	\$ 6.20	\$ 30,838.80	\$ 6.40	\$ 31,833.60
31.	30" Concrete Curb & Gutter	3,198	lin. ft.	\$ 45.00	\$ 143,910.00	\$ 19.00	\$ 60,762.00	\$ 29.36	\$ 93,893.28
32.	30" Concrete Ribbon Curb	1,115	lin. ft.	\$ 45.00	\$ 50,175.00	\$ 16.80	\$ 18,732.00	\$ 33.25	\$ 37,073.75
33.	18" Concrete Curb & Gutter	143	lin. ft.	\$ 45.00	\$ 6,435.00	\$ 31.90	\$ 4,561.70	\$ 32.50	\$ 4,647.50
34.	Concrete Medians	71	sq. ft.	\$ 75.00	\$ 5,325.00	\$ 15.00	\$ 1,065.00	\$ 58.28	\$ 4,137.88
35.	Remove and Replace 30" Concrete Curb & Gutter, <50' lengths	814	lin. ft.	\$ 65.00	\$ 52,910.00	\$ 36.70	\$ 29,873.80	\$ 30.00	\$ 24,420.00
36.	Remove and Replace 30" Concrete Curb & Gutter, >50' Lengths	814	lin. ft.	\$ 55.00	\$ 44,770.00	\$ 28.90	\$ 23,524.60	\$ 30.00	\$ 24,420.00
37.	1.5" Hot-Mix Asphalt Surface Course, Type 5 LT	2,397	ton	\$ 81.00	\$ 194,157.00	\$ 70.75	\$ 169,587.75	\$ 70.75	\$ 169,587.75
38.	1.75" Hot-Mix Asphalt Lower Course, Type 4 LT	2,797	ton	\$ 80.00	\$ 223,760.00	\$ 68.25	\$ 190,895.25	\$ 68.25	\$ 190,895.25
39.	3" Hot-Mix Asphalt Parking Lot Paving, Type 5LT	45	sq. yd.	\$ 120.00	\$ 5,400.00	\$ 50.00	\$ 2,250.00	\$ 50.00	\$ 2,250.00
40.	3" Hot-Mix Asphalt Path Paving, Type 5 LT, 8' Wide	245	ton	\$ 120.00	\$ 29,400.00	\$ 83.25	\$ 20,396.25	\$ 83.25	\$ 20,396.25
41.	0.75" Crushed Aggregate Base Course	4,827	ton	\$ 19.00	\$ 91,713.00	\$ 18.50	\$ 89,299.50	\$ 17.35	\$ 83,748.45
42.	3" Breaker Run	4,786	ton	\$ 19.00	\$ 90,934.00	\$ 18.50	\$ 88,541.00	\$ 17.35	\$ 83,037.10
43.	Ditch Fine Grading	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 8,400.00	\$ 8,400.00
44.	Clean & Tack	25,249	sq. yds.	\$ 0.35	\$ 8,837.15	\$ 0.01	\$ 252.49	\$ 0.01	\$ 252.49
45.	Permanent Signage	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 4,850.00	\$ 4,850.00	\$ 6,600.00	\$ 6,600.00
46.	Permanent Pavement Markings	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 13,226.00	\$ 13,226.00
47.	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 4.00	\$ 3,600.00	\$ 3.00	\$ 2,700.00	\$ 2.50	\$ 2,250.00
48.	Topsoil Restoration, Hydro-Seeding, Fertilizing & Mulching	7,151	sq. yds.	\$ 12.00	\$ 85,812.00	\$ 3.60	\$ 25,743.60	\$ 8.00	\$ 57,208.00
49.	Wetland Seeding and Restoration	356	sq. yds.	\$ 25.00	\$ 8,900.00	\$ 4.05	\$ 1,441.80	\$ 9.00	\$ 3,204.00
50.	Erosion Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 4,950.00	\$ 4,950.00	\$ 10,800.00	\$ 10,800.00
51.	Traffic Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,750.00	\$ 7,750.00
52.	Install New Hydrant on Existing Hydrant Lead	1	each	\$ 15,000.00	\$ 15,000.00	\$ 8,200.00	\$ 8,200.00	\$ 9,230.25	\$ 9,230.25
53.	Tree Preservation Allowance	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	BASE BID TOTAL				\$ 2,635,603.15		\$ 2,295,085.94		\$ 2,357,182.43

BID TABULATION

PAGE 3 OF 6

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
ALTERNATIVE BID ITEMS									
A1	10" Ductile Iron CL 52 Water Main	10	lin. ft.	\$ 150.00	\$ 1,500.00	\$ 250.00	\$ 2,500.00	\$ 432.00	\$ 4,320.00
A2	8" Water Main, STA 402+00 to STA 407+00	500	lin. ft.	\$ 350.00	\$ 175,000.00	\$ 155.00	\$ 77,500.00	\$ 283.80	\$ 141,900.00
A3	8" Ductile Iron CL 52 Water Main	113	lin. ft.	\$ 150.00	\$ 16,950.00	\$ 142.00	\$ 16,046.00	\$ 362.23	\$ 40,931.99
A4	6" Ductile Iron CL 52 Water Main or Hydrant Lead	20	lin. ft.	\$ 140.00	\$ 2,800.00	\$ 150.00	\$ 3,000.00	\$ 129.17	\$ 2,583.40
A5	10" Gate Valve & Box	2	each	\$ 8,000.00	\$ 16,000.00	\$ 6,200.00	\$ 12,400.00	\$ 5,587.25	\$ 11,174.50
A6	8" Gate Valve & Box	3	each	\$ 6,000.00	\$ 18,000.00	\$ 3,975.00	\$ 11,925.00	\$ 3,924.50	\$ 11,773.50
A7	6" Gate Valve & Box	2	each	\$ 5,000.00	\$ 10,000.00	\$ 2,975.00	\$ 5,950.00	\$ 3,044.75	\$ 6,089.50
A8	Hydrants	2	each	\$ 8,000.00	\$ 16,000.00	\$ 8,150.00	\$ 16,300.00	\$ 7,375.25	\$ 14,750.50
A9	1" Corporation Stops	1	each	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,065.00	\$ 1,065.00
A10	1" Curb Stops	1	each	\$ 600.00	\$ 600.00	\$ 275.00	\$ 275.00	\$ 1,139.50	\$ 1,139.50
A11	1" Copper Water Service Laterals	37	lin. ft.	\$ 45.00	\$ 1,665.00	\$ 16.00	\$ 592.00	\$ 78.96	\$ 2,921.52
A12	Water Service Lateral Reconnections	1	each	\$ 3,000.00	\$ 3,000.00	\$ 3,425.00	\$ 3,425.00	\$ 87.95	\$ 87.95
A13	Existing Main Reconnections	3	each	\$ 5,000.00	\$ 15,000.00	\$ 3,300.00	\$ 9,900.00	\$ 3,468.42	\$ 10,405.25
A14	Excavation, Removal, & Disposal of Existing Asphalt Pavement	458	sq. yd.	\$ 25.00	\$ 11,450.00	\$ 26.00	\$ 11,908.00	\$ 3.10	\$ 1,419.80
A15	3" Hot-Mix Asphalt Surface Course, Type 5 LT	458	sq. yd.	\$ 25.00	\$ 11,450.00	\$ 0.01	\$ 4.58	\$ 17.72	\$ 8,115.76
A16	Sawcutting Existing Concrete and Asphalt Pavements	40	lin. ft.	\$ 4.00	\$ 160.00	\$ 3.00	\$ 120.00	\$ 9.00	\$ 360.00
A17	Raised Edge Asphalt	245	lin. ft.	\$ 5.00	\$ 1,225.00	\$ 45.00	\$ 11,025.00	\$ 0.01	\$ 2.45
A18	Topsoil Restoration, Seeding, Fertilizing & Mulching or Matting	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 2,850.00	\$ 2,850.00	\$ 9,100.00	\$ 9,100.00
A19	Erosion Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 2,550.00	\$ 2,550.00	\$ 4,825.00	\$ 4,825.00
A20	Traffic Control	1	lump sum	\$ 5,000.00	\$ 5,000.00	\$ 2,550.00	\$ 2,550.00	\$ 2,200.00	\$ 2,200.00
	ALTERNATE BID TOTAL				\$ 325,950.00		\$ 190,970.58		\$ 275,165.62
SUPPLEMENTAL BID ITEMS									
S1	Property Corner Replacement	1	each	\$ 500.00	\$ 500.00	\$ 850.00	\$ 850.00	\$ 2,100.00	\$ 2,100.00
S2	Excavation and Disposal of Bad Subbase Below Subgrade	4,989	cu. yds.	\$ 25.00	\$ 124,725.00	\$ 6.00	\$ 29,934.00	\$ 27.20	\$ 135,700.80
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	10,003	tons	\$ 20.00	\$ 200,060.00	\$ 6.25	\$ 62,518.75	\$ 14.25	\$ 142,542.75
S4	Removal and Disposal of Unsuitable Trench Backfill	500	cu. yds.	\$ 25.00	\$ 12,500.00	\$ 8.00	\$ 4,000.00	\$ 28.00	\$ 14,000.00
S5	Type X Driveway Section Curb & Gutter	100	lin. ft.	\$ 20.00	\$ 2,000.00	\$ 28.90	\$ 2,890.00	\$ 5.00	\$ 500.00
S6	3" Pavement Patching, Type 5 LT	2,500	sq. yds.	\$ 45.00	\$ 112,500.00	\$ 16.75	\$ 41,875.00	\$ 43.75	\$ 109,375.00
	SUPPLEMENTAL BID TOTAL				\$ 452,285.00		\$ 142,067.75		\$ 404,218.55

BID TABULATION

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Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	Parisi Construction , LLC		Fischer Excavating, Inc.			
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
BASE BID									
Utility Work									
1.	8" Water Main, STA 22+50 to 38+50	1,710	lin. ft.	\$ 160.00	\$ 273,600.00	\$ 236.00	\$ 403,560.00		
2.	8" Water Main, STA 100+50 to 104+40 and STA 106+35 to 107+00	489	lin. ft.	\$ 180.00	\$ 88,020.00	\$ 263.00	\$ 128,607.00		
3.	10" SDR 11 HDPE Trenchless Water Main, STA 104+40 to 106+40	200	lin. ft.	\$ 120.00	\$ 24,000.00	\$ 336.00	\$ 67,200.00		
4.	8" Water Main, STA 200+13 to 203+50	309	lin. ft.	\$ 170.00	\$ 52,530.00	\$ 233.00	\$ 71,997.00		
5.	6" Ductile Iron CL 52 Water Main or Hydrant Lead	166	lin. ft.	\$ 140.00	\$ 23,240.00	\$ 87.00	\$ 14,442.00		
6.	8" Gate Valve & Box	19	each	\$ 4,900.00	\$ 93,100.00	\$ 3,413.00	\$ 64,847.00		
7.	6" Gate Valve & Box	9	each	\$ 4,000.00	\$ 36,000.00	\$ 2,443.00	\$ 21,987.00		
8.	Hydrants	8	each	\$ 7,200.00	\$ 57,600.00	\$ 7,237.00	\$ 57,896.00		
9.	1" Corporation Stops	10	each	\$ 110.00	\$ 1,100.00	\$ 341.00	\$ 3,410.00		
10.	1" Curb Stops	10	each	\$ 1,200.00	\$ 12,000.00	\$ 538.00	\$ 5,380.00		
11.	1" Copper Water Service Laterals	415	lin. ft.	\$ 22.75	\$ 9,441.25	\$ 69.00	\$ 28,635.00		
12.	Water Service Lateral Reconnections	12	each	\$ 5,200.00	\$ 62,400.00	\$ 247.00	\$ 2,964.00		
13.	Existing Main Reconnections	8	each	\$ 3,200.00	\$ 25,600.00	\$ 7,323.00	\$ 58,584.00		
14.	12" RCP CL III Storm Sewer	176	lin. ft.	\$ 92.00	\$ 16,192.00	\$ 72.00	\$ 12,672.00		
15.	24" RCP CL III Storm Sewer	34	lin. ft.	\$ 170.00	\$ 5,780.00	\$ 119.00	\$ 4,046.00		
16.	36" RCP CL III Storm Sewer	56	lin. ft.	\$ 140.00	\$ 7,840.00	\$ 151.00	\$ 8,456.00		
17.	38"x24" HE CL III RCP Storm Sewer	890	lin. ft.	\$ 190.00	\$ 169,100.00	\$ 168.00	\$ 149,520.00		
18.	Precast Rectangular Curb Inlet Catch Basins	8	each	\$ 3,500.00	\$ 28,000.00	\$ 4,205.00	\$ 33,640.00		
19.	60" Storm Manholes	4	each	\$ 4,300.00	\$ 17,200.00	\$ 4,895.00	\$ 19,580.00		
20.	60" Storm Inlet Manholes	1	each	\$ 4,600.00	\$ 4,600.00	\$ 5,159.00	\$ 5,159.00		
21.	72" Storm Manholes	1	each	\$ 5,500.00	\$ 5,500.00	\$ 6,907.00	\$ 6,907.00		
22.	12" RCP Apron Endwalls	2	each	\$ 2,900.00	\$ 5,800.00	\$ 1,260.00	\$ 2,520.00		
23.	36" RCP Apron Endwalls	2	each	\$ 4,800.00	\$ 9,600.00	\$ 1,881.00	\$ 3,762.00		
24.	Sanitary Manhole Castings	6	each	\$ 1,900.00	\$ 11,400.00	\$ 1,230.00	\$ 7,380.00		
25.	Sanitary Manhole Casting and Cone Adjustment	1	each	\$ 2,100.00	\$ 2,100.00	\$ 1,054.00	\$ 1,054.00		

BID TABULATION

PAGE 5 OF 6

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	BID UNITS	Parisi Construction , LLC		Fischer Excavating, Inc.			
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
Street Work									
26.	Excavation/Fill to Plan Subgrade	1	lump sum	\$ 360,000.00	\$ 360,000.00	\$ 236,000.00	\$ 236,000.00		
27.	Pulverizing and Grading of Existing Asphalt Surface	23,900	sq. yd.	\$ 2.90	\$ 69,310.00	\$ 3.65	\$ 87,235.00		
28.	Truncated Dome Panels	110	sq. ft.	\$ 47.75	\$ 5,252.50	\$ 40.00	\$ 4,400.00		
29.	6" Thick Concrete Sidewalk and Driveways	1,402	sq. ft.	\$ 7.40	\$ 10,374.80	\$ 10.00	\$ 14,020.00		
30.	4" Thick Concrete Sidewalk	4,974	sq. ft.	\$ 9.10	\$ 45,263.40	\$ 9.00	\$ 44,766.00		
31.	30" Concrete Curb & Gutter	3,198	lin. ft.	\$ 21.25	\$ 67,957.50	\$ 19.00	\$ 60,762.00		
32.	30" Concrete Ribbon Curb	1,115	lin. ft.	\$ 25.75	\$ 28,711.25	\$ 17.00	\$ 18,955.00		
33.	18" Concrete Curb & Gutter	143	lin. ft.	\$ 30.75	\$ 4,397.25	\$ 32.00	\$ 4,576.00		
34.	Concrete Medians	71	sq. ft.	\$ 36.00	\$ 2,556.00	\$ 15.00	\$ 1,065.00		
35.	Remove and Replace 30" Concrete Curb & Gutter, <50' lengths	814	lin. ft.	\$ 46.00	\$ 37,444.00	\$ 46.00	\$ 37,444.00		
36.	Remove and Replace 30" Concrete Curb & Gutter, >50' Lengths	814	lin. ft.	\$ 33.75	\$ 27,472.50	\$ 38.00	\$ 30,932.00		
37.	1.5" Hot-Mix Asphalt Surface Course, Type 5 LT	2,397	ton	\$ 72.00	\$ 172,584.00	\$ 71.00	\$ 170,187.00		
38.	1.75" Hot-Mix Asphalt Lower Course, Type 4 LT	2,797	ton	\$ 70.00	\$ 195,790.00	\$ 68.00	\$ 190,196.00		
39.	3" Hot-Mix Asphalt Parking Lot Paving, Type 5LT	45	sq. yd.	\$ 51.00	\$ 2,295.00	\$ 50.00	\$ 2,250.00		
40.	3" Hot-Mix Asphalt Path Paving, Type 5 LT, 8' Wide	245	ton	\$ 85.00	\$ 20,825.00	\$ 83.00	\$ 20,335.00		
41.	0.75" Crushed Aggregate Base Course	4,827	ton	\$ 17.50	\$ 84,472.50	\$ 24.00	\$ 115,848.00		
42.	3" Breaker Run	4,786	ton	\$ 15.75	\$ 75,379.50	\$ 20.00	\$ 95,720.00		
43.	Ditch Fine Grading	1	lump sum	\$ 27,500.00	\$ 27,500.00	\$ 10,362.00	\$ 10,362.00		
44.	Clean & Tack	25,249	sq. yds.	\$ 0.01	\$ 252.49	\$ 0.01	\$ 252.49		
45.	Permanent Signage	1	lump sum	\$ 6,700.00	\$ 6,700.00	\$ 5,500.00	\$ 5,500.00		
46.	Permanent Pavement Markings	1	lump sum	\$ 13,500.00	\$ 13,500.00	\$ 13,226.00	\$ 13,226.00		
47.	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 2.00	\$ 1,800.00	\$ 1.95	\$ 1,755.00		
48.	Topsoil Restoration, Hydro-Seeding, Fertilizing & Mulching	7,151	sq. yds.	\$ 11.50	\$ 82,236.50	\$ 8.50	\$ 60,783.50		
49.	Wetland Seeding and Restoration	356	sq. yds.	\$ 3.10	\$ 1,103.60	\$ 8.50	\$ 3,026.00		
50.	Erosion Control	1	lump sum	\$ 9,900.00	\$ 9,900.00	\$ 7,800.00	\$ 7,800.00		
51.	Traffic Control	1	lump sum	\$ 7,900.00	\$ 7,900.00	\$ 7,750.00	\$ 7,750.00		
52.	Install New Hydrant on Existing Hydrant Lead	1	each	\$ 7,200.00	\$ 7,200.00	\$ 7,237.00	\$ 7,237.00		
53.	Tree Preservation Allowance	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
	BASE BID TOTAL				\$ 2,424,921.04		\$ 2,451,587.99		

BID TABULATION

PAGE 6 OF 6

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Parisi Construction , LLC		Fischer Excavating, Inc.			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
ALTERNATIVE BID ITEMS									
A1	10" Ductile Iron CL 52 Water Main	10	lin. ft.	\$ 210.00	\$ 2,100.00	\$ 263.00	\$ 2,630.00		
A2	8" Water Main, STA 402+00 to STA 407+00	500	lin. ft.	\$ 200.00	\$ 100,000.00	\$ 248.00	\$ 124,000.00		
A3	8" Ductile Iron CL 52 Water Main	113	lin. ft.	\$ 190.00	\$ 21,470.00	\$ 267.00	\$ 30,171.00		
A4	6" Ductile Iron CL 52 Water Main or Hydrant Lead	20	lin. ft.	\$ 150.00	\$ 3,000.00	\$ 104.00	\$ 2,080.00		
A5	10" Gate Valve & Box	2	each	\$ 6,200.00	\$ 12,400.00	\$ 4,990.00	\$ 9,980.00		
A6	8" Gate Valve & Box	3	each	\$ 4,900.00	\$ 14,700.00	\$ 3,433.00	\$ 10,299.00		
A7	6" Gate Valve & Box	2	each	\$ 4,000.00	\$ 8,000.00	\$ 2,515.00	\$ 5,030.00		
A8	Hydrants	2	each	\$ 7,200.00	\$ 14,400.00	\$ 7,236.00	\$ 14,472.00		
A9	1" Corporation Stops	1	each	\$ 110.00	\$ 110.00	\$ 378.00	\$ 378.00		
A10	1" Curb Stops	1	each	\$ 570.00	\$ 570.00	\$ 538.00	\$ 538.00		
A11	1" Copper Water Service Laterals	37	lin. ft.	\$ 22.75	\$ 841.75	\$ 77.00	\$ 2,849.00		
A12	Water Service Lateral Reconnections	1	each	\$ 3,900.00	\$ 3,900.00	\$ 526.00	\$ 526.00		
A13	Existing Main Reconnections	3	each	\$ 3,200.00	\$ 9,600.00	\$ 3,685.00	\$ 11,055.00		
A14	Excavation, Removal, & Disposal of Existing Asphalt Pavement	458	sq. yd.	\$ 7.30	\$ 3,343.40	\$ 7.00	\$ 3,206.00		
A15	3" Hot-Mix Asphalt Surface Course, Type 5 LT	458	sq. yd.	\$ 18.00	\$ 8,244.00	\$ 18.00	\$ 8,244.00		
A16	Sawcutting Existing Concrete and Asphalt Pavements	40	lin. ft.	\$ 2.00	\$ 80.00	\$ 2.00	\$ 80.00		
A17	Raised Edge Asphalt	245	lin. ft.	\$ 0.01	\$ 2.45	\$ 0.01	\$ 2.45		
A18	Topsoil Restoration, Seeding, Fertilizing & Mulching or Matting	1	lump sum	\$ 5,100.00	\$ 5,100.00	\$ 5,950.00	\$ 5,950.00		
A19	Erosion Control	1	lump sum	\$ 43,000.00	\$ 43,000.00	\$ 4,875.00	\$ 4,875.00		
A20	Traffic Control	1	lump sum	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00		
	ALTERNATE BID TOTAL				\$ 253,061.60		\$ 238,565.45		
SUPPLEMENTAL BID ITEMS									
S1	Property Corner Replacement	1	each	\$ 1,500.00	\$ 1,500.00	\$ 50.00	\$ 50.00		
S2	Excavation and Disposal of Bad Subbase Below Subgrade	4,989	cu. yds.	\$ 35.00	\$ 174,615.00	\$ 30.00	\$ 149,670.00		
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	10,003	tons	\$ 15.50	\$ 155,046.50	\$ 20.00	\$ 200,060.00		
S4	Removal and Disposal of Unsuitable Trench Backfill	500	cu. yds.	\$ 64.00	\$ 32,000.00	\$ 44.00	\$ 22,000.00		
S5	Type X Driveway Section Curb & Gutter	100	lin. ft.	\$ 41.75	\$ 4,175.00	\$ 29.00	\$ 2,900.00		
S6	3" Pavement Patching, Type 5 LT	2,500	sq. yds.	\$ 30.00	\$ 75,000.00	\$ 19.00	\$ 47,500.00		
	SUPPLEMENTAL BID TOTAL				\$ 442,336.50		\$ 422,180.00		

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to consider a contract extension for managed information technology services.

PREVIOUS ACTION:

The Village Board approved the original contract on January 10, 2023 in which it became effective as of March 1st of that year.

The Village Board approved the resolution to join the planning for an IT Consortium at its meeting on January 27, 2026.

ISSUE SUMMARY:

The Village currently relies on a third party service provider to manage its information technology network. This provides for a team of technology specialists to help maintain servers, provide security, plan purchases, and troubleshoot breakdowns within the system to name a few things. Most communities our size rely on a third party vendor to provide these services and do not have staffing internally to be able to oversee these responsibilities. Very similar concept to hiring an engineer or attorney to provide a specialized service as needed. The Village Administrator currently manages this contract.

In 2022, the Village went through an RFP process where we awarded contract to Simple Network Consulting for this service. We have been operating under the enclosed existing agreement since that time which expired at the end of February of this year. The contract allows for the Village to extend this, which we did through the end of April to sort out next steps.

Staff is recommending amending the existing agreement to extend this service for a year through the end of February of 2027. We are currently studying how to share in this service with other municipalities and that would allow more time to assess the feasibility of that format.

All the terms would remain the same as the original agreement but for adjustment that will be noted in the amendment to increase the service fee by 5%.

FINANCIAL/BUDGET IMPACT:

The cost for year 1 was \$34,932 followed by year 2 at \$35,980 and finally year 3 at \$37,059.

Year 4 would increase to \$38,912 and is allocated across various funds within the organization.

The previous year increases were at 3% and this is proposed at 5% given the overall term is shorter than the original agreement.

VILLAGE PLAN REFERENCE:



None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action:

Motion, second to accept the proposal from Simple Networks in order to award a contract for managed information technology services subject to the preparation and approval of a contract by the Village Attorney.

ATTACHMENTS:

1. Executed_Contract Managed IT Service Provider with Exhibits A andB

VILLAGE OF MCFARLAND CONTRACT WITH SIMPLE NETWORK CONSULTING FOR MANAGED IT SERVICES

Expiration Date: February 28, 2026

Maximum Cost: Year 1: \$34,932 plus \$14,000 on-
boarding fee.
Year 2: \$35,980
Year 3: \$37,059

Registered Agent: Shawn Nesbitt

Street Address: 1310 Mendota St., Ste. 107

City, State, Zip: Madison, WI 53714-1058

THIS CONTRACT, made and entered into, by and between the Village of McFarland (hereinafter referred to as "VILLAGE") and Shawn Nesbitt Consulting, LLC, d/b/a Simple Network Consulting. (hereinafter referred to as "PROVIDER"),

WHEREAS VILLAGE, whose address is 5915 Milwaukee St., P.O. Box 110, McFarland, WI 53558, desires to purchase services from PROVIDER for the purpose of providing comprehensive managed IT services for the VILLAGE; and

WHEREAS PROVIDER, whose business address is set forth above, is able and willing to provide such services;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which are acknowledged by each party, VILLAGE and PROVIDER agree as follows:

- I. **TERM.** The term of this Contract shall commence as of the date on which all parties have executed this Contract and shall end as of the EXPIRATION DATE set forth on page 1 hereof, unless sooner agreed to in writing by the parties or as provided in Section IV. VILLAGE may, in its sole discretion, extend the completion date of PROVIDER's services, under the same terms and conditions. PROVIDER shall complete its obligations under this Contract not later than the EXPIRATION DATE, and by the date set by the VILLAGE and agreed to by PROVIDER if this Contract is extended.
- II. **SERVICES.**
 - A. PROVIDER agrees to provide the services detailed in the attached Schedule A, including all services requested in the Request for Proposal issued November 11, 2022 (RFP), in a manner consistent with PROVIDER's proposal.

- B. PROVIDER shall commence, carry on and complete its obligations under this Contract with all deliberate speed and in a sound, economical and efficient manner, in accordance with this Contract and all applicable laws. In providing services under this Contract, PROVIDER agrees to cooperate with the various departments, agencies, employees and officers of VILLAGE. Time is of the essence with regard to all dates for completion of any services under this Contract unless expressly provided otherwise.
 - C. PROVIDER agrees to secure at PROVIDER's own expense all personnel necessary to carry out PROVIDER's obligations under this Contract. Such personnel shall not be deemed to be employees of VILLAGE nor shall they or any of them have or be deemed to have any direct contractual relationship with VILLAGE.
- III. ASSIGNMENT/TRANSFER. PROVIDER shall neither assign nor transfer any interest or obligation in this Contract, without the prior written consent of VILLAGE unless otherwise provided herein, provided that claims for money due or to become due to PROVIDER from VILLAGE under this Contract may be assigned to a bank, trust company or other financial institution without such approval if and only if the instrument of assignment contains a provision substantially to the effect that the right of the assignee in and to any moneys due or to become due to PROVIDER shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this Contract. PROVIDER shall promptly provide notice of any such assignment or transfer to VILLAGE.
- IV. TERMINATION.
- A. VILLAGE may terminate this Contract for any reason upon thirty (30) day written notice to PROVIDER.
 - B. The following shall constitute grounds for immediate termination:
 - 1. violation by PROVIDER of applicable State, Federal or local law, or failure by PROVIDER to comply with applicable State and Federal service standards, as expressed by applicable statutes, rules and regulations.
 - 2. failure by PROVIDER to carry applicable licenses or certifications as required by law in order to complete the services to be provided under this Contract.
 - 3. failure of PROVIDER to comply with reporting requirements contained herein.
 - 4. inability of PROVIDER to perform the work provided for herein.
 - C. Failure of the Village Board or the State or Federal Governments to appropriate sufficient funds to carry out VILLAGE's obligations hereunder, shall result in automatic termination of this Contract as of the date funds are no longer available, without notice.
 - D. Upon the expiration or any termination of this Contract, all finished and unfinished documents, services, papers, data, products, and the like prepared, produced or made by PROVIDER under this Contract shall at the option of VILLAGE become the property of VILLAGE, and PROVIDER shall be entitled to receive just and equitable compensation, for any satisfactory work completed on such documents, services, papers, data, products. Notwithstanding the above, PROVIDER shall not be relieved of liability to VILLAGE for damages sustained by VILLAGE by virtue of any breach of this Contract by PROVIDER, and VILLAGE may withhold any payments to PROVIDER for the purpose of offset.
- V. PAYMENT. VILLAGE agrees to make such payments for services rendered under this Contract as and in the manner specified herein and in the attached Schedule B, which is fully incorporated herein by reference. Notwithstanding any language to the contrary in this Contract or its attachments, VILLAGE shall never be required to pay more than the sum set forth on page 1 of this Contract under

the heading MAXIMUM COST, for all services rendered by PROVIDER under this Contract for Managed IT Services. Project based fees for other services shall be at the rate provided in PROVIDER's proposal, in the attached Schedule A, but all such work must be approved in advance by the Village Administrator.

VI. REPORTS. PROVIDER agrees to make reports as are required in the attached Schedule C, which is fully incorporated herein by reference, and when requested by VILLAGE.

VII. DELIVERY OF NOTICE. Notices, bills, invoices and reports required by this Contract shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, first class postage attached, addressed to a party's business address as set forth above. Either party may change the address to which notices should be sent by written notice to the other party.

VIII. INSURANCE.

A. PROVIDER shall indemnify, hold harmless and defend VILLAGE, its boards, committees, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses which VILLAGE, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by reason of PROVIDER's acts or omissions in the course of furnishing the services or goods required to be provided under this Contract, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses to the extent caused by or resulting from the acts or omissions of VILLAGE, its agencies, boards, commissions, officers, employees or representatives. The obligations of PROVIDER under this paragraph shall survive the expiration or termination of this Contract.

B. In order to protect itself and VILLAGE, its officers, boards, committees, agencies, agents, volunteers, employees and representatives under the indemnity provisions of the subparagraph above, PROVIDER shall, at PROVIDER's own expense, obtain and at all times during the term of this Contract keep in full force and effect the insurance coverages, limits, and endorsements listed below. When obtaining required insurance under this Contract and otherwise, PROVIDER agrees to preserve VILLAGE's subrogation rights in all such matters that may arise that are covered by PROVIDER's insurance. Neither these requirements nor the VILLAGE's review or acceptance of PROVIDER's certificates of insurance is intended to limit or qualify the liabilities or obligations assumed by the PROVIDER under this Contract.

Commercial General Liability.

PROVIDER agrees to maintain Commercial General Liability insurance at a limit of not less than \$1,000,000 per occurrence. Coverage shall include, but not be limited to, Bodily Injury and Property Damage to Third Parties, Contractual Liability, Personal Injury and Advertising Injury Liability, Premises-Operations, Independent PROVIDERs and Subcontractors, and Fire Legal Liability. The policy shall not exclude Explosion, Collapse, and Underground Property Damage Liability Coverage unless the VILLAGE waives such requirement in writing. The policy shall list the VILLAGE as an Additional Insured.

Professional Liability.

PROVIDER agrees to maintain Professional Liability insurance at a limit of not less than \$1,000,000 per occurrence. The policy shall list VILLAGE as an Additional Insured.

Commercial/Business Automobile Liability.

PROVIDER agrees to maintain Commercial/Business Automobile Liability insurance at a limit of not less than \$1,000,000 Each Occurrence. PROVIDER further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event PROVIDER does not own automobiles, PROVIDER agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation.

PROVIDER agrees to maintain Workers Compensation insurance to the extent required by law.

Umbrella or Excess Liability.

PROVIDER may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability through an Umbrella or Excess Liability policy provided that the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. PROVIDER agrees to list the VILLAGE as an "Additional Insured" on its Umbrella or Excess Liability policy.

- C. Upon execution of this Contract, PROVIDER shall furnish VILLAGE with a Certificate of Insurance listing VILLAGE as an additional insured and, upon request, certified copies of the required insurance policies. If PROVIDER's insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of this Contract. The Certificate of Insurance shall state that professional malpractice or errors and omissions coverage, if the services being provided are professional services is Claims-Made and indicate the Retroactive Date, and PROVIDER shall maintain coverage for the duration of this Contract and for six (6) years following the completion of this Contract. PROVIDER shall furnish VILLAGE, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that PROVIDER shall furnish the VILLAGE with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either PROVIDER or VILLAGE may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by PROVIDER. In the event any action, suit or other proceeding is brought against VILLAGE upon any matter herein indemnified against, VILLAGE shall give reasonable notice thereof to PROVIDER and shall cooperate with PROVIDER's attorneys in the defense of the action, suit or other proceeding. PROVIDER shall furnish evidence of adequate Worker's Compensation Insurance, if required. In case of any sublet of work under this Contract, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER.
 - D. The VILLAGE, acting at its sole option and through its Village Board, may waive any and all requirements contained in this Contract, such waiver to be in writing only. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by Village Board taking into account the nature of the work and other factors relevant to VILLAGE's exposure, if any, under this Contract.
- IX. NO WAIVER BY PAYMENT OR ACCEPTANCE. In no event shall the making of any payment or acceptance of any service or product required by this Contract constitute or be construed as a waiver by VILLAGE of any breach of the covenants of this Contract or a waiver of any default of PROVIDER and the making of any such payment or acceptance of any such service or product by VILLAGE while any such default or breach shall exist shall in no way impair or prejudice the right of VILLAGE with respect to recovery of damages or other remedy as a result of such breach or default.
- X. NON-DISCRIMINATION. During the term of this Contract, PROVIDER agrees not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs against any person, whether a recipient of services (actual or potential) or an employee or applicant for employment, except to the extent that such factors are substantially related to the qualifications of such person to perform the work or receive the services. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation or level of service(s).

PROVIDER agrees to post in conspicuous places, available to all employees, service recipients and applicants for employment and services, notices setting forth the provisions of this paragraph.

- XI. PUBLIC RECORDS. The PROVIDER acknowledges and understands that the VILLAGE is a governmental entity. As such, all communications and other documents prepared or received by the PROVIDER in connection with the services provided by PROVIDER under this Contract may be governed by the Wisconsin Public Records Law and that, in the event of a request for such documents, the VILLAGE may be legally obligated to produce them. The PROVIDER agrees that it will provide all such documents to the VILLAGE if determined by VILLAGE to be necessary to comply with a proper Public Records Law request by either (1) retaining all such documents for a period of not less than seven (7) years after completion of the Work and providing copies to the VILLAGE promptly upon request in exchange for the reasonable cost of copying or (2) providing a copy of each such document to the VILLAGE upon the expiration of the Contract. In the event the PROVIDER fails to make such documents available to the VILLAGE as provided herein, the PROVIDER shall indemnify the VILLAGE for any penalties, costs, expenses (including reasonable attorney fees) incurred due to its inability to comply with the Public Records Law with respect to such documents. The obligations under this paragraph to produce and retain records, including the provisions for indemnity, shall survive the expiration or termination of this Contract.

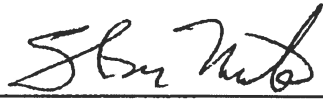
XII. MISCELLANEOUS.

- A. PROVIDER is registered to do business in the State of Wisconsin; the persons executing this Contract on its behalf are authorized to do so, and the name and address of PROVIDER's registered agent is as set forth opposite the heading REGISTERED AGENT on page 1 of this Contract. PROVIDER shall notify VILLAGE immediately, in writing, of any change in its registered agent, his or her address, and PROVIDER's legal status. For a partnership, the term 'registered agent' shall mean a general partner. The person(s) executing this Contract on behalf of PROVIDER individually represent(s) that he, she or they are duly authorized to enter into this Contract and bind the PROVIDER hereto, and that no signatures other than those shown in the signature blocks below are necessary to make this Contract binding on PROVIDER.
- B. Controlling Law and Venue. It is expressly agreed that in the event of any disagreement or controversy between the parties, Wisconsin law shall be controlling. Venue for any legal proceedings shall lie solely in the Dane County Circuit Court.
- C. Limitation of Contract. This Contract is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Contract shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.
- D. Entire Contract. The entire agreement of the parties is contained herein and this Contract supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that this Contract shall not be amended in any fashion except in writing, executed by both parties.
- E. Counterparts. The parties may evidence their agreement to this contract upon one or several counterparts of this instrument, which together shall constitute a single instrument.
- F. Severability. In the event any provision, term or clause contained in this Contract shall be determined unlawful or unenforceable, such determination shall not affect the remaining provisions of this Contract which shall remain in full force and effect. In the event any such provision, term or clause shall be determined unlawful or unenforceable as to any particular person or circumstances, such determination shall not affect the applicability of such provision to any other person or under any other circumstances.

- G. Neither Party shall be liable to the other Party for failure or delay in performance of this Contract due to acts of God, acts of governmental authorities other than the VILLAGE, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either Party or as otherwise defined by law ("Force Majeure Event"), provided the delayed Party shall make reasonable efforts to avoid or mitigate such delay and shall promptly notify the other Party in writing of the cause of the delay and its extent.

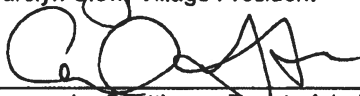
IN WITNESS WHEREOF, VILLAGE and PROVIDER, by their respective authorized agents, have caused this Contract and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

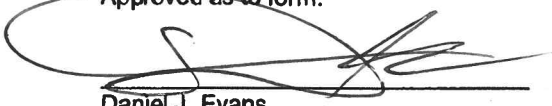
Date Signed: 01/18/2023 
Shawn Nesbitt, Managing Member

FOR VILLAGE:

Date Signed: 1/24/2023 
Carolyn Clow, Village President

Date Signed: 1/24/2023 
Cassandra Suettinger, Deputy Administrator/Clerk

Approved as to form:


Daniel J. Evans
Attorney for the Village

VILLAGE OF MCFARLAND CONTRACT

Schedule A – Scope of Services

Pursuant to Section II(A) of this Contract, the PROVIDER shall provide comprehensive Managed IT Services for the Village, as set forth in the Plan Objectives, Scope of Work and Deliverables in the Request for Proposal dated November 11, 2022, attached hereto and incorporated herein by reference as Exhibit A.

In accomplishing the scope of services and providing the deliverables as outlined above, the PROVIDER will adhere to the terms detailed within its proposal, attached hereto and incorporated herein by reference as Exhibit B.

VILLAGE personnel shall cooperate with the PROVIDER and its agents in the performance of the PROVIDER's obligations hereunder.

VILLAGE OF MCFARLAND CONTRACT

Schedule B – Payment for Services

For and in consideration of the services provided under this Contract, the VILLAGE will pay PROVIDER as follows:

Year 1, commencing March 1, 2023: \$14,000 for on-boarding work and \$34,932 for Managed IT Services.

Year 2, commencing March 1, 2024: \$35,980 for Managed IT Services.

Year 3, commencing March 1, 2025: \$37,059 for Managed IT Services.

Said sum includes all labor, materials, supervision, equipment, appliances, and materials to perform all operations and services, and are inclusive of all fees and expenses.

Anti-virus services and software will be charged at \$8.50 per device per month. Anti-virus services from PROVIDER will commence at the conclusion of the VILLAGE's current anti-virus software contract.

Any project based fees in addition to fees for Managed IT Services (Managed IT Services are those described in the Scope of Work provided in the Request for Proposal) will be billed at \$105.00 per hour, for services provided Monday through Friday, 7:00 a.m. through 7:00 p.m. Project based fees for services provided after hours and on weekends will be billed at time and a half, and holiday hours will be billed at double time.

The PROVIDER shall invoice the VILLAGE monthly based on the work completed as of the invoice date. The VILLAGE shall pay PROVIDER within thirty (30) days of the receipt of each invoice from the PROVIDER. The payment for Managed IT Services will be broken out to be paid monthly (e.g. for Year 1, the \$34,932 shall be invoiced at \$2,911 per month).

VILLAGE OF MCFARLAND CONTRACT

Schedule C – Project Schedule

Please note the following project schedule:

<u>Task</u>	<u>Time Frame</u>
Commence Services	March 1, 2023
Provide monthly reports summarizing status of current projects and tasks	Ongoing
Contract Termination Date	February 28, 2026

The term of the agreement shall be in effect within the dates stated unless otherwise provided according to the terms of this contract. The Project Schedule may be amended at any time by mutual agreement between the VILLAGE and PROVIDER.



Request For Proposals

Managed IT Service Provider

RFP Issuance Date: November 11, 2022

RFP Due Date: December 9, 2022

Please Submit to:

Village of McFarland – Managed IT RFP
Attn: Village Administrator
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

EXHIBIT A

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SECTION 1

Purpose

A. **Executive Summary** – The purpose of this Request for Proposals (RFP) is to receive competitive proposals from qualified Consultants who are interested in providing comprehensive Managed IT Services for the Village. The Village government is comprised of seven Village Board members, (one President and six-trustees), all elected at large, and staggered two-year terms. Village Staff is lead by a full-time Administrator that reports directly to the Village Board and oversees the day-to-day operations. The Village has 60 full-time staff and ten part-time employees within the Administration, Community and Economic Development, Communications and Technology, Fire and Rescue, Library, Public Works, Police, and Senior Outreach Services Department.

B. **General Purpose** – The purpose of the Request for Proposal is to obtain proposals from qualified IT managed service providers. The Village shall review proposals to identified the proposal most advantageous to the Village. We are looking for a qualified provider to provide consultation, and support on the items contained within the scope of work.

SECTION 2

History and Background

A. **General** – The Village is located adjacent to the southeast side of the City of Madison in Dane County. The current population of McFarland is estimated at 9,331 residents. The Village is serviced by US Highway 51 serving as the main connection point between the cities of Madison and Stoughton. The Village's primary departments include Administration, Community and Economic Development, Communications and Technology, Fire and Rescue, Library, Public Works (including Parks and Utilities), Police, and Senior Outreach Services. More information about the Village is available at www.mcfarland.wi.us.

SECTION 3

Plan Objectives

The work of the Managed IT Services Provider will meet the following objectives in order to partner with the Village to manage its network:

- i. Timely and efficient response to help desk requests.
- ii. Ability to respond in crisis, emergency situations.
- iii. Modern knowledge of cyber security and backup technologies.
- iv. Proactive partner with the Village to truly manage the network.
- v. Ability to plainly explain issues and problems to a level of basic understanding.
- vi. Dependable and reliable in communications.
- vii. Offering recommendations to the Village on the improvement of its network.
- viii. Help our Employees to learn how to use their technology solutions more effectively.
- ix. Provide options and creative solutions for hardware and software needs.
- x. Ensure that our technology platforms, solutions, and tools are always relevant, consistent, secure, cost-effective, and avoid unexpected surprises.

SECTION 4

Scope of Work

A. The Village's Managed IT Services Provider works under direction of the Village Administrator, with day-to-day reporting to the Communications and Technology Director. The Village is seeking a firm to provide service in a full-cycle consultative manner, ostensibly as an extension of staff. A firm that will work with staff to determine and assess objectives, identify new areas of opportunity, and recommend technologies, solutions, and services to keep the Village in line with industry best practices.

The following outlines various duties/responsibilities that the Village may expect from your firm. This list is not meant to be comprehensive, but rather to provide a general sense of the type of services expected.

Perform Maintenance IT Services

- Perform services required by the Village, which includes but not limited to: server integration, network services, wireless interconnectivity, network security, backup and recovering, consulting, mobility solutions, VOIP and IP network assessment, implementation services and support, structured cabling, facility services, and paging.
- Serve as consultative interface for the Village in dealing with third parties such as application providers, software applications, internet service providers, and telecommunications circuit providers.
- Assist Communications and Technology Director in ongoing cyber security training initiative for Village employees.
- Provide monthly report summarizing status of current projects and tasks.
- Provide telephone and/or remote based support via software agent, at a minimum of Monday through Friday, 7:30 a.m. to 4:30 p.m.
- Provide proactive architectural and/or process improvement recommendations to Village staff.
- Communicate with Department Heads on regular IT tasks and upcoming projects/initiatives.
- Document all procedures and operations related to IT general maintenance and provide access to documented procedures to Village staff.
- Provide regular and ongoing training on new technologies available to Village staff and Board and how said technologies can aid in the improvement of processes.
- Provide on-site, help desk assistance to Village employees.

Managing Annual IT Expenditures

- Work with Department Heads for IT needs development and project planning.
- Update and manage the annual IT asset list outlining all IT related expenses.
- Generate memo/proposal communicating all proposed IT projects for the upcoming year with the Village Administrator and appropriate Department Head(s) by August of each year.
- Review the proposed annual budget to assure all IT approved projects are included. Present best IT practices in the industry when proposing budget and capital expenses to proactively address IT related security and performance concerns.
- Maintain asset management software of all Village devices, software, and hardware.

Proactive Environment Management, Monitoring, and Administration

- Software agent based 24x7x365 PC monitoring of: PC/workstations, servers, network, firewall and overall IT environment.
- Preventative maintenance and security of software utilized by the Village.
- Malware and anti-virus software protection monitoring and management.
- Monitoring and management of system backup jobs, server usage, and firewalls as needed and assigned.
- Review of firewall and VPN log files as assigned.
- Firewall configuration changes and updates including firewall software updates as assigned.
- Configuration of secured VPN access for remote users and to outside systems.
- Segregation of networks and systems required for enhanced security.
- Ensuring appropriate security protocols and access methods for all wireless access points.
- Configuration and maintenance of network switches and other network infrastructure.
- Installation, configuration, and management of server software.
- Adds/moves/changes domain users.
- Active/retired asset audit and reporting.
- License compliance monitoring and license management.
- Automated weekly and monthly system status and performance reporting.

SECTION 5 Deliverables

A. In carrying out the Scope of Work detailed within Section 4, the Managed IT Service Provider must prepare or provide to the Village various Deliverables. "Deliverables" are work products including but not limited to written reviews, recommendations, reports, analysis, and any other task needed by the Provider to fulfill Section 4 of this RFP for the Village. The provider is also responsible for ensuring that work products delivered are successfully completed to the sole satisfaction of the Village. Provider will further agree they have the capabilities to fulfill these deliverables and demonstrate their ability to provide for the Scope of Services.

SECTION 6 RFP Submittal Requirements

A. Qualification Details consisting of:

- i. **Cover Letter** – Including, but not limited to a statement of understanding and approach to this project.
- ii. **Experience** – A summary of three to five similar or relevant projects that the applicant has executed within the last ten years. Electronic links to full copies of similar or relevant plans are encouraged. Hard copies of similar or relevant plans are not desired and can be provided electronically.
- iii. **References** – Provide three municipal client references for which the applicant has provided similar services within the last ten years and which assigned staff member(s) they worked with. Include the name, email, and telephone number of the contact person and a description of services provided to that contact.

B. Technical Proposal consisting of:

- i. **Scope of Work** – A description of the approach to be taken toward completion of each item listed under Section 4 of this RFP, including any draft and final deliverables. An explanation of any variances to the proposed Scope of Work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal or from past project experiences.

- C. Project Management Plan Proposal consisting of:
- i. **Key Personnel** – A list or organizational chart of personnel directly assigned to the project, along with responsibilities on this project and resumes. Clearly illustrate the responsibilities and lines of communication and authority relative to your project management team. Describe your plan to interface with the Village. The Village reserves the right to approve Consultant's project manager, any requested personnel, and/or subcontractor changes during contract.
 - ii. **Quality Control** – Describe quality control measures and processes to ensure the Services rendered are acceptable.
 - iv. **180 Day Onboarding plan** – Provide overview of the plan/roadmap for onboarding your firm's services into day-to-day operations of the Village. Please include an overview of your change management and communication processes and plan for the transition.
 - v. **Supplemental Information** – Any other information deemed necessary to address the requests of this RFP.
- D. Cost and Labor Hours Proposal consisting of:
- i. **Cost** – Outline any/all fixed costs and hourly rates your firm would propose for specific services outlined in the Scope of Services above. The Village is seeking a three-year contract, with options for renewal in subsequent years.
 - ii. **Estimated Labor Hours** – A summary of estimated labor hours by task, or phase, that clearly identifies the project team members, their hourly rate, and the number of hours performed by each participant organized by task or phase.
 - iii. **Additional Scope/Fees** – Total fee, hours per employee, and hourly rates by employees, for any additional services not identified as included in the Consultant's base Scope of Work.

E. General requirements consisting of:

- i. **Due Date** – *Responses to the RFP must be received by 4:30 PM CST on Friday, December 9, 2022.* Proposals received late, for any reason, shall not be accepted.
- ii. **Format & Location** – Prospective consultants shall provide one (1) electronic PDF copy. RFP submittals shall be emailed to Village Administrator at matt.schuenke@mcfarland.wi.us, subject: Managed IT Provider RFP. Alternatively, consultants may submit an electronic PDF copy via a USB flash drive to the Village of McFarland-Municipal Center RFP, Attn: Village Administrator, 5915 Milwaukee Street, PO Box 110, McFarland, WI 53558.

SECTION 7

Evaluation Criteria

- A. The following criteria will be used to evaluate each proposal submitted:
- i. **Key Personnel (15 points)** – Experience and qualifications relevant to key personnel and their associated project roles and estimated labor hours.
 - ii. **Project Experience (15 points)** – Level of experience completing similar work with local government entities of similar size, structure, and complexity.
 - iii. **Scope of Work (25 points)** – Level of responsiveness and technical approaches to the scope of work outlined within the RFP. Demonstration of knowledge and innovative approaches particular to the desired Scope of Work and Plan Objectives.
 - iv. **Cost Effectiveness (25 points)** – Ability to meet budget/value as related to proposed and additional costs. Hourly rates of key personnel. Estimated total labor hours.
 - v. **Project Schedule (10 points)** – Ability to be responsive in meeting schedule required to complete the plan and deliverables. Quality, clarity and creativity of proposed planning process and public engagement.
 - vi. **Quality of Submittal (10 points)** – Quality, clarity and completeness of submittal package, including identification of draft and final deliverables. Consultants shall not submit verbatim sections of this RFP as their proposal.

SECTION 8

Method & Timeline of Selection

A. The Village Administrator, Deputy Administrator/Clerk, and Communications/Technology Director will conduct the evaluation of proposals submitted. This will comprise the RFP Evaluation Team. They will make a recommendation to the Village Board for action. The following method and timeline will be utilized in order to select the desired proposal:

- i. **November 11, 2022** – RFP Issuance Date.
- ii. **December 9, 2022** – RFP Due Date.
- iii. **December 12-16, 2022** – During this week, the Evaluation Team will review the proposals and decide which, in its sole discretion, it chooses to further consider via an in-person or virtual interview.
- iv. **December 19-30, 2022** – During this week, the Evaluation Team may host interviews of perspective consultants in order to make a selection. Please identify in your proposal if there are any dates to avoid scheduling an interview should your proposal be selected for further consideration.
- v. **January 5, 2023** – The Evaluation Team will make its recommendation to the Village Board for their consideration to award a proposal.
- vi. **January 10, 2023** – The Village Board will take final action to consider acceptance of the recommended proposal and enter into a contract for this purpose.
- vii. **March 1, 2023** – Estimated anticipated start date for managed IT services.

SECTION 9 Terms and Conditions

Each proposal will be reviewed to determine if it meets the submittal requirements contained within this RFP. Failure to meet the requirements for the RFP can be cause for rejection of the proposal. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in our best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Consultant from compliance with the contract requirements if the Consultant is awarded a contract. A prospective Consultant may be requested for an interview at the sole discretion of the Village. The recommended Consultant will be selected and approved by the Village Board.

The Village uses a standard template contract (Exhibit A) for such services and will require its utilization for this project. A copy of the standard template can be provided for review upon request and will be updated to adapt to the proposal ultimately selected.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

The Village will not discriminate against individuals due to sex, race, religion, creed, color, national origin, age, disability, sexual orientation, ancestry, marital status, arrest or conviction record, military service, or any other characteristics protected by law. This applies to all Consultants submitting proposals to this project and their sub-consultants.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Consultant.

All property rights, including publication rights of all reports produced by the selected firm in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted.



SECTION 10 RFP Exhibits

Exhibit A: Standard Contract Template



Village of McFarland RFP-IT Managed Services



Consulting Firm Submitting the RFP

Shawn Nesbitt Consulting, LLC
d/b/a Simple Network Consulting
1310 Mendota Street, Suite 107
Madison, WI 53714
608-446-4464

Contact: Shawn Nesbitt

snesbitt@sncllc.com

608-446-4464 x2010

Simple Network Consulting confirms that we understand the project needs, and commit to provide appropriate personnel, equipment, and facilities to perform the scope of services as required and defined in the Village of McFarland RFP request.

Our approach to this project is to be honest in our reporting, genuine in our caring for what is best for the Village, responsible for the work that is performed, grateful to be given the opportunity to work closely with you. Our objective is to surpass your expectations and change your experience in working with a local IT firm.

EXHIBIT B

Experience and References:

Municipality	Contact	Services Performed
City of Verona 	Adam Sayre – City Administrator adam.sayre@ci.verona.wi.us 608-845-6495 111 Lincoln Street Verona, WI 53593	Full IT Support / Budget / Planning / Network Design / Cyber Security for the following departments: Building Inspection / Fire / Library / Municipal Court / Administrative Building / Parks / Planning / Police / Public Works / Senior Center
Village of Waunakee 	Renee Menthols – Finance Director rmeinholz@waunakee.com 608-850-6622 500 W. Main Street Waunakee WI 53597	Full IT Support / Budget / Planning / Network Design / Cyber Security for the following departments: Building Inspection / Fire / Library / Municipal Court / Administrative Building / Parks / Planning / Police / Public Works / Senior Center
Village of Cross Plains 	Brian Mooney – Village Administrator bmooney@cross-plains.wi.us 608-798-3241 ex. 105 2417 Brewery Road Cross Plains, WI 53528	Full IT Support / Municipal Court / Administrative Building / Parks / Public Works
Village of Mazomanie 	Peter Huebner – Village Administrator phuebner@villageofmazomanie.com 608-795-2100 133 Crescent Street Mazomanie WI 53560	Full IT Support / Budget / Planning / Network Design / Cyber Security / Business Continuity (Disaster Recovery) for the following departments: / Fire / Administrative Building / Parks / Planning / Public Works

Objectives:

Request	Response
Timely and efficient response to help desk requests.	Support requests are answered on average in under 30 minutes
Ability to respond in crisis, emergency situations.	Emergency response is included with your agreement
Modern knowledge of cyber security and backup technologies	We promote use of software / tools that are industry leaders in cyber security and disaster recovery / business continuity
Proactive partner with the Village to truly manage the network.	Utilizing the industry's leading Remote Monitoring and Management software, combined with Artificial Intelligence endpoint protection and a 24 x 7 SOC (Security Operations Center) we are here to assist you
Ability to plainly explain issues and problems to a level of basic understanding.	Our ability to communicate with any level of clients is one of our strong suits
Dependable and reliable in communications.	With multiple ways to communicate with us (phone, email, and client portal) communication with us is easy to do
Offering recommendations to the Village on the improvement of its network.	We can assess your existing environment and provide input on the results, while keeping your budget in mind
Help our Employees to learn how to use their technology solutions more effectively	We offer on-site, off-site, or on-line training for a wide variety of solutions that would help to improve efficiencies
Provide options and creative solutions for hardware and software needs.	Working with multiple verticals (and Clients) allows us a unique perspective and suggest what might work best
Ensure that our technology platforms, solutions, and tools are always relevant, consistent, secure, cost-effective, and avoid unexpected surprises.	Keeping modern technology top of mind is key to security. Our global partnerships allow us to keep costs to a minimum and continues to keep your technology running

Technical Proposal:

Proactive: Identify any IT related issues and propose a resolution for anything found. Identify and inventory all IT equipment. Validate functionality of backups and recovery system. Using our 24x7 Remote Monitoring & Management (RMM) agent we will identify any security or experience updates needed, and schedule installation of those that are found. Provide a software and hardware inventory report for all the devices which have the RMM agent installed. Reporting of valuable network wide information can be requested at a moment's notice. Firmware / BIOS updates when needed. We have a 24x7 SOC (Security Operations Center) associated with our industry leading XDR (eXtended Detection and Response) Artificial Intelligence based Automated Cyber Security software.

Security: Review current network security protocols (who / what devices have access to the network) and validate the security level for any Internet of Things (IoT) objects on the network. Review administrative permissions on the network level (who has credentials to log in). Identify if VLANs (Virtual Local area Networks) are used, or needed (for surveillance, VoIP, Security, Physical Door activation, etc.). Review SSID (Service Set Identifier) names and types of security associated with each.

Review accounts within the AD (Active Directory) and online to ensure that they are current. Review AD accounts with administrative permissions and verify that they should have this permission. Monitor the AD for unwanted / suspicious accounts. Review network shares for permissions to ensure proper levels are in place. Review Firewall / Router settings and logs. Review System logs on servers and Workstations for Critical Errors. Act on any action items as identified. Assist in creation of an environment designed to keep cyber security top of mind.

Consulting: Create dialogs with third party vendors, and the heads of the departments to identify what their roles are, and how they help the Village, and see if anything needs to be addressed. Provide insights on current technologies. Take part in meeting with both the Village leadership and associates to better understand short - and long-term goals. Review activities performed with administration on a regular basis. Provide regular communications to the Village Administrator and Department Leads.

Support: 12 x 5 IT Help Desk and after hour emergency services, help ticket creation through phone, email and client portal, assistance and collaboration with 3rd party IT, internet and telecommunication service providers, consultation on replacement/integration for aging IT equipment and ensuring uninterrupted business operations. Provide on-site support for Village Employees. Hold monthly discussions to cover topics of current interest and reporting on a vast array of insights of your technology.



Organization: Access to your secure client portal will provide you with insights to all your configurations, tickets, invoicing, and your very own KB (Knowledge Base) repository. Our goal is to provide complete transparency to your infrastructure, and operations surrounding your IT environment. Regular status updates to inform on help desk, projects, and future objectives.

Training: We can provide your staff members with training on most every mainstream software. We can also provide training on correct procedures while using company devices, to keep your network safe. Assist staff members on how to properly navigate all the security hurdles, and any future topics that are relevant to the successful operation of the Village.

Budget: Keeping your costs within budget is always a challenge, especially when the market fluctuates so much. We 'lock-in' pricing with our vendors to provide for a means to control volatile market spending. Identifying underlying issues and resolving them traditionally will assist in lowering the costs of operations. Providing a forecast for security initiatives, keeping in mind performance and operations complexity reduction is key to saving money. Provide budgetary means to operate within the calendar year. We can provide examples of costs savings that we have found and implemented, that exceed 30K per calendar year if desired.

Key Personnel:

Our Managed Service Agreement provides a team of Engineers to support your account. Each will understand your business operations and needs. Their duties will vary by experience and overall workload, but as a team they will work together to ensure all your day-to-day IT issues are resolved. 24x7 Monitoring of your devices, backups, and cyber security will allow you to focus on your work, not your network. You will have a Team of 4 dedicated to your support.

PATRICK MAHONEY

Senior Systems Engineer

Pat has worked with local communities and businesses in southern Wisconsin for 30 years, providing everything from network management to hardware break/fix solutions. This encompasses work with local communities for approximately 24 years, including Waunakee (21 years), Verona (20 years), and Cross Plains (19 years). In addition to network management, Pat has helped with the planning and design of new construction for municipal buildings.

- Setup, Migration and Management of Microsoft 365 for Waunakee, Verona, and Cross Plains.
- Setup and Design of Arbitrator storage and backup solutions for both Waunakee and Verona Police Departments, working with this application approximately 15 years
- Squad car laptops for both Verona and Waunakee.
- Worked with OnBase doing the install and upgrades for the Records Management software at Waunakee.
- Part of the original install of TDS Managed IP at both Waunakee and Verona. In charge of making changes and supporting issue resolution for the City of Verona, including new phone setups, day-to-day adds, moves, changes, and systems management.
- Work with both Verona and Waunakee Police Departments with the CJIS Audit every 3 years to help them meet the security requirements needed to meet their standards.
- MCSE, Network + and A+ certifications.

SEAN EBERLE

Systems Engineer Level I

Sean has worked in the IT field for over 15 years in support and maintenance of businesses technology and infrastructure. Working with Microsoft and Apple in creating a secure and operational environment for end users of any size business.

- Server / Workstation / Laptop setup / deployment / support
- Hardware builds for desktops and servers
- Configure / installation / support of surveillance camera systems
- Configure install / support routers, firewalls, printers, repeaters, wireless access points, NAS, and various other peripherals
- Work with various hardware repair issues (laptop screens / memory upgrades, etc.)



PAUL RIGGS

Network Engineer Level II

Paul has worked in Corporate IT for many years— his first 20 years in site-specific IT, then 7 years in Global IT as a contractor - maintaining and troubleshooting servers, LAN, WAN, VPN, firewalls, proxy servers, and managing backups, network security and monitoring of various IT devices. He is currently working with Managed Services clients, monitoring, maintaining, and troubleshooting client servers, PCs, networking devices, networking connections and backups.

- Manage Google, Microsoft 365, and Domain accounts
- Install, update, and troubleshoot software, including Microsoft 365, Caselle Connect, and Sound Organizer
- Maintain and troubleshoot PC's, domain controllers and file servers
- Maintain and troubleshoot Internet, LAN, and Wi-Fi connections
- Configured a VPN solution to work with the router for all remote users
- Manage backups. Retired existing backup system and replaced with a cloud managed backup system.

Frank Conway

IT Manager

Frank has worked with Shawn Nesbitt since 2015. Frank has experience working with an MSP (Managed Services Provider) in Los Angeles California focusing on the hospitality industry, in addition leading the Email migration and client management with Cheapcaribbean.com. Frank focuses on working with owners / management to ensure objectives are being met on time, and within budget.

- Monitoring agents for all of the assets in each company
- Scheduling resources to best meet clients' needs
- Communicating with staff and making sure issues are addressed promptly
- Setting up an on-call schedule for afterhours support
- Assisting the team with any questions they might have
- Work with clients to control costs

Responsibilities and lines of communication for each Engineer:

Primary Consultant	Patrick Mahoney	pmahoney@sncllc.com	608-446-4464 x3018
Secondary Consultant	Sean Eberly	seberle@sncllc.com	608-446-4464 x3013
Tertiary Consultant	Paul Riggs	priggs@sncllc.com	608-446-4464 x3017
IT Manager	Frank Conway	fconway@sncllc.com	608-446-4464 x3011

Quality Control Measures:

We subscribe to the four methods to ensure quality assurance is maintained. The four methods to achieve quality assurance we use are as follows:

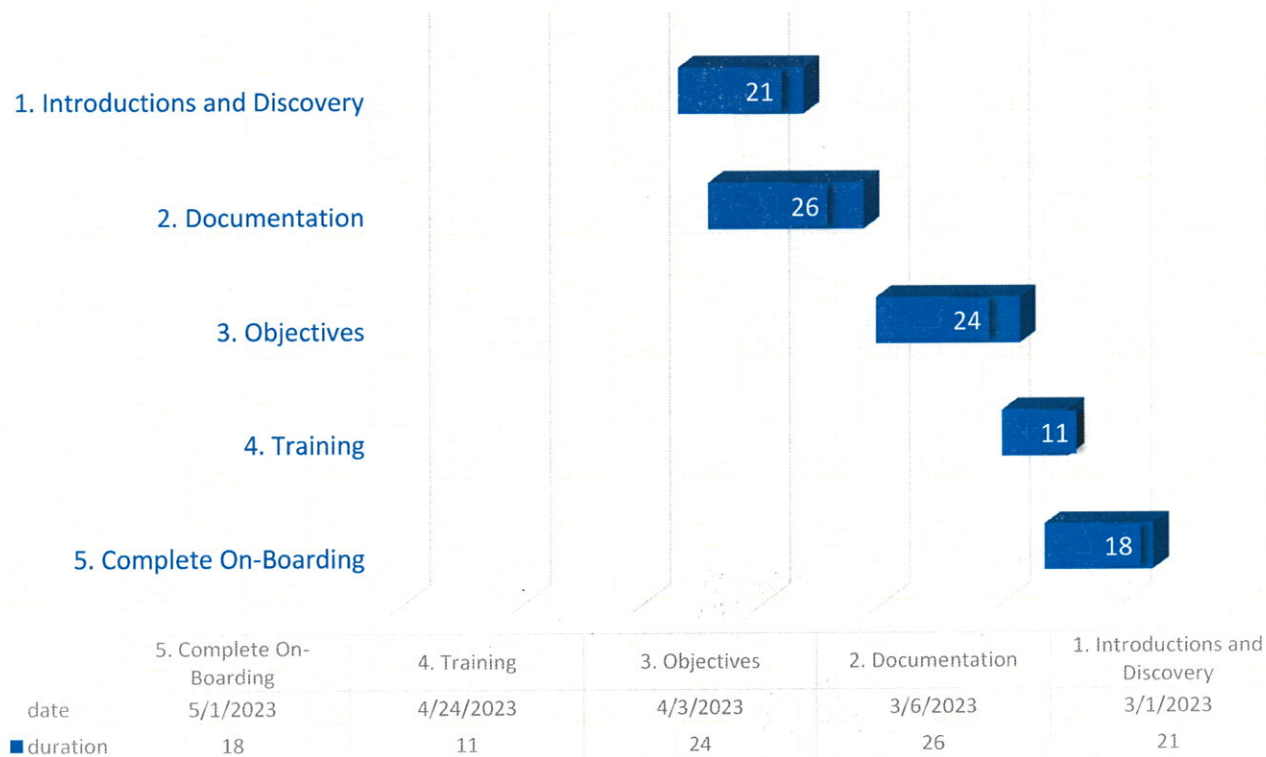
- Planning
- Control
- Assurance
- Improvement

Using our decades of experience with our talented staff members we have regular meetings to provide planning for our client's projects. Our industry specific software allows us to control all stages of a project and activities Assurance; we provide you with assurance in everything that we do. While we strive to provide the highest level of workmanship, we still learn new things every day. Improving our skills and staying current with technology standards, helps us serve our clients even better.

Our work plan for 100 Days On-Boarding for the Village of McFarland IT services:

Our Key Initiatives and 100 days on boarding timelines are

Estimated On-Bording Schedule



Phases for On-Boarding – 100 Days:

- Phase I Introductions and Discovery [21]
 - Meet with Department Heads
 - Identify any current issues needing attention
 - Identify existing support accounts and remove them
 - Create our support accounts
 - Install our support tools
 - Allow our support tools to identify any issues
 - Resolve any issues found by our support tools
- Phase II Network Documentation [26]
 - Using our tools, we will identify Network Objects
 - Document all Network Objects
 - If an existing network map is present, validate it
 - If no network map exists, create one
 - Electronically document Internal network
 - Electronically document external network
- Phase III Key Objectives - Identify and Document [24]
 - Verify VLAN / SSID / VPN / Firewall / Backups / are setup correctly
 - Verify Licensing is current and accurate
 - Active / Retired asset list is accurate
 - Confirm software installed on servers is current and functional
 - Validate current security measures are being taken
 - Define Automate reports
 - Confirm / Introductions with third party vendors
- Phase IV Training [11]
 - How to submit a help request
 - How to use your client portal
 - How to safely navigate websites
 - How to safely manage emails
- Phase V Complete On-Boarding [18]
 - Review results from first 60 days with department heads
 - Confirm key objectives are being met
 - Set regular check-ins with department heads
 - Review automated reports with department heads

The On-Boarding process will involve additional staff members not listed in this RFP. These employees will provide various assistance to ensure that data is accurate, and timelines are met.



Cost and Labor Proposal:

Cost -

a. On-boarding \$14,000.00

b. Managed Services Agreement

Year 1	Year 2	Year 3
\$34,932.00	\$35,980	\$37,059

c. Project Based fees \$105.00 per hour*

i. *Standard Hours M-F 7A – 7P CST

ii. After hours and weekends time and a half

iii. Holiday hours double time

**Estimated Labor Hours- We base our fees on the quantity of devices, and not by hour. We anticipate an average of 25-30 hours per month throughout the term of your contract.

Supplemental Information / Additional Scope Fees:

Items in contract will need to be addressed on an individual basis based on contract terms and end dates. Examples: Anti-Virus may be in contract currently so it wouldn't make financial sense to change out the product until the contract has been completed. Backup may have an in-contract license where it would make sense to complete the term before changing it out to an online backup to make the most of the investment. Because of these examples, we will not be including these fees in our initial proposal. We can outline the costs associated with Cyber Security in a line item but will need to better understand the needs of the backups before a cost can be associated. Cyber Security \$8.50 / device / month.

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, March 10, 2026

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action to make a Community Project Funding request through Congressman Mark Pocan's office to support the construction of a new rail spur for the Bliffert Lumber Development.

PREVIOUS ACTION:

At its meeting on August 26, 2025, the Village Board approved a Pre-Development Agreement with Bliffert Lumber and Urso Builders to further consider relocation of the existing business to the new location.

The Plan Commission reviewed the pre-application conceptual site plan for the new Bliffert Lumber development at their meeting on January 20, 2026.

ISSUE SUMMARY:

The Village was notified by Congressman Mark Pocan's office on February 27th that the details of the FY27 earmark process had been finalized. There are several different categories communities can apply for to be provided funding to assist capital projects. Village Staff identified the new rail spur needed as part of the development for Bliffert Lumber as a possible request due to its funding size and uniqueness overall as a project. The application deadline is March 10th and required a quick turnaround to put together the enclosed outline. Congressman Pocan and his Staff will review all applications received, and select the ones they wish to move on for consideration to the listed subcommittee. So like most things, there is no guarantee funding will be awarded but it was a timely opportunity as we continue to bring the project together with all the different partners. The submittal of the funding request is not a final approval for the project and all aspects continue to be reviewed as we bring everything forward.

FINANCIAL/BUDGET IMPACT:

The cost detail is included in the enclosed outline. Total cost to construct the rail spur is \$1,996,515 with the funding request paying up to \$1,597,212 which is 80% of the total. Remaining funds will be paid through the TID once it has been created.

VILLAGE PLAN REFERENCE:

[2025-17 Elvehjem Acres-Bliffert Predevelopment Agreement](#)

ORDINANCE REFERENCE:

None.



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to authorize the Village Administrator to make a Community Project Funding request through Congressman Mark Pocan's office to support the construction of a new rail spur for the Bliffert Lumber Development.

ATTACHMENTS:

1. McFarland Community Project Funding Outline 03102026 mgs
2. Elvehjem Acres Business Park Site Plan
3. Bliffert Lumber Development Conceptual Site Plan
4. Railroad Spur Conceptual Site Plan

McFarland, WI Community Project Funding Request

Bliffert Lumber Rail Spur

March 10, 2026

Which bill does your request fall under?

Transportation, and Housing and Urban Development, and Related Agencies

Account?

Department of Transportation: Consolidated Rail Infrastructure and Safety Improvements (CRISI)

Legal name and address of applicant organization:

Village of McFarland
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

Website URL of application organization:

www.mcfarland.wi.us

Type of Applicant:

Unit of Government

In one sentence, please describe the project proposal. For example, "The Main Street Meeting House restoration project requests \$1,000,000 to support the final phase of restoration, historic preservation, and maintenance of the Main Street Meeting House in Town A."

The Village of McFarland requests \$1,597,212 to support the construction of a new rail spur on a greenfield site adjacent to an existing rail line to develop the new home and distribution hub for Bliffert Lumber.

Project Description. Please provide a general description and scope of project, including benefits and explanation for why project is a priority. If the CPF is requested to cover only one phase or segment of a larger project, be clear about how the CPF funds will be used.

The project requested for CPF funds would support construction of a new rail spur on a vacant greenfield site along the existing rail corridor. The new rail spur would be located within a business park with the anchor tenant being Bliffert Lumber helping them to relocate from their existing location in the Village. There are other public improvement and private development costs associated with the project overall, but this funding request is specific solely to what is needed to construct the new rail spur.

Bliffert Lumber is a sixth-generation, family-owned lumber company proudly serving Milwaukee and communities across Wisconsin since the late 1800s. In 2023, they purchased Chase Lumber in McFarland and area communities to expand their operations. The McFarland location is key to business operations as it is adjacent to the railroad tracks where all of their materials for this store are delivered and then trucked out to other stores. The location is also within McFarland's downtown with aging infrastructure, non-conforming uses, and no ability to expand. Moving the lumber yard from the Village's downtown has long been part of our economic development goals to support growth and land use compatibility.

In 2024, the Village identified a greenfield site outside of the downtown that is adjacent to the same rail line. The property is owned by Urso Builders and we began to discuss the possibility of developing a business park on this site with a new rail spur to support the Bliffert Lumber move. At its meeting on August 26, 2025, the Village Board approved a Pre-Development Agreement with Bliffert Lumber and Urso Builders to pursue further due diligence of the land to move the project forward. We are working to finalize the pre-development work in 2026 in order to enter into a Development Agreement that would begin construction for the project in 2027.

The construction of the new business park will create 4-5 new commercial lots with Bliffert Lumber serving as the anchor on a roughly 8-acre site. Remaining parcels are approximately 2 acres in size which could be broken up further or combined as development needs dictate. McFarland is a primarily residential community as a suburb of Madison, the capital for the State.

Adding a business park like this has been a priority for some time helping to provide some commercial growth within the Community. It also addresses a key priority in the downtown with the existing space they will vacate. The existing location can be redeveloped to add needed housing and retail businesses as a mixed-use development. Both actions will see growth of the Village's tax base and help to diversity the local economy.

A Tax Increment District (TID) will be created to help support the financial investment needed for the new public infrastructure including roads, utilities, and the railroad spur. TIDs work by adding value to locations that are otherwise underutilized. The current Bliffert Lumber location is approximately 1.75 acres in size and split in half by Milwaukee Street as a public street. The new location will be approximately 8 acres in size to accommodate the new building, outdoor storage, and rail spur. The new showroom with offices and mill work warehouse will be approximately 23,615 square feet compared to their existing location at 5,500 square feet. The outdoor storage will expand from 25,000 square feet to 33,000 square feet with another estimated 16,000 square feet to better accommodate shipping and receiving. This will generate approximately \$7 million in additional tax base just for the Bliffert Lumber lot and another \$2-5 million on the remaining lots within the business park. Current value of the land is \$449,000 showing a sizable growth the development can offer if the rail spur is constructed to support the business. The current location has a value of \$882,200 and new development estimates project that increases between \$5-10 million.

Please select the eligible project type that best describes the project:

A rail line relocation or improvement project.

What are the estimated start and completion dates for the project?

March 1, 2027 – December 31, 2027

Town(s) served by the project?

The project is located in the Village of McFarland but the rail spur is a key distribution hub for other locations Bliffert Lumber has in the region. Materials are delivered to the business in McFarland via rail, and then trucked to their stores in DeForest, Sun Prairie, and Portage. This serves those communities as well as all other surrounding communities within the Dane and Columbia County region.

What is the amount requested?

\$1,597,212

What is the total project cost?

\$1,996,515

Please provide a detailed breakdown of how the project would use the requested federal funding.

Estimate for Bliffert Lumber Railroad Track Construction
WSOR Madison Subdivision - MP 130.60 Vicinity

Material	Units	Quantity	Cost Per Unit	Cost
Grading for Railroad Track (Includes Sub-Ballast and Ballast)	Lump Sum	1	\$90,000.00	\$90,000.00
AREMA #10 Turnout - W'SOR Mainline Spec	Each	3	\$110,000.00	\$330,000.00
Railroad Track (115# Rail, DS Tie Plates, 7x9 Ties, Spikes & Anchor)	Track Feet	2538	\$150.00	\$380,700.00
Public Roadway Crossing 32' (Elvehjem Rd.)	Track Feet	64	\$2,350.00	\$150,400.00
Grade Crossing Signal Additional Wiring (CTH AB)	Lump Sum	1	\$150,000.00	\$150,000.00
Industry Track Crossing (Transload Area)	Track Feet	250	\$1,200.00	\$300,000.00

Material Total \$1,401,100.00

Design / Contractor	Units	Quantity	Cost Per Unit	Cost
Survey & Engineering	Lump Sum	1	\$25,000.00	\$25,000.00
Permitting	Lump Sum	1	\$10,000.00	\$10,000.00
RR Contractor Mobilization & Demobilization	Lump Sum	1	\$50,000.00	\$50,000.00
RR Contractor Labor & Equipment	Lump Sum	1	\$250,000.00	\$250,000.00

Design / Contractor Total \$335,000.00

Total \$1,736,100.00
Contingency 15% \$260,415.00

BJM - WATCO - 3-6-2026

Grand Total **\$1,996,515.00**

Does the project have non-federal and/or private funds committed to meet match or cost-share requirements? What is the source and amount of those funds?

The business park will be created through a Tax Increment District (TID). The TID would borrow the money needed to cover the local share. The new development will create property tax increment that will pay back the principal and interest on the loan. The amount for the local share is \$399,303.

If the project receives less than requested, will the project still proceed without waiting for additional funding sources?

Yes, the project can still proceed if it receives less than requested. The amount borrowed by the TID for the local share would have to be increased. However, the challenge with that is it then requires the value guarantee for new development to be higher in order to collect additional increment to cover the higher cost of debt service. The TID project plan will account for this which would allow it to move forward regardless.

Provide a history of federal funding for the project, if any. Include prior CRISI or other DOT grant program applications, formula funds and any awarded discretionary grants.

The project has received no other Federal funding consideration.

Where is the project in the construction process? Options include systems planning, project planning, project development, final design, or construction. Please note that funding for operations is not eligible.

Project Development

Is the project on a state rail plan as of 12/31/2025? If yes, provide a link to the plan and specify page number.

No

Is the project included in a grade crossing action plan or other planning document? If yes, provide a link to the plan and specify page number.

No

How does the project fulfill the Committee's community support requirements? Please describe the supplemental materials that you will be providing to WI02CommunityProjectFunding@mail.house.gov. Instructions are available on the first page of this form.

Received:

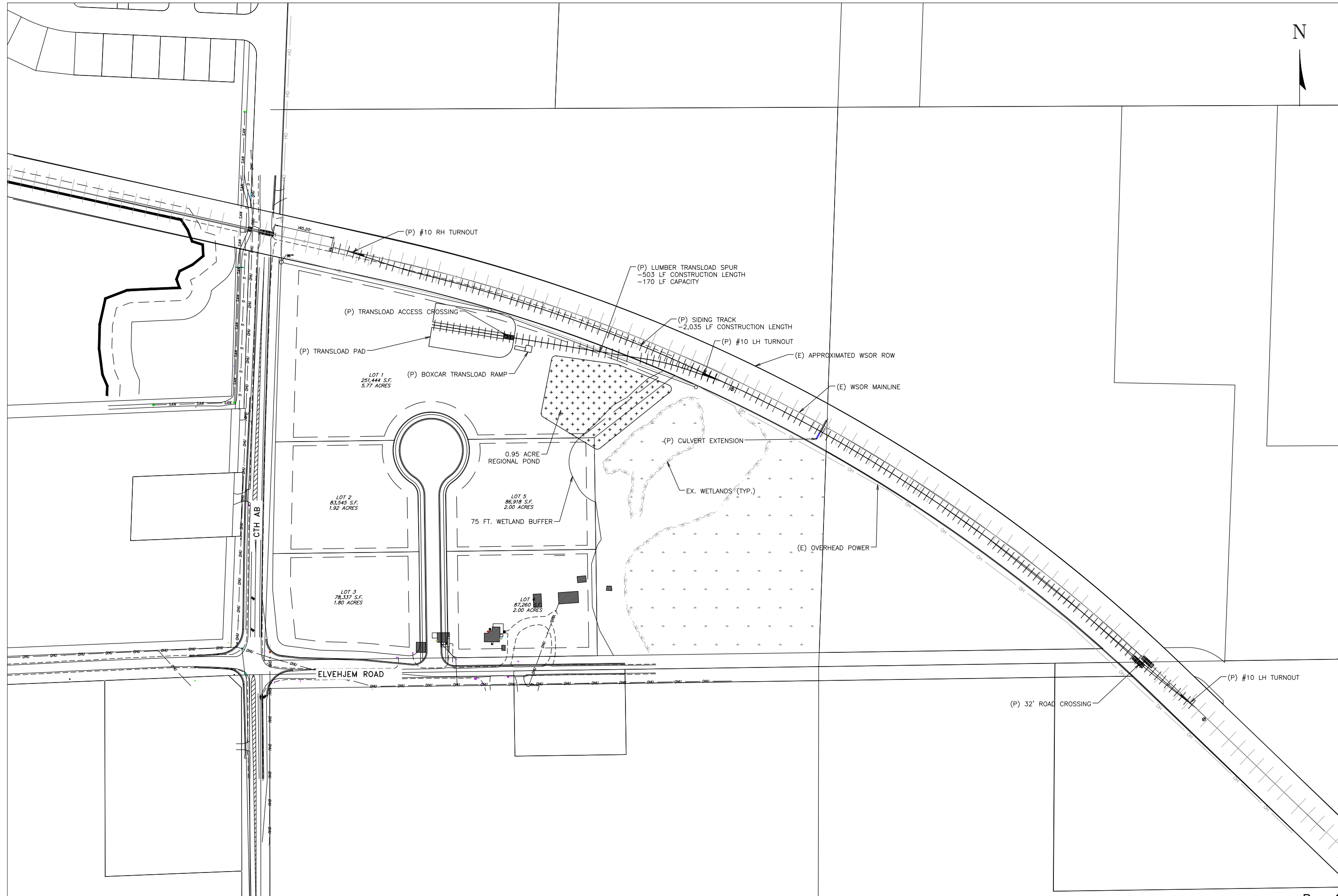
- Stephanie Brassington, Village President
- Kevin Urso, Urso Builders
- Shelia Stubbs, State Representative 78th District

Requested:

- Patrick Miles, County Supervisor
- Tammy Baldwin, US Senator
- Ron Johnson, US Senator
- Melissa Ratcliff, State Senator 16th District
- Joan Fitzgerald, State Representative 46th District
- Kelda Roys, State Senator 26th District
- Randy Udell, State Representative 47th District
- Eli Bliffer, Bliffert Lumber

Are you submitting this project request to other members in the House or Senate? If so, which?

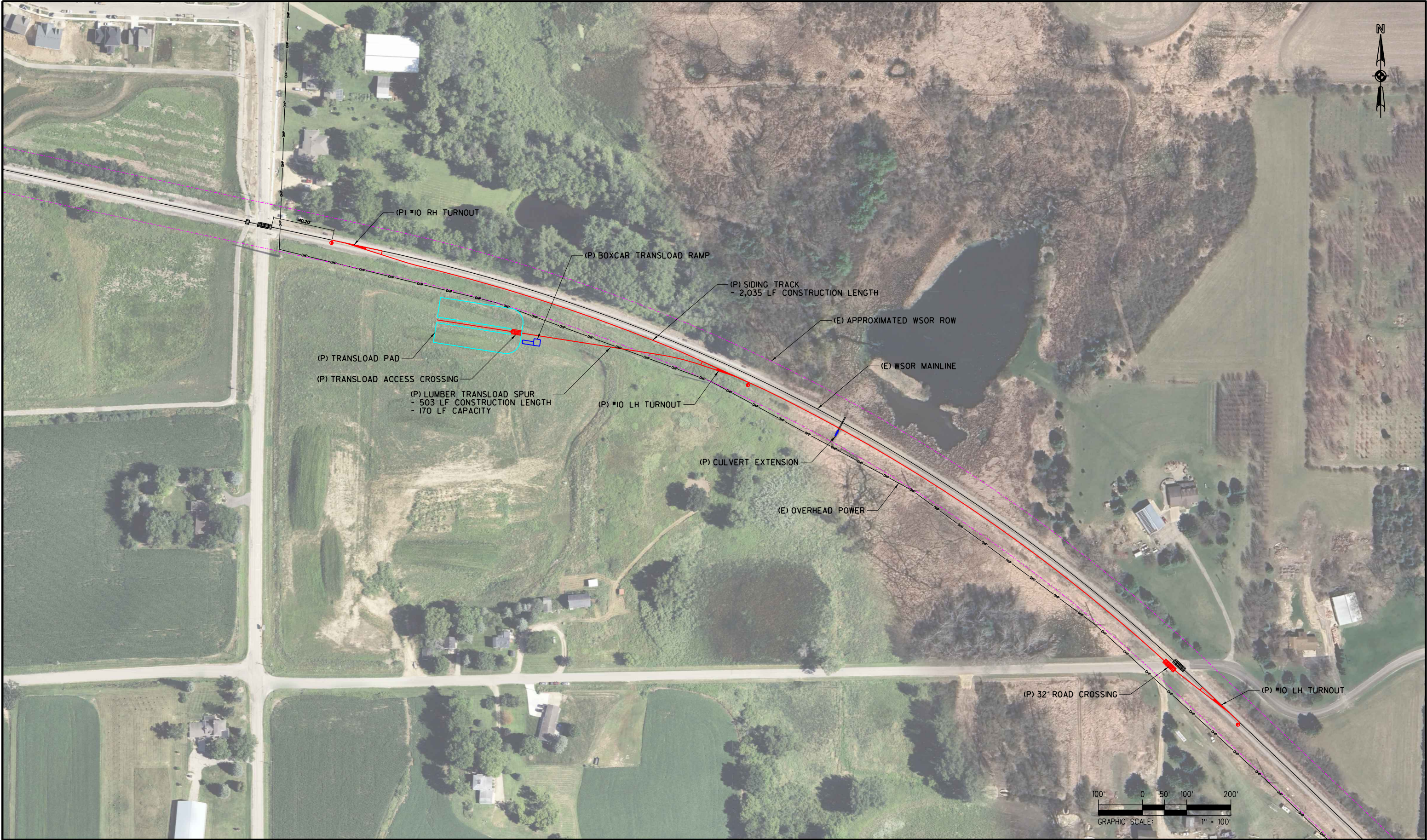
No



PROJECT NO.:	
DRAWING FILE:	ELVEHJEM ACRES - NEW.DWG
DRAWN BY:	
CHECKED BY:	
DATE:	8-1-25
REVISIONS:	
SCALE:	
SHEET:	3







REV	DATE	DESCRIPTION	BY	SUB	APP

INFORMATION CONFIDENTIALITY:
ALL PLANS, DRAWINGS, SPECIFICATIONS, AND/OR INFORMATION FURNISHED HEREWITH SHALL REMAIN THE PROPERTY OF WATCO AND SHALL BE HELD CONFIDENTIAL AND SHALL NOT BE USED FOR ANY PURPOSE NOT PROVIDED FOR IN AGREEMENTS WITH WATCO.

DESIGNED BY	JRW
DRAWN BY	JRW
CHECKED BY	DRW
APPROVED BY	JLW
DATE	10/15/2024



WATCO
MCFARLAND, WI
BLIFFERT LUMBER TRANSLOAD

CONTRACT NO.		24.194	
DRAWING NO.		PLAN	
REVISION	003	SHEET NO.	001
SCALE		AS SHOWN	