

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, February 10, 2026 - 6:00 PM

1. CALL TO ORDER. - 6:00 PM START TIME

Village President Brassington called the regular meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community & Economic Development Director Andrew Bremer, Police Chief Brian Redman, and Public Works Director Lee Igl, and Fire & Rescue Chief Chris Dennis.

3. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session in accordance with Wis. Stats 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, specifically regarding remaining claims in the Village of McFarland vs. The Hanover Insurance Company lawsuit related to an insurance claim arising out of damage caused by a sinkhole during construction of the Public Safety Center located at 6001 Broadhead Street.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to enter into Closed Session in accordance with Wis. Stats 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, specifically regarding remaining claims in the Village of McFarland vs. The Hanover Insurance Company lawsuit related to an insurance claim arising out of damage caused by a sinkhole during construction of the Public Safety Center located at 6001 Broadhead Street at 6:00 p.m. Motion carries 7 - 0 - 0 on a roll call vote.

4. RECONVENE INTO OPEN SESSION.

Motion by President Stephanie Brassington, second by Trustee Luke Fessler, to reconvene in open session at 6:25 p.m.

Motion by Village Trustee Luke Fessler, Village Trustee Miguel Peña, to recess at 6:25 p.m.

5. COMMENCE THE REGULAR BUSINESS PORTION OF THE MEETING - 7:00 PM

The Board returned from recess at 7:00 p.m.

6. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

- a. Crossing Guard Appreciation Week - February 16-20, 2026.

Chief Redman thanked the crossing guards of the Village for all they do and their dedication.

President Brassington read and proclaimed February 16-20, 2026 as Crossing Guard Appreciation Week in the Village of McFarland.

b. Designating February 2026 as Black History Month.

President Brassington proclaimed February 2026 as Black History Month.

c. February 17, 2026 - Spring Primary

Clerk Suettinger provided an overview of the upcoming February 17, 2026 Spring Primary.

7. **CONSENT AGENDA.**

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the January 27, 2026 meeting.

2) Motion to approve the minutes of the special February 3, 2026 meeting.

3) Motion to approve checks in the amount of \$500,778.81

4) Motion to approve an Event Permit Application from McFarland Lions Club for the Food Cart Frenzy Event to take place on May 20, June 17 (June 24 rain date), July 15 (July 22 rain date), August 19 (August 26 rain date) and September 16, 2026 with the conditions provided by Village Staff.

5) Motion to approve an Event Permit Application from McFarland Community Bank for the McFarland Community Band Concert to take place on August 13, 2026 with the conditions provided by Village Staff.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

8. **PUBLIC APPEARANCES.**

a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

None.

9. BUSINESS.

- a. Presentation and discussion by Cooperative Harvesting Services (CHS) regarding a proposed easement to construct a petroleum pipeline through Village property.

The Board requested additional information be obtained regarding the environmental impacts of the proposed pipeline.

Staff will follow up with WI DOT and report back.

- b. Public Safety Committee (Trustees Boyd & Peña)

- 1) Discussion and action on an ordinance 2026-01: An ordinance authorizing the impoundment of vehicles operated by reckless drivers.

Motion by Village Trustee Ken Boyd, second by Village Trustee Miguel Peña, to approve ordinance 2026-01: An ordinance authorizing the impoundment of vehicles operated by reckless drivers. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action on Ordinance 2026-02: an ordinance to prohibit the sale of hemp-derived THC products to persons under age 21.

Motion by Village Trustee Ken Boyd, second by Village Trustee Miguel Peña, to approve Ordinance 2026-02: an ordinance to prohibit the sale of hemp-derived THC products to persons under age 21. Motion carries 7 - 0 - 0 by acclamation.

- 3) Discussion and action on Ordinance 2026-03: an ordinance repealing section 35-283 of the Village code of ordinances requiring the registration of bicycles.

Motion by Village Trustee Ken Boyd, second by Village Trustee Miguel Peña, to approve Ordinance 2026-03: an ordinance repealing section 35-283 of the Village code of ordinances requiring the registration of bicycles. Motion carries 7 - 0 - 0 by acclamation.

- c. Public Works & Utilities Committee (President Brassington & Trustee Prill)

- 1) Discussion and action regarding the final design for the Well #5 Wellhouse portion of the project and authorize the project for bid.

Motion by Village President Stephanie Brassington, second by Village Trustee Lowell J. Prill, to approve the final design for the Well #5 Wellhouse portion of the project and authorize the project for bid. Motion carries 7 - 0 - 0 by acclamation.

10. REQUESTS FOR REFERRAL OF NEW ITEMS.

- a. Discussion and action on a referral from President Brassington to review the vacant DEI Strategist Position.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve a referral to review the vacant DEI Strategist Position at a future Committee of the Whole meeting. Motion carries 7 - 0 - 0 by acclamation.

11. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, February 24, 2026 at 7:00 pm - Regular Village Board

- b. Tuesday, March 10, 2026 at 5:30 pm - Joint Village Board & Sustainability and Natural Resource Meeting.
- c. Tuesday, March 10, 2026 at 7:00 pm - Regular Village Board

12. ADJOURNMENT.

Motion by None, second by None, to adjourn at 8:10 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk