

Monday, February 23, 2026**6:00 PM****McFarland Municipal Center**
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/84249931275>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 842 4993 1275

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the January 26, 2026, Public Works & Utilities Committee meeting.
4. BUSINESS.
 - a. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2026 Street & Utility Improvements project.
 - b. Discussion and action to make a recommendation to the Village Board regarding the MS4 Annual Report for 2025
 - c. Discussion and action to make a recommendation to the Village Board regarding the issuance of a Request for Proposal (RFP) for storm sewer cleaning and televising services.
5. SCHEDULE NEXT MEETING DATE.
 - a. Monday, March 23, 2026 at 6:00 p.m.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Monday, January 26, 2026 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Village President Brassington called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Village President Brassington, Trustee Prill, Pauline Boness, Zach Freeman, Eric Kindschi

Members not present: CJ Behm

Staff Present: Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin

2. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to public.works@mcfarland.wi.us to be included with the agenda materials.*

None.

3. APPROVAL OF MINUTES.

a. *Motion to approve the minutes of the November 24, 2025, Public Works & Utilities Committee meeting.*

Motion by President Brassington, seconded by Trustee Prill, to approve the minutes of the November 24, 2025, Public Works & Utilities Committee meeting. Motion carries 5 - 0 - 0.

4. BUSINESS.

a. *Discussion and action to make a recommendation to the Village Board regarding the 2026 Street & Utility Improvements project and authorize the project for bid.*

Tim Stieve of Town & Country Engineering provided an overview of all the project areas included in the 2026 Street & Utility Improvements project set.

- President Brassington asked if the work along Creamery Road would help the drainage for Creamery Court residents that back up to Creamery Road. Stieve responded that it is difficult to determine if any of the work will impact the drainage and stated that it is not something specifically included in the scope of

the project.

- Boness asked if a storm sewer could be added to the backyards of the Creamery Court properties to help with drainage. Stieve responded that a storm sewer could potentially help. However, the area runs out of depth quickly for coverage. Igl added that the backyards and marsh are at the same level.
- Freeman asked if the project would be able to match the ditch bottom. Stieve stated that the ditch bottom would mostly be matched throughout the project.
- Freeman asked if the pathway running along Creamery Road would be redone. Stieve explained that the pathway will mostly be undisturbed as it's in good condition. Stieve added that a couple of locations will be replaced to replace corrugated metal pipe.
- President Brassington asked if the northern portion of the watermain replacement off of Dale Curtin along Highway 51 would be completed prior to the DOT project in the area. Stieve explained that the watermain replacement would be completed prior to the DOT project.
- Freeman asked if the DOT would be working near the Dale Curtin intersection in 2027. Stieve responded yes.
- President Brassington asked how long construction would take for the pulverize and overlay for the Freeway Manor Resurfacing portion of the project set. Stieve explained that work generally could be done quickly unless base course improvements are required.
- Freeman asked if the construction estimate amount included the recent bid pricing received for the Babcock Channel watermain crossing. Stieve responded that the construction estimate was based on the engineer's estimate, not the bid pricing received.

Motion by President Brassington, seconded by Freeman, to recommend approval to the Village Board regarding the 2026 Street & Utility Improvements project and authorize the project for bid. Motion carries 5 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding the Well 5 Wellhouse project and authorize the project for bid.

Tim Stieve of Town & Country Engineering provided an overview of the Well 5 project, including the building renderings and site plan.

- Boness asked if there were houses on either side of the site. Stieve responded yes.
- Freeman asked about having concrete on the east side of the building instead of asphalt. Stieve stated that a change could be made from asphalt to concrete.
- President Brassington asked if the generator would run all the time or only during emergency situations. Stieve explained that the generator would need to be run regularly for testing, but is there for emergency purposes. Igl added that the generator would be tested on the first Wednesday of every month.

Motion by President Brassington, seconded by Trustee Prill, to recommend approval to the Village Board regarding the Well 5 Wellhouse project and authorize the project for bid with changing the asphalt drive to concrete. Motion carries 5 - 0 - 0.

c. Discussion and action regarding the updated Community Water System Emergency

Response Plan for EPA

Igl provided an overview of the Emergency Response Plan and explained that the DNR recommends annual updates.

- President Brassington recommended an edit for the Police Chief on page three of the document.

Motion by President Brassington, seconded by Freeman, to approve the updated Community Water System Emergency Response Plan for EPA with the discussed amendment. Motion carries 5 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, February 23, 2026, at 6:00 p.m.

6. ADJOURNMENT.

Motion by President Brassington, seconded by Trustee Prill, to adjourn at 6:47 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, February 23, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2026 Street & Utility Improvements project.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval to the Village Board along with authorizing the project for bid at their January 26, 2026, meeting.

The Village Board approved the 2026 Street & Utility Improvements project and authorized the project for bid during their January 27, 2026, meeting.

ISSUE SUMMARY:

The work included in the planned bid package for the 2026 Street and Utility Improvements project includes work in several different project areas. The project locations and work at those locations is described as follows:

Project Area 1- Bashford and Creamery Road

Work in this project area includes pavement replacement and spot curb and gutter replacements on Bashford Street from Farwell Street to Johnson Street, pavement replacement and spot curb and gutter replacements on Creamery Road from Johnson Street to 275 feet east of Johnson Street, and full street reconstruction with rural conversion on Creamery Road from 275 feet east of Johnson Street to Country Walk. This project also includes the addition of new storm sewer facilities along Creamery Road and the replacement of the existing watermain from Creamery Court to Country Walk.

Project Area 2- Dale Curtin Drive, US Highway 51, and Dale Road

Work in this project area includes pavement replacement and spot curb and gutter replacements on the entirety of Dale Road and Dale Curtin Drive. This project area also includes watermain replacement on Dale Road and the installation of a new watermain connection between Dale Road and Dale Curtin Drive, crossing US Highway 51.

Project Area 3- Freeway Manor Resurfacing

Work in this project area includes pavement replacement and spot base course repairs on the entirety of Lee South Court, Sig Court, Mansion Circle, Kowel Court, Freeway Court, and Fjelstad Lane from County Highway AB to Freeway Court.



Project Area 4- Osborn-Milwaukee Path Resurfacing

Work in this project area includes pavement replacement and spot base course repairs on the existing asphalt path from Milwaukee Street to Osborn Drive. This project also includes the addition of new ADA-compliant curb ramps.

Project Area 5- Babcock Channel Watermain Crossing (Alternate)

Work in this project area includes the installation of a new watermain crossing beneath the Babcock Channel from the southern end of South Court to the western edge of US Highway 51 right-of-way. This work will be bid as an alternate on the contract.

Four bids have been received, and the bid tabulation is included within the packet. Staff recommend the award of the contract to Maddrell Excavating of Broadhead, for the base bid of \$2,295,085.94, the alternate bid of \$190,970, 58 and supplemental bid of \$142,067.75 for a total contract cost with engineering and contingency of \$3,027,906.

FINANCIAL/BUDGET IMPACT:

Revenue:

Street	\$1,492,750
Water	1,121,500
Storm	388,250
Sanitary	8,123
<u>Street Trees</u>	<u>17,283</u>
Total	\$3,027,906

Expense:

Street	\$1,686,775
Water	963,342
Storm	352,602
Sanitary	8,123
Street Trees	17,283
<u>Rounding</u>	<u>(218)</u>
Total	\$3,027,906

The expenses include engineering cost of \$220,000 and a contingency of \$180,000, which are allocated to the expense lines.

Funds for this project were approved in the 2026 budget under the capital projects fund.

VILLAGE PLAN REFERENCE:

[Long Range Capital Improvement Plan](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:



Motion and second to recommend to the Village Board the award of contract to Maddrell Excavating, LLC of Broadhead, WI for a base bid of \$2,295,085.94, including the alternate bid of \$190,970.58 and supplemental bid of \$142,067.75 for a contract total of \$2,628,124.27 and total project cost with engineering and contingency of \$3,027,906.

ATTACHMENTS:

1. 2026 Street and Utility Project Overviews
2. Recommendation Ltr

2026 Street and Utility Improvements Bashford and Creamery Road Village of McFarland

Project Work Includes:

- Full Road reconstruction and urbanization of all rural road sections
- Pulverize and overlay of urbanized sections with spot curb and gutter replacements
- Watermain replacement from Creamery Ct. to Country Walk with option for trenchless installation.
- New storm sewer

Project Limits



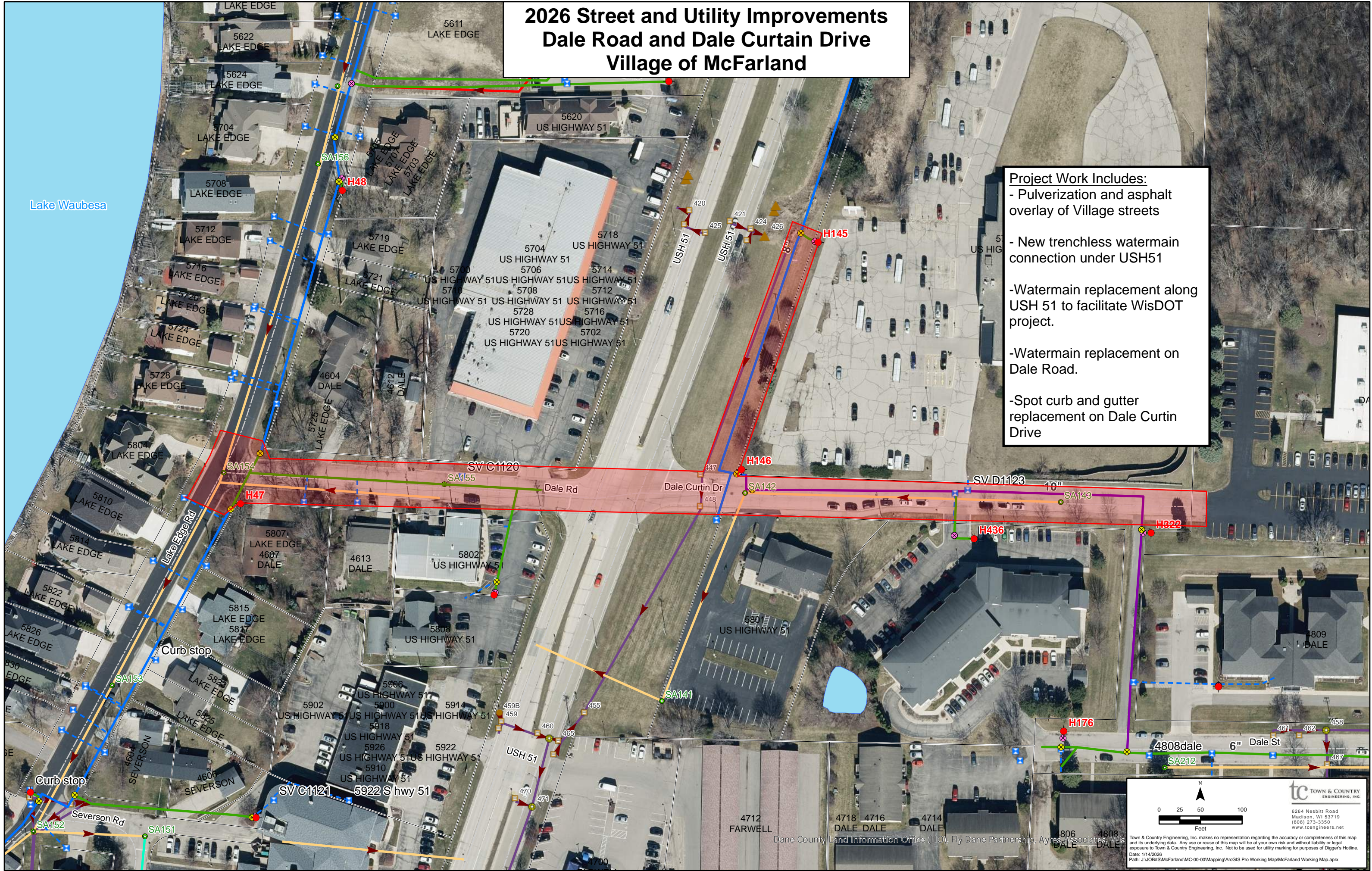
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Feet

tc TOWN & COUNTRY ENGINEERING, INC.
6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tceengineers.net

Dane County Land Information Office (LIO), by Dane County Engineering, Ayres Associates, WI
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2026 Street and Utility Improvements Dale Road and Dale Curtain Drive Village of McFarland

- Project Work Includes:**
- Pulverization and asphalt overlay of Village streets
 - New trenchless watermain connection under USH51
 - Watermain replacement along USH 51 to facilitate WisDOT project.
 - Watermain replacement on Dale Road.
 - Spot curb and gutter replacement on Dale Curtin Drive

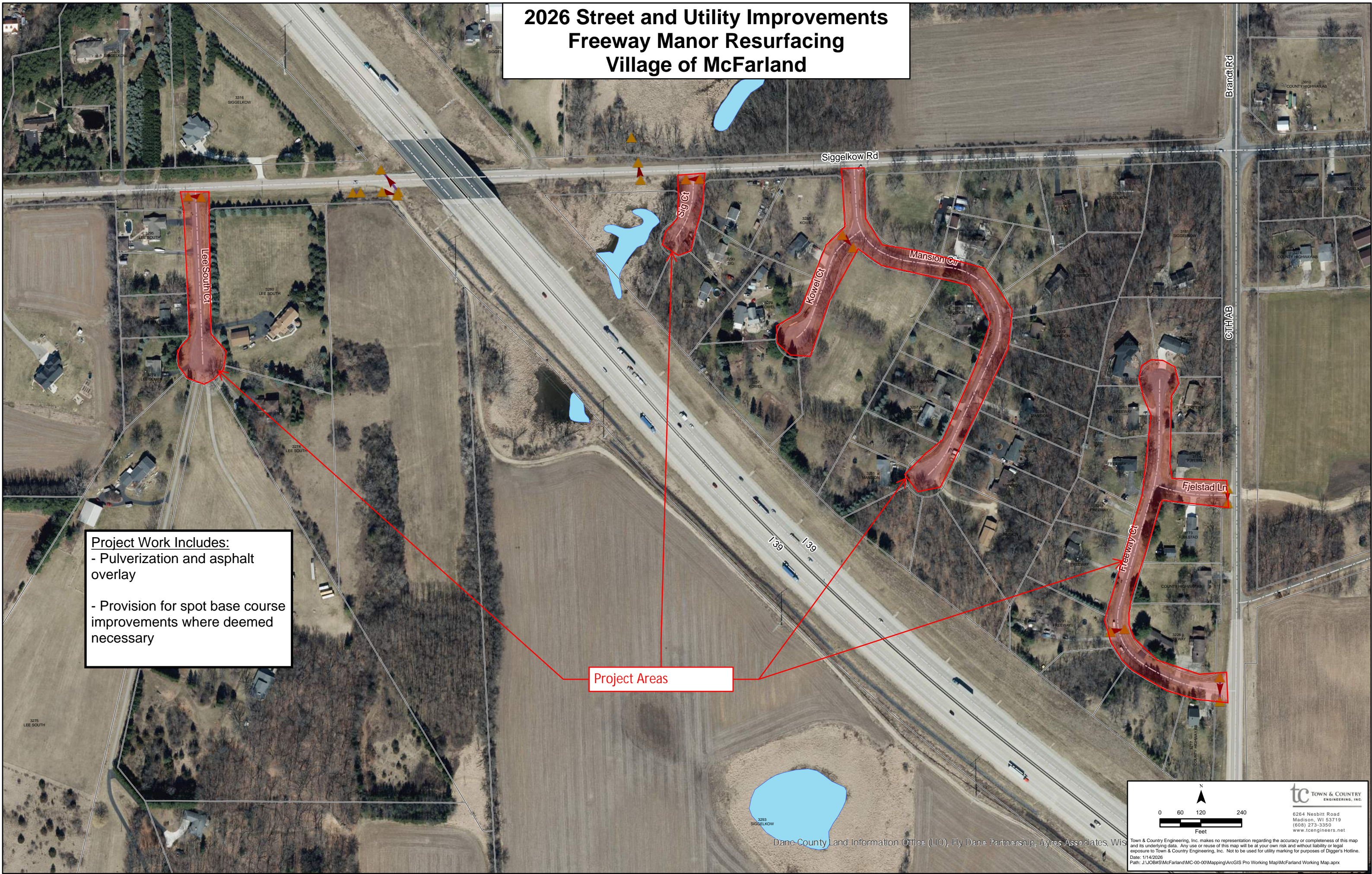


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2026 Street and Utility Improvements Freeway Manor Resurfacing Village of McFarland



Project Work Includes:

- Pulverization and asphalt overlay
- Provision for spot base course improvements where deemed necessary

Project Areas

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Feet

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Dane County Land Information Office (LIO), Fly Dane Partnership, Ayres Associates, WIS

2026 Street and Utility Improvements Milwaukee-Osborn Path Resurfacing Village of McFarland

- Project Work Includes:**
- Removal and placement of existing asphalt path
 - Base improvements where needed
 - New ADA compliant curb ramps

Project Limits



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Dane County Land Information Office (LIO), Fly Dane Partnership, Ayres Associates, WIS

February 19, 2026

Village of McFarland
5915 Milwaukee Street, P.O. Box 110
McFarland, WI 53558

Attention: Mr. Matthew Schuenke, Administrator

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2026 Street and Utility Improvements

Bid Deadline: February 19, 2026 at 10:00 a.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2026 Street and Utility Improvements project and to recommend award of a contract. This project involves paving and utility work work on Creamery Road from Johnson Street to Country Walk, Bashford Street from Exchange Street to Johnson Street, Dale Road from Lake Edge Road to USH 51, Dale Curtin Drive from USH 51 to termini, Lee South Court from Siggelkow Road to Termini, Sig Court from Siggelkow Road to termini, Kowel Court from Siggelkow Road to termini, Mansion Circle from Kowel Court to termini, Fjelstad Lane from CTH AB to Freeway Court, and Freeway Court from CTH AB to termini. An alternate was included for the Babcock Creek water main crossing, and supplemental items include property corner replacement, excavation and disposal of bad subbase below subgrade, Breaker Run, removal and disposal of unsuitable trench backfill, Type X driveway section curb & gutter and pavement patching.

The pre-bid estimate for the base bid was \$2,635,603.15. Seventeen general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Four contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Alternate Bid Total	Supplemental Bid Total
Maddrell Excavating, LLC	\$2,295,085.94	\$190,970.58	\$142,067.75
Speedway Sand & Gravel, Inc.	\$2,357,182.43	\$275,165.62	\$404,218.55
Parisi Construction , LLC.	\$2,424,921.04	\$253,061.60	\$442,336.50
Fischer Excavating, Inc.	\$2,451,587.99	\$238,565.45	\$422,180.00

All of the bids were properly submitted except that Maddrell Excavating submitted their prequalification information 2 days prior to bidding (rather than the required 5) and Fischer Excavating submitted their prequalification information with their bid. We would recommend that the Village waive these bidding informalities.

The low bidder, using the base bid only, or any combination of the base bid and alternate bid and/or supplemental bid, is Maddrell Excavating, LLC of Brodhead,

Wisconsin, an experienced utility and street contractor that completed a similar project for the Village in 2019 for the 2019 Street and Utility Improvements project on North Autumn Lane, Timber Lane, Eighthmy Road, Main Street, Tina Lane, and Scott Street. The bid prices are lower than the original budget, likely due to a competitive bidding environment. We recommend that Maddrell Excavating, LLC be awarded a contract for the base bid, plus the alternate and supplemental bids, if the budgets allow, for a total of \$2,628,124.27.

The Village has received a LRIP-Supplemental grant for a portion of the work on Creamery Road. That grant will provide reimbursement for \$400,000 of this project's costs.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed on the basis on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.

Tim Stieve, P.E.
Project Engineer

TS:sai

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BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID									
Utility Work									
1.	8" Water Main, STA 22+50 to 38+50	1,710	lin. ft.	\$ 150.00	\$ 256,500.00	\$ 142.00	\$ 242,820.00	\$ 173.35	\$ 296,428.50
2.	8" Water Main, STA 100+50 to 104+40 and STA 106+35 to 107+00	489	lin. ft.	\$ 150.00	\$ 73,350.00	\$ 142.00	\$ 69,438.00	\$ 212.65	\$ 103,985.85
3.	10" SDR 11 HDPE Trenchless Water Main, STA 104+40 to 106+40	200	lin. ft.	\$ 350.00	\$ 70,000.00	\$ 185.00	\$ 37,000.00	\$ 256.50	\$ 51,300.00
4.	8" Water Main, STA 200+13 to 203+50	309	lin. ft.	\$ 150.00	\$ 46,350.00	\$ 142.00	\$ 43,878.00	\$ 180.05	\$ 55,635.45
5.	6" Ductile Iron CL 52 Water Main or Hydrant Lead	166	lin. ft.	\$ 140.00	\$ 23,240.00	\$ 150.00	\$ 24,900.00	\$ 131.48	\$ 21,825.68
6.	8" Gate Valve & Box	19	each	\$ 5,000.00	\$ 95,000.00	\$ 3,975.00	\$ 75,525.00	\$ 3,724.50	\$ 70,765.50
7.	6" Gate Valve & Box	9	each	\$ 4,200.00	\$ 37,800.00	\$ 2,975.00	\$ 26,775.00	\$ 2,844.75	\$ 25,602.75
8.	Hydrants	8	each	\$ 8,000.00	\$ 64,000.00	\$ 8,150.00	\$ 65,200.00	\$ 7,530.25	\$ 60,242.00
9.	1" Corporation Stops	10	each	\$ 150.00	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 1,540.00	\$ 15,400.00
10.	1" Curb Stops	10	each	\$ 600.00	\$ 6,000.00	\$ 275.00	\$ 2,750.00	\$ 689.50	\$ 6,895.00
11.	1" Copper Water Service Laterals	415	lin. ft.	\$ 45.00	\$ 18,675.00	\$ 16.00	\$ 6,640.00	\$ 49.36	\$ 20,484.40
12.	Water Service Lateral Reconnections	12	each	\$ 3,000.00	\$ 36,000.00	\$ 3,425.00	\$ 41,100.00	\$ 1,129.95	\$ 13,559.40
13.	Existing Main Reconnections	8	each	\$ 5,000.00	\$ 40,000.00	\$ 3,300.00	\$ 26,400.00	\$ 3,348.09	\$ 26,784.75
14.	12" RCP CL III Storm Sewer	176	lin. ft.	\$ 90.00	\$ 15,840.00	\$ 85.00	\$ 14,960.00	\$ 87.57	\$ 15,412.32
15.	24" RCP CL III Storm Sewer	34	lin. ft.	\$ 110.00	\$ 3,740.00	\$ 155.00	\$ 5,270.00	\$ 178.15	\$ 6,057.10
16.	36" RCP CL III Storm Sewer	56	lin. ft.	\$ 130.00	\$ 7,280.00	\$ 195.00	\$ 10,920.00	\$ 196.23	\$ 10,988.88
17.	38"x24" HE CL III RCP Storm Sewer	890	lin. ft.	\$ 145.00	\$ 129,050.00	\$ 195.00	\$ 173,550.00	\$ 187.02	\$ 166,447.80
18.	Precast Rectangular Curb Inlet Catch Basins	8	each	\$ 3,500.00	\$ 28,000.00	\$ 3,325.00	\$ 26,600.00	\$ 3,964.95	\$ 31,719.60
19.	60" Storm Manholes	4	each	\$ 8,000.00	\$ 32,000.00	\$ 5,850.00	\$ 23,400.00	\$ 5,571.70	\$ 22,286.80
20.	60" Storm Inlet Manholes	1	each	\$ 8,000.00	\$ 8,000.00	\$ 5,975.00	\$ 5,975.00	\$ 5,921.50	\$ 5,921.50
21.	72" Storm Manholes	1	each	\$ 10,000.00	\$ 10,000.00	\$ 8,950.00	\$ 8,950.00	\$ 6,925.70	\$ 6,925.70
22.	12" RCP Apron Endwalls	2	each	\$ 3,000.00	\$ 6,000.00	\$ 1,250.00	\$ 2,500.00	\$ 2,596.40	\$ 5,192.80
23.	36" RCP Apron Endwalls	2	each	\$ 5,000.00	\$ 10,000.00	\$ 4,450.00	\$ 8,900.00	\$ 4,980.90	\$ 9,961.80
24.	Sanitary Manhole Castings	6	each	\$ 500.00	\$ 3,000.00	\$ 900.00	\$ 5,400.00	\$ 1,296.00	\$ 7,776.00
25.	Sanitary Manhole Casting and Cone Adjustment	1	each	\$ 1,500.00	\$ 1,500.00	\$ 1,650.00	\$ 1,650.00	\$ 3,196.00	\$ 3,196.00

BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Street Work									
26.	Excavation/Fill to Plan Subgrade	1	lump sum	\$ 250,000.00	\$ 250,000.00	\$ 397,000.00	\$ 397,000.00	\$ 186,346.00	\$ 186,346.00
27.	Pulverizing and Grading of Existing Asphalt Surface	23,900	sq. yd.	\$ 5.00	\$ 119,500.00	\$ 3.75	\$ 89,625.00	\$ 7.80	\$ 186,420.00
28.	Truncated Dome Panels	110	sq. ft.	\$ 60.00	\$ 6,600.00	\$ 40.00	\$ 4,400.00	\$ 53.00	\$ 5,830.00
29.	6" Thick Concrete Sidewalk and Driveways	1,402	sq. ft.	\$ 15.00	\$ 21,030.00	\$ 7.20	\$ 10,094.40	\$ 9.65	\$ 13,529.30
30.	4" Thick Concrete Sidewalk	4,974	sq. ft.	\$ 15.00	\$ 74,610.00	\$ 6.20	\$ 30,838.80	\$ 6.40	\$ 31,833.60
31.	30" Concrete Curb & Gutter	3,198	lin. ft.	\$ 45.00	\$ 143,910.00	\$ 19.00	\$ 60,762.00	\$ 29.36	\$ 93,893.28
32.	30" Concrete Ribbon Curb	1,115	lin. ft.	\$ 45.00	\$ 50,175.00	\$ 16.80	\$ 18,732.00	\$ 33.25	\$ 37,073.75
33.	18" Concrete Curb & Gutter	143	lin. ft.	\$ 45.00	\$ 6,435.00	\$ 31.90	\$ 4,561.70	\$ 32.50	\$ 4,647.50
34.	Concrete Medians	71	sq. ft.	\$ 75.00	\$ 5,325.00	\$ 15.00	\$ 1,065.00	\$ 58.28	\$ 4,137.88
35.	Remove and Replace 30" Concrete Curb & Gutter, <50' lengths	814	lin. ft.	\$ 65.00	\$ 52,910.00	\$ 36.70	\$ 29,873.80	\$ 30.00	\$ 24,420.00
36.	Remove and Replace 30" Concrete Curb & Gutter, >50' Lengths	814	lin. ft.	\$ 55.00	\$ 44,770.00	\$ 28.90	\$ 23,524.60	\$ 30.00	\$ 24,420.00
37.	1.5" Hot-Mix Asphalt Surface Course, Type 5 LT	2,397	ton	\$ 81.00	\$ 194,157.00	\$ 70.75	\$ 169,587.75	\$ 70.75	\$ 169,587.75
38.	1.75" Hot-Mix Asphalt Lower Course, Type 4 LT	2,797	ton	\$ 80.00	\$ 223,760.00	\$ 68.25	\$ 190,895.25	\$ 68.25	\$ 190,895.25
39.	3" Hot-Mix Asphalt Parking Lot Paving, Type 5LT	45	sq. yd.	\$ 120.00	\$ 5,400.00	\$ 50.00	\$ 2,250.00	\$ 50.00	\$ 2,250.00
40.	3" Hot-Mix Asphalt Path Paving, Type 5 LT, 8' Wide	245	ton	\$ 120.00	\$ 29,400.00	\$ 83.25	\$ 20,396.25	\$ 83.25	\$ 20,396.25
41.	0.75" Crushed Aggregate Base Course	4,827	ton	\$ 19.00	\$ 91,713.00	\$ 18.50	\$ 89,299.50	\$ 17.35	\$ 83,748.45
42.	3" Breaker Run	4,786	ton	\$ 19.00	\$ 90,934.00	\$ 18.50	\$ 88,541.00	\$ 17.35	\$ 83,037.10
43.	Ditch Fine Grading	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 8,400.00	\$ 8,400.00
44.	Clean & Tack	25,249	sq. yds.	\$ 0.35	\$ 8,837.15	\$ 0.01	\$ 252.49	\$ 0.01	\$ 252.49
45.	Permanent Signage	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 4,850.00	\$ 4,850.00	\$ 6,600.00	\$ 6,600.00
46.	Permanent Pavement Markings	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 13,226.00	\$ 13,226.00
47.	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 4.00	\$ 3,600.00	\$ 3.00	\$ 2,700.00	\$ 2.50	\$ 2,250.00
48.	Topsoil Restoration, Hydro-Seeding, Fertilizing & Mulching	7,151	sq. yds.	\$ 12.00	\$ 85,812.00	\$ 3.60	\$ 25,743.60	\$ 8.00	\$ 57,208.00
49.	Wetland Seeding and Restoration	356	sq. yds.	\$ 25.00	\$ 8,900.00	\$ 4.05	\$ 1,441.80	\$ 9.00	\$ 3,204.00
50.	Erosion Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 4,950.00	\$ 4,950.00	\$ 10,800.00	\$ 10,800.00
51.	Traffic Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,750.00	\$ 7,750.00
52.	Install New Hydrant on Existing Hydrant Lead	1	each	\$ 15,000.00	\$ 15,000.00	\$ 8,200.00	\$ 8,200.00	\$ 9,230.25	\$ 9,230.25
53.	Tree Preservation Allowance	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
BASE BID TOTAL					\$ 2,635,603.15		\$ 2,295,085.94		\$ 2,357,182.43

BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Maddrell Excavating, LLC		Speedway Sand & Gravel, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
ALTERNATIVE BID ITEMS									
A1	10" Ductile Iron CL 52 Water Main	10	lin. ft.	\$ 150.00	\$ 1,500.00	\$ 250.00	\$ 2,500.00	\$ 432.00	\$ 4,320.00
A2	8" Water Main, STA 402+00 to STA 407+00	500	lin. ft.	\$ 350.00	\$ 175,000.00	\$ 155.00	\$ 77,500.00	\$ 283.80	\$ 141,900.00
A3	8" Ductile Iron CL 52 Water Main	113	lin. ft.	\$ 150.00	\$ 16,950.00	\$ 142.00	\$ 16,046.00	\$ 362.23	\$ 40,931.99
A4	6" Ductile Iron CL 52 Water Main or Hydrant Lead	20	lin. ft.	\$ 140.00	\$ 2,800.00	\$ 150.00	\$ 3,000.00	\$ 129.17	\$ 2,583.40
A5	10" Gate Valve & Box	2	each	\$ 8,000.00	\$ 16,000.00	\$ 6,200.00	\$ 12,400.00	\$ 5,587.25	\$ 11,174.50
A6	8" Gate Valve & Box	3	each	\$ 6,000.00	\$ 18,000.00	\$ 3,975.00	\$ 11,925.00	\$ 3,924.50	\$ 11,773.50
A7	6" Gate Valve & Box	2	each	\$ 5,000.00	\$ 10,000.00	\$ 2,975.00	\$ 5,950.00	\$ 3,044.75	\$ 6,089.50
A8	Hydrants	2	each	\$ 8,000.00	\$ 16,000.00	\$ 8,150.00	\$ 16,300.00	\$ 7,375.25	\$ 14,750.50
A9	1" Corporation Stops	1	each	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,065.00	\$ 1,065.00
A10	1" Curb Stops	1	each	\$ 600.00	\$ 600.00	\$ 275.00	\$ 275.00	\$ 1,139.50	\$ 1,139.50
A11	1" Copper Water Service Laterals	37	lin. ft.	\$ 45.00	\$ 1,665.00	\$ 16.00	\$ 592.00	\$ 78.96	\$ 2,921.52
A12	Water Service Lateral Reconnections	1	each	\$ 3,000.00	\$ 3,000.00	\$ 3,425.00	\$ 3,425.00	\$ 87.95	\$ 87.95
A13	Existing Main Reconnections	3	each	\$ 5,000.00	\$ 15,000.00	\$ 3,300.00	\$ 9,900.00	\$ 3,468.42	\$ 10,405.25
A14	Excavation, Removal, & Disposal of Existing Asphalt Pavement	458	sq. yd.	\$ 25.00	\$ 11,450.00	\$ 26.00	\$ 11,908.00	\$ 3.10	\$ 1,419.80
A15	3" Hot-Mix Asphalt Surface Course, Type 5 LT	458	sq. yd.	\$ 25.00	\$ 11,450.00	\$ 0.01	\$ 4.58	\$ 17.72	\$ 8,115.76
A16	Sawcutting Existing Concrete and Asphalt Pavements	40	lin. ft.	\$ 4.00	\$ 160.00	\$ 3.00	\$ 120.00	\$ 9.00	\$ 360.00
A17	Raised Edge Asphalt	245	lin. ft.	\$ 5.00	\$ 1,225.00	\$ 45.00	\$ 11,025.00	\$ 0.01	\$ 2.45
A18	Topsoil Restoration, Seeding, Fertilizing & Mulching or Matting	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 2,850.00	\$ 2,850.00	\$ 9,100.00	\$ 9,100.00
A19	Erosion Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 2,550.00	\$ 2,550.00	\$ 4,825.00	\$ 4,825.00
A20	Traffic Control	1	lump sum	\$ 5,000.00	\$ 5,000.00	\$ 2,550.00	\$ 2,550.00	\$ 2,200.00	\$ 2,200.00
	ALTERNATE BID TOTAL				\$ 325,950.00		\$ 190,970.58		\$ 275,165.62
SUPPLEMENTAL BID ITEMS									
S1	Property Corner Replacement	1	each	\$ 500.00	\$ 500.00	\$ 850.00	\$ 850.00	\$ 2,100.00	\$ 2,100.00
S2	Excavation and Disposal of Bad Subbase Below Subgrade	4,989	cu. yds.	\$ 25.00	\$ 124,725.00	\$ 6.00	\$ 29,934.00	\$ 27.20	\$ 135,700.80
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	10,003	tons	\$ 20.00	\$ 200,060.00	\$ 6.25	\$ 62,518.75	\$ 14.25	\$ 142,542.75
S4	Removal and Disposal of Unsuitable Trench Backfill	500	cu. yds.	\$ 25.00	\$ 12,500.00	\$ 8.00	\$ 4,000.00	\$ 28.00	\$ 14,000.00
S5	Type X Driveway Section Curb & Gutter	100	lin. ft.	\$ 20.00	\$ 2,000.00	\$ 28.90	\$ 2,890.00	\$ 5.00	\$ 500.00
S6	3" Pavement Patching, Type 5 LT	2,500	sq. yds.	\$ 45.00	\$ 112,500.00	\$ 16.75	\$ 41,875.00	\$ 43.75	\$ 109,375.00
	SUPPLEMENTAL BID TOTAL				\$ 452,285.00		\$ 142,067.75		\$ 404,218.55

BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Parisi Construction , LLC		Fischer Excavating, Inc.			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
BASE BID									
Utility Work									
1.	8" Water Main, STA 22+50 to 38+50	1,710	lin. ft.	\$ 160.00	\$ 273,600.00	\$ 236.00	\$ 403,560.00		
2.	8" Water Main, STA 100+50 to 104+40 and STA 106+35 to 107+00	489	lin. ft.	\$ 180.00	\$ 88,020.00	\$ 263.00	\$ 128,607.00		
3.	10" SDR 11 HDPE Trenchless Water Main, STA 104+40 to 106+40	200	lin. ft.	\$ 120.00	\$ 24,000.00	\$ 336.00	\$ 67,200.00		
4.	8" Water Main, STA 200+13 to 203+50	309	lin. ft.	\$ 170.00	\$ 52,530.00	\$ 233.00	\$ 71,997.00		
5.	6" Ductile Iron CL 52 Water Main or Hydrant Lead	166	lin. ft.	\$ 140.00	\$ 23,240.00	\$ 87.00	\$ 14,442.00		
6.	8" Gate Valve & Box	19	each	\$ 4,900.00	\$ 93,100.00	\$ 3,413.00	\$ 64,847.00		
7.	6" Gate Valve & Box	9	each	\$ 4,000.00	\$ 36,000.00	\$ 2,443.00	\$ 21,987.00		
8.	Hydrants	8	each	\$ 7,200.00	\$ 57,600.00	\$ 7,237.00	\$ 57,896.00		
9.	1" Corporation Stops	10	each	\$ 110.00	\$ 1,100.00	\$ 341.00	\$ 3,410.00		
10.	1" Curb Stops	10	each	\$ 1,200.00	\$ 12,000.00	\$ 538.00	\$ 5,380.00		
11.	1" Copper Water Service Laterals	415	lin. ft.	\$ 22.75	\$ 9,441.25	\$ 69.00	\$ 28,635.00		
12.	Water Service Lateral Reconnections	12	each	\$ 5,200.00	\$ 62,400.00	\$ 247.00	\$ 2,964.00		
13.	Existing Main Reconnections	8	each	\$ 3,200.00	\$ 25,600.00	\$ 7,323.00	\$ 58,584.00		
14.	12" RCP CL III Storm Sewer	176	lin. ft.	\$ 92.00	\$ 16,192.00	\$ 72.00	\$ 12,672.00		
15.	24" RCP CL III Storm Sewer	34	lin. ft.	\$ 170.00	\$ 5,780.00	\$ 119.00	\$ 4,046.00		
16.	36" RCP CL III Storm Sewer	56	lin. ft.	\$ 140.00	\$ 7,840.00	\$ 151.00	\$ 8,456.00		
17.	38"x24" HE CL III RCP Storm Sewer	890	lin. ft.	\$ 190.00	\$ 169,100.00	\$ 168.00	\$ 149,520.00		
18.	Precast Rectangular Curb Inlet Catch Basins	8	each	\$ 3,500.00	\$ 28,000.00	\$ 4,205.00	\$ 33,640.00		
19.	60" Storm Manholes	4	each	\$ 4,300.00	\$ 17,200.00	\$ 4,895.00	\$ 19,580.00		
20.	60" Storm Inlet Manholes	1	each	\$ 4,600.00	\$ 4,600.00	\$ 5,159.00	\$ 5,159.00		
21.	72" Storm Manholes	1	each	\$ 5,500.00	\$ 5,500.00	\$ 6,907.00	\$ 6,907.00		
22.	12" RCP Apron Endwalls	2	each	\$ 2,900.00	\$ 5,800.00	\$ 1,260.00	\$ 2,520.00		
23.	36" RCP Apron Endwalls	2	each	\$ 4,800.00	\$ 9,600.00	\$ 1,881.00	\$ 3,762.00		
24.	Sanitary Manhole Castings	6	each	\$ 1,900.00	\$ 11,400.00	\$ 1,230.00	\$ 7,380.00		
25.	Sanitary Manhole Casting and Cone Adjustment	1	each	\$ 2,100.00	\$ 2,100.00	\$ 1,054.00	\$ 1,054.00		

BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Parisi Construction , LLC		Fischer Excavating, Inc.			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
Street Work									
26.	Excavation/Fill to Plan Subgrade	1	lump sum	\$ 360,000.00	\$ 360,000.00	\$ 236,000.00	\$ 236,000.00		
27.	Pulverizing and Grading of Existing Asphalt Surface	23,900	sq. yd.	\$ 2.90	\$ 69,310.00	\$ 3.65	\$ 87,235.00		
28.	Truncated Dome Panels	110	sq. ft.	\$ 47.75	\$ 5,252.50	\$ 40.00	\$ 4,400.00		
29.	6" Thick Concrete Sidewalk and Driveways	1,402	sq. ft.	\$ 7.40	\$ 10,374.80	\$ 10.00	\$ 14,020.00		
30.	4" Thick Concrete Sidewalk	4,974	sq. ft.	\$ 9.10	\$ 45,263.40	\$ 9.00	\$ 44,766.00		
31.	30" Concrete Curb & Gutter	3,198	lin. ft.	\$ 21.25	\$ 67,957.50	\$ 19.00	\$ 60,762.00		
32.	30" Concrete Ribbon Curb	1,115	lin. ft.	\$ 25.75	\$ 28,711.25	\$ 17.00	\$ 18,955.00		
33.	18" Concrete Curb & Gutter	143	lin. ft.	\$ 30.75	\$ 4,397.25	\$ 32.00	\$ 4,576.00		
34.	Concrete Medians	71	sq. ft.	\$ 36.00	\$ 2,556.00	\$ 15.00	\$ 1,065.00		
35.	Remove and Replace 30" Concrete Curb & Gutter, <50' lengths	814	lin. ft.	\$ 46.00	\$ 37,444.00	\$ 46.00	\$ 37,444.00		
36.	Remove and Replace 30" Concrete Curb & Gutter, >50' Lengths	814	lin. ft.	\$ 33.75	\$ 27,472.50	\$ 38.00	\$ 30,932.00		
37.	1.5" Hot-Mix Asphalt Surface Course, Type 5 LT	2,397	ton	\$ 72.00	\$ 172,584.00	\$ 71.00	\$ 170,187.00		
38.	1.75" Hot-Mix Asphalt Lower Course, Type 4 LT	2,797	ton	\$ 70.00	\$ 195,790.00	\$ 68.00	\$ 190,196.00		
39.	3" Hot-Mix Asphalt Parking Lot Paving, Type 5LT	45	sq. yd.	\$ 51.00	\$ 2,295.00	\$ 50.00	\$ 2,250.00		
40.	3" Hot-Mix Asphalt Path Paving, Type 5 LT, 8' Wide	245	ton	\$ 85.00	\$ 20,825.00	\$ 83.00	\$ 20,335.00		
41.	0.75" Crushed Aggregate Base Course	4,827	ton	\$ 17.50	\$ 84,472.50	\$ 24.00	\$ 115,848.00		
42.	3" Breaker Run	4,786	ton	\$ 15.75	\$ 75,379.50	\$ 20.00	\$ 95,720.00		
43.	Ditch Fine Grading	1	lump sum	\$ 27,500.00	\$ 27,500.00	\$ 10,362.00	\$ 10,362.00		
44.	Clean & Tack	25,249	sq. yds.	\$ 0.01	\$ 252.49	\$ 0.01	\$ 252.49		
45.	Permanent Signage	1	lump sum	\$ 6,700.00	\$ 6,700.00	\$ 5,500.00	\$ 5,500.00		
46.	Permanent Pavement Markings	1	lump sum	\$ 13,500.00	\$ 13,500.00	\$ 13,226.00	\$ 13,226.00		
47.	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 2.00	\$ 1,800.00	\$ 1.95	\$ 1,755.00		
48.	Topsoil Restoration, Hydro-Seeding, Fertilizing & Mulching	7,151	sq. yds.	\$ 11.50	\$ 82,236.50	\$ 8.50	\$ 60,783.50		
49.	Wetland Seeding and Restoration	356	sq. yds.	\$ 3.10	\$ 1,103.60	\$ 8.50	\$ 3,026.00		
50.	Erosion Control	1	lump sum	\$ 9,900.00	\$ 9,900.00	\$ 7,800.00	\$ 7,800.00		
51.	Traffic Control	1	lump sum	\$ 7,900.00	\$ 7,900.00	\$ 7,750.00	\$ 7,750.00		
52.	Install New Hydrant on Existing Hydrant Lead	1	each	\$ 7,200.00	\$ 7,200.00	\$ 7,237.00	\$ 7,237.00		
53.	Tree Preservation Allowance	1	lump sum	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
BASE BID TOTAL					\$ 2,424,921.04		\$ 2,451,587.99		

BID TABULATION

Project: 2026 Street and Utility Improvements; Village of McFarland
 Engineer's Project Number: MC 242 Bid Deadline: February 19, 2026 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Parisi Construction , LLC		Fischer Excavating, Inc.			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
ALTERNATIVE BID ITEMS									
A1	10" Ductile Iron CL 52 Water Main	10	lin. ft.	\$ 210.00	\$ 2,100.00	\$ 263.00	\$ 2,630.00		
A2	8" Water Main, STA 402+00 to STA 407+00	500	lin. ft.	\$ 200.00	\$ 100,000.00	\$ 248.00	\$ 124,000.00		
A3	8" Ductile Iron CL 52 Water Main	113	lin. ft.	\$ 190.00	\$ 21,470.00	\$ 267.00	\$ 30,171.00		
A4	6" Ductile Iron CL 52 Water Main or Hydrant Lead	20	lin. ft.	\$ 150.00	\$ 3,000.00	\$ 104.00	\$ 2,080.00		
A5	10" Gate Valve & Box	2	each	\$ 6,200.00	\$ 12,400.00	\$ 4,990.00	\$ 9,980.00		
A6	8" Gate Valve & Box	3	each	\$ 4,900.00	\$ 14,700.00	\$ 3,433.00	\$ 10,299.00		
A7	6" Gate Valve & Box	2	each	\$ 4,000.00	\$ 8,000.00	\$ 2,515.00	\$ 5,030.00		
A8	Hydrants	2	each	\$ 7,200.00	\$ 14,400.00	\$ 7,236.00	\$ 14,472.00		
A9	1" Corporation Stops	1	each	\$ 110.00	\$ 110.00	\$ 378.00	\$ 378.00		
A10	1" Curb Stops	1	each	\$ 570.00	\$ 570.00	\$ 538.00	\$ 538.00		
A11	1" Copper Water Service Laterals	37	lin. ft.	\$ 22.75	\$ 841.75	\$ 77.00	\$ 2,849.00		
A12	Water Service Lateral Reconnections	1	each	\$ 3,900.00	\$ 3,900.00	\$ 526.00	\$ 526.00		
A13	Existing Main Reconnections	3	each	\$ 3,200.00	\$ 9,600.00	\$ 3,685.00	\$ 11,055.00		
A14	Excavation, Removal, & Disposal of Existing Asphalt Pavement	458	sq. yd.	\$ 7.30	\$ 3,343.40	\$ 7.00	\$ 3,206.00		
A15	3" Hot-Mix Asphalt Surface Course, Type 5 LT	458	sq. yd.	\$ 18.00	\$ 8,244.00	\$ 18.00	\$ 8,244.00		
A16	Sawcutting Existing Concrete and Asphalt Pavements	40	lin. ft.	\$ 2.00	\$ 80.00	\$ 2.00	\$ 80.00		
A17	Raised Edge Asphalt	245	lin. ft.	\$ 0.01	\$ 2.45	\$ 0.01	\$ 2.45		
A18	Topsoil Restoration, Seeding, Fertilizing & Mulching or Matting	1	lump sum	\$ 5,100.00	\$ 5,100.00	\$ 5,950.00	\$ 5,950.00		
A19	Erosion Control	1	lump sum	\$ 43,000.00	\$ 43,000.00	\$ 4,875.00	\$ 4,875.00		
A20	Traffic Control	1	lump sum	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00		
	ALTERNATE BID TOTAL				\$ 253,061.60		\$ 238,565.45		
SUPPLEMENTAL BID ITEMS									
S1	Property Corner Replacement	1	each	\$ 1,500.00	\$ 1,500.00	\$ 50.00	\$ 50.00		
S2	Excavation and Disposal of Bad Subbase Below Subgrade	4,989	cu. yds.	\$ 35.00	\$ 174,615.00	\$ 30.00	\$ 149,670.00		
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	10,003	tons	\$ 15.50	\$ 155,046.50	\$ 20.00	\$ 200,060.00		
S4	Removal and Disposal of Unsuitable Trench Backfill	500	cu. yds.	\$ 64.00	\$ 32,000.00	\$ 44.00	\$ 22,000.00		
S5	Type X Driveway Section Curb & Gutter	100	lin. ft.	\$ 41.75	\$ 4,175.00	\$ 29.00	\$ 2,900.00		
S6	3" Pavement Patching, Type 5 LT	2,500	sq. yds.	\$ 30.00	\$ 75,000.00	\$ 19.00	\$ 47,500.00		
	SUPPLEMENTAL BID TOTAL				\$ 442,336.50		\$ 422,180.00		


McFarland
SUMMARY SHEET

MEETING DATE: Monday, February 23, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding the MS4 Annual Report for 2025

PREVIOUS ACTION:

None

ISSUE SUMMARY:

Enclosed is the 2025 draft annual report for our Municipal Separate Storm Sewer System, otherwise known as an MS4 permit. As part of the report, our Adaptive Management to Achieve TMDL (Total maximum daily load) Compliance and the village's stormwater system map are included. This report is a DNR mandate that we have been submitting for several years. The permit governs storm water management practices in the Village and allows our discharge to area waterways. The Village remains compliant with these measures. The report is prepared by the village engineer, village staff, and the staff of MAMSWaP and is presented for approval.

Staff are seeking the committee's recommendation for approval to the Village Board. After approval by the Village Board, the report will be electronically submitted to the DNR. The report is required to be completed and submitted by March 31, 2026.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to recommend approval to the Village Board regarding the 2025 MS4 Annual report as presented.

ATTACHMENTS:

1. MS3000-2025_McFarland_Village_Annual_
2. 2025 McFarland MS4 Program Plan



Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2025 Annual Report

County: Dane

Municipality: McFarland Village

Permit Number: S058416

Facility Number: 30905

Reporting Year: 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: McFarland Village

Facility ID # or (FIN): 30905

Updated Information: Check to update mailing address information

Mailing Address: 5915 Milwaukee St

Mailing Address 2:

City: McFarland Village

State: WI

Zip Code: 53558-0110 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Lee

Last Name: Igl

Select to **update** current contact information

Title: Dir. of Public Works

Mailing Address: 5115 Terminal Dr

Mailing Address 2:

City: McFarland

State: WI

Zip Code: 53558-0110 xxxxx or xxxxx-xxxx

Phone Number: 608-838-7287 Ext: xxx-xxx-xxxx

Email: lee.igl@mcfarland.wi.gov

Additional Contacts Information (Optional)

I&E Program

Individual with responsibility for:
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name:

Last Name:

Select to **update** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? Yes No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input checked="" type="checkbox"/> Education activities (school presentations, summer camps) <input type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input checked="" type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report? Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Various articles regarding above topics are included in newsletters, posted on the website, and on social media. The Village hosted in-person education events at the library.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response*

to 250 characters and/or attach supplemental information on the attachments page.

The Village utilizes its resources to promote MAMSWaP group efforts.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?
- b. How many major outfalls does the municipality have?
- c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- d. From the municipality's routine screening, how many were confirmed illicit discharges?
- e. How many illicit discharge complaints did the municipality receive?
- f. From the complaints received, how many were confirmed illicit discharges?
- g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?
- (If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)
- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |

Additional Information: _____

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year? Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No

e. Does MS4 have maintenance authority on these privately owned BMPs? Yes No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

a.

Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best management practices were installed in the reporting year?

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?

d. What elements are looked at during inspections (250 character limit)?

e. How many of these facilities required maintenance?

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* Not Applicable

g. How many municipal properties require a SWPPP?

h. How many inspections of municipal properties have been conducted in the reporting year?

i. Have amendments to the SWPPPs been made?
 Yes No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?
 Yes No

m. If known, how many tons of material was removed?

n. Does the municipality have a [low hazard exemption](#) for this material? Yes No

o. If street sweeping is identified as a storm water best management practice in the

pollutant loading analysis, was street cleaning completed at the assumed frequency?

- Yes - Explain frequency Weekly, Yes
- No - Explain _____
- Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 - Yes- Explain frequency Seasonally in the Spring & Fall
 - No - Explain _____
 - Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No
- v. Does the municipality notify homeowners about pickup? Yes No
- w. Where are the residents directed to store the leaves for collection?
 - Pile on terrace Pile in street Bags on terrace
 - Other - Describe Residents bring material to the compost site at PW
- x. What is the frequency of collection? _____
- y. Is collection followed by street sweeping? Yes No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar

<u>Salt</u>	0	0	75	25	0	0
-------------	---	---	----	----	---	---

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	0	0	2150	1505	0

- ac. Was salt applying machinery calibrated in the reporting year? Yes No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No

Training Date	Training Name	# Attendance
8/13/2025	Snow Plow Rodeo	4

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No

If yes, describe what training was provided (250 character limit):

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Municipal Officials

Appropriate Staff (such as operators, Department heads, and those that interact with public)

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 7 : Complete**7. Storm Sewer System Map**

- a. Did the municipality update their storm sewer map this year?

Yes No

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

64485	117747	163504	<u>Storm water utility</u>
-------	--------	--------	----------------------------

Element: Public Involvement and Participation

28177	51450	71444	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Illicit Discharge Detection and Elimination

36550	66738	92673	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Construction Site Pollutant Control

81311	148470	206166	<u>Storm water utility</u>
-------	--------	--------	----------------------------

Element: Post-Construction Storm Water Management

362678	662235	919583	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Element: Pollution Prevention

231857	423360	587880	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Other (describe)

			<u>Storm water utility</u>
--	--	--	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

--

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

AR Other

 File Attachment

[2025 McFarland MS4 Program Plan.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under McFarland Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Village of McFarland MS4 Program Plan

Published: February 2026

1.0 INTRODUCTION

As an operator of a municipal separate storm sewer system (MS4), the Village is required to meet certain regulatory requirements with the aim of preventing polluted storm water runoff from entering local streams, rivers, and lakes. An MS4 is a conveyance or system of storm drains, pipes, ditches, etc., designed to collect or convey stormwater. Requirements are listed in WPDES Permit No. WI-S058416-4 (“MS4 Permit”), dated July 1, 2019, which was issued to 17 central Dane County communities, Dane County and UW-Madison, including the Village of McFarland. The goal of the municipal stormwater discharge program is to reduce adverse impacts to water quality in our lakes and streams from urban sources of stormwater runoff.

1.1 Plan Purpose

The purpose of this plan is to meet the following requirement, listed in Section 3 of the Village’s MS4 Permit: “The co-permittee shall have a written stormwater management program that describes in detail how the co-permittee intends to comply with the permit’s requirements for each minimum control measure.”

1.2 Plan Organization

This plan has been organized to show compliance with each minimum control measure. The following sections are included in this plan:

- ▶ Section 2.0: Introduction
- ▶ Section 3.0: Public Education and Outreach
- ▶ Section 4.0: Public Involvement and Participation
- ▶ Section 5.0: Illicit Discharge Detection and Elimination
- ▶ Section 6.0: Construction Site Pollutant Control
- ▶ Section 7.0: Post Construction Stormwater Management
- ▶ Section 8.0: Pollution Prevention

2.0 PUBLIC EDUCATION AND OUTREACH

The Village of McFarland is required to maintain a public education and outreach program to increase the awareness of storm water pollution impacts on waters of the state and to encourage changes in public behavior to reduce such impacts.

The Village of McFarland is a member of the Madison Area Municipal Storm water Partnership (MAMSWaP). The group pools resources in order to work cooperatively on storm water information, education and outreach. The materials and products that result from this joint effort are expressly developed for the Parties to partially fulfill their information and education permit obligations. As discussed in **Section 3.1.2** of the MS4 Permit, the Village is required to participate in the implementation of the most recent MAMSWaP 5-Year Information and Education Plan and assists in the development of an annual work plan for the following calendar year. This plan is attached at the end of this section.

In addition, the Village is required to have its own individual annual public education and outreach plan, which is attached to the end of this section.

The Village shall address the eight topics listed below at least once during the permit term, with a minimum of six topics being addressed each year:

1. Illicit Discharge Detection and Elimination
2. Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing
3. Yard Waste Management/Pesticide and Fertilizer Application
4. Stream and Shoreline Management
5. Residential Infiltration
6. Construction Sites and Post-Construction Storm Water Management
7. Pollution Prevention
8. Green Infrastructure/Low Impact Development

The Village should provide at least four public education delivery mechanisms each year, at least two of which would be considered an active/interactive mechanism (see **Section 3.1.5 of the MS4 Permit** for a list of active and inactive delivery mechanisms). The Village may take credit for active mechanisms organized by MAMSWaP as long as the Village uses its resources to advertise the event.

3.0 PUBLIC INVOLVEMENT AND PARTICIPATION

The purpose of the public involvement and participation program is to notify the public of activities required by this permit and to encourage input and participation from the public regarding these activities.

The Village is required to provide a minimum of one opportunity annually for the public to provide input on each of the following permit activities: annual report, storm water management program, and if applicable, adoption or amendment of storm water related ordinances. The Village provides the annual report to the Public Utilities Committee and the Village Board. The annual report is also available for the public to view upon request at the Village Offices.

The Village meets the requirements of **Section 3.2.3** by providing at least one public involvement and participation program a year, which can include events such as storm drain stenciling, waterway cleanups, and public workshops.

4.0 ILLICIT DISCHARGE DETECTION AND ELIMINATION

As discussed in **Section 3.3.1**, the Village is required to have an illicit discharge ordinance. The Village's illicit discharge ordinance can be found in Section 47-337 - Illicit Discharges.

Section 3.3.2 requires the Village to perform illicit discharge detection and elimination (IDDE) field screening. During the permit term, the Village plans to inspect all major outfalls annually and all minor outfalls at least once during the permit term. The Village has a total of 2 major outfalls and 17 minor outfalls which discharge to waters of the state. If there is any suspected illicit activity, field screening will be located downstream of the suspected activity. Given the total number of outfalls the Village is responsible for screening, it is possible for the Village to screen all outfalls at least once during the permit term and more likely multiple times during the permit term. Field screening will be conducted according to the guidelines put forth in WDNR's Illicit Discharge Detection and Elimination guidance, which is attached to this document following this section. At outfall locations that tend to be perpetually wet, screening will be conducted at a typically dry upstream location.

Section 3.3.3 requires the Village to have written procedures for responding to known or suspected illicit discharges. Some response to this requirement is detailed in Village Ordinances 47-337 to 47-340. If an illicit discharge or suspected illicit discharge becomes known to the Village, the Village shall investigate the event as soon as possible. The investigation efforts will include:

- a. Attempting to locate the source of the spill or discharge
- b. Prevention of further discharge or containment of the discharge
- c. Recording details of the event including date of discovery, dates of any action taken, location, follow-up actions taken, and sources (if known)
- d. Providing notification to the WDNR immediately in accordance with NR 706, Wis. Adm. Code if a spill or release of a hazardous substance is detected that has or may discharge to waters of the state. The Department shall be notified via the 24-hour toll free spill hotline at 1-800- 943-0003.
- e. Sampling of discharge in accordance with WNDNR's Illicit Discharge Detection and Elimination guidance

Section 3.3.6 requires the Village to provide the name, title and phone number of the individual(s) responsible for responding to reports of illicit discharges and spills. The Village contact is Lee Igl, Director of Public Works.

5.0 CONSTRUCTION SITE POLLUTANT CONTROL

As discussed in **Section 3.4.1**, the Village is required to have a construction site ordinance. The Village's construction site ordinance can be found in Part II, Chapter 8, Article XVII, Site Eorsion Control. Erosion Control requirements are at least as stringent as the requirements listed in **Section 3.4.1** of the permit.

According to **Section 3.4.2**, the Village should have written procedures for construction site plan review. At the Village, construction site plans are reviewed by the Village Public Works department and the Village Community Development and/or their designee for consistency with Village requirements and best management practices.

Members of the public can submit complaints by calling the McFarland Public Works Department.

According to **Section 3.4.3** the Village should have written procedures for administration of the construction site pollutant control program. At the Village, these procedures are managed through the erosion control permit application and administration process as outlined in Village ordinances and on the Village website. The responsibility for this administration initially falls on the Village Community Development department and is then shared with the Village Public Works and/or their designee depending on the size and scope of the project.

According to **Section 3.4.4(a)**, the Village should have written procedures for construction site inspection and enforcement and provide an identification of the municipal departments or staff responsible for construction site inspections and enforcement Overall, the Village department responsible for construction site inspections is the Village Public Works Department. The Village Public Works Department utilizes professional services to perform the inspections. In general, on projects that are improvements to public infrastructure, the Village Engineer performs and records the inspections. On projects that are improvements to private property, a professional construction site inspection service is used. Inspection records from all sites are retained within a singular database. If a verbal warning with follow-up inspection is sufficient to correct any deficiencies, then that action is handled by the respective construction site inspectors. If an additional enforcement action needs to take place, the Village Public Works Department would collaborate with Village Administration to proceed with the action.

The Village's procedures meet the inspection frequency requirements listed in **Section 3.4.4.b** of the Permit. Those frequencies are as follows:

Table 3: Construction Site Inspection Frequency

Site	Inspection Frequency
(1) All sites one acre or more in size	<ul style="list-style-type: none">• New projects shall be inspected within the first two weeks of commencement of land disturbing construction activity• All active sites shall be inspected at least once every 45 days• All inactive sites shall be inspected at least once every 60 days
(2) Follow up inspection	<ul style="list-style-type: none">• Follow up inspections are required within 7 days of any sediment discharge or inadequate control measure, unless corrections were made and observed by the inspector during initial inspection or corrections were verified via photographs submitted to the inspector
(3) Final inspection	<ul style="list-style-type: none">• Confirm that all graded areas have reached final stabilization and that all temporary control measures are removed, and permanent storm water management BMPs are installed as designed

The frequencies noted above are the minimum frequency of inspection. More typically, inspections are conducted weekly or within 24 hours of every 0.5 inch of rainfall. If deficiencies are observed during an inspection, then the inspector directs the contractor to make the required corrections. As described above, if the corrections are not observed or photos submitted, then a follow-up inspection is conducted within 7 days. Follow-up inspections are recorded and records of those inspections are maintained in the same database.

According to **Section 3.4.4.c**, compliance with the inspection requirements shall be determined by proper documentation and maintenance of records. The Village utilizes WDNR form 3400-187 to document construction site inspections. For reference, a sample of this inspection form is attached to the end of this section. During an inspection of a site, the inspector would utilize this form to document the inspection. If an inspection identifies any locations where actions are required, a follow-up inspection is completed. Follow-up inspections also use this same form, and the inspector will refer to the previous inspection to confirm that the required actions have been completed. While a construction site is active, the inspection records are maintained by the Village agent responsible for conducting the inspections. At the end of each year or at the end of a site's active use, these records are transferred to a singular electronic file for retention by the Village Public Works Department.

Citations, verbal warnings, and stop work orders may be used to obtain erosion control compliance, in accordance with **Section 3.4.4.d** of the MS4 Permit.

6.0 POST-CONSTRUCTION STORM WATER MANAGEMENT

According to **Section 3.5.1**, the Village is required to have an ordinance or other regulatory mechanisms to regulate post-construction storm water discharges from new and redevelopment. The Village's storm water management ordinance can be found in in Part II, Chapter 8, Article XVII, Storm water Management. Storm water management requirements are at least as stringent as the requirements listed in **Section 3.5.1**.

According to **Section 3.5.2**, the Village is required to have written procedures for the administration of the post-construction storm water management program, including a process for obtaining local approval and responding to complaints. The Village manages the administration of this program through the Village's Community Development department in conjunction with the Village Public Works Department and/or their designee. Local approval for new development is obtained by verifying the construction post-construction controls meet the approved requirements, with the verification by the Community Development department, Public Works department, and/or their designee. The response to complaints is handled by the Village Public Works Department.

According to **Section 3.5.3**, the Village is required to have written procedures for post-construction site plan review. At the Village, these plans are reviewed as part of the Erosion Control and Storm water Management permitting process. This is described more fully in Section 5.0 of this plan, and the plan review is handled by the Village Public Works Department, Community Development Department, and/or their designee.

According to **Section 3.5.4**, the Village is required to have written procedures to, at a minimum, track and enforce the long-term maintenance of storm water management facilities implemented to meet applicable post-construction performance standards. The ability of the Village to enforce the long-term maintenance and inspection requirements is codified in the Village's Code of Ordinances. Additionally, these facilities all have maintenance agreements giving the Village authority to maintain them if the owner fails to do so.

According to **Section 3.5.4.a**, the Village is required to have a mechanism for tracking regulated sites. These facilities are shown on the Village storm water map and listed in the table below:

Basin Location	BMP Name	Basin Area	BMP Type	Year Constructed	O&M Plan?	Record Drawing?
A1	84 Lumber Pond 2	13	Wet Pond	2004	UNK	Yes
B1	Voges Road Pond	7.1	Wet Pond		UNK	
C1	84 Lumber Pond 1	4.5	Biofiltration	2012	UNK	Yes
F1	Storage Shop USA	3.45	Biofiltration			
M1	Kwik Trip	1.6	Biofiltration			
M1	Bisbee Dale St Pond	2.1	Wet Pond			
N1	Burma Condos	2.3	Biofiltration			
W2	Lot 17 Fieldstone	7.8	Wet Pond			
X4	Countrywood Dry Pond	43.5	Grass Swale			
M2	Woodland Commons Pond 1a	4.9	Wet Pond		Annual Inspection	
M2	Woodland Commons Pond 1b	8.7	Wet Pond		Annual Inspection	

According to **Section 3.5.4.b**, the Village is required to inspect these facilities no less than once per permit term. The Village shall inspect all these facilities a minimum of once per permit term.

According to **Section 3.5.4.c**, the Village is required to have procedures for documentation of these inspections. A sample inspection form and a screenshot from the GIS-based inspection form is included at the end of this section for reference. Inspections are typically documented electronically and recorded using an application on the Village’s GIS. The GIS application allows for the storage of photos with each inspection and provides quick confirmation of compliance with required inspection frequency. Inspection documentation shall be maintained by the Village Public Works Department within the Village’s GIS database.

According to **Section 3.5.4.d**, the Village is required to have procedures for follow up enforcement with timeframes for corrective maintenance. If issues are noted during an inspection, then the owner of the facility is promptly notified of the issues and any necessary maintenance. A formal notification of the issues noted is given to the owner by email or letter. The maximum timeframe given for corrective action is 6 months from date of notification. If deemed reasonable by Village staff, then the timeframe given may be shortened. A follow-up inspection is conducted after the owner notifies the Village that actions have been taken. Documentation of follow-up enforcement is maintained electronically within the Village Public Works Department files.

7.0 POLLUTION PREVENTION

According to **Section 3.6.1**, the Village must update and maintain an inventory of municipally owned or operated stormwater best management practices, such as wet ponds, bioretention devices, infiltration basins, etc. An inventory of Village-owned stormwater facilities can be found on the villages storm water map and is detailed in this table:

Basin Location	BMP Name	Basin Area (acres)	BMP Type	Year Constructed	O&M Plan?	Record Drawing?
D2	Commerce Park Pond 3	6.2	Wet Pond	1991	Annual Inspection	Yes
D1	Commerce Park Pond 4	13.8	Wet Pond	1991	Annual Inspection	Yes
A2	High Track	13.5	Wet Pond	2013	Annual Inspection	Yes
W2	Highland Oaks	52.6	Wet Pond		Annual Inspection	
Q2	Meredith Heights	6.9	Wet Pond	1999	Annual Inspection	
X5	Parkview Estates 2	13.2	Wet Pond	2001	Annual Inspection	Yes
X3	Parkview Estates 1	53.1	Wet Pond	2001	Annual Inspection	Yes
U1, U2	Red Oak Addition	122	Wet Pond	1999	Annual Inspection	Yes
M1, N1, R1	Sediment Lagoon	194	Wet Pond		Annual Inspection	
F2	Commerce Park Pond 1	5	Wet Pond	1991	Annual Inspection	Yes
S2	Marsh/Siggelkow Pond	44	Wet Pond	1993	Annual Inspection	
E1	Commerce Park Pond 2	13	Wet Pond	1991	Annual Inspection	Yes
L1	Valley Drive Pond	146	Wet Pond	2012	Annual Inspection	Yes
W1	Osborn/Leanne Pond	167	Wet Pond	2011	Annual Inspection	Yes

According to **Section 3.6.2**, the Village shall develop and implement a maintenance plan with inspection procedures and a schedule for the BMPs listed in the table above. The Village practice is to inspect all listed facilities a minimum of once annually and perform maintenance of the device following inspection if necessary. Records of these inspections are maintained by the Village Public Works Department.

According to **Section 3.6.3**, municipally owned facilities (such as municipal storage yards) should have a Stormwater Pollution Prevention Plan (SWPPP). A hard copy of the SWPPP for the Public Works Maintenance Yard can be obtained at the Public Works office or requested by either calling or e-mailing the McFarland Public Works Department.

Section 3.6.5.a of the MS4 Permit contains requirements for street sweeping documentation. The Village utilizes monthly street sweeping in its current storm water model. This documentation is submitted annually with the MS4 annual report and additional documentation is maintained by the Village Public Works Department.

Pavement sweeping is an effective stormwater management practice. The Village performs street sweeping along forty-four (44) miles of Village streets at least one (1) time per month in the summer months. Additional street sweeping is performed as time, weather and personnel staffing issues allow.

The Village uses a high-efficiency vacuum sweeper which consists of a Tymco 600 Regenerative Air System on a 2014 International Chassis. Street sweeping for the Village is completed by the Public Works Department. All street sweeping debris is collected and disposed of at the Village of McFarland Public Works Center. It is later hauled to a vendor for disposal.

The Village of McFarland Public Works Department records all street sweeping activities. Village personnel currently utilize paper logs and some GIS to track sweeping activities. Additionally, the estimated or actual amount of debris collected during sweeping activities will be reported on the MS4 Annual Report. A sample log is included at the end of this section for reference.

Section 3.6.5.b of the MS4 permit contains requirements for catch basin cleaning documentation. The Village utilizes annual catch basin cleaning in its current storm water model. A The Village does maintain a documentation record of the number of catch basins cleaned and an estimate of the weight in tons of material collected annually.

The Village of McFarland plans to clean all catch basins annually, or once per year. The Village maintains numerous catch basins, as reflected on the stormwater map. All debris is collected and disposed of at the Village of McFarland Public Works Center. It is later hauled to a vendor for disposal.

The Village of McFarland Public Works Department records all catch basin sump cleaning activities. Village personnel currently utilize paper logs and some GIS to track this work. Additionally, the estimated or actual amount of debris collected during sweeping activities

will be reported on the MS4 Annual Report. A sample log is included at the end of this section for reference.

According to **Section 3.6.5.c**, material collected from street sweeping and sump cleaning should be disposed of or beneficially reused in accordance with applicable solid waste and hazardous waste statuses and administrative codes. Non-storm water discharges associated with dewatering and drying material are not authorized by the permit.

According to **Section 3.6.5.d(1)**, the Village should maintain a description of the leaf collection program, including type of pick-up methodology and equipment used. Brush and yard waste collection is contracted out in five-year increments. Currently (2020-2024), brush and yard waste is collected by Barnes. Residents are required to bring yard waste to the compost site for disposal. Brush should meet size requirements and be stacked neatly in the bunker for disposal terrace.

The compost/brush site operates from approximately April 1st of year until approximately mid-November and is open from 7:00a.m. to 7:00p.m., 7 days per week.

Brush and yard waste are picked up and it is assumed that the material is processed into compost. It is not possible to estimate the weight in tons of material collected annually, as there is currently no scale available at the site.

According to **Section 3.6.5.d(3)**, the Village shall maintain documentation of the municipally operated leaf disposal location. The Village’s leaf disposal location is located at the Village of McFarland’s Public Works Department (5115 Terminal Drive).

According to **Section 3.6.6**, no more salt or deicers may be applied than necessary to maintain public safety. Documentation on deicing activities shall be maintained including the following:

Contact Information for the department with overall responsibility for winter roadway maintenance.	Village of McFarland Public Works Dept. public.works@mcfarland.wi.us (608) 838-7287
A description of the types of deicing products used.	Salt, brine
Amount of deicing products used per month or per storm event.	Available in the Street Supervisor’s files.
A description of type of equipment used.	

An estimate of the number of lane-miles treated with deicing products, as well as an estimate of the total area of municipally owned parking lots treated.	
A description of snow disposal locations.	Not applicable.
A description of anti-icing, pre-wetting and bringing, equipment calibration, pavement temperature monitoring, and/or salt reduction strategies implemented or being considered.	

In **Section 3.6.7**, fertilizer and/or pesticide application on municipally controlled properties may be implemented in accordance with site-specific requirements.

According to **Section 3.6.8**, consideration of environmentally sensitive land development designs for municipal projects, including green infrastructure and low impact development, shall be designed, installed, and maintained to comply with a water quality requirement under the MS4 Permit.

According to **Section 3.6.9**, the Village hold one annual training event for appropriate municipal staff and other personnel involved in implementing each of the elements of the pollution prevention program under this section (Pollution Prevention). Documentation shall be maintained including the date, number of people attending the training, the names of each person and a summary of their responsibilities, and the content of the training. This documentation will be maintained at the public works department.

As outlined in **Section 3.7** of the MS4 Permit, the Village should implement and maintain structural and non-structural BMPs to achieve a reduction of 20% or more of total suspended solids (TSS) carried from existing development to waters of the state.

According to **Section 3.8**, the Village is required to maintain a map of the MS4. This information is available at public works. Information is provided to the Village of Madison annually, so they can maintain a common storm sewer system map for the entire group permit area in accordance with **Section 3.8.2**. This information should be updated annually and provided to the Village of Madison by January 31 each year.

Street Sweeping Log

Section 3.6.5.a of our MS4 Reporting

Date (mm/dd/yyyy) _____

Operator(s) _____

Mileage Start _____

Mileage End _____

Total Mileage _____

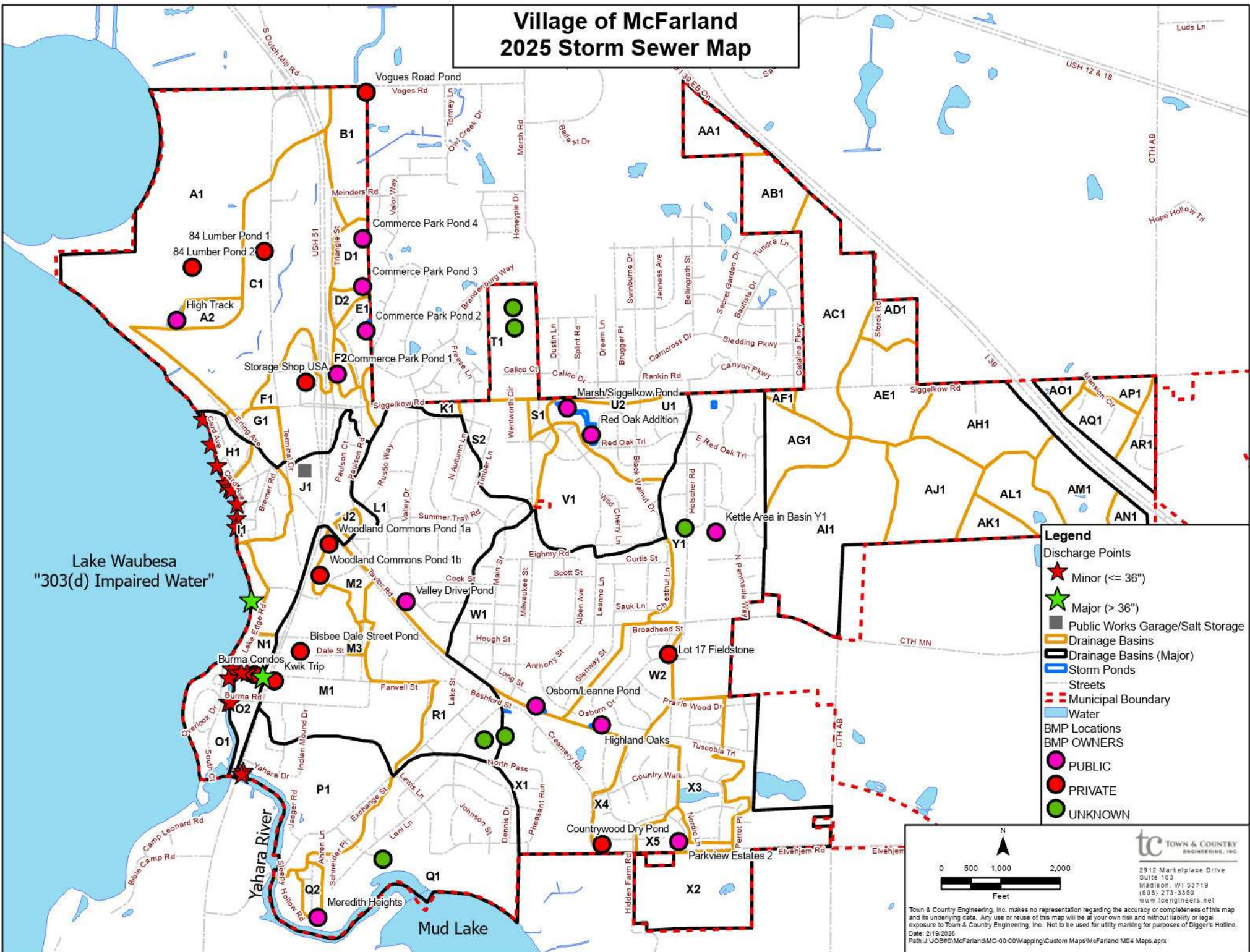
Loads of material collected today _____

Amount of water used today _____

Areas covered for todays sweeping _____

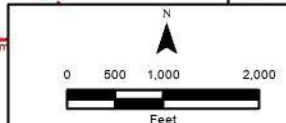
Any issues concerns? Y/N If yes, describe _____

Village of McFarland 2025 Storm Sewer Map



Lake Waubesa
"303(d) Impaired Water"

- Legend**
- Discharge Points
 - ★ Minor (<= 36")
 - ★ Major (> 36")
 - Public Works Garage/Salt Storage
 - Drainage Basins
 - Drainage Basins (Major)
 - Storm Ponds
 - Streets
 - Municipal Boundary
 - Water
 - BMP Locations
 - BMP OWNERS
 - PUBLIC
 - PRIVATE
 - UNKNOWN



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Date: 2/19/2025
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**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Monday, February 23, 2026

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding the issuance of a Request for Proposal (RFP) for storm sewer cleaning and televising services.

PREVIOUS ACTION:

The Public Utilities Committee recommended to the Village Board the issuance of an RFP for storm sewer cleaning and televising services during their meeting on January 18, 2022.

The Village Board recommended approval of the issuance of an RFP for storm sewer cleaning and televising services during their meeting on January 24, 2022.

The Joint meeting of the Public Works Committee and Public Utilities Committee recommended to the Village Board the award of contract during their March 8, 2022, meeting.

The Village Board approved the award of contract to Green Bay Pipe & TV during their meeting on March 14, 2022.

ISSUE SUMMARY:

As part of its ongoing stormwater infrastructure maintenance program, the Department intends to issue a Request for Proposals (RFP) for Storm Sewer Line Cleaning and Television Inspection Services. Routine cleaning and televising of storm sewer lines is essential to maintaining hydraulic capacity, reducing the risk of blockages and localized flooding during storm events, and preserving the structural integrity of the system.

The video inspection process provides documented condition assessments of the storm sewer network, allowing the Department to identify structural defects, prioritize rehabilitation needs, and plan future capital improvements. Findings from these inspections support data-driven decision-making and inform updates to the Capital Improvement Plan (CIP). The scope of work is similar in nature and standards to the program currently utilized for sanitary sewer system maintenance.

The previous contract for storm sewer cleaning and televising services was awarded in 2022. The proposed contract is anticipated to commence in 2026 and will include an initial term of one-year term, with the option to renew annually for up to two additional years, subject to satisfactory performance and budget approval. Under this program, approximately one-third of the Village's storm sewer system will be cleaned and inspected each year, ensuring the entire



system is evaluated on a three-year cycle.

FINANCIAL/BUDGET IMPACT:

Funding for this work is included in the 2026 budget under the capital projects fund up to \$75,000.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to recommend approval to the Village Board for the issuance of an RFP for storm sewer cleaning and televising services.

ATTACHMENTS:

1. Storm Sewer Line Cleaning and Televising RFP DRAFT



Request For Proposals

Storm Sewer Line Cleaning and Televising

RFP Issuance Date: **TBD** 2026

RFP Due Date: **TBD** 2026

Please Submit to:

Village of McFarland
Attn: Lee Igl
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

**STORM SEWER LINE CLEANING AND TELEVISIONING
SERVICES FOR VILLAGE OF MCFARLAND**

SCOPE OF SERVICES

This Scope of Services will become an integral part of the contract between the Village of McFarland and the Contractor. The Contractor hereby agrees to provide services and/or materials to the Village pursuant to the provisions set forth below.

1. **PURPOSE:** The purpose and intent of the Request for Proposals (RFP) is to solicit proposals from qualified Contractor(s) to provide personnel and equipment necessary for cleaning storm sewer lines and closed-circuit television inspection (CCTV) services under the direction of the Village of McFarland Public Works Director.
2. **BACKGROUND:** The Village desires a private contractor to perform these services to maintain a clean collection system, as well as to properly assess the condition of the collection system pipeline.
3. **VILLAGE OF MCFARLAND DESIGNATED REPRESENTATIVE:**
Lee Igl
Public Works Director
5115 Terminal Drive
McFarland, WI 53558
608-838-7287
Lee.Igl@mcfarland.wi.gov
4. **WORK REQUIREMENTS:**
 - A. **CLEANING** – The Contractor will be given a list of line sections to be cleaned. It is the intent of this contract to satisfy Village collection system requirements; namely, the Contractor will clean at least one-third (1/3) of the Village collection system each year for three (3) consecutive years. It is estimated that the footage to be cleaned is approximately 30,800 feet. This includes sewer mains located in the street and easements. As a condition of the work, the Contractor will be required to use water to clean the footages specified. Bulk water purchases are the responsibility of the contractor.
 - B. **TELEVISIONING** - The Contractor will be given a list of line sections to be televised. It is the intent of this contract to satisfy Village collection system requirements; namely, the Contractor will televise at least one-third (1/3) of the Village collection system each year for three (3) consecutive years. It is estimated that the footage to be cleaned is approximately 30,800 feet. This includes sewer mains located in the street and easements. Should deficiencies in the pipeline or in the area of a manhole structure be noted during operations; additional photographic evidence will be required of the deficiencies to alert the Village of possible repair needs. The Contractor

shall provide an electronic copy of the television inspection report upon completion of the work.

C. GENERAL REQUIREMENTS

- i. A copy of the collection system map will be given to the contractor at the onset of the contract, to assist in this endeavor.
- ii. During the course of the contact, additional infrastructure may be incorporated into the collection system from new development, or other such causes. The village has a right to require the contractor to perform additional cleaning and inspection work at the price per foot quoted by the contractor.
- iii. It is understood that this will take multiple weeks, or months, to clean the specified section of the system. Once operations commence, updates will be required by the Village as part of their notification process to residents and businesses. It is also understood that more frequent updates should be given, if the Village or the Contractor feels there is need. Final cleanings shall be completed by December 1st of the contract year, to give Village staff adequate time to review the deliverable and decide if the contract will be renewed.

5. **SCHEDULES/TIMELINES:** The initial term of the contract is from **TBD** through December 31, 2026; with the option to renew by the Village for two (2) successive one (1) year periods, under the same terms and conditions. Any renewal shall be based on satisfactory performance by the Contractor during the previous year.

QUALIFICATIONS AND SUBMISSION REQUIREMENTS

The Proposal must include all of the information set forth in this Section and other Sections of this RFP and should be organized and tabbed appropriately. Including but not limited to the following:

- Company history and background.
- Qualifications of the Contractor.
- Relevant past project experience of the Contractor.
- Availability of resources and reliance on subcontractors.
- No fewer than three municipal references.

All reports are required to be submitted in an electronic format. The following information will be required on the report.

- Manhole number to and from
- Any manhole issues
- Pipe size
- Date and time cleaned
- Any noted problems in this section of pipe

TERMS AND CONDITIONS

Each proposal will be reviewed to determine if it meets the requirements contained within this RFP. Failure to meet the requirements for the RFP may be cause for rejection. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in the Village's best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Architect from compliance with the contract requirements if the Architect is awarded a contract.

The Village will require the use of its standard contract template. Modifications to this standard may be required or considered subject to review and approval by the Village Attorney under the direction of the Village Board.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the proposal, or any part thereof, confidential or proprietary will be ineffective and will be disregarded unless consistent with the Wisconsin Public Records Law.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the Contractor of the terms and conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Contractor.

All property rights, including ownership and publication rights of all conceptual plans, designs, bidding documents, and reports produced by the selected Contractor in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted. Furthermore, the Village reserves the right to award to multiple Contractors or to a single Contractor deemed to be fully qualified and best suited among those submitting proposals.

COST PROPOSAL FORM

The Village of McFarland invites your proposal to provide Storm Sewer Line Cleaning and Televising Services for the Village of McFarland Sewer System to be received until 10:00 a.m. on **TBD 2026** at the Village of McFarland Municipal Center, 5915 Milwaukee St, McFarland WI 53558.

In accordance with the attached instructions, terms, conditions, and Scope of Services we submit the following proposal to the Village of McFarland.

This shall include labor, materials, supervision, equipment, appliances, and materials to perform all operations required to do annual Storm Sewer Line Cleaning and/or Televising, as specified.

<u>Description</u>	<u>Total Price</u>
Cleaning and Televising cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

<u>Description</u>	<u>Total Price</u>
Cleaning cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

<u>Description</u>	<u>Total Price</u>
Televising cost per foot	Year 1 \$
	Year 2 \$
	Year 3 \$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Authorized Signature _____

Printed Name _____

Title _____

Firm Name _____

Date _____