

VILLAGE OF MCFARLAND

Village Board Minutes

Wednesday, January 7, 2026 - 6:00 PM

1. CALL TO ORDER.

Village President Brassington called the special meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, and HR Generalist Andrea Anderson.

3. PUBLIC APPEARANCES.

a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q&A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.*

None.

4. CLOSED SESSION.

a. *Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider employment contract for the Village Administrator position.*

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to enter into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider employment contract for the Village Administrator position at 6:02 p.m. Motion carries 7 - 0 - 0 on a roll call vote.

5. RECONVENE INTO OPEN SESSION.

Motion by Village President Stephanie Brassington, second by Village Trustee Miguel Peña, to reconvene in open session at 8:00 p.m. Motion carries 7 - 0 - 0 by acclamation.

6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action regarding an employment contract for the Village Administrator position.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve an employment contract for the Village Administrator position. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, January 13, 2026 at 7:00 pm - Regular Village Board
- b. Tuesday, January 27, 2026 at 7:00 pm - Regular Village Board

8. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Luke Fessler, to adjourn at 8:03 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk