

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, January 5, 2026 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Kathy Annen, Ken Machtan, Karin Mandli, Evan Richards, Peter Sobol

Members not present: Staci Fritz, Mona Nelson

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to librarydirector@mcfarlandlibrary.org to be included with the agenda materials.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the December 1, 2025 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the December 1, 2025 meeting. Motion carries 5 - 0 - 0 by acclamation.
- b. *Motion to approve the December 2025 invoices*
Motion by Member Peter Sobol, second by Member Karin Mandli, to approve the December 2025 invoices Motion carries 5 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *Design Craft Marketing Proposal*
Motion by Member Peter Sobol, second by Member Karin Mandli, to approve Design Craft Marketing Proposal Motion carries 5 - 0 - 0 by acclamation. The Library Board would like to thank the Friends of McFarland Library for agreeing to pay for this initiative.
- b. *Library Space Needs Study Update Proposal*

Motion by Member Karin Mandli, second by Member Peter Sobol, to approve the updated Facilities Study and Advanced Conceptual Study with HGA. Not to exceed \$29,5000. Proposal Motion carries 5 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Village Trustee Kathy Annen, to adjourn at 6:11

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director