

VILLAGE OF MCFARLAND

**Diversity, Equity, and Inclusion Committee Minutes**

*Wednesday, October 22, 2025 - 6:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

**Present** -Miguel Peña, Kathy Annen, Monica Bruce, Meghan Kelling-Shanks, Cyndi Jaye

**Absent -**

Mona Nelson

Kelly Thompson

**Staff -**

Krystal Johnson

Melanie Camellia

Cassandra Suettinger

Matt Schuenke

**2. PUBLIC APPEARANCES.**

*a. This is an opportunity for members of the public to address the Diversity, Equity, and Inclusion Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [communications@mcfarland.wi.us](mailto:communications@mcfarland.wi.us) to be included as part of the meeting.*

*Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.*

No public appearances

**3. APPROVAL OF MINUTES.**

*a. Motion to approve the minutes of the August 18th, 2025 meeting.*

Motion made by Trustee Pena, Second by Monica Bruce

Motion carries 5-0

**4. BUSINESS.**

*a. Discussion on Village items of recognitions and awareness.*

Communications Manager M. Camiella presented an overview of the Villages recognition process. The committee reviewed the presentation and provided feedback for consideration.

*b. Discussion regarding application of the public comment policy during meetings.*

Cassandra. Suettinger presented an overview of the new public comment policy, including examples and details on how the policy is applied.

- c. DEI Committee Updates: Committee members will have the opportunity to share community updates and updates from other village committees, commissions, and boards to assist in implementing ordinance 2-461 (a)(b)(c)

The committee participates in a discussion about any community updates. Staff provided an update on the Village Board Joint meeting.

- d. Presentation and Discussion on Equity in Events - Mindset Restart

- e. Discussion and Action on Planning Education and Awareness Campaigns for January 2026–June 2026

The committee began discussion on selecting education and awareness campaigns for the beginning of 2026.

**5. SCHEDULE NEXT MEETING DATE.**

- a. Next meeting scheduled for November 17th, 2025 at 6:00pm

**6. ADJOURNMENT.**

Motion to adjourn by Trustee Pena, Second by Trustee Annen