

Tuesday, December 9, 2025

5:00 PM

**McFarland Municipal Center**  
5915 Milwaukee St, McFarland  
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89640956058>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 896 4095 6058

Press \*9 to raise/lower hand. Press \*6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Ethics Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

3. BUSINESS.

- a. Discussion and action to election a Chairperson.
- b. Discussion and action to elect a Vice-Chairperson.
- c. Presentation by the Village Attorney and discussion regarding the powers and duties of the Ethics Board.

4. SCHEDULE NEXT MEETING DATE.

- a. To be determined as needed.

5. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.



  
VILLAGE OF  
**McFarland**  
**SUMMARY SHEET**

**MEETING DATE:** Tuesday, December 9, 2025

**SECTION:** Business

**DEPARTMENT:** Administration

**CONTACT:** Matt Schuenke, Village Administrator

**AGENDA ITEM:** Discussion and action to election a Chairperson.

**PREVIOUS ACTION:**

None.

**ISSUE SUMMARY:**

The Ethics Board is responsible for electing its own Chairperson according to Village Code. Members may nominate an individual whom following a motion, second, and affirmative vote will be appointed into that role.

**FINANCIAL/BUDGET IMPACT:**

None.

**VILLAGE PLAN REFERENCE:**

None.

**ORDINANCE REFERENCE:**

Section 2-271(c) - "The Ethics Board shall elect its own chairperson and vice-chairperson..."

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

Recommendation Action:

*Motion, second to appoint \_\_\_\_\_ as Chairperson of the Ethics Board.*

**ATTACHMENTS:**

None

  
VILLAGE OF  
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**SUMMARY SHEET**

**MEETING DATE:** Tuesday, December 9, 2025

**SECTION:** Business

**DEPARTMENT:** Administration

**CONTACT:** Matt Schuenke, Village Administrator

**AGENDA ITEM:** Discussion and action to elect a Vice-Chairperson.

**PREVIOUS ACTION:**

None.

**ISSUE SUMMARY:**

The Ethics Board is responsible for electing its own Vice-Chairperson according to Village Code. Members may nominate an individual whom following a motion, second, and affirmative vote will be appointed into that role.

**FINANCIAL/BUDGET IMPACT:**

None.

**VILLAGE PLAN REFERENCE:**

None.

**ORDINANCE REFERENCE:**

Section 2-271(c) - "The Ethics Board shall elect its own chairperson and vice-chairperson..."

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

Recommendation Action:

*Motion, second to appoint \_\_\_\_\_ as Vice-Chairperson of the Ethics Board.*

**ATTACHMENTS:**

None

  
VILLAGE OF  
**McFarland**  
**SUMMARY SHEET**

**MEETING DATE:** Tuesday, December 9, 2025

**SECTION:** Business

**DEPARTMENT:** Administration

**CONTACT:** Matt Schuenke, Village Administrator

**AGENDA ITEM:** Presentation by the Village Attorney and discussion regarding the powers and duties of the Ethics Board.

**PREVIOUS ACTION:**

None.

**ISSUE SUMMARY:**

The Village Attorney will provide a presentation and answer questions on the roles and responsibilities as established in Village Ordinance and referenced in State Statutes. The Board has not met in several years and typically only meets when a complaint is filed or an inquiry is made to answer a question. There is no complaint nor is there an inquiry at this time, and this meeting is provided for educational purposes to refresh members on this information.

**FINANCIAL/BUDGET IMPACT:**

None.

**VILLAGE PLAN REFERENCE:**

None.

**ORDINANCE REFERENCE:**

[Section 2-271-273 Ethics Board](#) (Village Ordinance)

[Section 2-792-797 Ethics Code](#) (Village Ordinance)

[Section 19.41-59 Code of Ethics for Public Officials and Employees](#) (State Statutes)

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

This information will be presented for discussion amongst the board. No action is needed.

**ATTACHMENTS:**

None