

Tuesday, November 25, 2025

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA - Amended

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/88221462299>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 882 2146 2299

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Designating November as National Family Caregiver Awareness Month
 - b. Circulation of nomination papers begins December 1st
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the November 6, 2025 Special Village Board meeting.
 - 2) Motion to approve the minutes of the November 11, 2025 meeting.
 - 3) Motion to approve checks in the amount of \$1,592,751.20
 - 4) Motion to approve the creation of Chapter 46 of the Personnel Policy Manual titled Personal Relationships in the workplace as recommended by the Personnel Committee.
 - 5) Motion to approve a Deferred Improvement Agreement with Kwik Trip Inc related to improvements to 4015 Terminal Drive.
 - 6) Motion to approve a Temporary "Class B" Wine and Temporary Class "B" license for the Friends of the McFarland Library to hold Trivia Night on January 31, 2026, with a snow day of February 7, 2026 with the conditions provided by the Police Chief.
 - 7) Motion to approve an agreement with First Due Holdings, Inc. for record retention, scheduling, asset management and incident notification software.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for attendees to provide public comment on matters that are not on the agenda. Attendees desiring to provide public comment on specific items on the agenda may do so at the time that agenda item is brought up. Zoom attendees wishing to speak should type their name, address, and the relevant agenda item in the Q & A feature within the online meeting platform. Zoom attendees may also register in support or opposition of an item through the Q&A feature. In person attendees should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your public comment. Please adhere to the 3-minute time limit. Written comments will not be read into the record during the meeting but may be sent to village.clerk@mcfarland.wi.us to be included with the agenda materials.

6. PUBLIC HEARINGS.

- a. On the proposed budget for the year 2026 and establishing the 2025 payable in 2026 property tax levy for the Village of McFarland.

7. BUSINESS.

- a. Discussion and action on Ordinance 2025-16: an ordinance approving the budget for the year 2026 and establishing the 2025 payable in 2026 property tax levy for the Village of McFarland.
- b. Discussion and action on a proposal for services to create a digital accessibility transition plan.
- c. Diversity, Equity, and Inclusion Committee (Trustees Peña & Annen)
 - 1) Discussion and action regarding the Proposed Religious Holidays for 2026 Calendar.
- d. Plan Commission (President Brassington & Trustee Fessler)
 - 1) Discussion and action regarding Ordinance 2025-08: an ordinance making various amendments to Chapter 2, Chapter 23, Chapter 56, Chapter 62 and Appendix A of the Municipal Code concerning public notification requirements.
- e. Discussion regarding progress with the 2025-2026 McFarland Strategic Implementation Plan as the Village Board goals and objectives for the coming year.
- f. Discussion and action on canceling the December 23, 2025 Village Board meeting.

8. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, December 9, 2025 at 7:00 pm - Regular Village Board(Possible last meeting of the year)
- b. Tuesday, January 13, 2026 at 7:00 pm - Regular Village Board
- c. Tuesday, January 27, 2026 at 7:00 pm - Regular Village Board

9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.