VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, October 28, 2025 - 7:00 PM

1. **CALL TO ORDER.**
   Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. **ROLL CALL.**
   Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

   Village Board members not present: None.

   Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.

3. **PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**

   a. *Designating November Social Connection Awareness Month in the Village of McFarland.*
   Village President Brassington read the Proclamation into the record designating November as Social Connection Awareness month in the Village of McFarland.

   Outreach Director Katie Gletty-Syoen provided an overview of the activities and events McFarland Senior Outreach is undertaking to prevent social isolation.

   Friends of McFarland Parks — Thursday at 6:30 p.m. - Training Room — Educational seminar on how to fundraise.

4. **CONSENT AGENDA.**

   a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

   1) *Motion to approve the minutes of the October 9, 2025 special meeting (Budget Review #2).*

   2) *Motion to approve the minutes of the October 16, 2025 regular meeting.*

   3) *Motion to approve checks in the amount of $133,704.47*

   4) *Motion to approve resolution 2025-24: a resolution approving the temporary closure of Overlook Drive.*

   5) *Motion to approve a memorandum of agreement with the Wisconsin Historical Society*

Preservation Office for a historical comprehensive survey as recommended by the Landmarks Committee.

6) *Motion to approve issuing a Request for Bid for a comprehensive historical survey as recommended by the Landmarks Committee.*

7) *Motion to approve renewal of a contract with General Engineering Company for building inspection services as recommended by the Plan Commission.*

8) *Motion to approve authorize to bid the project for the Babcock Channel Water Main Crossing as recommended by the Public Works & Utilities Committee.*

9) *Motion to approve authorizing the 2026 Stormwater Maintenance projects for bid as recommended by the Public Works & Utilities Committee.*

10) *Motion to approve authorizing the Holscher Water Tower repainting for bid as recommended by the Public Works & Utilities Committee.*
    Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve the consent agenda as presented with item 3 removed. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

   Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
   Shawn Miller, 5212 Broadhead Street, spoke to provide additional information on the McFarland Youth Center remaining a non-profit and continuing its current operation.

   Eric Johnson, 6105 Woods Crossing, spoke in opposition of the price and large scope of the new Community Park Shelter.

   Dawn Cherek, 5913 Lake Edge, spoke in favor of the Village reviewing the tourist rooming house ordinance to allow her to no have a minimum stay requirement and flushing out the adjacent canal.

6. PUBLIC HEARINGS.

a. *On the proposed budget for the year 2026 and establishing the 2025 payable in 2026 property tax levy for the Village of McFarland.*

President Brassington opened the Public Hearing at 7:20 p.m. no residents appeared to speak President Brassington closed the public hearing at 7:21 p.m.

7. BUSINESS.

Discussion and action on checks in the amount of $133,704.47.

Motion by President Stephanie Brassington, second by Trustee Kathy Annen, to approve checks in the amount of $133,704.47.

a. *Parks and Recreation Committee (Trustees Fessler & Leamy)*

1) *Discussion and action regarding the playground development proposal for the park within Prairie Place Subdivision.*

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to approve the playground development proposal for the park within Prairie Place Subdivision. Motion carries 6 - 1 - 0 by acclamation, with Trustee Ken Boyd voting nay.

b. *Plan Commission (President Brassington & Trustee Fessler)*

1) *Discussion and action on a Final Plat for Sperle Corners, including associated Street and Utility Plan, Stormwater Management Plan, and Development Agreement, submitted by Lakestone Properties for a 147-unit residential subdivision located at parcel 0610-024-9691-1.*

Motion by Village President Stephanie Brassington, second by Trustee Luke Fessler, to approve a Final Plat for Sperle Corners, including associated Street and Utility Plan, Stormwater Management Plan, and Development Agreement, submitted by Lakestone Properties for a 147-unit residential subdivision located at parcel 0610-024-9691-1: Motion, and second, to approve a Final Plat for Sperle Corners, including associated Street and Utility Plan, Stormwater Management Plan, and Development Agreement with the following conditions of approval:

1. Applicant to submit final revised plans for acceptance by the Fire Chief to address those comments raised in the Fire Chief staff report dated September 5, 2025.
2. Applicant to submit final revised plans for acceptance by the Village Engineer to address those comments raised in the Village Engineer's staff report dated September 8, 2025, including adding a water lateral to the front property line of Outlot 2 for future public park use.
3. Applicant to submit final revised plans for acceptance by the Village Engineer removing the proposed private water main on Lot 18 and constructing a public water main along the Elvehjem Road right-of-way to CTH AB to serve proposed buildings on Lot 18.
4. Applicant to provide final exhibits for the Development Agreement for review and acceptance by the Village Engineer, Community & Economic Development Director, and Village Attorney prior to recording.

Motion carries 7 - 0 - 0 by acclamation.

c. *Sustainability & Natural Resources Committee (Trustees Peña & Leamy)*

1) *Discussion and action regarding the award of contract for installation of a photovoltaic system for Lift Station #2.*
Motion by Village Trustee Alisa Leamy, second by Village Trustee Miguel Peña, to approve the award of contract for installation of a photovoltaic system for Lift Station #2 in the amount of $45,206.45. Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action regarding the award of contract for installation of a battery energy storage system at the Public Safety Center.*
Motion by Village Trustee Miguel Peña, second by Village Trustee Alisa Leamy, to approve award of contract to All Energy Solar for installation of a battery energy storage system at the Public Safety Center, for $366,929, conditioned on pre-approval by the Public Service Commission that the proposed products will meet the ARRA By American requirements and battery size requirements of the Village's project grant. Motion carries 7 - 0 - 0 by acclamation.

8. SCHEDULE NEXT MEETING DATE.

a. *Thursday, October 30, 2025 at 6:00 pm - Special Village Board (Budget Review)*

b. *Thursday, November 6, 2025 at 6:00 pm - Special Village Board (Budget Review)*

c. *Tuesday, November 11, 2025 at 7:00 pm - Regular Village Board*

d. *Tuesday, November 25, 2025 at 7:00 pm - Regular Village Board*

9. ADJOURNMENT.
Motion by Trustee Luke Fessler, second by Trustee Miguel Peña, to adjourn at 7:10 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk