

Monday, November 3, 2025

6:30 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/87034710302>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 870 3471 0302

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Public Safety Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the 10/9/2025 meeting.

4. BUSINESS.

- a. Discussion and recommendation on Ordinance amendment 2025-11: An Ordinance providing updates to the Village Code of Ordinances regarding updates to the Tourist Rooming House application late fees, Direct Seller Permit Updates, Mobile Food Cart fee updates and Event Permit fee Updates.
- b. Discussion and recommendation on Ordinance 2025-09: An ordinance providing a permitting process for street closures.
- c. Discussion on updates to the Village code of ordinances regarding e-bikes and e-scooters.
- d. Discussion and recommendation on a grant opportunity to assist the Village in funding a second K9.

5. SCHEDULE NEXT MEETING DATE.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Thursday, October 9, 2025 - 5:00 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Miguel Pena called the regular meeting of the Public Safety Committee to order at 5:03 PM in Community Room.

Members present: Miguel Peña, Ken Boyd, Shannon Morrison, Dottie Olson, Lori Peterson, Pat Shellenberger, Ken Boyd entered the meeting at 5:13 p.m.

Members not present: Rick Behnke

Staff Present: Deputy Clerk Tanya O'Malley, Police Chief Brian Redman, Fire Chief Chris Dennis

2. PUBLIC APPEARANCES.

This is an opportunity for members of the public to address the Public Safety Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Dawn Cherak, 5913 Lake Edge Rd., provided comments regarding her Tourist Rooming House minimum stay and the state of the canal.

Shannon Morrison, 6129 Meadowsweet Trail, provided comment about a self-defense training through Chimera that could be provided to village residents.

3. APPROVAL OF MINUTES.

Motion to approve the minutes of the 7/7/2025 meeting.

Motion by Village Trustee Miguel Peña, second by Member Dottie Olson, to approve the minutes of the 7/7/2025 meeting. Motion carries 5 - 0 - 0 by acclamation.

4. BUSINESS.

Discussion and recommendation on a "Class A" liquor and Class "A" beer license for

Kwik Trip Inc. D/B/A Kwik Trip 1210, Michael Mueller, Agent, for the premise at 4015 Terminal Drive, McFarland WI 53558.

Deputy Clerk O'Malley introduced the item. Police Chief Redman gave his recommendation for approval.

Motion by Village Trustee Miguel Peña, second by Member Shannon Morrison, to recommend approval on a "Class A" liquor and Class "A" beer license for Kwik Trip Inc. D/B/A Kwik Trip 1210, Michael Mueller, Agent, for the premise at 4015 Terminal Drive, McFarland WI 53558. Motion carries 6 - 0 - 0 by acclamation.

- b. Discussion and recommendation on a "Class B" liquor and Class "B" beer license for El Gallito Madison LLC, D/B/A La Penca McFarland, Josue Miranda-Lopez, Agent, for the premise at 6115 US Highway 51, McFarland WI 53558.

Deputy Clerk O'Malley introduced the agenda item. Chief Redman gave his recommendation for approval.

Motion by Village Trustee Miguel Peña, second by Member Dottie Olson, to recommend approval on a "Class B" liquor and Class "B" beer license for El Gallito Madison LLC, D/B/A La Penca McFarland, Josue Miranda-Lopez, Agent, for the premise at 6115 US Highway 51, McFarland WI 53558. Motion carries 6 - 0 - 0 by acclamation.

After approval, owner Josue Miranda-Lopez asked questions about security cameras that Chief Redman answered.

5. SCHEDULE NEXT MEETING DATE.

- a. November 3, 2025

6. ADJOURNMENT.

Motion by Village Trustee Miguel Peña to adjourn at 5:26 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, November 3, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion and recommendation on Ordinance amendment 2025-11: An Ordinance providing updates to the Village Code of Ordinances regarding updates to the Tourist Rooming House application late fees, Direct Seller Permit Updates, Mobile Food Cart fee updates and Event Permit fee Updates.

PREVIOUS ACTION:

ISSUE SUMMARY:

From time to time, the Village reviews and evaluates its code of ordinances. The review is generally both from an administrative and fee review perspective. Staff is recommending the following updates to the Code of Ordinances:

Direct Sellers Permit

- Elimination of outdated reference to provide a state health officer's certificate.

Event Permit

- Update the application should be submitted 60 days prior to the event as opposed to the previous 45-day requirement - Due to the meeting schedule, this section is proposed to be lengthened to ensure time for staff review and to get through the required meetings.
- Revision to the neighbor notification section — Previously, the language required anyone having a street use event to have a petition signed by 75 percent of the residents of 18 years of age residing along the closure. The Village does have a listing of residents 18 years or older to verify this requirement. Also, in the case of an event permit, it is not likely appropriate to obtain permission from 75% of the residences. This section has been updated to provide that notification be provided to residences and businesses along the route. Additionally, parades are added as street use event that does not require notification of residents along the route.
- Neighborhood Events - This section is updated to provide in the case of a neighborhood event that will close the street, a petition be obtained and signed by 75% of at least one property owner/tenant of the affected property. Additionally, the current ordinance requires neighborhood events be submitted at least two weeks in advance. A rush fee is proposed for neighborhood event permit applications that provide less than two weeks notice. The neighborhood event permit process requires the approval of three



departments and providing less than 2 weeks notice, requires an increase of amount of staff time and coordination for review.

Updates to Licensing and Permit Fees

- Creation of a late fee for Tourist Rooming House Permit applications — The code has always provided there be a fee. This change would insert a fee. The fee is proposed at \$50.00.
- Updates to mobile food cart permits for events - the code has provided a fee for mobile food carts associated with an event permit as well as those not associated with an event permit. The fee for the event permit mobile food cart is clarified to be \$50.00 non-consecutive day event and \$25 per cart for non event permit related applications.

FINANCIAL/BUDGET IMPACT:

The proposed changes would be provide additional revenues.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends discussion and possible approval of the proposed updates to the Village Code of Ordinances.

Motion to recommend to the Village Board approval of Ordinance amendment 2025-11: An Ordinance providing updates to the Village Code of Ordinances regarding updates to the Tourist Rooming House application late fees, Direct Seller Permit Updates, Mobile Food Cart fee updates and Event Permit fee Updates.

ATTACHMENTS:

1. 2025-11 Updates to Permits and Fees UPDATED - 10.30.25

**VILLAGE OF MCFARLAND
ORDINANCE 2025-11**

**AN ORDINANCE PROVIDING UPDATES TO THE VILLAGE CODE OF
ORDINANCES REGARDING UPDATES TO THE TOURIST ROOMING HOUSE
APPLICATION LATE FEES, DIRECT SELLER PERMIT UPDATES, MOBILE
FOOD CART FEE UPDATES AND EVENT PERMIT FEE UPDATES.**

PURPOSE: To update Village ordinances in regard to regulation of tourist rooming houses, direct sellers permits, mobile food cart permits and event permit fees.

SPONSOR: Deputy Administrator/Clerk Cassandra Suettinger

PUBLIC HEARING REQUIRED: None.

RECOMMENDED REFERRAL Public Safety Committee

WHEREAS, The Village Board accepts the recommendations of the Public Safety Committee and Village staff and finds that it is in the public interest to amend the McFarland Municipal Code in regard to procedural and fee changes to tourist rooming house permits, direct seller's permits, mobile food cart permits, and event permits.

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: AMENDMENT “11-402 Application And Fee” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

11-402 Application ~~And Fee~~

SECTION 2: AMENDMENT “CHAPTER 11 - BUSINESSES FEES” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

CHAPTER 11 - BUSINESSES FEES

~~.00~~

Section	Description	Fee
11-51	Provisional retail license	\$15.00
11-54	Alcohol beverages:	
	License fees:	
11-54(a)(1)	Class "A" fermented malt beverages license (per year)	\$200.00
11-54(a)(2)	Class "B" fermented malt beverage license (per year)	\$100.00
11-54(a)(3) or 11-49(b)	Temporary class "B" fermented malt beverage license (per event)	\$10.00
11-54(a)(4)	Temporary "class B" wine license (per event)	\$10.00
11-54(a)(5)	"Class A" intoxicating liquor license (per year)	\$500.00
11-54(a)(6)	"Class B" intoxicating liquor license (Per year)	\$500.00
11-54(a)(7)	"Class C" wine license (per year)	\$100.00
11-54(a)(8)	Reserve "Class B" intoxicating liquor license	
	Fee for initial issuance	\$10,000.00
	Renewal fee:	\$500.00
11-54(a)(9)	"Class B" license issued pursuant to Wis. Stats. § 125.51(4)(v):	
	Fee for initial issuance	\$10,000.00
	Renewal fee	\$500.00
11-54(a)(10)	Late Filing Fee - After April 15	\$50.00
	Additional Late Filing Fee - On or after May 1	\$150.00
11-61(a)	License transfer fee	\$10.00
11-61(b)	Change of agent fee	\$10.00

11-64(n)(5)	Outdoor sports activities with "Class B" licenses event application review fee	\$50.00
11-73(a)	Operator's license fee	
	If no additional background checks are required during license period	\$35.00
	If additional background checks are required during license period	\$50.00 one check \$65.00 two checks \$80.00 three checks
11-73(b)	Temporary operator's license fee	\$15.00
11-73(c)	Provisional operator's license fee	\$15.00
11-79	Full-service retail outlet approval (per year), or per event for temporary full-service retail outlets.	\$100.00
11-99	Cigarette License	\$100.00
	Late Fee - After April 15th	\$15.00
	Late Fee - After May 1st	\$30.00
11-132 (c)	Direct seller application filing fee	
	Annual license	\$100.00
	30-day license	\$40.00
	7-day license	\$20.00
11-155(a)(1)	License to operate amusement devices	\$15.00
11-155(a)(2)	Video game of chance license	
11-155(b)(1)	Minor arcade license (per year)	\$100.00
11-155(c)(1)	Major arcade license (per year)	\$300.00
11-157(b)	Minor arcade license transfer fee	
11-220	Nonmetallic mining permit fee	\$100.00
	Blasting and rock crushing:	

11-251	Permit fee, quarries	\$50.00
	Permit fee, gravel crushing operations	\$50.00
<u>11-355</u>	<u>Tourist Rooming House Late Fee</u>	<u>\$50.00</u>
11-362(a)	Tourist rooming house permit fees (per rooming house):	
11-362(a)(1)	Initial permit application fee	\$500.00 (includes any initial Village inspections necessary), plus \$50.00 for each non-owner local agent.
11-362(a)(2)	Renewal permit application fee	\$100.00
11-362(a)(3)	Change or addition of local agent	\$50.00
11-362(b)	Tourist Rooming House Inspection Fees:	
11-362(b)(1)	Building Inspection	\$100.00
11-362(b)(2)	Fire Inspection	\$100.00
11-407 2	Mobile Food Establishment fees:	
	Annual Fee	\$150.00
	Single Event Permit (if <u>operating as part of an event permit</u>)	<u>\$50.00/non-consecutive day event</u>
	<u>Single Event Permit (not operating as part of an event permit, no more than 48 hours)</u>	<u>\$25/cart</u>

SECTION 3: AMENDMENT “11-132 Direct Seller License” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

11-132 Direct Seller License

(a) *Required information.* Applicants for a license as a direct seller must complete and

return to the Village Clerk a license application furnished by the Village Clerk which shall require the following information:

- (1) Name, permanent address and telephone number, and temporary address, if any, from which business will be conducted;
 - (2) Date of birth;
 - (3) Name, address and telephone number of the person, firm, association or corporation that the direct seller represents or is employed by, or whose merchandise is being sold;
 - (4) The time period for which the right to conduct business is desired;
 - (5) Nature of business or solicitation to be conducted and a brief description of the goods or services offered;
 - (6) Proposed method of delivery of goods, if applicable;
 - (7) Make, model and license number of any vehicle to be used by the applicant in the conduct of direct sales in the Village;
 - (8) Address and telephone number where the applicant can be contacted for at least seven days after leaving this Village or completing the direct sales activity, whichever occurs first;
 - (9) Statement as to whether the applicant has any pending criminal charges, and whether the applicant has been convicted of any misdemeanor crime or ordinance violation (other than parking and traffic violations) during the previous five (5) years, or any felony crime within the previous ten (10) years, along with a description and the circumstances of each violation or offense.
- (b) *Documentation.* Applicants shall present to the Village Clerk for examination:
- (1) A driver's license or some other proof of identity as may be reasonably required;
 - (2) A state certificate of examination and approval from the sealer of weights and measures where the applicant's business requires use of weighing and measuring devices approved by state authorities;
 - (3) ~~A state health officer's certificate where the applicant's business involves the handling of food and is required to be certified under state law; such certificate to state that the applicant is apparently free from any contagious or infectious disease, dated not more than 90 days prior to the date the application for license is made;~~
- (c) *Application fee.* At the time of filing the application, the fee established by the Village Board from time to time and provided in Appendix A to this Code shall be paid to the Village Clerk to cover the cost of processing the application and investigation of the applicant.
- (d) *Investigation.* Upon receipt of the application, the Village Clerk shall refer it immediately to the Chief of Police, who shall cause a complete investigation of the applicant based upon the information in the application and report the findings of such investigation to the Village Clerk
- (e) *Issuance of license.*
- (1) *Standards for issuance.* The Village Clerk shall issue a license authorizing the direct sales described in the application as soon as practicable following receipt of a report from the Chief of Police, unless the Village Clerk

determines one or more of the following:

- a. The application is incomplete, or information required by Subsection (a) has not been provided.
- b. The application or supporting documents contain any false or materially misleading information or any material omission.
- c. The applicant has pending criminal charge that is substantially related to the licensed activity and is an "exempt offense" as defined under Subsection (f)(2) or is a violent crime against a child, or the applicant been convicted of a misdemeanor crime or ordinance violation during the previous five (5) years, or a felony crime during the previous ten (10) years, the circumstances of which substantially relate to the circumstances of direct sales activities.

(2) *License provisions.* If the Village Clerk determines that the applicant meets the requirements of this Section, or if the Village Board determines to issue the license after appeal, the Village Clerk shall issue a license to the applicant as a direct seller and date the entry. Licenses may be issued with an effective period of seven days, 30 days or the calendar year. The licensee shall thereupon sign a statement appointing the Village Clerk as agent for receipt of service of process in any civil action brought against the applicant arising out of the performance or nonperformance of any sale or service performed by the licensee in connection with the direct sales activities in the event the licensee cannot, after reasonable effort, be served personally. All licenses are subject to subsequent revocation, as provided in Section 11-136.

(f) *Non-issuance by the Village Clerk*

- (1) Except as provided in Subsection (2), if an application is not approved by the Village Clerk pursuant to Subsection (e)(1)(c), the Village Clerk shall provide to the applicant in writing a statement of the reasons for the denial, including a statement of how the circumstances of each offense which is the basis for the denial relates to direct sales activities, and provide a copy of the written denial to the applicant. The written notice to the applicant shall also provide notice of a right to a hearing under paragraph (g). Written notice is complete upon mailing.
- (2) Subsection (1) does not apply to any offense that constitutes an "exempt offense," which includes a violation specified in Wis. Stats. Ch. 940, Wis. Stats. §§ 948.02, 948.025, 948.03, 948.05, 948.051, 948.055, 948.06, 948.07, 948.075, 948.08, 948.085, 948.095, or a violation of the law of another jurisdiction that would be a violation of an above-described offense if committed in this state.

(g) *Appeals.*

- (1) Any person whose application has not been approved by the Village Clerk may appeal that decision to the Public Safety Committee by providing written notice to the Village Clerk within 14 days of the Village Clerk mailing notice of denial of the license.
- (1) Upon appeal, the Public Safety Committee shall conduct a hearing to make a recommendation to the Village Board regarding issuance of the direct seller's

license. If the applicant fails to appear before the Public Safety Committee, the Public Safety Committee shall forward a recommendation for non-issuance of the license. At the hearing, both the Village and the applicant may introduce evidence, produce witnesses, cross-examine witnesses and be represented by counsel. The hearing shall be recorded.

- (2) Upon any appeal of a license denial based in whole or part on Section 11-132(e)(1)(c), the Public Safety Committee shall consider any evidence of rehabilitation presented by the applicant pursuant to Wis. Stats. § 111.335(4) (d). If the applicant demonstrates rehabilitation and fitness to engage in direct sales activities, the Public Safety Committee shall recommend issuance of license unless it finds grounds other than the applicant's conviction record for denying the application.
- (1) The Village Board shall issue written findings and a decision regarding the issuance of the license within 30 days after the hearing.

(Code 1998, § 7-4-4; Ord. No. 98-20, § 2, 12-14-1998; Ord. No. 2002-02, § 5, 1-14-2002; Ord. No. 2003-02, §§ 110—113, 1-27-2002)

SECTION 4: **AMENDMENT** “36-5 Special Requirements” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

36-5 Special Requirements

(a) *Parade restrictions.*

- (1) Drivers to stay near right-hand edge of roadway.
Each driver in any procession, shall drive as near to the right-hand edge of the roadway as practical, except upon one-way streets or when otherwise directed or approved by a police officer, and shall follow the vehicle ahead as close as is practical and safe.
- (2) No person who leads or participates in a parade shall disobey, or encourage others to disobey, the direction of any police officer, the terms of this Chapter, or the terms of the applicable event permit.
- (3) Sponsors or organizers shall obtain any county or state permits that may be required for use of any roadway under the jurisdiction of the county or state.
- (4) Only Community Organizations may be issued an event permit for a parade, and no event permit shall

be issued for a parade that is primarily for private economic or commercial purposes.

- (b) ~~Petition~~ Neighbor notification required for street use events. ~~An application for an event permit for a street use event shall be accompanied by a petition designating the proposed area of the street to be used and time for said proposed use; said petition to be signed by not less than 75 percent of the residents over 18 years of age residing along that portion of the street designated for the proposed use. Said petition shall be in a form provided in the application packet. The~~ permittee for a street use event shall, as a condition of the permit, provide written notice of the street use event to all residences and businesses along the portion of the street designated for the proposed use. Such notice shall be provided at least two weeks in advance of the street use event. Events involving a parade, marathon, bicycle race, run/walk race, triathlon, or other athletic event do not require ~~a petition~~ neighbor notification.

- (c) ~~Petition required for n~~ Neighborhood Events.
- (1) Application. Applicants shall apply for a neighborhood event on a form provided by the Village Clerk, no less than ~~two weeks~~ 10 business days prior to the event.
 - (2) Petition. The application shall be accompanied by a petition designating the proposed area of the street to be used and time for said proposed use, said petition shall be signed by ~~not less than one~~ property owner and/or tenant of at least 75 percent of the residences and businesses ~~over 18 years of age residing~~ along that portion of the street designated for the proposed use.
 - (3) Fees. There shall be no fee for a completed neighborhood event application submitted at least 10 business days prior to the event. Any application which does not include all of the information and documentation shall not be considered as complete. Completed applications submitted less than 10 business days prior to the event will be assessed a rush fee. Such fee shall be established by the Village Board from time to time and stated in Appendix A to this Code. Upon receipt of the rush fee, the Village will make a good faith effort to process the application in an expedited manner but will not guarantee that the application will be processed prior to the event. Payment of the rush

fee shall not relieve any person from the requirement to obtain a permit prior to the event. Payment of the rush fee shall not relieve any person from any other penalties prescribed for failure to obtain the permit.

(4) Approval process. The Director of Public Works or designee is given authorization to approve or deny permits for neighborhood events in coordination with recommendations from the Police Department and Fire/EMS Department. If approved, the Clerk shall issue a permit. If denied, the applicant may appeal to the Village Board by filing a notice of appeal with the Village Clerk within ten days of notification of denial. The applicant must state the basis of appeal. The Village Board may be majority vote to reverse or modify the decision.

~~The Director of Public Works or designee is given authorization to approve or deny street use permits for block parties in coordination with recommendations from the Police Department and Fire/EMS Department. If approved, the Clerk shall issue a permit. If denied, the applicant may appeal to the Village Board by filing a notice of appeal with the Village Clerk within ten days of notification of denial. The applicant must state the basis of appeal. The Village Board may be majority vote to reverse or modify the decision.~~

SECTION 5: AMENDMENT “CHAPTER 36 - EVENTS ON PUBLIC PROPERTY REQUIRING A PERMIT FEES” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

CHAPTER 36 - EVENTS ON PUBLIC PROPERTY REQUIRING A PERMIT FEES

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Section	Description	Fee
36-16	Application for special e vent Ppermit	\$100.00
<u>36-5(c)(3)</u>	<u>Neighborhood Event Permit Rush Fee</u>	<u>\$25.00</u>

SECTION 6: AMENDMENT “36-4 Application” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

36-4 Application

A person seeking to hold an event shall file an application with the Village Clerk on the form provided by the Village Clerk. The completed application shall be filed at least ~~45~~60 days before the proposed event, along with the application fee. The application shall contain, but is not limited to, the following information:

- (a) The name, address, email address and telephone number of the applicant or applicants.
- (b) If the event is to be conducted for, on behalf of, or by an organization or company, the name, address, email address and telephone number of the organization's or company's headquarters and of individual(s) authorized to act on behalf of the organization or company.
- (c) The name, address, email address and telephone number of the person or persons who will be responsible for operating the event.
- (d) The proposed use, described in detail, for which the event permit is requested. Applicants shall select all event types that are applicable to their event.
- (e) The date(s) and duration of time during which the event is to occur, including a detailed schedule of events.
- (f) A detailed security plan, including how many individuals will be designated to this function, how they will be identified, and how they will communicate with one another.
- (g) The applicant shall indicate if the event requires complete, partial, or no closure of any streets.
- (h) A map of the event, including any street(s)/property to be used, the placement of any tents, facilities, equipment, fencing, alcohol sale and carding areas (if applicable). The Public Works Director shall have final decision on placement of tents or any place the applicant wishes to break ground.
- (i) The approximate number of persons who will attend the event.
- (j) A detailed plan for mitigating severe weather (if applicable).
- (k) A detailed fire evacuation plan (if applicable).

- (l) If the event involves the sale or distribution of alcoholic beverages, a detailed plan for identifying and refusing service to those under the legal drinking age shall be included.
NOTE: Requires the application for and issuance of a temporary Class "B" alcohol license, in addition to the event permit.
- (m) A detailed plan describing what cleanup activities will take place at the conclusion of the event.
- (n) Events that are anticipated to allow for the presence of minors where alcohol is served requires Village Board approval. It shall be the event organizer's responsibility to request this approval on the application form.
- (o) Events that anticipate the use of amplified sound, or to in any manner generate excessive noise beyond 9:00 p.m. require an exemption from the Village Board under Sec. 20-83. It shall be the event organizer's responsibility to request this approval on the application form.
- (p) Any other information that the Village deems necessary or appropriate.

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

	AYE	NAY	ABSENT	ABSTAIN
Annen	_____	_____	_____	_____
Boyd	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Leamy	_____	_____	_____	_____
Peña	_____	_____	_____	_____
Prill	_____	_____	_____	_____

Presiding Officer

Attest

Stephanie Brassington, Village
President, Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, November 3, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Brian Redman, Interim Police Chief, Chris Dennis, Fire/Rescue Chief, Lee Igl, Public Works Director

AGENDA ITEM: Discussion and recommendation on Ordinance 2025-09: An ordinance providing a permitting process for street closures.

PREVIOUS ACTION:

ISSUE SUMMARY:

Chapter 53 of the Village Code Of Ordinance outlines the Street Privilege permit process. The current permit allows for obstruction of no more than one-third of any street or alley. While state law allows the Village Board to close a street or alley by resolution, staff is proposing creation of an administrative process for staff to be able to issue street closure permits.

Additionally, staff recommends creation of a rush permit fee for street privilege permits that do not meet the 10 business day submittal requirement. Because the street privilege permit requires the approval of four departments, additional staff time is required to rush permits through in a shorter time period.

FINANCIAL/BUDGET IMPACT:

Additional Revenues

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for discussion and possible approval.

Motion to recommend approval of ordinance 2025-09: an ordinance providing a permitting process for street closures.

ATTACHMENTS:

1. 2025-09 Street Closures - Street Priviledge Permits
2. 2025-09 Street Closures - Street Priv - Appendix A

**VILLAGE OF MCFARLAND
ORDINANCE 2025-09**

**AN ORDINANCE PROVIDING A PERMITTING PROCESS FOR STREET
CLOSURES.**

PURPOSE To Update Chapter 53 of the Village Code of Ordinances to provide a process for street closures through the street privilege Permit.

SPONSOR: Deputy Administrator/Clerk Cassandra Suettinger, Public Works Director Lee Igl, Police Chief Brian Redman, and Fire & Rescue Chris Dennis.

RECOMMENDED REFERRAL: Public Safety Committee

PUBLIC HEARING: None

WHEREAS, The Village Board accepts the recommendations of the Public Safety Committee and Village staff and finds that is is in the public interest to amend the McFarland Municipal Code to provide a process for street closures within the street privilege permit process.

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “53-242 Conditions Of Occupancy” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

53-242 Conditions Of Occupancy

The permission to occupy or obstruct the streets, alleys, sidewalks or public grounds is intended only for use in connection with the issued permit, and shall be given upon the following terms and conditions and subject to revocation without notice by the Director of Public Works, Chief of Police or Building Inspector for violation thereof:

- (a) Such temporary obstruction shall cover not more than one-third of any street or alley, except as otherwise authorized by the Village Clerk.
- (b) Obstructions shall be sufficiently lighted at night so as to be in full view of the public from all directions.
- (c) Sidewalk traffic shall not be interrupted, but temporary sidewalks of not less than four feet in width guarded by a closed fence at least four feet high on both sides may be maintained during the period of occupancy.
- (d) No fire hydrant may be blocked from ready access, as determined by the Fire/EMS

Chief, Building Inspector or Director of Public Works.

- (e) Upon termination of the work necessitating such obstruction, all parts of the streets, alleys, sidewalks or public grounds occupied under the street privilege permit shall be vacated, cleaned of all rubbish and obstructions and placed in a safe condition for public travel at the expense of the permittee.

(Code 1998, § 6-2-6(d); Ord. No. 2003-05, § 20, 3-24-2003; Ord. No. 2020-06, § 7, 2-10-2020)

SECTION 2: **AMENDMENT** “53-239 When Required” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

53-239 When Required

Street privilege permits for the use of the streets, alleys, sidewalks or other public ways or places of the Village may be granted to applicants by the Village Clerk for the purpose of encumbering the street, alley, sidewalk or way with materials, storage pods, and equipment, or other items, provided such applicant has complied with the other requirements of this Section and has obtained a building permit if required by this Code. Completed applications shall be submitted no less than 10 business day prior to the start date of the encumbrance. The Village Clerk shall request advisory recommendations from the Chief of Police, Fire/EMS Chief, Director of Public Works and Building Inspector prior to issuance of any street privilege permit. Village officials may also require the applicant submit proof of liability insurance with the application in an amount the Village determines necessary to protect the Village and the public. The Village Clerk may impose reasonable restrictions on the permit related to public safety and convenience, and as may be recommended by the Chief of Police, Director of Public Works, Fire/EMS Chief, or Building Inspector, considering, among other factors, the nature and duration of the proposed street closure or use, the volume of traffic regularly occurring on the street to be closed or encumbered, alternative street access and the potential danger or inconvenience to the public by encumbering or closing all or part of a street. The Village Clerk may also require the permittee, as a condition to the permit, provide reasonable notice to affected residents and property owners in a manner and scope as determined by the Village Clerk. Regulations concerning the moving of buildings and structures upon public ways are contained in Article VI of Chapter 8 of this Code.

(Code 1998, § 6-2-6(a); Ord. No. 2003-02, § 61, 1-27-2002; Ord. No. 2003-05, § 20, 3-24-2003; Ord. No. 2020-06, § 5, 2-10-2020)

SECTION 3: AMENDMENT “53-243 Termination” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

53-243 Termination

All street privilege permits shall automatically terminate at the end of three months from the date of issuance unless an earlier termination date is specified thereon at the discretion of the Village Clerk. A permit may be terminated or suspended at any time by the Chief of Police, Public Works Director, Fire & Rescue Chief and/or Village Clerk in the interests of public safety and convenience. Upon termination or suspension of the permit, the permittee shall remove all encumbrances from the street. The Village may also cause the removal of any encumbrance and charge such cost as a special charge pursuant to Wis. Stat. § 66.0627.

(Code 1998, § 6-2-6(e); Ord. No. 2003-02, § 63, 1-27-2002; Ord. No. 2003-05, § 20, 3-24-2003)

SECTION 4: AMENDMENT “53-241 Fee” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

53-241 ~~Fee~~Fees

- (a) The fee for a street privilege permit shall be the fee established by the Village Board from time to time and stated in Appendix A to this Code, plus any actual Village costs.
- (b) Rush Fee. Completed applications submitted less than 10 business days prior to the start date of the encumbrance will be assessed a rush fee. Such fee shall be established by the Village Board from time to time and stated in Appendix A to this Code. Upon receipt of the rush fee, the Village will make a good faith effort to process the application in an expedited manner but will not guarantee that the application will be processed prior to the requested start date of the encumbrance. Payment of the rush fee shall not relieve any person from the requirement to obtain a permit prior to the encumbrance. Payment of the rush fee shall not relieve any person from any other penalties prescribed for failure to obtain the permit.

(Code 1998, § 6-2-6(c); Ord. No. 2003-05, § 20, 3-24-2003)

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

_____.

	AYE	NAY	ABSENT	ABSTAIN
Annen	_____	_____	_____	_____
Boyd	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Leamy	_____	_____	_____	_____
Peña	_____	_____	_____	_____
Prill	_____	_____	_____	_____

Presiding Officer

Attest

Stephanie Brassington, Village
President, Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland

CHAPTER 53 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES FEES

Section	Description	Fee
53-126	Excavations of streets, alleys, public ways and grounds-Renewal of permit	\$25.00
53-127(b)	Excavation permit	\$125.00 application fee plus .12/lineal foot
53-128	Verifying satisfactory insurance	\$75.00 verification
53-240	Annual bond for excavation permit	\$20,000.00
53-241(a)	Street privilege permit	\$25.00
<u>53-241(b)</u>	<u>Street privilege permit rush fee</u>	<u>\$25.00</u>
53-306	Removal of snow and ice by Village after notice	Cost, minimum \$35.00
53-482	Application for driveway permit	\$50.00


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, November 3, 2025

SECTION: Business

DEPARTMENT: Police

CONTACT: Brian Redman, Interim Police Chief

AGENDA ITEM: Discussion on updates to the Village code of ordinances regarding e-bikes and e-scooters.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village Board referred this item to the PSC for discussion. The PSC is tasked with the following:

1. Conduct a review of existing WI State Statutes pertaining to motorized bicycles and scooters.
2. Research into best practices and ordinances from other municipalities that have regulated these devices.
3. Consider potential policy options, such as helmet requirements for minors, speed limits, and rules governing where these devices may be operated.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. WI State Statute-Electric scooters
2. Chapter_10.41__ELECTRIC_SCOOTERS
3. Ordinance 982 E-Scooters and Electric Bikes
4. Sec._40_139.___Electric_scooter_regulations.

349.237 Authority to regulate electric scooters. The governing body of any municipality or county may, by ordinance, regulate the rental and operation of electric scooters in a manner consistent with the regulation of bicycles in the municipality or county, except that the governing body of any municipality or county may do any of following:

- (1) Restrict or prohibit the operation of electric scooters on any roadway under its jurisdiction having a speed limit of more than 25 miles per hour.
- (2) Restrict or prohibit the operation of electric scooters on any sidewalk or bicycle way under its jurisdiction.
- (3) Establish requirements for and limitations on the parking of electric scooters on roadways, sidewalks, bicycle lanes, or bicycle ways under its jurisdiction.
- (4) Restrict or prohibit the short-term commercial rental of electric scooters to the general public.

Chapter 10.41 ELECTRIC SCOOTERS

10.41.010 Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

Electric scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on paved level surface when powered solely by the electric motor. Electric scooter does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.020 State laws applicable.

Every person using an electric scooter upon a public roadway shall be subject to the provisions of all ordinances and state laws including Wis. Stats. §§ 346.02(12), 346.80, 346.803, and 346.805, applicable to the operator of any vehicle, except those provisions with reference to the equipment of vehicles and those provisions that, by their nature, would have no application.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.030 Provisions for operation.

- (a) *Where prohibited.* Except as provided in subsection (b), no electric scooters shall be operated on any public sidewalks or any City-owned parking ramps. No electric scooters shall be operated on any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or electric scooters are prohibited.
- (b) *Permitted sidewalks.* Electric scooters are permitted on the sidewalks in the following locations:
 - (1) Bridge Street bridge;
 - (2) Thomas Street bridge;
 - (3) Scott Street and W. Washington bridge;
 - (4) Grand Avenue, from Schofield City limits to the southern boundary line of Forest Street; and,
 - (5) Forest Street, from the east boundary of Sixth Street to the west boundary of Fifth Street.
- (c) *Riding on roadway.*
 - (1) Every person using an electric scooter upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of electric scooters shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way roads, the user may ride as near as practicable to within five feet of the left-hand curb or edge of the roadway.
 - (2) Persons using electric scooters shall not impede the normal movement of motor vehicle traffic.

-
- (d) *Bicycle ways.* Operation of electric scooters are permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
 - (e) *Clinging to other vehicles.* No person using an electric scooter shall cling to or attach themselves or an electric scooter to any moving vehicle.
 - (f) *Contests with other vehicles; stunt riding.* No person using an electric scooter shall participate in any race, speed, or endurance contest with any other moving vehicle on a City roadway or perform any trick riding on any highway, bicycle way, or sidewalk or operate with no hands on the handlebars or otherwise practice any fancy or acrobatic riding or stunts while operating such electric scooter.
 - (g) *Traffic regulations and speed limits.* Every person using an electric scooter upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to vehicles and shall not operate an electric scooter at a speed greater than the speed limit.
 - (h) *Right-of-way.*
 - (1) The operator of a vehicle shall yield the right-of-way to a person using an electric scooter in the same manner as for bicyclists and pedestrians. When using an electric scooter, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except that a person using an electric scooter shall be subject to the same regulations as bicyclists and pedestrians. Operators of electric scooters shall offer the right-of-way to bicycles in bicycle lanes and on bicycle paths.
 - (2) Every person operating an electric scooter upon a sidewalk shall yield the right-of-way to any pedestrian or bicyclist and shall exercise due care and give an audible signal when passing a bicycle or other electric scooter or electric personal assistive mobility device or a pedestrian proceeding in the same direction.
 - (i) *Towing prohibited.* The operator of an electric scooter shall not tow, drag, or cause to be drawn behind the electric scooter any coaster, sled, toy vehicle, trailer, person on in-line or other skates or skateboard, or any other type of conveyance.
 - (j) *Passengers.* No electric scooter shall be used to carry more persons at one time than the number for which it is designed and equipped.
 - (k) *Age limit.* No person less than eight years of age shall operate an electric scooter on City roadways or sidewalks, except that persons six or seven years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by such child, such as by walking or running alongside, using their own electric scooter or bicycle, or engaging in a similar activity. This subsection is intended to permit the usage of electric scooters by families.
 - (l) *Headphones prohibited.* No operator of an electric scooter shall wear any headphones, earphones, or earbuds covering or inserted into both ears while operating an electric scooter.
 - (m) *Equipment regulations.* Every person using electric scooters between one-half hour after sunset and one-half hour before sunrise shall have the scooter equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or a lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be less than three inches in diameter.
 - (n) *Parking.* No owner of an electric scooter shall permit it to be left, nor shall any person using an electric scooter leave it, unattended in a manner which obstructs any City roadway or sidewalk or other public way.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.040 Penalty.

Any person violating any provision of this chapter shall be required to forfeit \$50.00 as well as court costs and the costs of prosecution.

(Ord. No. 61-5933, § 1, 1-10-2023)

ORDINANCE NO. 982

ORDINANCE CREATING PORTIONS OF SECTION 7.10 RELATED TO THE REGULATION OF ELECTRIC BICYCLES AND ELECTRIC SCOOTERS

WHEREAS, the Village of Greendale recognizes the increasing popularity of electric bicycles (e-bikes) and electric scooters as convenient and accessible modes of transportation; and

WHEREAS, Wisconsin state law, specifically 2019 Wisconsin Act 34 and Wisconsin Statutes Chapter 340, defines and regulates electric bicycles, establishing a three-class system to ensure their safe integration into public spaces; and

WHEREAS, the Village of Greendale seeks to promote public safety, protect pedestrians and other roadway users, and ensure the responsible operation of electric bicycles and electric scooters within its jurisdiction; and

WHEREAS, the Village of Greendale aims to align its regulations with state law to provide clear and consistent guidelines for electric bicycle and electric scooter use; and

WHEREAS, the Village Board finds it necessary to establish local regulations to address specific community needs, including restrictions on certain pathways and enforcement mechanisms, while encouraging the use of electric bicycles and electric scooters as a sustainable transportation option;

NOW, THEREFORE, the Village Board of the Village of Greendale, Wisconsin, does ordain as follows:

SECTION 1: Section 7.10(1) of the Village of Greendale Municipal Code, Article 1 entitled "Definitions" the definitions for "bikeway," "electric bicycle," and "electric scooter" are hereby created and placed in alphabetical order as follows:

- **Bikeway:** A public path, trail, lane (not to include bike lane) or other way, including structures, traffic control devices and related support facilities and parking areas, designated for use by bicycles, electric scooters, electric personal assistive mobility devices, and other vehicles propelled by human power, as defined in Wis. Stat. § 84.60.
- **Electric Bicycle (E-Bike):** A bicycle equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less that meets one of the following classifications:
 - **Class 1 Electric Bicycle:** Equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

- **Class 2 Electric Bicycle:** Equipped with a motor that may be powered solely by the motor (throttle-actuated) and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.
- **Class 3 Electric Bicycle:** Equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.
- **Electric Scooter:** a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. Electric scooter” does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

SECTION 2: Sections 7.10(30)-(34) of the Village of Greendale Municipal Code, is hereby created to read as follows:

7.10(30) Purpose. The purpose of this ordinance is to regulate the operation of electric bicycles (e-bikes) and electric scooters within the Village of Greendale to ensure public safety, promote responsible use, and align with Wisconsin state law as defined in Wisconsin Statutes Chapter 340 and 2019 Wisconsin Act 34.

7.10(31) Applicability.

Electric bicycles and electric scooters, as defined in Section 7.10(1), shall be regulated in the same manner as human-powered bicycles, except as otherwise specified in the Village Code or restricted by state law. The provisions of Wisconsin Statutes Chapters 346 and 347, and applicable Village ordinances, shall govern the operation of electric bicycles and electric scooters where appropriate.

7.10(32) Operation Regulations

1. General Rules:

Electric bicycles and electric scooters are permitted on all roadways, bikeways, bicycle lanes, bicycle routes, and designated bicycle ways in the Village of Greendale, unless otherwise restricted by this code or other local regulations.

Riders must comply with all traffic regulations applicable to bicycles, including yielding to pedestrians and obeying traffic signals, as per Wis. Stat. § 346.803.

2. Class-Specific Restrictions:

Class 1 and Class 2 Electric Bicycles: Permitted on all designated bikeways and multi-use trails unless restricted by signage or local ordinance.

Class 3 Electric Bicycles: Prohibited on multi-use trails and bikeways designated for non-motorized use, unless otherwise permitted by signage. Riders must be at least 16 years of age to operate a Class 3 electric bicycle, as per Wis. Stat. § 346.806(4).

Electric Scooters:

- (1) Prohibited on any roadway in the Village having a speed limit of more than 25 miles per hour.
- (2) Prohibited on any sidewalk in the Village if operated by any person 16 years of age or older.
- (3) May be operated on all bicycle ways and recreation trails in the Village.
- (4) Shall be parked in an upright position with both wheels in contact with the ground.
- (5) Shall not be parked in or obstructing: accessible parking spaces, loading zones, curb ramps, entryways, driveways, transit stops, street furniture requiring pedestrian access, or fire hydrants.
- (6) Where sidewalks are present, electric scooters may be parked on the sidewalk if not impeding pedestrian traffic, or in designated bicycle racks. On blocks without sidewalks, parking is permitted in the roadway if the travel lane and pedestrian way remain unobstructed.
- (7) The Village may designate specific parking zones or corrals for electric scooters in high-traffic areas.
- (8) Short-term commercial rental of electric scooters to the general public is prohibited.

3. Age and Helmet Requirements:

A person under 16 years of age must wear a helmet when operating or riding on any class of electric bicycle or electric scooter at any time in the Village of Greendale.

No person under 16 years of age may operate a Class 3 electric bicycle.

A person under 16 years of age may ride as a passenger on a Class 3 electric bicycle designed to accommodate passengers.

4. Motor Power and Speed Limits:

Electric bicycles must have a motor of 750 watts or less and comply with federal regulations (16 CFR Part 1512).

Operation of an electric bicycle with throttle-only propulsion (Class 2) above 20 miles per hour is prohibited, unless the vehicle is reclassified as a moped under Wis. Stat. § 340.01(29m).

7.10(33) Prohibited Areas

The Village Board may, by resolution, designate specific bikeways, trails, or areas where the operation of electric bicycles (with the motor engaged) is prohibited. Such areas shall be clearly marked with appropriate signage.

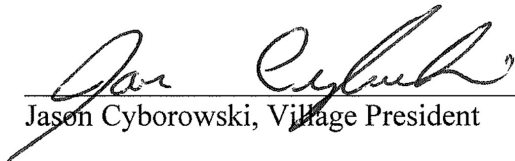
Electric bicycles are prohibited on all Village park paths and nature trails designated for non-motorized use, unless the motor is disengaged and the bicycle is propelled solely by human power.

SECTION 3: SEVERABILITY If any provision of this ordinance is found to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

SECTION 4: EFFECTIVE DATE This ordinance shall take effect upon its passage and publication as required by law.

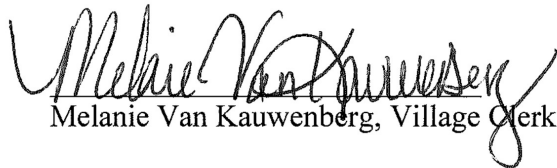
Adopted by the Village Board of the Village of Greendale, Wisconsin, this 6th day of September 2025.

VILLAGE OF GREENDALE



Jason Cyborowski, Village President

ATTEST:



Melanie Van Kauwenberg, Village Clerk

Sec. 40-139. Electric scooter regulations.

- (a) *Defined.* Electric scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on paved level surface when powered solely by the electric motor.
- (b) *State laws applicable.* Every person using an electric scooter upon a public roadway shall be subject to the provisions of all ordinances and state laws applicable to the operator of any vehicle, except those provisions with reference to the equipment of vehicles and those provisions that, by their nature, would have no application.
- (c) *Where prohibited.* No electric scooters shall be operated on any public sidewalks, any City-owned parking ramps, or any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or electric scooters are prohibited. In addition, no electric scooter shall be operated on any of the following streets under any circumstances:
 - (1) Mason Street (Tilleman Bridge) from the intersection of Tenth Avenue to Jackson Street.
 - (2) Ashland Avenue from the intersection of Ninth Street to Third Street.
- (d) *Riding on roadway.*
 - (1) Every person using an electric scooter upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of electric scooters shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way roads, the user may ride as near as practicable to within five feet of the left-hand curb or edge of the roadway.
 - (2) Persons using electric scooters shall not impede the normal movement of motor vehicle traffic.
- (e) *Bicycle ways.* Operation of electric scooters shall be permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
- (f) *Clinging to other vehicles.* No person using an electric scooter shall cling to or attach themselves or an electric scooter to any moving vehicle.
- (g) *Contests with other vehicles; stunt riding.* No person using an electric scooter shall participate in any race, speed, or endurance contest with any other moving vehicle on a city roadway or practice any fancy or acrobatic riding or stunts while operating such electric scooter.
- (h) *Observance of traffic regulations and speed limits.* Every person using an electric scooter upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to vehicles and shall not operate an electric scooter at a speed greater than the speed limit.
- (i) *Yielding to traffic.* The operator of a vehicle shall yield the right-of-way to a person using an electric scooter in the same manner as for bicyclists and pedestrians. When using an electric scooter, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except that a person using an electric scooter shall be subject to the same regulations as bicyclists and pedestrians. Operators of electric scooters shall offer the right of way to bicycles in bike lanes and on bike paths.
- (j) *Towing of persons, vehicles, trailers, prohibited.* The operator of an electric scooter shall not tow, drag, or caused to be drawn behind the electric scooter any coaster, sled, toy vehicle, trailer, person on in-line skates, or any other type of conveyance.
- (k) *Carrying of passengers.* No electric scooter shall be used to carry more persons at one time than the number for which it is designed and equipped.

-
- (l) *Age limits.* No person less than eight years of age shall operate an electric scooter on City roadways, except that persons six or seven years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by the six- or seven-year-old, such as by walking or running alongside, using their own electric scooter or bicycle, or engaging in a similar activity. This subsection is intended to permit usage of electric scooters by families.
 - (m) *Headphones prohibited.* Operators of electric scooters shall not wear any headphones, earphones, or earbuds covering or inserted into both ears while operating an electric scooter.
 - (n) *Equipment regulations; lamps and reflectors.* Every person using electric scooters between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or a lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be less than three inches in diameter.

(Ord. No. 17-21, § 1, 6-29-2021; Ord. No. 29-24, § 1, 1-21-2025)


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, November 3, 2025

SECTION: Business

DEPARTMENT: Police

CONTACT: Brian Redman, Interim Police Chief

AGENDA ITEM: Discussion and recommendation on a grant opportunity to assist the Village in funding a second K9.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Police Department has an opportunity to apply for a \$25,000 grant through the state of Wisconsin to deploy a second K9 in the village. Because of the timing of the grant, the canine may need to be purchased ahead of the original plan deployment schedule in 2027.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to recommend approval to the Village Board for the police department to apply for the \$25,000 drug interdiction grant, allowing them to purchase a second canine.

ATTACHMENTS:

None