

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 29, 2025 - 6:00 PM

1. CALL TO ORDER.

Village President Brassington called the special meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

None.

4. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

5. BUSINESS.

- a. *Discussion and review of the 2026 Budget including the following sections:*
Village Administrator Schuenke provided an overview of the budget process, timeline, and process for submitting budget changes.
- 1) *Changes since the last distribution.*
Village Administrator Schuenke confirmed there are no changes to the budget since the initial distribution.
- 2) *General Fund (100).*
Department Heads presented on their respective department budgets.

3) Canine Fund (800).

Police Chief Brian Redman presented the proposed 2026 Canine (800) fund budget.

4) Library Fund (205).

Library Director Heidi Cox presented the draft 2026 Library Fund Budget.

5) Affordable Housing Fund (215).

The Board postponed this agenda item to the next budget meeting.

6) Tax Increment District #3 Fund (305).

The Board postponed this agenda item to the next budget meeting.

7) Tax Increment District #4 Fund (310).

The Board postponed this agenda item to the next budget meeting.

8) Tax Increment District #5 Fund (315).

The Board postponed this agenda item to the next budget meeting.

9) Tax Increment District #6 Fund (320).

The Board postponed this agenda item to the next budget meeting.

10) Retiree Fund (700).

The Board postponed this agenda item to the next budget meeting.

11) Debt Service Fund (300).

The Board postponed this agenda item to the next budget meeting.

b. Review schedule for future meetings.

Village Administrator Schuenke reviewed the upcoming future budget review meetings.

6. SCHEDULE NEXT MEETING DATE.

a. Thursday, October 9, 2025 at 6:00 pm - Special Village Board (Budget Review)

b. Thursday, October 16, 2025 at 7:00 pm - Regular Village Board

c. Tuesday, October 28, 2025 at 7:00 pm - Regular Village Board

d. Thursday, October 30, 2025 at 6:00 pm - Special Village Board (Budget Review)

7. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Luke Fessler, to adjourn at 8:04 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk