

VILLAGE OF MCFARLAND
Finance Committee Minutes

Thursday, September 18, 2025 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Luke Fessler called the Finance Committee meeting to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

Members present: Stephanie Brassington, Kathy Annen, Luke Fessler

Members not present: N/A

Staff Present: Village Administrator, Matt Schuenke, Finance Manager/Treasurer, Lisa Skar

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Finance Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to finance@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the July 17, 2025 Finance Committee meeting.

Motion by Village Trustee Luke Fessler, second by Village Trustee Kathy Annen, to approve the minutes of the July 17, 2025 Finance Committee meeting. Motion carries 3 - 0 - 0 by acclamation.

- b. Motion to approve the minutes of the August 21, 2025 Finance Committee meeting.

Motion by Village Trustee Luke Fessler, second by Village Trustee Kathy Annen, to approve the minutes of the August 21, 2025 Finance Committee meeting. Motion carries 3 - 0 - 0 by acclamation.

4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding a Community Grant Application from Friends of McFarland Parks.

Wendy Krohn was present to provide information and answer questions related to the Friends of McFarland Parks community grant application.

Motion by Village Trustee Luke Fessler, second by Village President Stephanie Brassington, to recommend approval to the Village Board of a Community Grant Application in the amount of \$500.00 from Friends of McFarland Parks. Motion carries 3 - 0 - 0 by acclamation.

- b. Presentation and discussion regarding second quarter financial summary report for 2025.

Village Administrator, Matt Schuenke, presented the Q2 budget reports.

Village Trustee Luke Fessler requested that future reports include footnotes providing explanations of anything out of the norm.

- c. Discussion regarding updates to Chapter 3 (Debt Management Policy) of the Fiscal Policy Manual.

Village Administrator, Matt Schuenke, and the Finance Committee reviewed and discussed updates to the Village's Debt Management Policy.

This item will be included on the next meeting agenda.

- d. Discussion regarding the creation of an ordinance requiring a referendum vote of the electors before certain public construction projects can be commenced.

The Village Administrator and Finance Committee discussed the idea of creating an ordinance requiring a referendum vote of the electors before certain public construction projects can be commenced. This topic has been discussed in depth at previous meetings. The committee members stated that they believe the changes they have made within the Debt Management Policy and Village goals are sufficient to manage an appropriate debt utilization level and, therefore, feel an ordinance is unnecessary.

5. SCHEDULE NEXT MEETING DATE.

- a. Thursday, October 16, 2025 at 4:00 pm.

6. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Kathy Annen, to

adjourn at 7:07 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Lisa Skar
Finance Manager/Treasurer