

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, August 26, 2025 - 7:00 PM

1. CALL TO ORDER.

Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village President Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. September Falls Prevention Month Proclamation

Outreach Director Katie Gletty-Syoen highlighted September Falls Prevention Month Proclamation and highlighted events Outreach is doing in the Village to promote awareness and education.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the August 12, 2025 special Village Board meeting.

2) Motion to approve the minutes of the August 12, 2025 regular Village Board meeting.

3) Motion to approve checks in the amount of \$250,724.17

4) Motion to approve a Temporary "Class B" Wine and Class "B" Beer license for McFarland Hockey Inc. to hold the Grand Opening/Hocktober Fest event on October 4, 2025 at the McFarland Ice Arena.

5) Motion to approve a Temporary Class "B" Beer license for the American Legion Post 534 to hold Oktoberfest on September 27, 2025 at the American Legion 4911 Burma Road.

Motion by Village President Stephanie Brassington, second by Village Trustee Miguel Peña, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

6. BUSINESS.

- a. Community Development Authority (Trustees Annen & Fessler)
Plan Commission (Brassington & Fessler)

- 1) Discussion and action to approve Resolution 2025-17, a resolution authorizing the Village Administrator to execute a pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC.

Monica Gunderson, 5810 Main Street, spoke in support of the pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC.

Motion by Village Trustee Luke Fessler, second by Village President Stephanie Brassington, to approve Resolution 2025-17, a resolution authorizing the Village Administrator to execute a pre-development agreement with Elvehjem Acres LLC and Bliffert Southwest Holdings LLC. Motion carries 7 - 0 - 0 by acclamation.

- b. Senior Outreach Services Committee (Trustees Prill & Boyd)

- 1) Discussion and action for the Village of McFarland to pursue designation as Dementia Friendly.

Senior Outreach Director Katie Gletty-Syoen provided an overview of the Village of McFarland pursuing designation as Dementia-friendly.

Motion by Village Trustee Lowell J. Prill, second by Village Trustee Miguel Peña, to approve for the Village of McFarland to pursue designation as Dementia Friendly. Motion carries 7 - 0 - 0 by acclamation.

- c. Sustainability & Natural Resources Committee (Trustees Peña & Leamy)

- 1) Discussion and action to approve bid documents for the Public Safety Center battery energy storage system and authorizing the project for bid.

Motion by Village Trustee Miguel Peña, second by Village Trustee Alisa Leamy, to approve bid documents for the Public Safety Center battery energy storage system and

authorizing the project for bid. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action on a State Municipal Finance Agreement (SMFA) for US Highway 51 for Segment 6 from Exchange Street to Larson Beach Road.

Motion by Village President Stephanie Brassington, second by Village Trustee Miguel Peña, to approve a State Municipal Finance Agreement (SMFA) for US Highway 51 for Segment 6 from Exchange Street to Larson Beach Road. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action on a State Municipal Maintenance Agreement (SMMA) for US Highway 51 for Segment 6 from Exchange Street to Larson Beach.

Motion by Village President Stephanie Brassington, second by Village Trustee Kathy Annen, to approve State Municipal Maintenance Agreement (SMMA) for US Highway 51 for Segment 6 from Exchange Street to Larson Beach. Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action regarding 2025-2026 McFarland Strategic Implementation Plan as the Village Board goals and objectives for the coming year.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, approve 2025-2026 McFarland Strategic Implementation Plan as the Village Board goals and objectives for the coming year. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action regarding the Village's vision, mission, and value statements.

Motion by Village President Stephanie Brassington, second by Village Trustee Alisa Leamy, to approve the Village's vision, mission, and value statements with the revisions noted. Motion carries 7 - 0 - 0 by acclamation.

- h. Discussion and action to accept the McFarland 2026-2030 Capital Improvement Plan.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to accept the McFarland 2026-2030 Capital Improvement Plan. Motion carries 7 - 0 - 0 by acclamation.

7. CLOSED SESSION.

- a. Discussion and action to convene in closed session in accordance with Wis. Stat. 19.85 1(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved specifically regarding a Notice of Claim for damage done to playground equipment adjacent to the Grandview Conservancy.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to convene in closed session in accordance with Wis. Stat. 19.85 1(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved specifically regarding a Notice of Claim for damage done to playground equipment adjacent to the Grandview Conservancy at 9:30 p.m. Motion carries 7 - 0 - 0 on a roll call vote.

- b. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to acquisition of property located at 4705 Ivywood Trail within Tax

Increment District #6.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to acquisition of property located at 4705 Ivywood Trail within Tax Increment District #6. Motion carries 7 - 0 - 0 on a roll call vote.

8. RECONVENE INTO OPEN SESSION.

Motion by Village President Stephanie Brassington, second by Village Trustee Kathy Annen, to reconvene into open session. Motion carries 7 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. Discussion and action on a Notice of Claim for damage done to playground equipment adjacent to the Grandview Conservancy.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to deny the Claim for damage done to playground equipment adjacent to the Grandview Conservancy. Motion carries 4 - 3 - 0 on a roll all vote with Leamy, Boyd, and Annen voting nay.

b. Discussion and action to approve Resolution 2025-20, a resolution ratifying and approving a purchase agreement for property located at 4705 Ivywood Trail within Tax Increment District #6.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve Resolution 2025-20, a resolution ratifying and approving a purchase agreement for property located at 4705 Ivywood Trail within Tax Increment District #6. Motion carries 7 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

a. Tuesday, September 9, 2025 at 7:00 pm - Regular Village Board

b. Tuesday, September 23, 2025 at 7:00 pm - Regular Village Board

11. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Luke Fessler, to adjourn at 11:08

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk