

VILLAGE OF MCFARLAND

Library Board Minutes

Tuesday, September 2, 2025 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Kathy Annen, Staci Fritz, Ken Machtan, Karin Mandli, Evan Richards, Peter Sobol

Members not present: Mona Nelson

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the August 4, 2025 meeting.*
Motion by Member Evan Richards, second by Member Staci Fritz, to approve the minutes of the August 4, 2025 meeting. Motion carries 5 - 0 - 1 by acclamation, with Peter Sobol abstaining.
- b. *Motion to approve the August 2025 invoices*
Motion by Member Staci Fritz, second by Member Peter Sobol, to approve Motion to approve the August 2025 invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*
- d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *Exemption from County Library Levy*
- b. *McFarland Cemetary Records*

c. Meeting Room Blinds Quote

Motion by Member Peter Sobol, second by Member Karin Mandli, to approve Meeting Room Blinds Quote totaling \$4,527.79. Motion carries 6 - 0 - 0 by acclamation.

d. Door Access Equipment Repair

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve Door Access Equipment Repair totaling \$5,235.00 Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Peter Sobol, to adjourn at 6:11

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director