

VILLAGE OF MCFARLAND

**School District/Village Board Joint Planning Committee Minutes**

*Tuesday, May 13, 2025 - 5:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

Chairperson Leamy called the regular meeting of the Joint School District and Village Board Planning Committee to order at 5:00 pm in the Community Room of the McFarland Municipal Center.

Members Present:

School - School Board Member Bruce Fischer, School Board Member Meredith Hughey, and Superintendent Aaron Tarnutzer.

Village - President Stephanie Brassington, Trustee Alisa Leamy, and Administrator Matt Schuenke

Members Not Present: None.

Staff Present: None.

**2. PUBLIC APPEARANCES.**

*This is an opportunity for members of the public to address the School District/Village Board Joint Planning Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) to be included as part of the meeting.*

*Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.*  
None.

**3. BUSINESS.**

*Introduction of new members.*

This is the first meeting after the new term year has started, and there are new members for each group. For the Village, Alisa Leamy and Stephanie Brassington are new members to this group. For the School District, Meredith Hughey is a new member to this group. Each member provided an introduction and provided general background. No action was provided on this item.

*Update regarding the final design for the Community Park Phase 2 improvements.*

The Village Administrator provided an overview for the development of Community

Park. The Village is working on a second phase for development of the park to add a parking lot and building to support soccer operations at this site. The first phase of the project did mass grading on the site and established the turf with irrigation. We have also been working with the School District about creating a home course for cross country as they currently do not have this amenity. Scott Fischer was present as the Head Coach for the Cross Country Team. They have not hosted an event since 2014 and it was not held within the Village. There would be the ability to host races including conference meets and in the long term a sectional meet. It could also create other recreational amenities. The Village is working on finishing the design for the project and sending the project to bid to finalize costs to consider award of contract early this Fall. If that happens, construction would begin before the end of the year and completed next year to begin use in the Fall of 2026. The Parks and Recreation Committee made their recommendation, and the Village Board is considering their recommendation at its meeting on May 13, 2025 in order to take the next step in the project. No action was taken on this item.

c. Update regarding improvements to US Highway 51 that have begun and are being planned in the future.

The Village Administrator discussed the current progress on Phase 7 that is currently under construction to rebuild from Larson Beach Road to Voges Road including the off ramps for Siggelkow Road. A Public Information Meeting was held at Waubesa Intermediate School by WisDOT to review the Phase 6 and 7 project. A question was asked about access to Farwell Street during current construction and it was stated the extent of the project is not planned to expand beyond what is presently out there. We continue to do extra coordination with road closings and other detours to help bus transportation during construction as the school year winds down. No action was taken on this item.

d. Discussion of topics of mutual interest and updates of local initiatives to the School District of McFarland and Village of McFarland.

The following issues were discussed:

- Talked about Student representation within Village government through internships and committees.
- The Village and School District along with our shared consultant are speaking at a conference about the Inclusive Park at WIS.

#### 4. SCHEDULE NEXT MEETING DATE.

a. Tuesday, July 8, 2025 at 5:00 pm - Requested to be canceled or held earlier.

This meeting will be held at 4:00 pm.

b. Tuesday, September 9, 2025 at 5:00 pm.

c. Tuesday, November 11, 2025 at 5:00 pm.

#### 5. ADJOURNMENT.

Motion by Leamy, second by Fischer, to adjourn at 5:55 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,  
Matthew G. Schuenke  
Village Administrator