

Wednesday, June 25, 2025

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the June 4, 2025 meeting.
4. BUSINESS.
 - a. Discussion and action on the consideration of the reappointment of former Firefighter/Paramedic Daniel Drewes.
 - b. Discussion and action on the request to terminate the current Sergeant eligibility list.
 - c. Discussion and action on the Interim Police Chief's request to establish a recruitment process for the Sergeant position.
5. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer and Lieutenant positions within the Police Department.
6. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve establishing an eligibility list for the Police Officer position within the Police Department.
 - b. Discussion and action to approve establishing an eligibility list for the Lieutenant position with the Police Department.

8. SCHEDULE NEXT MEETING DATE.

9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Meeting Minutes

1. CALL TO ORDER, ROLL CALL

- a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, Angela Wilcox, Vince Wagner and Lisa Becher. Staff Members present: Deputy Administrator Cassandra Suettinger and Interim Police Chief Brian Redman.

2. PUBLIC APPEARANCES

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES

- a. Motion to approve the minutes of May 14, 2025 meeting. Discussion and action regarding the minutes of the meeting held on May 14, 2025. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

4. BUSINESS

- a. Election of President. Commissioner McKay nominates Commissioner Mullen for President. Seconded by Commissioner Wagner. No other nominations. Motion passed on a unanimous vote.
- b. Election of Secretary. Commissioner Mullen nominates Commissioner Wagner for Secretary. Seconded by Commissioner McKay. No other nominations. Motion passed on a unanimous vote.

- c. Discussion and update on the Police Chief hiring process. Deputy Administrator Suettinger proposed a plan to delay the hiring process for Chief of Police until January of 2026. Several reasons were cited for this request including the impact on the budget, the shifting priorities to selecting a candidate for the Lieutenant position (which has been vacant for nearly one year) and the consent of Interim Chief Redman to continue in his role until a new Chief has been hired. Deputy Administrator Suettinger expressed her gratitude on behalf of the village administration for the service of Interim Chief Redman. No official action was taken on this proposal, but the PFC concurs with the proposal.
- d. Discussion and action on the Interim Police Chief's recommendation on the appointment of Jason Scott upon the successful completion of his probationary period of employment. Interim Chief Redman verified the completion of Officer Scott's probationary period of eighteen months on May 20, 2025. Motion to direct the PFC president to prepare a letter to Officer Scott congratulating him on completing his probationary period made by Commissioner Wilcox, seconded by Commissioner McKay. Motion passed on a unanimous vote.
- e. Discussion and action on the Interim Police Chief's request to establish a recruitment process for the vacant Lieutenant position. Interim Chief Redman requested an internal process with minimal requirements of one year of supervisory experience and a minimum of five years of experience as a law enforcement officer. Motion to approve Interim Chief Redman's proposal for an internal process for the position of Lieutenant by Commissioner McKay, seconded by Commissioner Wagner. The motion restricts external candidates for consideration. Motion passed on a unanimous vote.

5. SCHEDULE NEXT MEETING DATE

- a. Next meeting is TBD.

6. ADJOURNMENT

- a. A motion to adjourn was made by Commissioner Wilcox, seconded by Commissioner Wagner. Motion passed on a unanimous vote. The meeting was adjourned at 6:51 p.m.