

VILLAGE OF MCFARLAND  
**Committee of the Whole Minutes**

*Tuesday, January 14, 2025 - 6:00 PM*

**1. CALL TO ORDER.**

Village President Clow called the regular meeting of the McFarland Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

**2. ROLL CALL.**

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill.

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke and Community and Economic Development Director Andrew Bremer.

**3. PUBLIC APPEARANCES.**

*This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) to be included as part of the meeting.*

*Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.*

None.

**4. APPROVAL OF MINUTES.**

*Motion to approve the minutes of the November 26, 2024 meeting.*

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve the minutes of the November 26, 2024 meeting. Motion carries 7 - 0 - 0 by acclamation.

**5. BUSINESS.**

*Discussion regarding a Cooperative Boundary Agreement with the Town of Dunn.*

The Community and Economic Development Director provided an update on efforts to update the cooperative boundary agreement with the Town of Dunn. He reviewed the current boundary agreement which will be in effect through the end of the year. The original agreement was drafted to address annexations along our shared boundary, various land use issues, and other shared public improvements. The Village has been

working with the Town for a while to update the terms of this agreement and extend certain terms with updates noted within the new document. Board members discussed this with Staff and asked questions regarding what has thus far been drafted. The Village Board is planning to meet jointly with the Town of Dunn Board on January 19, 2025 to consider adoption of a resolution to begin the State prescribed review process to authorize creation of the plans. No action was taken on this item.

**6. SCHEDULE NEXT MEETING DATE.**

- a. January 28, 2025 - 5:30 pm - Committee of the Whole (Joint with Library Board)
- b. January 28, 2025 - 7:00 pm - Regular Village Board
- c. January 29, 2025 - 6:00 pm - Special Village Board (Joint with Town of of Dunn Board)
- d. February 11, 2025 - 5:30 pm - Committee of the Whole (Joint with Sustainability and Natural Resources Committee)
- e. February 11, 2025 - 7:00 pm - Regular Village Board

**7. ADJOURNMENT.**

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to adjourn at 6:30 pm. Motion carries 7 - 0 - 0 by acclamation.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,  
Matthew G. Schuenke  
Village Administrator