

VILLAGE OF MCFARLAND

Committee of the Whole Minutes

Tuesday, November 26, 2024 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the meeting of the McFarland Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill.

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke and Community and Economic Development Director Andrew Bremer.

3. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

1. The Village Administrator read the following email into the record..."Good afternoon. Please pass my comments along to the Committee of the Whole regarding tonight's meeting agenda. Unfortunately, I am unable to attend or listen to the meeting. I fully support the proposed referral from Trustees Fessler and Brassington regarding village notice to residents. This is an important first step in repairing the 'fabric of our community,' as President Clow so eloquently stated. Thank you, Kathy Annen"

4. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the September 10, 2024 meeting.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the minutes of the September 10, 2024 meeting. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

- a. Discussion regarding a referral from Trustees Fessler and Brassington to review the Village's policies/procedures regarding village notice to residents.

At its meeting on October 22, 2024, the Village Board took up the referral request from Trustees Fessler and Brassington to review the Village's policies/procedures regarding Village notice to residents. Action was taken to refer the matter to this Committee of the Whole meeting in which they introduced their request by discussing the desire to improve general practices for notice delivery when needed. Staff provided a summary of notice requirements currently established within ordinance and how Staff generally goes about carrying out the requirements. The Committee discussed the required notices, distance requirements, jurisdictional delivery, and other concerns that have been discussed previously. Staff will review the feedback provided and the Committee will discuss further in the new year. No action was taken.

6. SCHEDULE NEXT MEETING DATE.

- a. Village Board - Tuesday, December 10, 2024 at 7:00 p.m. (Regular, Possible last meeting of 2024)

7. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Luke Fessler, to adjourn at 6:57 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator