

Wednesday, June 4, 2025

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the May 14, 2025 meeting.
4. BUSINESS.
 - a. Election of President.
 - b. Election of Secretary.
 - c. Discussion and update on the Police Chief hiring process.
 - d. Discussion and action on the Interim Police Chief's recommendation on the appointment of Jason Scott upon the successful completion of his probationary period of employment.
 - e. Discussion and action on the Interim Police Chief's request to establish a recruitment process for the vacant Lieutenant position.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Meeting Minutes

1. CALL TO ORDER, ROLL CALL

- a. Meeting called to order at 6:00 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, Angela Wilcox, Vince Wagner and Lisa Becher. Staff Members present: Village Administrator Matt Schuenke, Human Resources Generalist Andrea Anderson, Deputy Administrator Cassandra Suettinger and Interim Police Chief Brian Redman.

2. PUBLIC APPEARANCES

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES

- a. Motion to approve the minutes of April 29, 2025 meeting. Discussion and action regarding the minutes of the meeting. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

4. CLOSED SESSION

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 1985(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss background investigation for Police Chief candidate.

Motion to move to Closed Session per statute made by Commissioner Wagner seconded by Commissioner McKay. Roll call vote: Mullen, Wilcox, Becher, Wagner and McKay – Yes. Moved to Closed Session at 6:04 p.m.

5. RECONVENE INTO OPEN SESSION

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion to move to Open Session per statute made by Commissioner McKay. Seconded by Commissioner Wilcox. Roll call vote: Mullen, Wilcox, Becher, Wagner and McKay – Yes. Moved to Open Session at 6:35 p.m.

6. ACTION ITEMS DISCUSSED IN CLOSED SESSION

- a. Motion by Commissioner Wagner and seconded by Commissioner McKay to terminate the current process for Chief of Police. Motion passed on a unanimous vote. Commissioner Wagner is excused from the meeting.

7. CLOSED SESSION

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 1985(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview candidates for the position of Police Officer.

Motion to move to Closed Session per statute made by Commissioner Wilcox and seconded by Commissioner McKay. Roll call vote: Mullen, Wilcox, Becher and McKay – Yes. Moved to Closed Session at 6:38 p.m.

8. RECONVENE INTO OPEN SESSION

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion to move to Open Session per statute made by Commissioner Wilcox. Seconded by Commissioner McKay. Roll call vote: Mullen, Wilcox, Becher, and McKay – Yes. Moved to Open Session at 8:13 p.m.

9. ACTION ITEMS DISCUSSED IN CLOSED SESSION

- a. President Mullen will prepare and send a list of eligible candidates to Chief Redman. The eligible candidates will be listed in last name alphabetical order.

10. SCHEDULE NEXT MEETING DATE

- a. Next meeting is TBD.

11. ADJOURNMENT

- a. A motion to adjourn was made by Commissioner Wilcox. Seconded by Commissioner Mullen. Meeting was adjourned at 8:23 p.m.


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, June 4, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Election of President.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None


McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, June 4, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Election of Secretary.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None


VILLAGE OF
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SUMMARY SHEET

MEETING DATE: Wednesday, June 4, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and update on the Police Chief hiring process.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, June 4, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Interim Police Chief's recommendation on the appointment of Jason Scott upon the successful completion of his probationary period of employment.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None


VILLAGE OF
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SUMMARY SHEET

MEETING DATE: Wednesday, June 4, 2025

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Interim Police Chief's request to establish a recruitment process for the vacant Lieutenant position.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None