VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 13, 2025 - 7:00 PM

1. CALL TO ORDER.

Village President Brassington called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village President Stephanie Brassington, Village Trustee Kathy Annen, Village Trustee Ken Boyd, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Outreach Director Katie Gletty-Syoen.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. *Mental Health Awareness Month Proclamation*
DEI Strategist Krystal Johnson read the Mental Health Awareness Month Proclamation into the record.

b. *May 17, 2025 - World Day of Cultural Dialogue*
DEI Strategist Krystal Johnson highlighted the upcoming May 17th World Day of Cultural Dialogue.

c. *Public Works Week Proclamation - May 18-24, 2025*
Public Works Director Lee Igl read the Public Works Proclamation into the record.

d. *2024 McFarland Police Department Annual Awards*
Interim Police Chief Brian Redman provided an overview of the 2024 McFarland Police Department Annual Awards.

e. *Older Americans Month Proclamation*
Outreach Director Katie Gletty-Syoen read the Older Americans proclamation into the record.

4. CONSENT AGENDA.

a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

1) *Motion to approve the minutes of the April 22, 2025 meeting.*

2) *Motion to approve checks in the amount of $634,969.92*

3) *Motion to approve an Event Permit Application from McFarland Family Festival for the*

Community Festival to take place on September 26-28, 2025 with the conditions provided by Village Staff.

4) *Motion to approve an Event Permit Application from the McFarland High School for the Homecoming Parade to take place on October 8, 2025 with the conditions provided by Village Staff.*

5) *Motion to approve Chapter 2 as the Flag Raising Policy as recommended by the Diversity, Equity, and Inclusion Committee.*

6) *Motion to reject award of contract for the 2025 Street & Utility Improvements project for storm sewer repairs as recommended by the Public Works and Utilities Committee.*
Trustee Ken Boyd requested item 5 be removed from the consent agenda.

Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve consent agenda items 1, 2, 4, 6. Motion carries 7 - 0 - 0 by acclamation, item 5 passes 6 - 0 - 1 by acclamation with Brassington abstaining.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
Mike Moderski, 5305 Leanne Lane, spoke in favor of the Village working with the district to bring the Community Park project forward.
Scott Fischer, 5411 Farwell St, spoke favor of the Village moving forward with the Community Park.
Paul Ackley, 5550 N Peninsula Way, spoke in favor of the Village continuing with the School District to bring forward the Community Park.

6. BUSINESS.

Discussion and action on Chapter 2 as the Flag Raising Policy as recommended by the Diversity, Equity, and Inclusion Committee.

Trustee Ken Boyd spoke to requesting the duration for commemorative flags be the same. Trustee Boyd recommended a 7-day time period for flying any commemorative flags on our flag pole.

Section 2.05 d(1) Add a second sentence the duration for each display shall be XX days with start and end dates determined on a case-by-case basis based on the request.

Motion by Village President Stephanie Brassington, second by Village Trustee Miguel Peña, to Chapter 2 as the Flag Raising Policy as recommended by the Diversity, Equity, and Inclusion and Committee. Motion carries 7 - 0 - 0 by acclamation.

a. *Update and discussion regarding a proposed Cooperative Boundary Plan between the Town of Dunn and Village of McFarland.*

Community Development Director Andrew Bremer and Village Administrator Schuenke presented an overview of the proposed Cooperative Boundary Plan between the Town of Dunn and Village of McFarland.

The Village Board discussed the agreement and directed staff to reach out to the Town of Dunn to request the length of the agreement be reduced as well as consideration into removing the 12 year prohibition to develop south of US Highway 51.

Jackie Hammond, 6060 Perrot Place, spoke in favor of the Board scrapping the current Boundary agreement and starting over, or spoke in support of a referendum going to the ballot.
Patrick Miles, 5410 North Pass, spoke in favor of careful planning and having a boundary agreement with the Town of Dunn.

b. *Parks and Recreation Committee (Trustees Fessler & Leamy)*

1) *Discussion and action regarding the final design for the Community Park Phase 2 improvements and authorize the project for bid.*

Trustee Fessler provided a follow up report on the discussion from Parks & Recreation and the recommendation for approval.

Motion by Trustee Luke Fessler, second by Trustee Alisa Leamy, to approve the final design for the Community Park Phase 2 improvements and authorize the project for bid with the inclusion of the sun shade structures and overflow parking area as alternate bid items. Motion carries 7 - 0- 0 by acclamation.

2) *Discussion and action on Resolution #2025-07: a resolution to adopt the 2025-2029 Comprehensive Outdoor Recreation Plan.*

Trustee Fessler provided an update on the discussion at parks and recreation.

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to approve Resolution #2025-07: a resolution to adopt the 2025-2029 Comprehensive Outdoor Recreation Plan. Motion carries 7 - 0 - 0 by acclamation.

c. *Public Works & Utilities Committee (President Brassington & Trustee Prill)*

1) *Discussion and action regarding design and bidding services for Well #5.*

Village Administrator Schuenke provided an overview of the proposal to design and bid services for Well #5.

Motion by Village President Stephanie Brassington, second by Village Trustee Lowell

J. Prill, to approve design and bidding services for Well #5. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. *Tuesday, May 27, 2025 at 7:00 pm - Regular Meeting*

b. *Thursday, May 29, 2025 at 5:30 pm - Special Meeting*

c. *Wednesday, June 4, 2025 at 6:30 pm - Special Meeting*

d. *Tuesday, June 10, 2025 at 7:00 pm - Regular Meeting*

8. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Kathy Annen, to adjourn at 10:43 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk