

VILLAGE OF MCFARLAND

**Senior Outreach Services Committee Minutes**

*Wednesday, December 18, 2024 - 8:30 AM*

**1. CALL TO ORDER, ROLL CALL.**

Trustee Prill called the regular meeting of the Senior Outreach Services Committee to order at 8:30 AM in Conference Room A.

Members present: Lowell J. Prill, Carolyn Clow, Jerry Adrian, Colleen McCormick, Diane Mikelbank, and Barb Vander Werff.

Members not present: Vito Griseta.

Staff Present: Administrator Matt Schuenke, Case Manager Sara Sprang, Community Outreach Specialist Katie Gletty-Syoen, and Nutrition Manager Dawn Wallace.

**2. PUBLIC APPEARANCES.**

*This is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [senior.outreach@mcfarland.wi.us](mailto:senior.outreach@mcfarland.wi.us) to be included as part of the meeting.*

None

**3. APPROVAL OF MINUTES.**

*Motion to approve the minutes of the August 28, 2024 meeting.*

Motion by Village President Carolyn Clow, second by Member Diane Mikelbank, to approve the minutes of the August 28, 2024 meeting. Motion carries 6 - 0 - 0 by acclamation.

**4. BUSINESS.**

*Discussion regarding a general update to Departmental operations.*

Matt Schuenke provided a general update on Departmental operations.

*Presentation regarding proposed programming and events for 2025.*

Katie Gletty Syoen provided a handout on 2025 events.

*Discussion regarding schedule for meetings in 2025.*

Matt Schuenke proposed shifting meeting to odd months.

**5. SCHEDULE NEXT MEETING DATE.**

*Wednesday, January 15, 2024 at 8:30 am - Planned for cancelation.*

*Wednesday, March 19, 2024 at 8:30 am.*

**6. ADJOURNMENT.**

Motion by Member Diane Mikelbank, second by Member Colleen McCormick, to adjourn

at 9:22 am.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,  
Sara Sprang  
Case Manager