

VILLAGE OF MCFARLAND

**Senior Outreach Services Committee Minutes**

*Wednesday, March 19, 2025 - 8:30 AM*

**1. CALL TO ORDER, ROLL CALL.**

Village Trustee Lowell Prill called the Senior Outreach Services Committee to order at 8:30 am in the Conference Room A of the McFarland Municipal Center.

Members present: Lowell J. Prill, Carolyn Clow, Jerry Adrian, Colleen McCormick, Diane Mikelbank, Barb Vander Werff

Members not present: Vito Griseta

Staff Present: Matt Schuenke, Katie Gletty-Syoen, Andrea Anderson, Dawn Wallace

**2. PUBLIC APPEARANCES.**

There were no public appearances.

- a. *This is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [senior.outreach@mcfarland.wi.us](mailto:senior.outreach@mcfarland.wi.us) to be included as part of the meeting.*

**3. APPROVAL OF MINUTES.**

- a. *Motion to approve the minutes of the December 18, 2024 meeting.*  
Motion by Carolyn Clow, second by Diane Mikelbank, to approve minutes dated 12/18/24. Motion carries 6 - 0 - 0 by acclamation.

**4. BUSINESS.**

- a. *Update regarding the recruitment for the Senior Outreach Director position.*  
Andrea Anderson provided an overview of the application and interview process for the position of Director of Senior Outreach. There were two rounds of interviews with staff, department heads, and outside directors. Katie Gletty-Syone participated in a final interview with the Village Board. Her appointment was then confirmed by vote.
- b. *Discussion regarding a general update to Departmental operations.*  
Matt Schuenke provided an update on department processes and the transition plan. The first step is to fill the case manager position in the next few months.
- c. *Update regarding proposed programming and events for 2025.*  
Katie Gletty-Syoen presented the 2025 events and programming schedule. She plans to visit area senior centers as an introduction

**5. SCHEDULE NEXT MEETING DATE.**

- a. *Wednesday, May 21, 2025 at 8:30 am.*

**6. ADJOURNMENT.**

