

VILLAGE OF MCFARLAND

**Library Board Minutes**

*Monday, May 5, 2025 - 5:15 PM*

**1. CALL TO ORDER**

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Kathy Annen, Staci Fritz, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present:

Staff Present: Heidi Cox, Library Director

**2. PUBLIC APPEARANCES AND COMMUNICATION**

- a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [hcox@mcfarlandlibrary.org](mailto:hcox@mcfarlandlibrary.org) to be included as part of the meeting.*

**3. ACTION ITEMS**

- a. *Motion to approve the minutes of the April 7, 2025 meeting.*  
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the April 7, 2025 meeting. Motion carries 7 - 0 - 0 by acclamation.
- b. *Motion to approve the April 2025 invoices*  
Motion by Member Peter Sobol, second by Member Mona Nelson, to approve the April 2025 invoices totaling \$44,913.92 Motion carries 7 - 0 - 0 by acclamation.

**4. INFORMATION ITEMS**

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*
- d. *Community Center*

**5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- a. *Welcome New Board Members*
- b. *Board Member Elections*

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve the officer slate as presented: Ken Machtan, President; Evan Richards, Vice President; Peter Sobol, Secretary/Treasurer; Staci Fritz, Friends of McFarland Library Board Liason Motion carries 7 - 0 - 0 by acclamation.

c. Board Member Resources

d. Flag Pole Policy

Motion by Village Trustee Kathy Annen, second by Member Karin Mandli, to approve the Flag Pole Policy Motion carries 7 - 0 - 0 by acclamation.

e. Library Capital Improvement Plan Draft

Motion by Member Staci Fritz, second by Village Trustee Kathy Annen, to approve the Library Capital Improvement Plan Motion carries 7 - 0 - 0 by acclamation.

**6. ADJOURNMENT**

Motion by Member Karin Mandli, second by Village Trustee Kathy Annen, to adjourn at 6:25

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Heidi Cox  
Library Director