VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 15, 2025 - 6:00 PM

1. **CALL TO ORDER.**
   Village President Brassington called the annual meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.
2. **ROLL CALL.**
   Village Board members present: Village Trustee Kathy Annen, Village President Stephanie Brassington, Village Trustee Ken Boyd, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

   Village Board members not present: None

   Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Katie Gletty-Syoen, and Fire/EMS Director Chris Dennis.
3. **NEW BOARD WELCOMING CEREMONY.**

   a. *Ceremonial swearing in of elected Village President Stephanie Brassington and Village Trustees Kathy Annen, Luke Fessler, and Ken Boyd.*
      Deputy Administrator/Clerk Cassandra Suettinger ceremoniously swore in newly elected Village President Stephanie Brassingon and Village Trustees Kathy Annen, Ken Boyd, and Luke Fessler.
4. **COMMENCE THE BUSINESS PORTION OF THE ANNUAL MEETING.**
5. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

      Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
      None.
6. **BUSINESS.**

   a. *Committee Appointments*

1) *Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.*
   Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

2) *Election of Kathy Annen as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.*
   Motion by Village Trustee Stephanie Brassington, second by Village Trustee Lowell J. Prill, to elect of Kathy Annen as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

3) *Election of Trustee Luke Fessler as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.*
   Motion by Village President Stephanie Brassington, second by Village Trustee Alisa Leamy, to Elect Trustee Luke Fessler as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

4) *Discussion and action on resident appointments to Boards, Committees and Commissions.*
   Motion by Village President Stephanie Brassington, second by Village Trustee Luke Fessler, to approve resident appointments to Boards, Committees and Commissions. Motion carries 7 - 0 - 0 by acclamation.

b. Organizational Issues

1) *Discussion on the tentative Village Board schedule for 2025-2026.*
   Village Administrator Schuenke presented the 2025-2026 Village Board Schedule.

2) *Public Announcement - Community Service Day - Saturday, April 26, 2025. - 8 a.m. to Noon*

7. SCHEDULE NEXT MEETING DATE.

a. April 22, 2025 - 7:00 p.m. - Regular Village Board

b. May 13, 2025 - 7:00 p.m. - Regular Village Board

8. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to adjourn at 6:17 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suetinger
Deputy Administrator/Clerk