

Wednesday, April 2, 2025

6:00 PM

McFarland Public Safety Center  
6001 Broadhead St, McFarland  
Small Conference Room

## AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
  - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [pfc@mcfarland.wi.us](mailto:pfc@mcfarland.wi.us) to be included as part of the meeting.
3. APPROVAL OF MINUTES.
  - a. Motion to approve the minutes of the March 12, 2025 meeting.
4. BUSINESS.
  - a. Discussion and action on establishing a new recruitment process for Firefighter/Paramedic for the Fire & Rescue Department.
5. CLOSED SESSION.
  - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss background investigation for Police Chief position.
6. RECONVENE INTO OPEN SESSION.
  - a. Reconvene into Open Session to act on business conducted during Closed Session.
7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
8. SCHEDULE NEXT MEETING DATE.
9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**Meeting Minutes**

**1. CALL TO ORDER, ROLL CALL.**

- a. Meeting called to order at 5:35 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, Angela Wilcox and Lisa Becher. PFC Commissioners excused: Vince Wagner. Staff Members present: Andrea Anderson, Human Resources Generalist.

**2. PUBLIC APPEARANCES.**

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [pfc@mcfarland.wi.us](mailto:pfc@mcfarland.wi.us) to be included as part of the meeting.

McFarland resident Pat Schellenberger was recognized by the PFC to address the Commission. Mr. Schellenberger expressed his general appreciation for the work of the Police and Fire Commission. He has been impressed by the efforts of the Administration of the Village of McFarland to include the public involvement in the selection of the next Chief of Police. Mr. Schellenberger was grateful for the opportunity to attend the public listening session on March 3<sup>rd</sup>. The number of attendees is a testament to the engagement of the community.

**3. APPROVAL OF MINUTES.**

- a. Motion to approve the minutes of March 6, 2025 meeting. Discussion and action regarding the minutes of the meeting. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

**4. CLOSED SESSION.**

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 1985(1)(c) to consider employment, promotion, compensation, or performance evaluation

data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Chief of Police.

Motion to move to Closed Session per statute made by Commissioner McKay, seconded by Commissioner Mullen. Roll call vote: Mullen, Wilcox, Becher and McKay – Yes.  
Moved to Closed Session at 5:42 p.m.

#### **5. RECONVENE INTO OPEN SESSION.**

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion to move to Open Session per statute made by Commissioner Wilcox. Seconded by Commissioner McKay. Roll call vote: Mullen, Wilcox, Becher and McKay – Yes.  
Moved to Open Session at 10:44 p.m.

#### **6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.**

- a. Motion made by Commissioner Mullen and seconded by Commissioner McKay to submit a candidate for background investigation. Motion passed unanimously.

#### **7. SCHEDULE NEXT MEETING DATE.**

- a. The next meeting of the Police & Fire Commission is to be determined.

#### **8. ADJOURNMENT.**

- a. Motion to adjourn was made by Commissioner Wilcox and seconded by Commissioner McKay. Motion passed on a unanimous vote. The meeting adjourned at 10:48 p.m.

  
VILLAGE OF  
**McFarland**  
**SUMMARY SHEET**

**MEETING DATE:** Wednesday, April 2, 2025

**SECTION:** Business

**DEPARTMENT:** Administration

**CONTACT:**

**AGENDA ITEM:** Discussion and action on establishing a new recruitment process for Firefighter/Paramedic for the Fire & Rescue Department.

**PREVIOUS ACTION:**

**ISSUE SUMMARY:**

**FINANCIAL/BUDGET IMPACT:**

**VILLAGE PLAN REFERENCE:**

**ORDINANCE REFERENCE:**

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**ATTACHMENTS:**

None