

VILLAGE OF MCFARLAND

Finance Committee Minutes

Thursday, February 20, 2025 - 7:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Stephanie Brassington called the Finance Committee meeting to order at 7:07 pm in the Community Room of the McFarland Municipal Center.

Members present: Hilary Brandt, Stephanie Brassington, Miguel Peña

Members not present:

Staff Present: Village Administrator Matt Schuenke, Finance Manager/Treasurer Lisa Skar

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Finance Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to finance@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the June 20, 2024 Finance Committee meeting.*

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Miguel Peña, to approve the minutes of the June 20, 2024 Finance Committee meeting. Motion carries 3 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board for the creation of an ordinance requiring a referendum vote of the electors before certain public construction projects can be commenced.*

Village Administrator Schuenke provided an overview of past Village ordinances relating to referendum vote requirements for construction projects. The Finance Committee discussed, and Trustee Peña presented on the topic. This item will be included on the 3/20/25 Finance Committee agenda.

b. Discussion on updates to the Finance Committee work plan regarding policy reviews.

Village Administrator Schuenke shared updates regarding the Finance Committee work plan, including tentative dates for review of each fiscal policy.

c. Discussion regarding updates to Chapter 2 (Budget Development Policy) of the Fiscal Policy manual.

Village Administrator Schuenke provided a brief overview of this topic, which will be included on the 3/20/25 Finance Committee agenda.

5. SCHEDULE NEXT MEETING DATE.

a. Thursday, March 20, 2025 at 7:00 pm.

6. ADJOURNMENT.

Motion by Trustee Brandt, second by Trustee Peña, to adjourn at 8:42 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Lisa Skar
Finance Manager/Treasurer