

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Tuesday, February 4, 2025 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Fessler called the regular meeting of the Parks and Recreation Committee to order at 6:31 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Trustee Fessler, Trustee Leamy, Anita Iwanski (arrived at 6:36 pm), Tanya Lancaster, Jessica Tokar, Lori Wisnicky

Members not present: Sarah Kuba

Staff Present: Community & Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the December 3, 2024 Parks & Recreation Committee meeting.*

Motion by Trustee Leamy, seconded by Lancaster, to approve the minutes of the December 3, 2024, Parks & Recreation Committee meeting. Motion carries 5 - 0 - 0.

4. BUSINESS.

- a. *Discussion regarding the updated Village Comprehensive Outdoor and Recreational Plan.*

Bremer provided an overview of the CORP updates since the last committee review in December.

- Iwanski asked for clarification regarding the 18 acres per 1,000 village standard. Bremer responded that this standard was not previously well identified and the village is doing well to achieve this standard.
- Lancaster asked who makes the decision regarding development plans for park land versus a fee in lieu of. Bremer responded that the Village Board would make the decision, with a recommendation provided by the Plan Commission.
- Iwanski asked if notifications would be provided to the current property owners that are future proposed locations for parks. Bremer explained that proposed locations are a guide if or when a developer's plan occurs for an area. Bremer added that notification to private property owners could occur with the upcoming communication regarding the public information meeting.
- Iwanski asked if a splash pad or pool project was included within the plan. Trustee Leamy responded that the project is included under recommendations for William McFarland Park. Bremer added that within the recommendation is the continuation of the 2021 Park Master Plan which includes aquatics.
- Lancaster asked for the process of how the recommendations in the CORP become projects. Bremer explained that the CORP is a place to start. From the CORP or desire for a project, the project would be added into the capital improvement plan.
- Leamy suggested that aquatics be called out under the recommendations for William McFarland Park.
- Iwanski asked if a public information meeting would be worth it. Bremer explained that the public information meeting would highlight the plan and provide the purpose of the plan. After the meeting, the feedback would be summarized and shared with the committee for possible additional changes.
- Committee members discussed the proposed dates for the public information meeting that were included in the packet and the communication for the meeting. Committee members suggested a public information meeting on Thursday, April 3, 2025, and a mailer to be sent to all locations within the village, along with additional communication efforts on social media, signage, and other platforms.

Bremer explained that following the public information meeting, the draft plan would return to the committee for review and possible action in May. Bremer added that the plan would also be reviewed by the Sustainability & Natural Resources Committee along with the Plan Commission before proceeding to the Village Board for approval.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, March 4, 2025 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Leamy, seconded by Lancaster, to adjourn at 7:46 pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director