VILLAGE OF MCFARLAND **Village Board** *NOTICE OF PUBLIC MEETING*

Tuesday, February 25, 2025 **7:00 PM** **McFarland Municipal Center**
5915 Milwaukee St, McFarland
Community Room

AGENDA - Amended

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below. *Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.*

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://us02web.zoom.us/j/88221462299
Or by Telephone: +1 (312) 626-6799
Webinar ID: 882 2146 2299
Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.

2. ROLL CALL.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve checks in the amount of $7,391,430.45

      2) Motion to approve appointing Cyndi Jaye to serve on the Diversity, Equity & Inclusion Committee for a term ending April 30, 2025.

5. PUBLIC APPEARANCES.
   a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

      Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.
   a. Plan Commission (President Clow & Trustee Brassington)
      1) Discussion and action on a request by Veridian Homes Rosewood Fields, LLC for approval of Amendment No. 3 to the Rosewood Fields Development Agreement for Phase 4 construction.
   b. Update for the project to update the Village's mission, vision, and value statements.
   c. Discussion and action regarding Resolution #2025-05: a resolution terminating the Villageof McFarland 2010 Plans for Redevelopment Districts 1 and 2.

7. CLOSED SESSION.
   a. Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2024 performance evaluation data and applicable compensation for the Village Administrator position.

8. RECONVENE INTO OPEN SESSION.

9. SCHEDULE NEXT MEETING DATE.
   a. March 11, 2025 - 7:00 pm - Regular Village Board
   b. March 17, 2025 - 5:30 pm - Special Village Board
   c. March 25, 2025 - 7:00 pm - Regular Village Board

10. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: Tuesday, February 25, 2025

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
30	ALLIANT ENERGY/WP&L	021125	3234 CTY RD AB	1	02/11/2025	27.29	.00	27.29	02/14/2025
		021125	DOG PARK 6300 ELVEHJ	2	02/11/2025	983.60	.00	983.60	02/14/2025
		021125	FLOOD LIGHT 2860 HIDD	3	02/11/2025	33.74	.00	33.74	02/14/2025
		021125	SOCCER BLDG 4820 MA	4	02/11/2025	316.40	.00	316.40	02/14/2025
		021125	4806 MCDANIEL LN	5	02/11/2025	84.99	.00	84.99	02/14/2025
		021125	WELL 4 ELECTRIC	6	02/11/2025	2,022.01	.00	2,022.01	02/14/2025
		021125	MUNICIPAL CENTER 591	7	02/11/2025	3,692.14	.00	3,692.14	02/14/2025
		021125	LIBRARY 5920	8	02/11/2025	2,731.08	.00	2,731.08	02/14/2025
		021125	5307 HOUGH ST	9	02/11/2025	17.27	.00	17.27	02/14/2025
		021125	5802 MAIN ST	10	02/11/2025	560.33	.00	560.33	02/14/2025
		021125	PSC 6001 BROADHEAD	11	02/11/2025	7,548.69	.00	7,548.69	02/14/2025
		021125	CEDAR GLADE BATHRO	12	02/11/2025	24.49	.00	24.49	02/14/2025
		021125	5115 TERMINAL DPW	13	02/11/2025	2,069.83	.00	2,069.83	02/14/2025
		021125	LIFT#2 6407 PHEASANT	14	02/11/2025	427.03	.00	427.03	02/14/2025
Total 30:						20,538.89	.00	20,538.89	
78	BATTERIES PLUS LLC	P80333681	PSC FAUCET BATTERY	1	02/15/2025	30.70	.00	30.70	02/20/2025
Total 78:						30.70	.00	30.70	
104	BOBCAT/DOOSAN	01-122974	TOOLCAT MAINTENANCE	1	01/06/2025	49.21-	.00	49.21-	02/20/2025
		01-122974	TOOLCAT MAINTENANCE	2	01/06/2025	13.43-	.00	13.43-	02/20/2025
		01-122974	TOOLCAT MAINTENANCE	3	01/06/2025	13.43-	.00	13.43-	02/20/2025
		01-122974	TOOLCAT MAINTENANCE	4	01/06/2025	13.43-	.00	13.43-	02/20/2025
		01-123640	TOOLCAT MAINTENANCE	1	02/14/2025	84.56	.00	84.56	02/20/2025
		01-123640	TOOLCAT MAINTENANCE	2	02/14/2025	23.07	.00	23.07	02/20/2025
		01-123640	TOOLCAT MAINTENANCE	3	02/14/2025	23.07	.00	23.07	02/20/2025
		01-123640	TOOLCAT MAINTENANCE	4	02/14/2025	23.07	.00	23.07	02/20/2025
Total 104:						64.27	.00	64.27	
194	CONCENTRA	104128685	PRE-EMPLOYMENT DRU	1	02/03/2025	108.00	.00	108.00	02/20/2025
Total 194:						108.00	.00	108.00	
225	DANE CO HIGHWAY	30604	SALT BRINE	1	01/31/2025	1,600.00	.00	1,600.00	02/20/2025
Total 225:						1,600.00	.00	1,600.00	
227	DANE CO CHIEFS' OF PO	2025-MFPD	DUES-REDMAN AND JAC	1	02/13/2025	100.00	.00	100.00	02/20/2025
Total 227:						100.00	.00	100.00	
247	DANE CO TREASURER	154-013125	JAIL & SURCHARGES-JA	1	01/31/2025	1,026.40	.00	1,026.40	02/20/2025
		FEB 2024	FEB SETTLEMENT	1	02/13/2025	1,499,533.24	.00	1,499,533.24	02/14/2025
Total 247:						1,500,559.64	.00	1,500,559.64	
267	DEMCO INC	7602259	LIBRARY SUPPLIES	1	02/10/2025	179.25	.00	179.25	02/20/2025
Total 267:						179.25	.00	179.25	
353	FERGUSON ENTERPRIS	9592860	MC FACILITY MAINT	1	01/31/2025	137.70	.00	137.70	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		9601276	LIBRARY PLUMBING REP	1	01/31/2025	79.47	.00	79.47	02/20/2025
		9615058	MC FACILITY MAINT	1	02/04/2025	8.48	.00	8.48	02/20/2025
Total 353:						225.65	.00	225.65	
408	GRAINGER INC	9392664497	SPACE TUBE T8 HOSE H	1	01/31/2025	19.98	.00	19.98	02/20/2025
		9404113152	HOSE ROLL TRAYS PART	1	02/11/2025	40.46	.00	40.46	02/20/2025
		9406928920	BUFFING PAD	1	02/13/2025	57.76	.00	57.76	02/20/2025
Total 408:						118.20	.00	118.20	
556	LIQUI SYSTEMS INC	50026	CHEMICAL PUMPS	1	02/07/2025	398.00	.00	398.00	02/20/2025
Total 556:						398.00	.00	398.00	
575	MADISON MET SEWERA	IN000019782	ROSEWOOD FIELDS PHA	1	02/06/2025	6,901.87	.00	6,901.87	02/20/2025
		IN000019782	ROSEWOOD FIELDS INT	2	02/06/2025	4,884.09	.00	4,884.09	02/20/2025
		IN000019783	ROSEWOOD FIELD PHAS	1	02/06/2025	1,450.00	.00	1,450.00	02/20/2025
Total 575:						13,235.96	.00	13,235.96	
583	MADISON WATER UTILIT	0710-273-80	MAD DELINQ WATER CH	1	02/13/2025	803.69	.00	803.69	02/14/2025
		123124	2023 DELINQUENT WATE	1	12/31/2024	399.18	.00	399.18	02/20/2025
Total 583:						1,202.87	.00	1,202.87	
613	MCFARLAND SCHOOL DI	2024 FEB	FEB TAX SETTLEMENT	1	02/13/2025	4,827,900.50	.00	4,827,900.50	02/14/2025
Total 613:						4,827,900.50	.00	4,827,900.50	
634	MENARDS - MONONA	78649	WATER VAN TOOLS	1	02/10/2025	141.90	.00	141.90	02/20/2025
		78650	PW SHOP TOOLS	1	02/10/2025	51.88	.00	51.88	02/20/2025
		78650	TERMINAL RENTAL MAIN	2	02/10/2025	347.46	.00	347.46	02/20/2025
		78694	4903 TERMINAL DR RENT	1	02/11/2025	71.39	.00	71.39	02/20/2025
		78705	VEHICLE MAINTENANCE	1	02/11/2025	65.91	.00	65.91	02/20/2025
		78705	VEHICLE MAINTENANCE	2	02/11/2025	17.98	.00	17.98	02/20/2025
		78705	VEHICLE MAINTENANCE	3	02/11/2025	17.98	.00	17.98	02/20/2025
		78705	VEHICLE MAINTENANCE	4	02/11/2025	17.98	.00	17.98	02/20/2025
		79042	PW SHOP SUPPLIES	1	02/18/2025	27.65	.00	27.65	02/20/2025
		79042	PW SHOP SUPPLIES	2	02/18/2025	7.54	.00	7.54	02/20/2025
		79042	PW SHOP SUPPLIES	3	02/18/2025	7.54	.00	7.54	02/20/2025
		79042	PW SHOP SUPPLIES	4	02/18/2025	7.54	.00	7.54	02/20/2025
		79042	TRAILER SETUP	5	02/18/2025	14.46	.00	14.46	02/20/2025
		79043	PARKS SUPPLIES	1	02/18/2025	5.68	.00	5.68	02/20/2025
Total 634:						802.89	.00	802.89	
667	MINNESOTA LIFE INS CO	002832L-MA	LIFE INSURANCE	1	02/14/2025	1,505.77	.00	1,505.77	02/14/2025
Total 667:						1,505.77	.00	1,505.77	
756	POMP'S TIRE SERVICE I	80326296	M3 TIRES	1	02/17/2025	732.32	.00	732.32	02/20/2025
Total 756:						732.32	.00	732.32	
764	PREMIER PAINT & WALLP	3BE3M	4903 TERMINAL DRIVE	1	02/11/2025	67.17	.00	67.17	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 764:						67.17	.00	67.17	
765	LEGAL SHIELD	108629-0215	LEGAL SHIELD	1	02/14/2025	131.60	.00	131.60	02/20/2025
Total 765:						131.60	.00	131.60	
796	REGISTRATION FEE TRU	021725-TRAI	VEHICLE REGISTRATION	1	02/17/2025	169.50	.00	169.50	02/20/2025
Total 796:						169.50	.00	169.50	
797	REINDERS INC	2305961-00	PUBLIC WORKS SALT	1	02/13/2025	95.76	.00	95.76	02/20/2025
		2305961-00	LIBRARY SALT	2	02/13/2025	95.76	.00	95.76	02/20/2025
		2305961-00	PARKS SALT	3	02/13/2025	95.78	.00	95.78	02/20/2025
		2305961-00	MUNICIPAL CENTER & P	4	02/13/2025	191.52	.00	191.52	02/20/2025
Total 797:						478.82	.00	478.82	
800	RELIANT FIRE APPARAT	CM-WI-8769	RELIANT LIGHT CREDIT	1	02/06/2025	30.23-	.00	30.23-	02/20/2025
		INV-WI-714	RELIANT LIGHT	1	01/28/2025	78.51	.00	78.51	02/20/2025
Total 800:						48.28	.00	48.28	
802	RENNERT'S FIRE EQUIP	3687	RENNERTS SENSOR	1	02/11/2025	245.38	.00	245.38	02/20/2025
Total 802:						245.38	.00	245.38	
879	SOUTH CENTRAL LIBRA	25-117	OVERDRIVE FEES	1	01/29/2025	427.00	.00	427.00	02/20/2025
		25-163	OVERDRIVE FEES	1	01/30/2025	803.00	.00	803.00	02/20/2025
		25-204	PC TIME MANAGEMENT	1	01/30/2025	120.00	.00	120.00	02/20/2025
Total 879:						1,350.00	.00	1,350.00	
906	STOUGHTON HOSPITAL	020625	PRE EMPLOYMENT MEDI	1	02/06/2025	1,502.42	.00	1,502.42	02/20/2025
Total 906:						1,502.42	.00	1,502.42	
926	AXON ENTERPRISE INC	INUS532476	TASER CARTRIDGES	1	02/16/2025	2,677.50	.00	2,677.50	02/20/2025
Total 926:						2,677.50	.00	2,677.50	
992	US CELLULAR	0707340046	LIBRARY PHONE	1	01/28/2025	43.75	.00	43.75	02/14/2025
Total 992:						43.75	.00	43.75	
1005	VANNGUARD UTILITY PA	10593	STREETLIGHT LOCATES	1	02/04/2025	53.88	.00	53.88	02/20/2025
Total 1005:						53.88	.00	53.88	
1093	WI STATE LABORATORY	799675	FLUORIDE TEST WATER	1	01/31/2025	31.00	.00	31.00	02/20/2025
Total 1093:						31.00	.00	31.00	
1171	FIRE-RESCUE SUPPLY L	10718	REPLACEMENT FOAM	1	02/19/2025	810.00	.00	810.00	02/20/2025
Total 1171:						810.00	.00	810.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
1210	PERSONNEL EVALUATIO	53869	JV PEP BILLING	1	01/31/2025	25.00	.00	25.00	02/20/2025
Total 1210:						25.00	.00	25.00	
1245	PROFESSIONAL PEST C	841545	MC PEST CONTROL	1	02/13/2025	48.00	.00	48.00	02/20/2025
		841606	PW PEST CONTROL	1	02/13/2025	6.15	.00	6.15	02/20/2025
		841606	PW PEST CONTROL	2	02/13/2025	22.55	.00	22.55	02/20/2025
		841606	PW PEST CONTROL	3	02/13/2025	6.15	.00	6.15	02/20/2025
		841606	PW PEST CONTROL	4	02/13/2025	6.15	.00	6.15	02/20/2025
Total 1245:						89.00	.00	89.00	
1256	BOUND TREE MEDICAL L	85644332	EMS - SUPPLIES	1	01/30/2025	416.55	.00	416.55	02/20/2025
		85647939	EMS - SUPPLIES	1	02/03/2025	220.56	.00	220.56	02/20/2025
Total 1256:						637.11	.00	637.11	
1707	HIGHWAY LANDSCAPER	112624-1	LEWIS PARK BOARDWAL	1	11/30/2024	75,205.23	.00	75,205.23	02/20/2025
Total 1707:						75,205.23	.00	75,205.23	
1709	VON BRIESEN & ROPER	483960	PERSONNEL ISSUES	1	02/12/2025	2,263.00	.00	2,263.00	02/20/2025
Total 1709:						2,263.00	.00	2,263.00	
1738	STATE OF WI TREASURE	154-013125	MONTHLY COURT FEES-	1	01/31/2025	1,924.02	.00	1,924.02	02/20/2025
Total 1738:						1,924.02	.00	1,924.02	
1896	NAPA AUTO PARTS	978158	NAPA OIL FILTER	1	02/07/2025	24.58	.00	24.58	02/20/2025
		978702	TRUCK 33 VEHICLE MAIN	1	02/12/2025	2.85	.00	2.85	02/20/2025
		978702	TRUCK 33 VEHICLE MAIN	2	02/12/2025	2.85	.00	2.85	02/20/2025
		978702	TRUCK 33 VEHICLE MAIN	3	02/12/2025	2.85	.00	2.85	02/20/2025
		978702	TRUCK 33 VEHICLE MAIN	4	02/12/2025	10.43	.00	10.43	02/20/2025
		978859	NAPA CREDIT	1	02/13/2025	18.00-	.00	18.00-	02/20/2025
Total 1896:						25.56	.00	25.56	
1989	CORPORATE BUSINESS	38500388	ADMIN COPIERS	1	02/04/2025	142.50	.00	142.50	02/14/2025
		38500388	ADMIN COPIERS - SOS	2	02/04/2025	47.50	.00	47.50	02/14/2025
Total 1989:						190.00	.00	190.00	
2093	CREAM CITY STATELINE	0000111365	WELLHOUSE SCALE REP	1	07/18/2024	258.50	.00	258.50	02/20/2025
Total 2093:						258.50	.00	258.50	
2121	LAKESIDE INTERNATION	8301653PX1	VEHICLE MAINTENANCE	1	11/08/2024	15.11	.00	15.11	02/20/2025
		8301653PX1	VEHICLE MAINTENANCE	2	11/08/2024	15.11	.00	15.11	02/20/2025
		8301653PX1	VEHICLE MAINTENANCE	3	11/08/2024	15.11	.00	15.11	02/20/2025
		8301653PX1	VEHICLE MAINTENANCE	4	11/08/2024	55.40	.00	55.40	02/20/2025
		8301815P	VEHICLE MAINTENANCE	1	11/08/2024	6.73	.00	6.73	02/20/2025
		8301815P	VEHICLE MAINTENANCE	2	11/08/2024	6.73	.00	6.73	02/20/2025
		8301815P	VEHICLE MAINTENANCE	3	11/08/2024	6.73	.00	6.73	02/20/2025
		8301815P	VEHICLE MAINTENANCE	4	11/08/2024	24.65	.00	24.65	02/20/2025
		8301991P	VEHICLE MAINTENANCE	1	11/12/2024	15.09	.00	15.09	02/20/2025
		8301991P	VEHICLE MAINTENANCE	2	11/12/2024	15.09	.00	15.09	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		8301991P	VEHICLE MAINTENANCE	3	11/12/2024	15.09	.00	15.09	02/20/2025
		8301991P	VEHICLE MAINTENANCE	4	11/12/2024	55.30	.00	55.30	02/20/2025
		8306982P	VEHICLE MAINTENANCE	1	02/06/2025	78.49	.00	78.49	02/20/2025
		8306982P	VEHICLE MAINTENANCE	2	02/06/2025	21.40	.00	21.40	02/20/2025
		8306982P	VEHICLE MAINTENANCE	3	02/06/2025	21.40	.00	21.40	02/20/2025
		8306982P	VEHICLE MAINTENANCE	4	02/06/2025	21.40	.00	21.40	02/20/2025
		8307217P	VEHICLE MAINTENANCE	1	02/11/2025	727.76	.00	727.76	02/20/2025
		8307303P	VEHICLE MAINTENANCE	1	02/13/2025	46.28	.00	46.28	02/20/2025
		CM8301653	LAKESDIE INTERNATION	1	11/13/2024	414.02-	.00	414.02-	02/20/2025
		CM8301653	LAKESDIE INTERNATION	2	11/13/2024	112.92-	.00	112.92-	02/20/2025
		CM8301653	LAKESDIE INTERNATION	3	11/13/2024	112.92-	.00	112.92-	02/20/2025
		CM8301653	LAKESDIE INTERNATION	4	11/13/2024	112.92-	.00	112.92-	02/20/2025
Total 2121:						410.09	.00	410.09	
2237	MADISON COLLEGE	FEB 2024	FEBRUARY SETTLEMEN	1	02/13/2025	365,776.17	.00	365,776.17	02/14/2025
Total 2237:						365,776.17	.00	365,776.17	
2270	UNITY POINT HEALTH	013125	SUSPECT BLOODWORK	1	01/31/2025	96.96	.00	96.96	02/20/2025
Total 2270:						96.96	.00	96.96	
16209	UTTER, CLAIR & JACQUE	CU021425	PROP TAX OVERPMT	1	02/14/2025	5,038.67	.00	5,038.67	02/20/2025
Total 16209:						5,038.67	.00	5,038.67	
16238	PUBLIC HEALTH MADISO	021325	JAN & FEB TAX SETTLEM	1	02/13/2025	768.00	.00	768.00	02/14/2025
Total 16238:						768.00	.00	768.00	
16247	CITY TREASURER	2146494	STORMWATER CHARGE	1	02/04/2025	34.54	.00	34.54	02/20/2025
Total 16247:						34.54	.00	34.54	
16257	CORPORATE BUSINESS	375307	F&R COPIER LEASE BAS	1	02/14/2025	29.98	.00	29.98	02/20/2025
		375308	PW COLOR COPY OVER	1	02/14/2025	12.09	.00	12.09	02/20/2025
		375308	PW COLOR COPY OVER	2	02/14/2025	12.09	.00	12.09	02/20/2025
		375308	PW COLOR COPY OVER	3	02/14/2025	12.09	.00	12.09	02/20/2025
		375308	PW COLOR COPY OVER	4	02/14/2025	44.35	.00	44.35	02/20/2025
Total 16257:						110.60	.00	110.60	
16296	DANE CO DEPT OF HUM	FEB 2025	MEALSITE DONATION - M	1	02/01/2025	3,306.00	.00	3,306.00	02/20/2025
		FEB 2025	MEALSITE DONATION - C	2	02/01/2025	930.00	.00	930.00	02/20/2025
Total 16296:						4,236.00	.00	4,236.00	
16319	DANE CO TREASURER	46353	TAX BILL ENVELOPES	1	02/19/2025	123.84	.00	123.84	02/20/2025
Total 16319:						123.84	.00	123.84	
16356	HOYOS CONSULTING	27479	NETWORK REPAIR	1	02/10/2025	375.00	.00	375.00	02/20/2025
Total 16356:						375.00	.00	375.00	
16545	DEPT OF SAFETY AND P	DSPS JAN 2	SPRINKLER ALARM FEE	1	02/01/2025	5.00	.00	5.00	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16545:						5.00	.00	5.00	
16640	TOP PACK DEFENSE LLC	15183	SIGHT AND MOUNT FOR	1	01/22/2025	658.67	.00	658.67	02/20/2025
		15374	UNIFORM ALLOWANCE T	1	02/12/2025	25.19	.00	25.19	02/20/2025
Total 16640:						683.86	.00	683.86	
16747	WISCONSIN PRINTING	24216	NEWSLETTER PRINTING	1	02/19/2025	1,384.99	.00	1,384.99	02/20/2025
Total 16747:						1,384.99	.00	1,384.99	
16782	MADISON EMERGENCY	INV1692	MEDICAL DIRECTION FE	1	02/18/2025	1,442.00	.00	1,442.00	02/20/2025
Total 16782:						1,442.00	.00	1,442.00	
16829	REUTER WHITISH & EVA	74768	LEGAL	1	02/12/2025	5,567.00	.00	5,567.00	02/20/2025
		74768	WATER SERVICE	2	02/12/2025	1,133.00	.00	1,133.00	02/20/2025
		74768	STORM WATER SERVICE	3	02/12/2025	240.00	.00	240.00	02/20/2025
		74769	PROSECUTIONS	1	02/12/2025	6,260.45	.00	6,260.45	02/20/2025
		74827	PSC HANOVER INSURAN	1	02/12/2025	14,380.00	.00	14,380.00	02/20/2025
Total 16829:						27,580.45	.00	27,580.45	
16890	PIRTEK MADISON	MA-T000143	EQUIPMENT MAINTENAN	1	02/07/2025	54.57	.00	54.57	02/20/2025
		MA-T000143	EQUIPMENT MAINTENAN	2	02/07/2025	54.57	.00	54.57	02/20/2025
		MA-T000143	EQUIPMENT MAINTENAN	3	02/07/2025	54.57	.00	54.57	02/20/2025
		MA-T000143	EQUIPMENT MAINTENAN	4	02/07/2025	200.07	.00	200.07	02/20/2025
Total 16890:						363.78	.00	363.78	
16937	ESO SOLUTIONS INC	ESO-161150	ESO ANNUAL	1	02/07/2025	2,507.34	.00	2,507.34	02/20/2025
Total 16937:						2,507.34	.00	2,507.34	
16967	JOURNAL COMMUNICATI	122389	MARKETING	1	02/06/2025	1,500.00	.00	1,500.00	02/20/2025
		122389	MARKETING	2	02/06/2025	500.00	.00	500.00	02/20/2025
		122389	MARKETING	3	02/06/2025	750.00	.00	750.00	02/20/2025
		122389	MARKETING	4	02/06/2025	265.00	.00	265.00	02/20/2025
Total 16967:						3,015.00	.00	3,015.00	
16995	DANE COUNTY FARM BU	021325	FIRST RESPONDER REGI	1	02/13/2025	50.00	.00	50.00	02/20/2025
Total 16995:						50.00	.00	50.00	
17084	AMAZON CAPITAL SERVI	11FQ-MQH1-	PW HOTSY WASHER MAI	1	02/05/2025	28.59	.00	28.59	02/20/2025
		11FQ-MQH1-	PW HOTSY WASHER MAI	2	02/05/2025	7.80	.00	7.80	02/20/2025
		11FQ-MQH1-	PW HOTSY WASHER MAI	3	02/05/2025	7.80	.00	7.80	02/20/2025
		11FQ-MQH1-	PW HOTSY WASHER MAI	4	02/05/2025	7.80	.00	7.80	02/20/2025
		16PD-QVLT-	CDS & DVDS	1	02/08/2025	88.73	.00	88.73	02/20/2025
		174Y-G4DH-	TRUCK MAINTENANCE #	1	02/12/2025	15.08-	.00	15.08-	02/20/2025
		174Y-G4DH-	TRUCK MAINTENANCE #	2	02/12/2025	15.08-	.00	15.08-	02/20/2025
		174Y-G4DH-	TRUCK MAINTENANCE #	3	02/12/2025	15.08-	.00	15.08-	02/20/2025
		174Y-G4DH-	TRUCK MAINTENANCE #	4	02/12/2025	55.28-	.00	55.28-	02/20/2025
		17FY-P6LK-	CDS & DVDS	1	02/08/2025	17.59	.00	17.59	02/20/2025
		1K7M-CCDQ	LOAN CLOSET SUPPLIES	1	02/19/2025	138.29	.00	138.29	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1N4W-QVTD	LIBRARY OFFICE SUPPLI	1	02/05/2025	101.61	.00	101.61	02/20/2025
		1N6X-MM6J-	LAUNDRY DETERGENT &	1	01/29/2025	68.26	.00	68.26	02/20/2025
		1NTN-Y6RF-	SENIOR OUTREACH SMA	1	02/17/2025	508.63	.00	508.63	02/20/2025
		1P1Y-LWN9-	PW RADIO BATTERY REP	1	02/18/2025	59.35	.00	59.35	02/20/2025
		1P1Y-LWN9-	PW RADIO BATTERY REP	2	02/18/2025	16.18	.00	16.18	02/20/2025
		1P1Y-LWN9-	PW RADIO BATTERY REP	3	02/18/2025	16.18	.00	16.18	02/20/2025
		1P1Y-LWN9-	PW RADIO BATTERY REP	4	02/18/2025	16.18	.00	16.18	02/20/2025
		1PC3-7W3N-	PARKS SUPPLIES	1	02/14/2025	203.82	.00	203.82	02/20/2025
		1V33-J1LH-	LIBRARY PROGRAM SUP	1	02/07/2025	85.06	.00	85.06	02/20/2025
		1VK3-TCCV-	MC FACILITY MAINTENA	1	02/10/2025	146.94	.00	146.94	02/20/2025
		1Y6G-3FQ7-	LIBRARY LIGHTING	1	02/01/2025	233.97-	.00	233.97-	02/20/2025
		1YHT-X3F3-J	SENIOR OUTREACH OFF	1	02/18/2025	54.31	.00	54.31	02/20/2025
Total 17084:						1,238.63	.00	1,238.63	
17092	GENERAL ENGINEERING	72	BUILDING INSPECTION S	1	02/10/2025	6,637.50	.00	6,637.50	02/20/2025
Total 17092:						6,637.50	.00	6,637.50	
17134	CORE & MAIN	W37080	HYDRANT PARTS	1	02/12/2025	84.00	.00	84.00	02/20/2025
		W379343	HYDRANT PARTS	1	02/12/2025	1,436.00	.00	1,436.00	02/20/2025
		W427753	HYDRANT PARTS	1	02/12/2025	473.15	.00	473.15	02/20/2025
Total 17134:						1,993.15	.00	1,993.15	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	02/01/2025	2,040.31	.00	2,040.31	02/14/2025
		8694160992	PW FUEL	2	02/01/2025	170.61	.00	170.61	02/14/2025
		8694160992	PW FUEL	3	02/01/2025	341.21	.00	341.21	02/14/2025
		8694160992	PW FUEL	4	02/01/2025	341.21	.00	341.21	02/14/2025
		8694160992	PW FUEL	5	02/01/2025	170.61	.00	170.61	02/14/2025
		8694160992	PW FUEL	6	02/01/2025	511.82	.00	511.82	02/14/2025
		8694160992	PW FUEL	7	02/01/2025	1,876.67	.00	1,876.67	02/14/2025
		8694160992	PARKS FUEL	8	02/01/2025	332.76	.00	332.76	02/14/2025
		8694160992	FIRE/EMS FUEL	9	02/01/2025	1,648.46	.00	1,648.46	02/14/2025
		8694160992	MC FUEL	10	02/01/2025	66.08	.00	66.08	02/14/2025
Total 17140:						7,499.74	.00	7,499.74	
17228	HEALTHYMINDS LLC	HM000783	ANNUAL WELLNESS CHE	1	01/20/2025	450.00	.00	450.00	02/20/2025
Total 17228:						450.00	.00	450.00	
17232	APG OF SOUTHERN WIS	28886-0125	PUBLICATIONS	1	01/31/2025	112.57	.00	112.57	02/20/2025
		28886-0125	ELECTION NOTICE	2	01/31/2025	112.75	.00	112.75	02/20/2025
Total 17232:						225.32	.00	225.32	
17322	OMNI TECHNOLOGIES	I25-0497	ANNUAL MONITORING -	1	02/14/2025	1,380.00	.00	1,380.00	02/20/2025
Total 17322:						1,380.00	.00	1,380.00	
17488	DOG WASTE DEPOT	749699	DOG WASTE BAGS	1	02/17/2025	999.75	.00	999.75	02/20/2025
Total 17488:						999.75	.00	999.75	
17569	MCFARLAND ACE HARD	013051/T	PW FACILITY MAINTENA	1	02/06/2025	29.56	.00	29.56	02/20/2025
		013051/T	PW FACILITY MAINTENA	2	02/06/2025	8.06	.00	8.06	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		013051/T	PW FACILITY MAINTENA	3	02/06/2025	8.06	.00	8.06	02/20/2025
		013051/T	PW FACILITY MAINTENA	4	02/06/2025	8.06	.00	8.06	02/20/2025
		013054/T	PW FACILITY MAINTENA	1	02/06/2025	20.38	.00	20.38	02/20/2025
		013054/T	PW FACILITY MAINTENA	2	02/06/2025	5.55	.00	5.55	02/20/2025
		013054/T	PW FACILITY MAINTENA	3	02/06/2025	5.55	.00	5.55	02/20/2025
		013054/T	PW FACILITY MAINTENA	4	02/06/2025	5.55	.00	5.55	02/20/2025
		013058/T	LIBRARY FACILITY REPAI	1	02/06/2025	4.66	.00	4.66	02/20/2025
		013079/T	4903 TERMINAL FACILITY	1	02/10/2025	15.29	.00	15.29	02/20/2025
		013087/T	TERMINAL RENTAL MAIN	1	02/11/2025	13.49	.00	13.49	02/20/2025
		013094/T	PW SUPPLIES	1	02/13/2025	32.18	.00	32.18	02/20/2025
		013094/T	PW SUPPLIES	2	02/13/2025	8.77	.00	8.77	02/20/2025
		013094/T	PW SUPPLIES	3	02/13/2025	8.77	.00	8.77	02/20/2025
		013094/T	PW SUPPLIES	4	02/13/2025	8.77	.00	8.77	02/20/2025
		013098/T	FACILITY SUPPLIES	1	02/13/2025	10.42	.00	10.42	02/20/2025
		013109/T	MC FACILITY MAINTENA	1	02/14/2025	3.22	.00	3.22	02/20/2025
		013117/T	MC FACILITY MAINTENA	1	02/17/2025	10.22	.00	10.22	02/20/2025
		013121/T	PW SUPPLIES MAILBOX	1	02/18/2025	6.29	.00	6.29	02/20/2025
		013129/T	4903 TERMINAL FACILITY	1	02/18/2025	18.83	.00	18.83	02/20/2025
		013138/T	F&R VEHICLE MAINTENA	1	02/19/2025	14.38	.00	14.38	02/20/2025
Total 17569:						246.06	.00	246.06	
17685	INGRAM LIBRARY SERVI	63147019	BOOKS	1	02/05/2025	214.08	.00	214.08	02/20/2025
		63148004	BOOKS	1	02/07/2025	173.33	.00	173.33	02/20/2025
		63148539	BOOKS	1	02/11/2025	79.53	.00	79.53	02/20/2025
		63148968	BOOKS	1	02/12/2025	327.79	.00	327.79	02/20/2025
		67786268	BOOKS	1	02/10/2025	234.99	.00	234.99	02/20/2025
Total 17685:						1,029.72	.00	1,029.72	
17710	WISCONSIN SHORING &	0033320-00	PUMP & HOSES FOR SH	1	01/31/2025	216.08	.00	216.08	02/20/2025
		0033320-00	PUMP & HOSES FOR SH	2	01/31/2025	216.08	.00	216.08	02/20/2025
		0033320-00	PUMP & HOSES FOR SH	3	01/31/2025	307.84	.00	307.84	02/20/2025
Total 17710:						740.00	.00	740.00	
17799	DABETIC, BOJAN & KATH	BD021425	PROP TAX OVERPAYMEN	1	02/14/2025	245.14	.00	245.14	02/20/2025
Total 17799:						245.14	.00	245.14	
17852	WESTERHOF, JACOB	JW021425	PROP TAX OVERPAYMEN	1	02/14/2025	557.37	.00	557.37	02/20/2025
Total 17852:						557.37	.00	557.37	
17943	RONDORF, DUSTIN	1.01050.07-0	REFUND OVERPAYMENT	1	02/11/2025	175.89	.00	175.89	02/20/2025
Total 17943:						175.89	.00	175.89	
17982	SVENSSON, FRED	011425	INTERPRETER SERVICE	1	01/14/2025	75.00	.00	75.00	02/20/2025
		012825	INTERPRETER SERVICE	1	01/28/2025	37.50	.00	37.50	02/20/2025
Total 17982:						112.50	.00	112.50	
18034	HAWKINS INC	6983738	WATER SYSTEM CHEMIC	1	02/13/2025	1,795.14	.00	1,795.14	02/20/2025
Total 18034:						1,795.14	.00	1,795.14	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18068	SIMPLE NETWORK CON	32762	HARDWARE REPLACEM	1	02/06/2025	5,460.76	.00	5,460.76	02/20/2025
		32783	HARDWARE REPLACEM	1	02/19/2025	11,194.80	.00	11,194.80	02/20/2025
Total 18068:						16,655.56	.00	16,655.56	
18113	JM BRENNAN INC	21002601	HVAC REPAIR	1	01/30/2025	1,175.00	.00	1,175.00	02/20/2025
Total 18113:						1,175.00	.00	1,175.00	
18116	FORWARD PHARMACY O	013125	MEDICATIONS	1	01/31/2025	70.00	.00	70.00	02/20/2025
Total 18116:						70.00	.00	70.00	
18123	PORTER LEE CORPORAT	31423	BEAST ANNUAL SOFTWA	1	02/01/2025	875.00	.00	875.00	02/20/2025
Total 18123:						875.00	.00	875.00	
18175	BUCKY'S DUMPSTER & P	102474	PORTABLE RESTROOMS	1	02/07/2025	150.00	.00	150.00	02/20/2025
		102475	PORTABLE RESTROOMS	1	02/07/2025	150.00	.00	150.00	02/20/2025
		102476	PORTABLE RESTROOMS	1	02/07/2025	150.00	.00	150.00	02/20/2025
		102477	PORTABLE RESTROOMS	1	02/07/2025	150.00	.00	150.00	02/20/2025
		102478	PORTABLE RESTROOMS	1	02/07/2025	200.00	.00	200.00	02/20/2025
Total 18175:						800.00	.00	800.00	
18280	JENSEN, DEREK & MIKAI	6419 EXCHA	2024 EXCHANGE STREE	1	02/13/2025	720.00	.00	720.00	02/20/2025
Total 18280:						720.00	.00	720.00	
18284	CHARTER COMMUNICATI	1708848010	CHARTER CABLE	1	02/01/2025	123.09	.00	123.09	02/14/2025
Total 18284:						123.09	.00	123.09	
18377	VESTIS LLC	6140535000	MAT RENTAL	1	02/07/2025	60.33	.00	60.33	02/20/2025
Total 18377:						60.33	.00	60.33	
18380	SECURIAN FINANCIAL G	76038 FEB 2	ACCIDENT PLAN	1	02/10/2025	215.74	.00	215.74	02/20/2025
Total 18380:						215.74	.00	215.74	
18405	EMS MANAGEMENT & C	EMS-013112	EMS MC	1	01/31/2025	2,769.11	.00	2,769.11	02/20/2025
Total 18405:						2,769.11	.00	2,769.11	
18514	COMMUNITY INSURANC	IN000016142	AUTO PHY DAMAGE POL	1	12/20/2024	13,545.51	.00	13,545.51	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	2	12/20/2024	2,873.29	.00	2,873.29	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	3	12/20/2024	2,462.82	.00	2,462.82	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	4	12/20/2024	2,462.82	.00	2,462.82	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	5	12/20/2024	6,977.99	.00	6,977.99	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	6	12/20/2024	6,977.99	.00	6,977.99	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	7	12/20/2024	4,104.70	.00	4,104.70	02/20/2025
		IN000016142	AUTO PHY DAMAGE POL	8	12/20/2024	1,641.88	.00	1,641.88	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	1	12/20/2024	31,752.60	.00	31,752.60	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	2	12/20/2024	6,734.40	.00	6,734.40	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	3	12/20/2024	5,764.20	.00	5,764.20	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	4	12/20/2024	5,783.20	.00	5,783.20	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		IN000016143	AUTO/GEN LIABILITY INS	5	12/20/2024	16,357.40	.00	16,357.40	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	6	12/20/2024	16,357.40	.00	16,357.40	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	7	12/20/2024	9,622.00	.00	9,622.00	02/20/2025
		IN000016143	AUTO/GEN LIABILITY INS	8	12/20/2024	3,848.80	.00	3,848.80	02/20/2025
		IN000016144	WORKER'S COMP PREMI	1	12/20/2024	49,540.04	.00	49,540.04	02/20/2025
		IN000016144	WORKER'S COMP PREMI	2	12/20/2024	4,351.49	.00	4,351.49	02/20/2025
		IN000016144	WORKER'S COMP PREMI	3	12/20/2024	4,351.49	.00	4,351.49	02/20/2025
		IN000016144	WORKER'S COMP PREMI	4	12/20/2024	4,351.49	.00	4,351.49	02/20/2025
		IN000016144	WORKER'S COMP PREMI	5	12/20/2024	4,351.49	.00	4,351.49	02/20/2025
		IN000016144	WORKER'S COMP PREMI	6	12/20/2024	25,439.48	.00	25,439.48	02/20/2025
		IN000016144	WORKER'S COMP PREMI	7	12/20/2024	25,439.48	.00	25,439.48	02/20/2025
		IN000016144	WORKER'S COMP PREMI	8	12/20/2024	16,067.04	.00	16,067.04	02/20/2025
Total 18514:						271,159.00	.00	271,159.00	
18524	ICONICA INC	20240960-2	BRANDT PARK SHELTER	1	01/31/2025	71,990.43	.00	71,990.43	02/20/2025
Total 18524:						71,990.43	.00	71,990.43	
18534	TWO OAKS DESIGN AND	25001-004	LIBRARY ELECTRICAL ST	1	02/05/2025	4,285.00	.00	4,285.00	02/20/2025
Total 18534:						4,285.00	.00	4,285.00	
18535	LUSSIER FAMILY HERITA	25-002	LIBRARY PROGRAM FEE	1	02/10/2025	100.00	.00	100.00	02/14/2025
Total 18535:						100.00	.00	100.00	
18536	BLUE MAN SOLACE CAR	1.15930.07-0	REFUND OVERPAYMENT	1	02/11/2025	34.19	.00	34.19	02/20/2025
Total 18536:						34.19	.00	34.19	
18537	JENSEN, DEREK	2.58395.03-0	REFUND OVERPAYMENT	1	02/11/2025	120.04	.00	120.04	02/20/2025
Total 18537:						120.04	.00	120.04	
18538	WI ELECTIONS COMMIS	021225	ELECTIONS TRAINING	1	02/12/2025	95.00	.00	95.00	02/20/2025
Total 18538:						95.00	.00	95.00	
18539	AFLAND INVEST LLC	AI021425	PROP TAX OVERPAYMEN	1	02/14/2025	3,333.24	.00	3,333.24	02/20/2025
Total 18539:						3,333.24	.00	3,333.24	
18540	COLLINS, JESSICA AND	JC021425	PROP TAX OVERPAYMEN	1	02/14/2025	14.86	.00	14.86	02/20/2025
Total 18540:						14.86	.00	14.86	
18541	DESHONG, STEPHEN AN	SD021425	PROP TAX OVERPAYMEN	1	02/14/2025	245.14	.00	245.14	02/20/2025
Total 18541:						245.14	.00	245.14	
18542	DUCKERT, JAMIE LYNN	JD021425	PROP TAX OVERPAYMEN	1	02/14/2025	245.14	.00	245.14	02/20/2025
Total 18542:						245.14	.00	245.14	
18543	HELLESTAD, SCOTT AND	SH021425	PROP TAX OVERPAYMEN	1	02/14/2025	3,786.50	.00	3,786.50	02/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18543:						3,786.50	.00	3,786.50	
18544	HENRIKSEN, ROBERT	RH021425	PROP TAX OVERPAYMEN	1	02/14/2025	4.87	.00	4.87	02/20/2025
Total 18544:						4.87	.00	4.87	
18545	MEI, ROGER	RM021425	PROP TAX OVERPAYMEN	1	02/14/2025	6,676.31	.00	6,676.31	02/20/2025
Total 18545:						6,676.31	.00	6,676.31	
18546	NP PARTNERS LLC	NP021425	PROP TAX OVERPAYMEN	1	02/14/2025	3.21	.00	3.21	02/20/2025
Total 18546:						3.21	.00	3.21	
18547	DRAX INC	MC227-1	2025 STORMWATER MAI	1	02/18/2025	106,020.00	.00	106,020.00	02/20/2025
Total 18547:						106,020.00	.00	106,020.00	
18548	AEGIS	INV8146	CRIME INSURANCE	1	12/20/2024	691.35	.00	691.35	02/20/2025
		INV8146	CRIME INSURANCE	2	12/20/2024	146.65	.00	146.65	02/20/2025
		INV8146	CRIME INSURANCE	3	12/20/2024	125.70	.00	125.70	02/20/2025
		INV8146	CRIME INSURANCE	4	12/20/2024	356.15	.00	356.15	02/20/2025
		INV8146	CRIME INSURANCE	5	12/20/2024	356.15	.00	356.15	02/20/2025
		INV8146	CRIME INSURANCE	6	12/20/2024	83.80	.00	83.80	02/20/2025
		INV8146	CRIME INSURANCE	7	12/20/2024	125.70	.00	125.70	02/20/2025
		INV8146	CRIME INSURANCE	8	12/20/2024	209.50	.00	209.50	02/20/2025
Total 18548:						2,095.00	.00	2,095.00	
Grand Totals:						7,390,529.59	.00	7,390,529.59	

Report Criteria:
Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount
02/08/2025	CDPT	02/14/2025	FIRE FIGHTERS LOCAL 31	8	181.37
02/08/2025	CDPT	02/14/2025	WPPA TREASURER	6	577.25
02/14/2025	CDPT	02/20/2025	WI SCTF	5	142.24

PAYROLL RELATED $900.86

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, February 25, 2025**

SECTION: **Business**

DEPARTMENT: **Community Development**

CONTACT: **Andrew Bremer, Comm & Eco Dev Director**

AGENDA ITEM: **Discussion and action on a request by Veridian Homes Rosewood Fields, LLC for approval of Amendment No. 3 to the Rosewood Fields Development Agreement for Phase 4 construction.**

PREVIOUS ACTION:
May 26, 2020. Village Board approval of Ordinance 2020-16 to rezone the property to the Planned Development District, General and Detailed Plan Approved.
October 26, 2020. Village Board approval of the Final Plat for Rosewood Fields, Development Agreement, and Declaration of Covenants, Conditions, and Restrictions.
June 21, 2022. Plan Commission recommended approval to Village Board of Amendment No. 1 to the Development Agreement for Rosewood Fields for Phase 2 construction.
June 28, 2022. Village Board approval of Amendment No. 1 to the Development Agreement for Rosewood Fields for Phase 2 construction.
May 2, 2024. Village Board approval of Amendment No. 2 to the Development Agreement for Rosewood Fields for Phase 3 construction.
February 19, 2025. Plan Commission unanimously recommends approval of Amendment No. 3 to the Development Agreement for Rosewood Fields for Phase 4 construction.

ISSUE SUMMARY:

Summary of Request
Veridian Homes has submitted an application to amend the existing Development Agreement with the Village for the Rosewood Fields subdivision. The existing Development Agreement provides for the construction of the subdivision in phases and requires the developer to obtain an amendment to the development agreement prior to initiating each phase. Approval of Amendment No. 3 to the Development Agreement allows the developer to obtain building permits and commence construction of homes in Phase 4 of the subdivision. Phase 4 consists of 14 single family units located along Rosewood Drive. Phase 4 is the last phase of the subdivision development.

Department Head Review
No comments or concerns from Department Heads.

Public Comments
No public comments received prior to the publication of the meeting packet.

FINANCIAL/BUDGET IMPACT:
The developer is responsible for the cost of construction including applicable building permit

fees, impact fees, and MMSD sanitary sewer connection fees.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended motion:

Motion, and second, to approve Amendment No. 3 to the Rosewood Fields Development Agreement for Phase 4 construction.

ATTACHMENTS:
1. RF 4 - DA Submittal 2025.01.07

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717 • Phone: 608.833.7530 • www.donofrio.cc

January 6, 2025

Andrew Bremer
Community Development Director
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558

RE: Third Amendment to the Development Agreement for Rosewood Fields

Dear Andrew:

Enclosed please the following information for review and approval by the Plan Commission and Village Board of the Third Amendment to the Development Agreement for Rosewood Fields.

- Plan Commission Application (1 copy)
- Fee Check in the amount of $400 will be dropped off by noon, 1/6
- Third Amendment to the Development Agreement (1 copy)

If you have any questions or comments, please contact me.

Sincerely,
D'Onofrio, Kottke & Associates, Inc.

Thomas C. Fahl, P.E.

cc: Matt Brink, Veridian Homes
Dan Day, D'Onofrio, Kottke
Tom Wordell, D'Onofrio, Kottke

"U:\User\2405127\Engineering\Developer's Agreement\RF 4 DA App Cover letter.docx"

VILLAGE OF McFarland
Community & Economic Development

Plan Commission Application – 2025

~Application must be completed in full~

Applicant	VH Rosewood Fields, LLC	Applicant's Agent	D'Onofrio, Kottke & Associates, Inc.
Property Owner (if different)	c/o Matt Brink	Name	Thomas Fahl
Address	6801 South Towne Drive Madison, WI 53713	Address	7530 Westward Way Madison, WI 53717
Email	mbrink@veridianhomes.com	Email	tfahl@donofrio.cc
Phone #	608-226-3144	Phone #	608-833-7530

Parcel No(s). _____ **Type of Proposal – Please check boxes below that apply**

Requires Public Hearing (Class One)	FEES	Requires Public Hearing (Class Two)	FEES	Public Hearing Not required	FEES
☐ Preliminary Plat	$500+AF	☐ Conditional Use	$425+F	☐ Annexation	At cost
☐ Preliminary Plat (reapplication)	$500+BF	☐ Rezoning (map)	$475+F	☒ Dev. Agreement Including Addendums	$400 F
☐ Certified Survey Map	$300+FG	☐ Zoning Amendment (text)	$475 +F	☐ Final Plat	$500 +CF
☐ Condominium	$300+EF	☐ USA/MMSD Annexation	At cost	☐ Final Plat (reapplication)	$400 +DF
☐ Comprehensive Plan Amendment	$500+F			☐ Site/Design Review	$400 + F

+ = Plus publication and notification charges

A = Plus $50.00 per lot

B = Any preliminary plat which has previously been reviewed/revised within the last 36 months

C = Plus $50.00 for each lot within the final plat

D = Any final plat which has been previously reviewed or/ revised within the last 36 months

E = Plus $40.00 for each unit shown

F = Plus actual legal, engineering and financial consulting costs incurred by the Village

G = Plus $25.00 per lot for two or more lots.

Escrow Deposits (covers costs for outside consultants; e.g., engineers, attorneys, etc.)	
☐ R-E, R-3 & PD (up to 50 acres)	$5,000
☐ R-E, R-3 & PD (greater than 50 acres)	$10,000
☐ Site/Design Review (less than 2,000 sq. ft.)	$1,000
☐ Site/Design Review (2,000 sq. ft. or more)	$2,000
☐ All Plats including condominiums	$5,000

Nature of the development proposal: Must provide address of proposed development, legal description, current zoning and description of proposal/request. (Attach additional paper if needed)

PLEASE READ AND SIGN AT THE BOTTOM ON THE REVERSE SIDE

Has this specific proposal been previously discussed or acted upon by the Plan Commission?

❑ **YES** ☒ **NO (If "yes" state the nature and the date(s) of the previous application.)**

Submittal Requirements: One (1) hard copy 8 ½ x 11, except site plan sheets which should be 11 x 17, and one (1) electronic (pdf) copy. A completed in full application can be submitted to the Community Development Department (5915 Milwaukee Street, McFarland, WI 53558, community.development@mcfarland.wi.us), with fees included with submittal **by *NOON of the deadline day**, according to the schedule below.

Village of McFarland Plan Commission 2025 Schedule

The Village of McFarland Plan Commission normally conducts meetings on the third Tuesday of each month, unless otherwise noted below at 7:00 p.m. at the McFarland Municipal Center in the Community Room. To ensure adequate time for staff review, and publication of legal notices; potential agenda item materials are required to be submitted per the schedule listed below.

*Submittal Deadline Noon on:	For Scheduled 2025 Meeting date of:
December 10 (2024)	January 21
January 7	February 18
February 4	March 18
March 4	April 15
April 8	May 20
May 5	June 17
June 3	July 15
July 8	August 19
August 5	September 16
September 9	October 21
October 7	November 18
November 4	December 16
December 9	January 20, 2026

Applications requiring a public hearing will be scheduled for a hearing according to the schedule above. If there is written or verbal public opposition submitted as part of the public hearing the Plan Commission will postpone action on the application to a subsequent meeting so that concerns can be analyzed if concerns can't be addressed during the hearing. If there is no public opposition and no unresolved issues by Village Staff or Plan Commission members, the Plan Commission may take action on the application at the same meeting as the public hearing. Applicants are encouraged to contact the Community & Economic Development Director for a pre-application meeting to review the project and submittal requirements prior to submitting an official application.

Acknowledgements:

- I understand failure to provide required materials/information/fees by the submittal deadline can result in this application being withdrawn for consideration by the Plan Commission. Materials submitted for review after the submittal deadline date, or incomplete submittals, may be held over until the next scheduled meeting.
- I understand any fees not paid for (i.e. legal notices, mailings, consultant review costs, etc.) will require any permits to be withheld until all payments are made in full. In addition, all application fees are non-refundable.
- I understand Plan Commission applications requiring a Public Hearing may not be acted on the same night as the Public Hearing.

X _____ 01/06/2025

Signature of Applicant/Agent Date

THIRD AMENDMENT TO DEVELOPMENT AGREEMENT FOR ROSEWOOD FIELDS

This Third Amendment to Development Agreement for Rosewood Fields (the **"Agreement"**) is made as of the ___ day of _____,2025, by and between the Village of McFarland, a Wisconsin Municipal Corporation (**"Village"**) and VH Rosewood Fields, LLC, a Wisconsin limited liability company (**"Developer"**).

W I T N E S S E T H:

WHEREAS, Village and VH Rosewood Fields, LLC entered into a Development Agreement for Rosewood Fields dated August 9, 2021 (the **"Agreement"**); and

WHEREAS, Village and VH Rosewood Fields, LLC entered into the First Amendment to Development Agreement for Rosewood Fields dated April 19, 2023 (the **"Agreement"**); and

WHEREAS, Village and VH Rosewood Fields, LLC entered into the Second Amendment to Development Agreement for Rosewood Fields dated May 2, 2024 (the **"Agreement"**); and

WHEREAS Developer wishes to amend the Agreement to provide for an additional Phase and such other matters as are described herein.

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is agreed by and between the parties hereto as follows:

1) Capitalized Terms. Capitalized terms which are not otherwise defined herein shall be as defined in the Agreement.

2) Phase 4. Phase 4 of the Development is depicted and described in Exhibit "A", attached hereto and incorporated herein by reference. Developer may obtain building permits for, and commence construction of, homes in Phase 4 immediately upon Substantial Completion of public improvements, as that term is defined in Section 6 of the Agreement. The Surety for Phase 4 shall be in the amount of $401,000. The Engineer's Estimate is attached hereto as Exhibit "B" and incorporated herein by reference.

3) Parkland Dedication and Fees in Lieu of Dedication. The fee in lieu of dedication is payable to the Village for Phase 4 in accordance with the terms of paragraph 5(a) of the agreement:

14 lots at 35.53% of the 2025 rate of $4,775.24($ 1,696.64 per lot) is $23,753.00.

4) Release. Upon execution hereof and Developer providing Surety for Phase 4 to the Village, the Village shall execute and deliver to Developer for recording the Release attached hereto as Exhibit "C" and incorporated herein by reference.

5) Effect of Amendment. Except as amended herein, all other terms, covenants and conditions of the Agreement shall remain unchanged.

[Signature page to follow]

Dated this ____ day of_____,2025.

VILLAGE OF MCFARLAND

By: _____

Print Name: _____

Print Title: _____

Attest: _____

Print Name: _____

Print Title: _____

STATE OF WISCONSIN)
)ss>
COUNTY OF DANE)

Personally came before me, _____, notary public for the above State and County, this ____ day of _____, 2025, the above named _____, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity and for the purposes therein intended.

_____
Print Name: _____
Notary Public, State of Wisconsin
My Commission expires:

VH Rosewood Fields, LLC
By: Forgewell Building Group, LLC, Its Sole Member

By: _____
Matt Brink, Vice President of Land Development

STATE OF WISCONSIN)
)ss>
COUNTY OF DANE)

Personally came before me, _____, notary public for the above State and County, this ____ day of _____, 2025, the above named Matt Brink, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity and for the purposes therein intended.

_____
Print Name: _____
Notary Public, State of Wisconsin
My Commission expires:_____

EXHIBIT "A"

Page 1
Legal Description of Phase 4

Lots 26-33 and 56-61, Rosewood Fields, recorded in Volume 61-048A of Plats on Pages 269-271 as Document No. 5750952, Dane County Registry.

Page 2

Phasing Plan

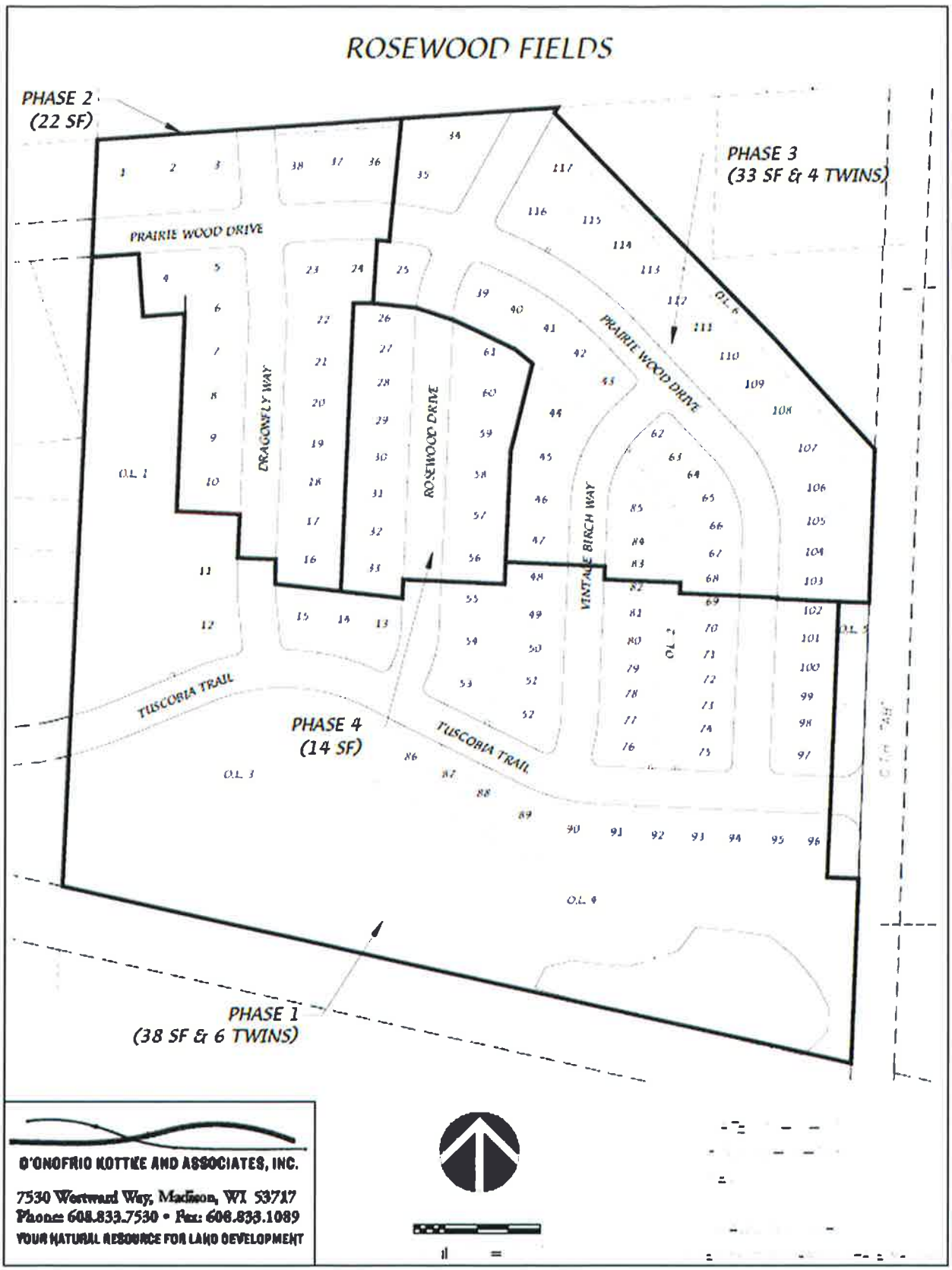

ROSEWOOD FIELDS
PHASE 2
(22 SF)
PHASE 3
(33 SF & 4 TWINS)
PRAIRIE WOOD DRIVE
DRAGONFLY WAY
ROSEWOOD DRIVE
PRAIRIE WOOD DRIVE
VINTAGE BIRCH WAY
TUSCOBIA TRAIL
PHASE 4
(14 SF)
TUSCOBIA TRAIL
PHASE 1
(38 SF & 6 TWINS)
O'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

EXHIBIT "B"

Phase 4 Estimated Costs

Rosewood Fields - Phase 4
Engineer's Estimate
January 6, 2025

Item No.	Description	Est. Quantity	Unit	Unit Price	Amount
Erosion Control					
	Stone Tracking Pad	1	EA	$1,850.00	$1,850.00
	Earthen Berm	620	LF	$2.85	$1,767.00
	Silt Fence	323	LF	$2.60	$839.80
	Velocity Check	1	EA	$465.00	$465.00
	Stone Weeper w/Sump	3	EA	$490.00	$1,470.00
	Restoration - Residential Lots	9,800	SY	$1.20	$11,760.00
				subtotal	**$18,151.80**
Sanitary Sewer Construction					
	8" PVC Sanitary Sewer	230	LF	$56.00	$12,880.00
	4" PVC Sanitary Lateral	520	LF	$48.50	$25,220.00
	4" Lateral Riser	13	EA	$620.00	$8,060.00
	Dewatering	1	LS	$2,060.00	$2,060.00
	Trench Undercut	25	CY	$55.00	$1,375.00
	Tracer Wire and Terminal Box	13	EA	$425.00	$5,525.00
	Standard Sanitary Manhole	1	EA	$4,850.00	$4,850.00
	Extra Manhole Depth	5.0	VF	$235.00	$1,175.00
	Internal Chimney Seal	1	EA	$600.00	$600.00
	Sanitary Sewer Trench Compaction	750	TF	$6.20	$4,650.00
	Televise Sanitary Sewer	230	TF	$3.35	$770.50
				subtotal	**$67,165.50**
Water Main Construction					
	8" Water Main	348	LF	$82.50	$28,710.00
	6" Water Main	13	LF	$82.50	$1,072.50
	8" Valve and Box	1	EA	$4,850.00	$4,850.00
	6" Valve and Box	1	EA	$3,610.00	$3,610.00
	1" Copper Services	13	EA	$2,165.00	$28,145.00
	Remove and Salvage Fire Hydrant	1	EA	$2,060.00	$2,060.00
	Relocate Existing Fire Hydrant	1	EA	$2,575.00	$2,575.00
	Styrofoam Insulation	6	EA	$235.00	$1,410.00
	Water main Trench Compaction	361	TF	$4.15	$1,498.15
				subtotal	**$73,930.65**
Storm Sewer Construction					
	12" RCP Storm Sewer	295	LF	$61.80	$18,231.00
	Catch Basin	1	EA	$3,500.00	$3,500.00

Item No.	Description	Est. Quantity	Unit	Unit Price	Amount
	Curb Inlets - Street	4	EA	$3,100.00	$12,400.00
	Storm Sewer Trench Compaction	295	LF	$2.10	$619.50
	Inlet Protection	4	EA	$310.00	$1,240.00
				subtotal	**$35,990.50**
Street Construction					
	Mobilization	1	LS	$14,500.00	$14,500.00
	Finish Grade Streets	4.5	STA	$775.00	$3,487.50
	Adjust Castings	6	EA	$490.00	$2,940.00
	Sawcut	56	LF	$10.30	$576.80
	Undercut & Backfill w/ Crushed Stone	225	CY	$38.10	$8,572.50
	10" Crushed Stone Base	1,685	SY	$10.30	$17,355.50
	30" Concrete Curb & Gutter	861	LF	$19.85	$17,090.85
	2-1/4" Binder Asphalt Binder	1,340	SY	$11.85	$15,879.00
	1-3/4" Surface Asphalt Binder	1,340	SY	$8.75	$11,725.00
	Clean & Tack	1,340	SY	$1.30	$1,742.00
	5" Concrete Sidewalk	4,300	SF	$4.90	$21,070.00
	Terrace Restoration	720	SY	$5.40	$3,888.00
				subtotal	**$118,827.15**
Street Trees					
	Street Trees	26	EA	$775.00	$20,150.00
				subtotal	**$20,150.00**
				Total	$334,215.60
				Engineer's Estimate	**$334,200.00**

Amount of Surety (120% of Engineers Estimate) = $401,000.00

EXHIBIT "C"

Release of Declaration

Document Number

RELEASE OF DECLARATION OF CONDITIONS, COVENANTS AND RESTRICTIONS, ROSEWOOD FIELDS, VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

WHEREAS, certain lands owned by VH Rosewood Fields, LLC, a Wisconsin Limited Liability Company (**"Owner"**) are subject to that certain Declaration of Conditions, Covenants and Restrictions, Rosewood Fields, Village of McFarland, Dane County, Wisconsin, dated June 15, 2021, recorded August 4, 2021 in the office of the Dane County, Wisconsin Register of Deeds as Document No. 5757434 (the **"Restriction"**); and

WHEREAS, the Restriction limited the sale or transfer of Lots, as that term is defined in the Restriction, until such time as an instrument is recorded by the Village of McFarland in Dane County, Wisconsin Register of Deeds office, approving the sale or transfer of said Lots; and

WHEREAS, the Village of McFarland approves the sale or transfer of the Lots described in Exhibit "A", attached hereto and incorporated herein by reference.

Record this document with the Register of Deeds

Name and Return Address:
Daniel N. Day
D'Onofrio, Kottke & Associates, Inc.
7530 Westward Way
Madison, WI 53717

See Exhibit "A"
(Parcel Identification Number)

NOW, THEREFORE, it is agreed by the Village of McFarland, that the Restriction shall be and hereby is terminated as to the Lots described in Exhibit "A", attached hereto and incorporated herein by reference. The Restriction shall remain in effect for all other Lots as defined in the Restriction not otherwise excepted therefrom.

Dated this _____ day of _____ 2025.

VILLAGE OF MCFARLAND

By: _____

Print Name: _____

Print Title: _____

Approved As To Form:

_____
Allen Reuter, Village Attorney

STATE OF WISCONSIN)
) SS.
COUNTY OF DANE)

Personally came before me this _____ day of _____, 2025, the above-named _____, to me known to be the person who executed the foregoing instrument and acknowledged that they executed the same for the purposes therein contained.

_____
Notary Public, Dane County, WI
My Commission Expires:

DRAFTED BY:
Thomas C. Fahl

EXHIBIT "A"

Legal Description – Rosewood Fields – Phase 4

Lots 26-33 and 56-61, Rosewood Fields, recorded in Volume 61-048A of Plats on Pages 269-271 as Document No. 5750952, Dane County Registry.

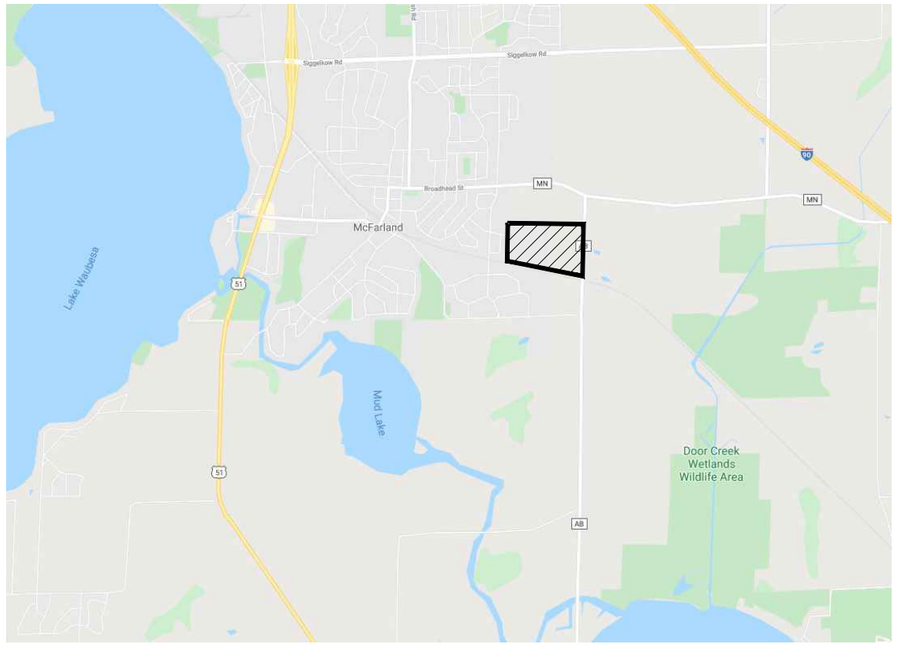
26	0610-024-0265-1
27	0610-024-0276-1
28	0610-024-0287-1
29	0610-024-0298-1
30	0610-024-0300-1
31	0610-024-0310-1
32	0610-024-0321-1
33	0610-024-0332-1
56	0610-024-0565-1
57	0610-024-0576-1
58	0610-024-0587-1
59	0610-024-0598-1
60	0610-024-0600-1
61	0610-024-0610-1

ROSEWOOD FIELDS - PHASE 4

ENGINEERING PLANS

VILLAGE OF MCFARLAND

DANE COUNTY, WISCONSIN



PROJECT LOCATION

Sheet List Table	
Sheet Number	Sheet Title
1 OF 6	COVER
2 OF 6	GRADING & EROSION CONTROL PLAN
3 OF 6	DETAILS
4 OF 6	UTILITY DETAILS
5 OF 6	UTILITY SCHEMATIC
6 OF 6	ROSEWOOD DRIVE

BENCHMARKS		
NUMBER	ELEVATION	DESCRIPTION
BM #1	880.10	TOP OF HYDRANT AT THE DRAGONFLY WAY & PRAIRIE WOOD DRIVE INTERSECTION
BM #2	872.51	TOP OF HYDRANT ON PRAIRIE WOOD DRIVE BETWEEN LOTS 102 & 103

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

PLANS ISSUED FOR REVIEW

FN: 24-05-127

ISSUE DATE: 12/20/2024

SHEET 1 OF 6

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

COVER

ROSEWOOD FIELDS - PHASE 4

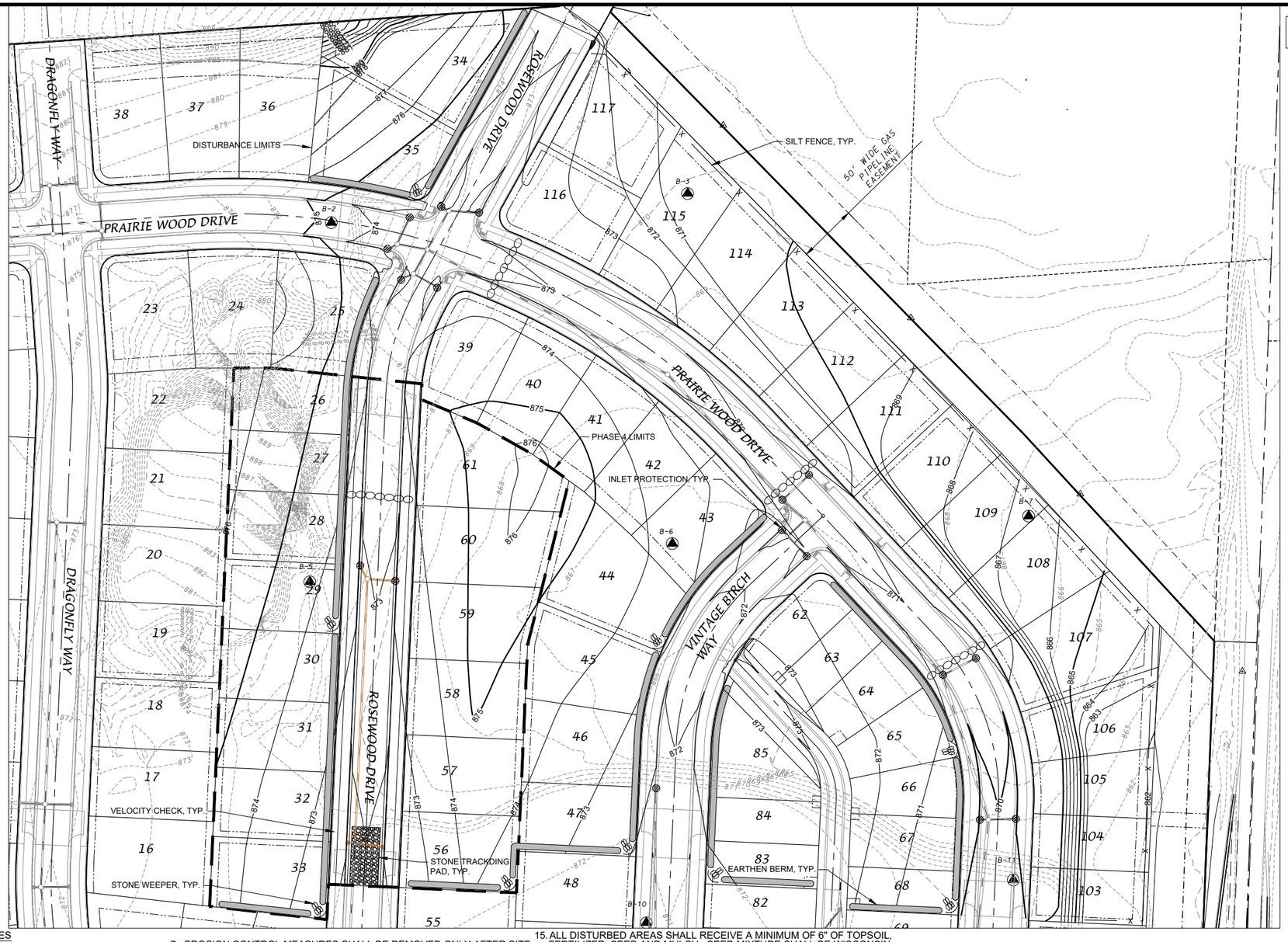
VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

DATE: 12/20/2024
REVISED:

DRAWN BY: TCF

FN: 24-05-127

Sheet Number:
1 OF 6



NOTE:

PROJECT SITE WAS GRADED TO SUBGRADE IN PHASE 3.

GRADING & EROSION CONTROL NOTES

1. INSTALL EROSION CONTROL MEASURES PRIOR TO ANY SITE WORK, INCLUDING GRADING OR DISTURBANCE OF EXISTING SURFACE MATERIALS AS SHOWN ON PLAN.
2. EROSION CONTROL MEASURES SHALL BE INSTALLED PER THE VILLAGE OF MCFARLAND STANDARD SPECIFICATIONS.
3. EROSION CONTROL IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR. EROSION CONTROL MEASURES AS SHOWN ON THE APPROVED PLAN SHALL BE CONSIDERED MINIMUM PRECAUTIONS THAT WILL BE ALLOWED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECOGNIZING AND CORRECTING EROSION PROBLEMS THAT ARE A RESULT OF CONSTRUCTION ACTIVITIES.
4. INSPECTIONS, REPORTING AND MAINTENANCE OF ALL EROSION CONTROL MEASURES SHALL BE PER THE VILLAGE OF MCFARLAND REQUIREMENTS TO ENSURE PROPER FUNCTION OF EROSION CONTROLS AT ALL TIMES. EROSION CONTROL MEASURES ARE TO BE IN WORKING ORDER AT THE END OF EACH WORK DAY.
5. INSPECT EROSION CONTROL MEASURES AFTER EACH 1/2" OR GREATER RAINFALL. REPAIR ANY DAMAGE OBSERVED DURING THE INSPECTION.
6. NO SITE GRADING OUTSIDE OF THE LIMITS OF DISTURBANCE OR DOWNSTREAM OF SILT FENCE.
7. EROSION CONTROL MEASURES SHALL BE REMOVED ONLY AFTER SITE CONSTRUCTION IS COMPLETE WITH ALL SOIL SURFACES HAVING AN ESTABLISHED VEGETATIVE COVER
8. INSTALL INLET PROTECTION IN ALL STORM SEWER INLETS AND CATCH BASINS THAT MAY RECEIVE RUNOFF FROM DISTURBED AREAS.
9. CUT AND FILL SLOPES SHALL BE NO GREATER THAN 3:1
10. SLOPES EXCEEDING 4:1 SHALL BE STABILIZED WITH CLASS I, TYPE B EROSION MATTING AND ALL DRAINAGE SWALES SHALL BE STABILIZED WITH CLASS II, TYPE B EROSION MATTING.
11. ALL INCIDENTAL MUD TRACKING OFF-SITE ONTO ADJACENT PUBLIC THOROUGHFARES SHALL BE CLEANED UP AND REMOVED BY THE END OF EACH WORKING DAY USING PROPER DISPOSAL METHODS.
12. PREVENT EXCESSIVE DUST FROM LEAVING THE CONSTRUCTION SITE IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS.
13. INSTALL EROSION CONTROLS ON THE DOWNSTREAM SIDE OF STOCKPILES.
14. VELOCITY CHECKS SHALL BE PLACED AS SHOWN WHEN THE ROAD SUBGRADE IS ESTABLISHED. CHECKS SHALL BE BUILT PER DETAIL PROVIDED AND MAINTAINED THROUGH STABILIZATION. NUMBER AND LOCATION OF CHECKS SHOWN ON PLANS IS MINIMUM REQUIRED. FIELD CONDITIONS MAY WARRANT ADDITIONAL VELOCITY CHECKS AS REQUIRED BY VILLAGE INSPECTOR OR ENGINEER.
15. ALL DISTURBED AREAS SHALL RECEIVE A MINIMUM OF 6" OF TOPSOIL, FERTILIZER, SEED AND MULCH. SEED MIXTURE SHALL BE WISCONSIN DOT SEED MIX #40 OR EQUIVALENT APPLIED AT A RATE OF 5 POUNDS PER 1000 SQFT ON ALL DISTURBED AREAS. ANNUAL RYEGRASS AT A RATE OF 1 1/2 POUNDS PER 1000 SQFT SHALL BE ADDED TO THE THE MIXTURE. FERTILIZER SHALL BE PLACED PER A SOIL TEST. THE INFILTRATION AREA SHALL BE SEEDED WITH A SEED MIX TOLERANT OF FLUCTUATING WATER CONDITIONS.
16. DEWATERING, IF APPLICABLE, SHALL BE CONDUCTED PER WDNR STORM WATER MANAGEMENT TECHNICAL STANDARD 1061.
17. ADDITIONAL EROSION CONTROL MEASURES AS REQUESTED BY THE DNR, VILLAGE ENGINEER OR THE OWNERS REPRESENTATIVE SHALL BE INSTALLED WITHIN 24 HRS.
18. ANY CHANGES TO THIS EROSION CONTROL PLAN MUST BE APPROVED BY THE VILLAGE OF MCFARLAND.
19. CONSTRUCTION EQUIPMENT SHALL AVOID OPERATIONS IN INFILTRATION AREAS.

LEGEND

- 2025 GRADING LIMITS
- PHASE LIMITS
- PLAT LIMITS
- RIGHT-OF-WAY
- LOT LINE
- EXISTING FENCE
- PROPOSED CONCRETE CURB & GUTTER
- EXISTING PAVEMENT
- 900 EXISTING INDEX CONTOUR
- 902 EXISTING INTERMEDIATE CONTOUR
- 900 PROPOSED INDEX CONTOUR
- 902 PROPOSED INTERMEDIATE CONTOUR
- PROPOSED STORM SEWER
- SILT FENCE
- VELOCITY CHECK
- EARTHEN BERM
- STONE WEEPER
- EROSION MAT
- INLET PROTECTION

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ROSEWOOD FIELDS - PHASE 4

GRADING & EROSION CONTROL PLAN

VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

SCALE: 1" = 100'
(PAGE SIZE: 11x17)
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DATE: 12/20/2024
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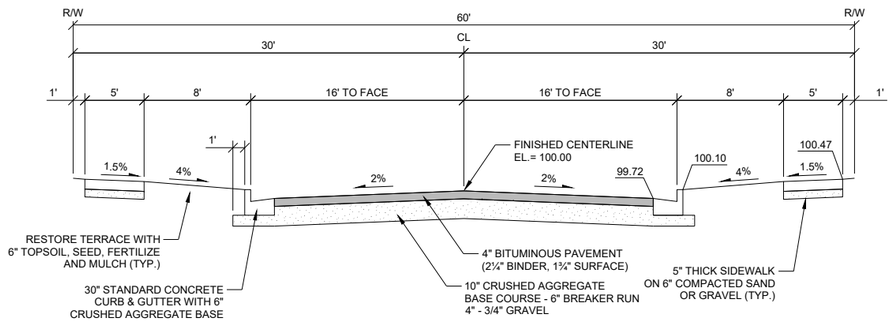
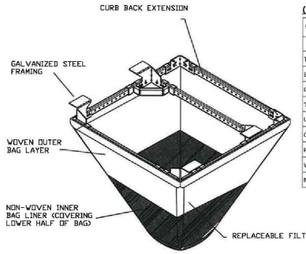


TYPICAL FINISHED SECTION - 60' R.O.W.

ROSEWOOD DRIVE

"LEXSTORM INLET FILTERS TO MEET DANE COUNTY EROSION CONTROL STANDARDS



(HB) HYBRID FILTER BAG SPECIFICATIONS:

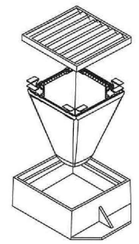
Woven and Non-Woven Geotextile Filter Bag Properties (Minimum Average Roll Values)			
PROPERTY	TEST METHOD	WOVEN (OUTER)	NON-WOVEN (LINER)
TENSILE STRENGTH	ASTM D4632	350 x 225 Lbs	100 Lbs
ELONGATION	ASTM D4632	20% x 15%	50%
CBR PUNCTURE	ASTM D6241	1000 Lbs	65 Lbs
TRAPEZOIDAL TEAR	ASTM D4533	110 x 75 Lbs	45 Lbs
UV RESISTANCE	ASTM D4355	90%	70%
OPENING SIZE (AOS)	ASTM D4751	20 US STD SIEVE	40 US STD SIEVE
PERMITTIVITY	ASTM D4491	1.5 Sec^{-1}	2.0 Sec^{-1}
WATER FLOW RATE	ASTM D4491	200 $gal/min/ft^2$	145 $gal/min/ft^2$
MINIMUM FILTER BAG VOLUME		2 CUBIC FT	

CATCH-IT INLET FILTER (Temporary Inlet Protection)

Neenah Casting	Inlet Type	Grate Size	Opening Size	Bag Cap (ft^3)	Flow Ratings (CFS)		ADS P/N
					HB (Hybrid Bag)	Bypass	
3067	Curb Box	35.25 x 17.75	33.0 x 15.0	4.4	2.0	5.8	62LCBEXTHB
3246A	Curb Box	35.75 x 23.875	33.5 x 21.0	4.2	1.1	3.3	62LCB3624HB
3030	Square/Rect (SQ)	23 x 16	20.5 x 13.5	1.6	0.7	2.2	62MCB2316HB
3067-C	Square/Rect (SQ)	35.25 x 17.75	33 x 15	3.2	1.0	5.2	62LSQ3618HB
R-2501	Round (RD)	~26	~24	2.3	0.8	5.2	62MRD26HB
R-1772/2560	Round (RD)	22.25-23.5	20.5-21	1.5	0.6	4.6	62MRD22HB

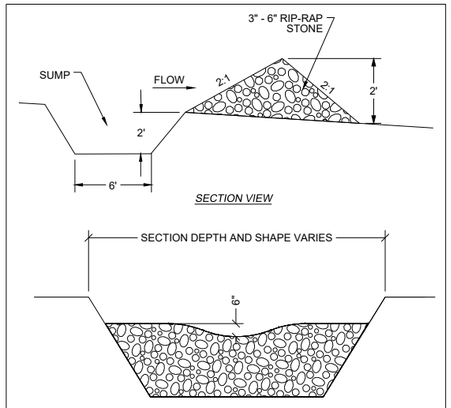
Installation Instructions:
1. Remove grate from the drainage structure
2. Clean stone and dirt from ledge (lip) of drainage structure
3. Drop the inlet filter through the clear opening such that the hangers rest firmly on the lip of the structure
4. Replace the grate and confirm it is not elevated more than 1/8"

Maintenance Guidelines:
1. Empty the sediment bag if more than half filled with sediment and debris
2. Remove the grate, engage the lifting points, and lift filter from the drainage structure
3. Dispose of sediment and debris as directed by the Engineer or Maintenance Contract
4. Alternatively, an industrial vacuum can be used to collect sediment from filter bag



FLEXSTORM INLET FILTERS
CATCH IT

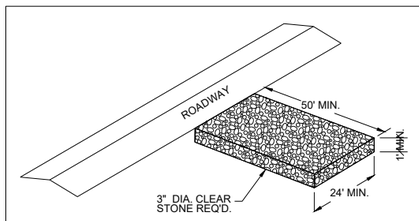
SIZE	DRAWN BY	DWG NO	REV
C	DG	INLET_FILTERS	A



NOTES:
1) SUMP SHALL BE CLEANED OUT AND ALL PLUGGED ROCK REMOVED AND REPLACED AS NEEDED WHEN SUMP IS 50% FULL OF SEDIMENT.

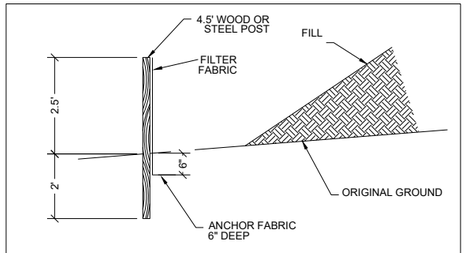
STONE WEEPER

NOT TO SCALE



STONE TRACKING PAD DETAIL

NOT TO SCALE



SILT FENCE DETAIL

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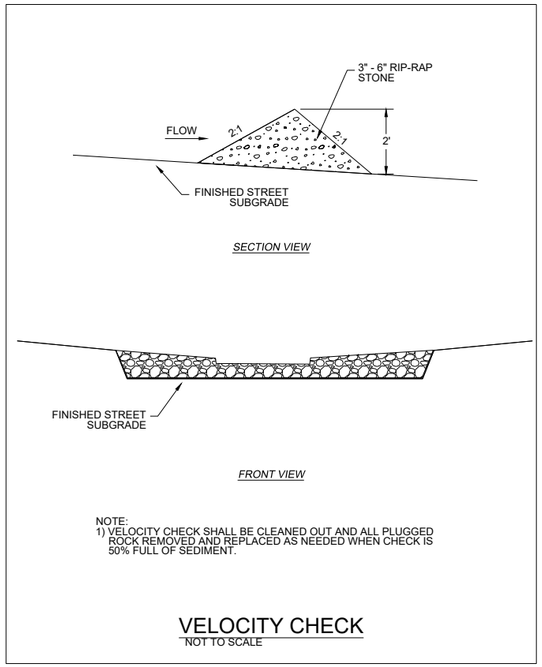
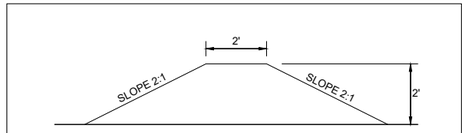


NOTE:
1) VELOCITY CHECK SHALL BE CLEANED OUT AND ALL PLUGGED ROCK REMOVED AND REPLACED AS NEEDED WHEN CHECK IS 50% FULL OF SEDIMENT.

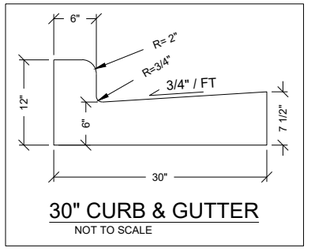
VELOCITY CHECK

NOT TO SCALE



EARTHEN BERM

NOT TO SCALE



30" CURB & GUTTER

NOT TO SCALE

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DETAILS

ROSEWOOD FIELDS - PHASE 4

VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

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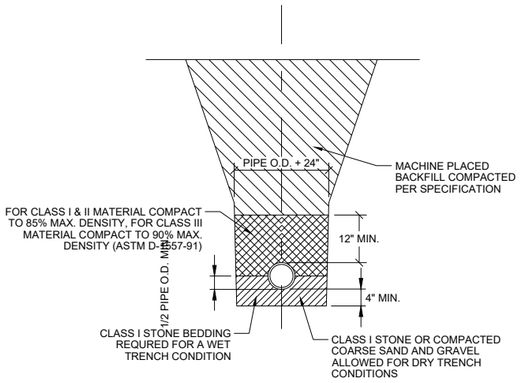
NOTES:

CLASS I MATERIAL: ANGULAR ¼" TO ¾" GRADED STONE

CLASS II MATERIAL: COARSE SANDS AND GRAVELS

CLASS III MATERIAL: FINE SAND AND CLAYEY GRAVELS, INCLUDING FINE SANDS, SAND-CLAY MIXTURES AND GRAVEL-CLAY MIXTURES



CLASS I, II & III BEDDING DETAIL

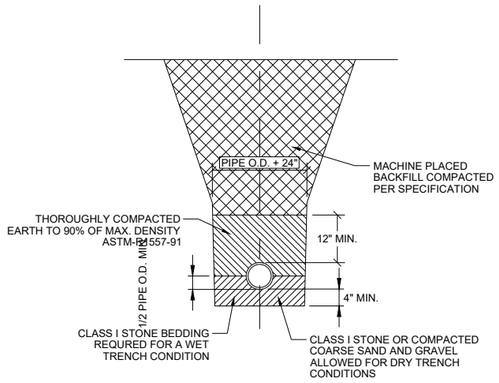
FLEXIBLE PIPE - PVC, ABS, HDPE. - ASTM D-3321
NOT TO SCALE

NOTES:

CLASS I MATERIAL: ANGULAR ¼" TO ¾" GRADED STONE

CLASS II MATERIAL: COARSE SANDS AND GRAVELS

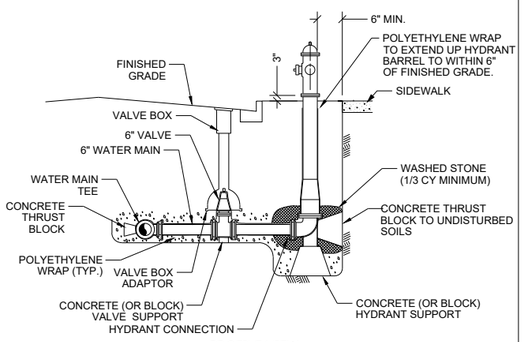
CLASS III MATERIAL: FINE SAND AND CLAYEY GRAVELS, INCLUDING FINE SANDS, SAND-CLAY MIXTURES AND GRAVEL-CLAY MIXTURES



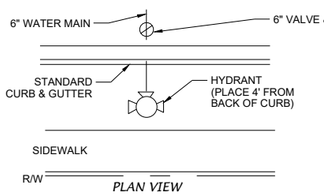
CLASS 'C' BEDDING DETAIL

RIGID WALL PIPE - RCP, D.I., ETC. - ASTM C-12
NOT TO SCALE

NOTES:
1. HYDRANT SHALL BE WATEROUS PACER MODEL WB-67 OR MUELLER SUPER CENTURIAN A423.
2. HYDRANT BURY TO BE 7'-0".
3. HYDRANT TO BE LOCATED 4' FROM BACK OF CURB.
4. ALL JOINTS BETWEEN THE HYDRANT CONNECTION & WATER MAIN TEE TO BE RESTRAINED WITH MEGA-LUGS OR LOCKING GASKETS. HYDRANT CONNECTION TO BE MEGA LUGGED TO WATER MAIN.



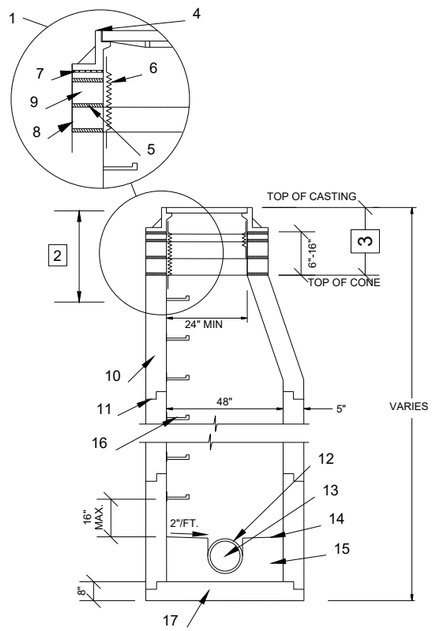
PROFILE VIEW



PLAN VIEW

HYDRANT SETTING

NOT TO SCALE

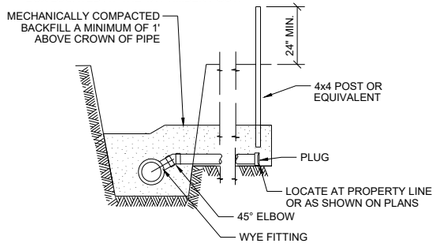


1. WHEN MANHOLES ARE LOCATED UNDER PAVEMENTS, THE TOP OF THE MANHOLE FRAME SHALL BE ADJUSTED TO WITHIN ¼" BELOW THE PAVEMENT GRADE. THE FINAL ADJUSTMENT SHALL BE MADE BY SHIMMING THE FRAME TO GRADE AND SETTING THE FRAME IN THE BED OF MORTAR.
2. TOP MANHOLE STEP SHALL BE PLACED IN THE CONE AT A MAXIMUM OF 28" FROM THE TOP OF THE FRAME.
3. ADJUST AS NECESSARY TO MEET PLAN GRADE, MAXIMUM HEIGHT OF CHIMNEY AND CASTING SHALL BE 24" AND THE MINIMUM HEIGHT SHALL BE 12" (A MINIMUM OF ONE ADJUSTMENT RING SHALL BE USED)
4. MANHOLE FRAME & LID - SEE SPEC.
5. PRE-MOLDED BUTYL BASE SEALANT PLACED CONTINUOUSLY AROUND ENTIRE PERIMETER OF THE RINGS REQUIRED COMMENCING BETWEEN EACH RING AND TERMINATING BETWEEN BOTTOM RING AND TOP OF CONE.
6. INTERNAL FRAME CHIMNEY SEAL.
7. SET MANHOLE FRAME WITH MORTAR.
8. COVER OUTSIDE OF CHIMNEY FROM FRAME TO CONE WITH TROWEL GRADE BUTYL BASED SEALANT. OVERLAP CONE SECTION A MIN. OF 4".
9. CONCRETE ADJUSTMENT RING SHALL HAVE A MAXIMUM THICKNESS OF 6" AND A MINIMUM THICKNESS OF 2", RINGS SHALL BE SUPPLIED IN ½" INCREMENTS (THICKNESS) TO ALLOW ADJUSTMENT OF THE FRAME TO WITHIN ¼" OF PLAN GRADE. ADJUSTMENT RINGS SHALL BE REINFORCED AS REQUIRED IN ASTM C-478. THE OUTSIDE DIAMETER OF RINGS SHALL BE UNIFORM AND EQUAL TO OR LESS THAN THE TOP OF THE CONE. THE WALL THICKNESS OF THE RINGS SHALL BE EQUAL THE WALL THICKNESS OF THE MANHOLE SECTIONS. WHEN ASSEMBLED, THE TOP OF THE CONE, THE RINGS, AND THE FRAME SHALL BE ALIGNED VERTICALLY WITH NO PROTRUSIONS.
10. PRECAST CONCRETE MANHOLE SECTIONS, TYPICAL, CONFORMING TO ASTM C-478.
11. WATERTIGHT JOINT, TYPICAL, WITH GASKETS CONFORMING TO C-443, OR JOINTS SEALED WITH MASTIC JOINTING COMPOUND.
12. PRESS SEAL GASKET, KOR-N-SEAL GASKET OR EQUAL.
13. SANITARY SEWER-SIZE, NUMBER OF CONNECTIONS TO MANHOLE, ORIENTATION, AND ELEVATION SHOWN ON PLAN.
14. BENCH SLOPE 2 IN/FT.
15. STANDARD MANHOLE INVERT TO CROWN OF THE PIPE, SEE FILE NO. 13 OF "STANDARD SPECIFICATIONS".
16. MANHOLE STEP, TYPICAL, SEE FILE NO. 15 "STANDARD SPECIFICATIONS".
17. PRECAST BASE.

SANITARY SEWER MANHOLE

NOT TO SCALE

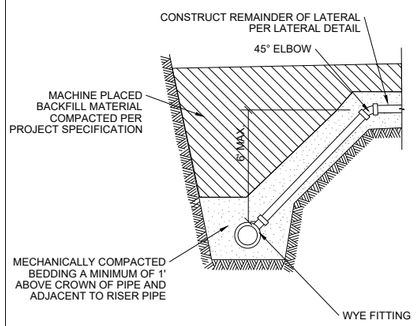
NOTES:
1. SEWER LATERAL TO BE PLACE AT 1/8 TO } INCH PER FOOT SLOPE.
2. SEWER LATERAL MATERIAL TO BE THE SAME AS THE MAIN LINE MATERIAL.
3. RISERS ARE REQUIRED WHERE SEWER LATERAL IS GREATER THAN 10 FEET DEEP.
4. TRACE WIRE IS REQUIRED. TRACE WIRE TO TERMINATE IN TRACE WIRE TERMINAL BOX LOCATED AT THE 4X4 TIMBER POST.



SANITARY SEWER LATERAL

NOT TO SCALE

NOTES:
1. SEWER LATERAL WYE TO BE PLACED AT A 45° ANGLE FROM HORIZONTAL.
2. RISER TO BE CONSTRUCTED AT 45° ANGLE FROM HORIZONTAL TO THE PROPOSED ELEVATION OF THE SEWER LATERAL.
3. SEWER RISER MATERIAL TO BE THE SAME AS THE MAIN LINE MATERIAL.
4. TRACE WIRE IS REQUIRED. TRACE WIRE TO TERMINATE IN TRACE WIRE TERMINAL BOX LOCATED AT TEH 4X4 TIMBER POST.



SANITARY LATERAL RISER

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UTILITY DETAILS

ROSEWOOD FIELDS - PHASE 4

VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

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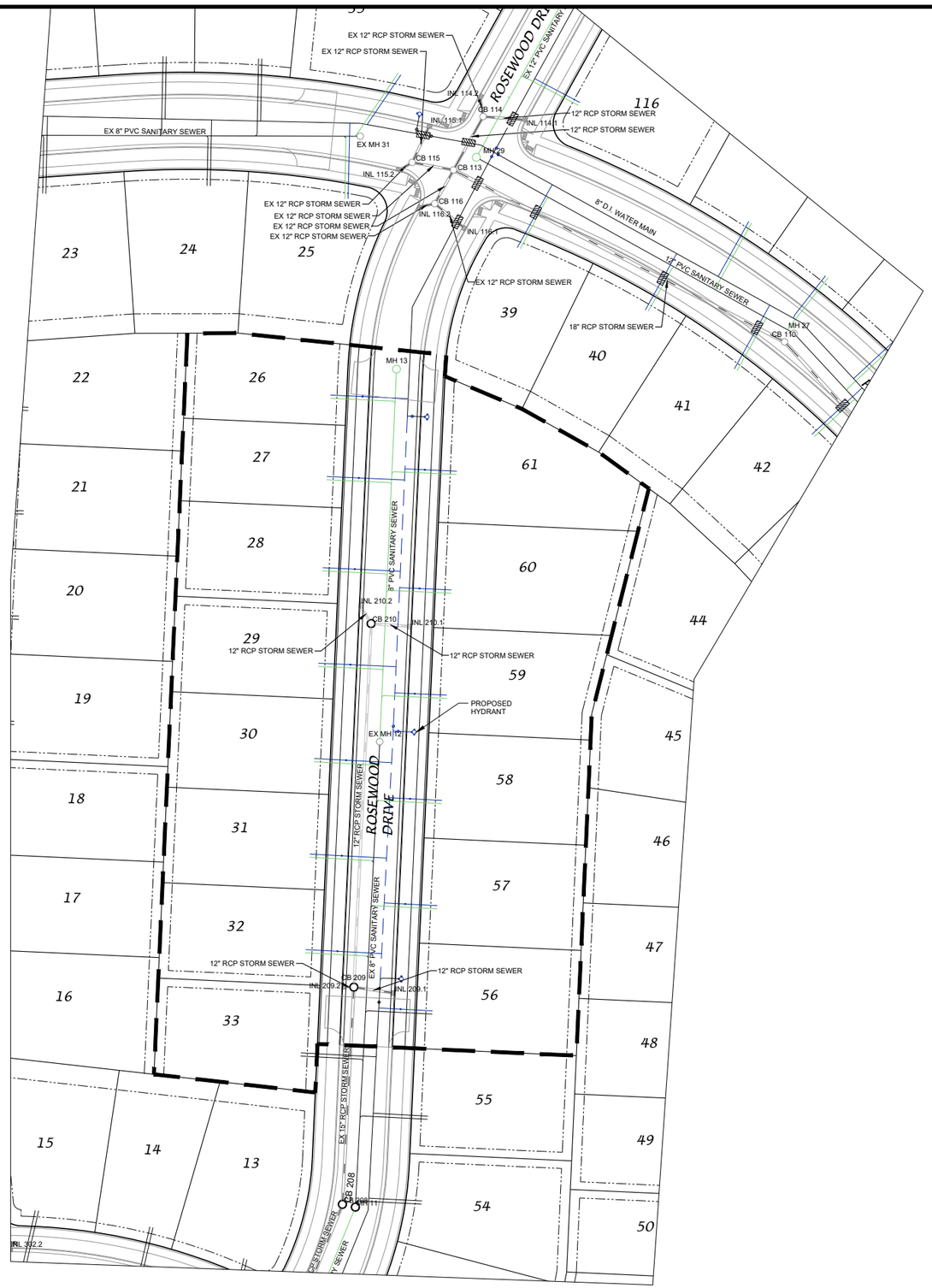

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ROSEWOOD FIELDS - PHASE 4

VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN

SCALE: 1" = 80'
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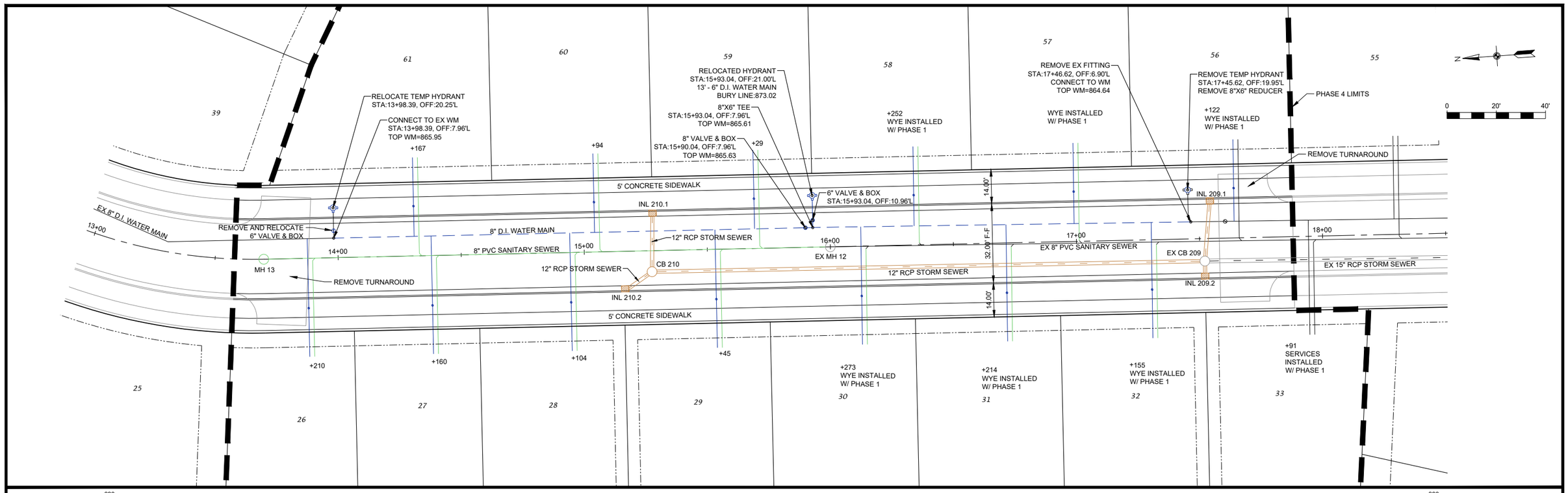
RELOCATE TEMP HYDRANT
STA:13+98.39, OFF:20.25'L
CONNECT TO EX WM
STA:13+98.39, OFF:7.96'L
TOP WM=865.95
RELOCATED HYDRANT
STA:15+93.04, OFF:21.00'L
13' - 6" D.I. WATER MAIN
BURY LINE:873.02
8"X6" TEE
STA:15+93.04, OFF:7.96'L
TOP WM=865.61
8" VALVE & BOX
STA:15+90.04, OFF:7.96'L
TOP WM=865.63
+252
WYE INSTALLED
W/ PHASE 1
REMOVE EX FITTING
STA:17+46.62, OFF:6.90'L
CONNECT TO WM
TOP WM=864.64
WYE INSTALLED
W/ PHASE 1
REMOVE TEMP HYDRANT
STA:17+45.62, OFF:19.95'L
REMOVE 8"X6" REDUCER
+122
WYE INSTALLED
W/ PHASE 1
PHASE 4 LIMITS
REMOVE TURNAROUND
0
20'
40'
5' CONCRETE SIDEWALK
6" VALVE & BOX
STA:15+93.04, OFF:10.96'L
INL 210.1
INL 209.1
EX 8" D.I. WATER MAIN
REMOVE AND RELOCATE
6" VALVE & BOX
8" D.I. WATER MAIN
12" RCP STORM SEWER
8" PVC SANITARY SEWER
MH 13
REMOVE TURNAROUND
CB 210
INL 210.2
EX MH 12
EX CB 209
INL 209.2
EX 15" RCP STORM SEWER
14.00'
32.00' F-F
14.00'
5' CONCRETE SIDEWALK
+210
+160
+104
+45
+273
WYE INSTALLED
W/ PHASE 1
+214
WYE INSTALLED
W/ PHASE 1
+155
WYE INSTALLED
W/ PHASE 1
+91
SERVICES
INSTALLED
W/ PHASE 1
13+00
14+00
15+00
16+00
17+00
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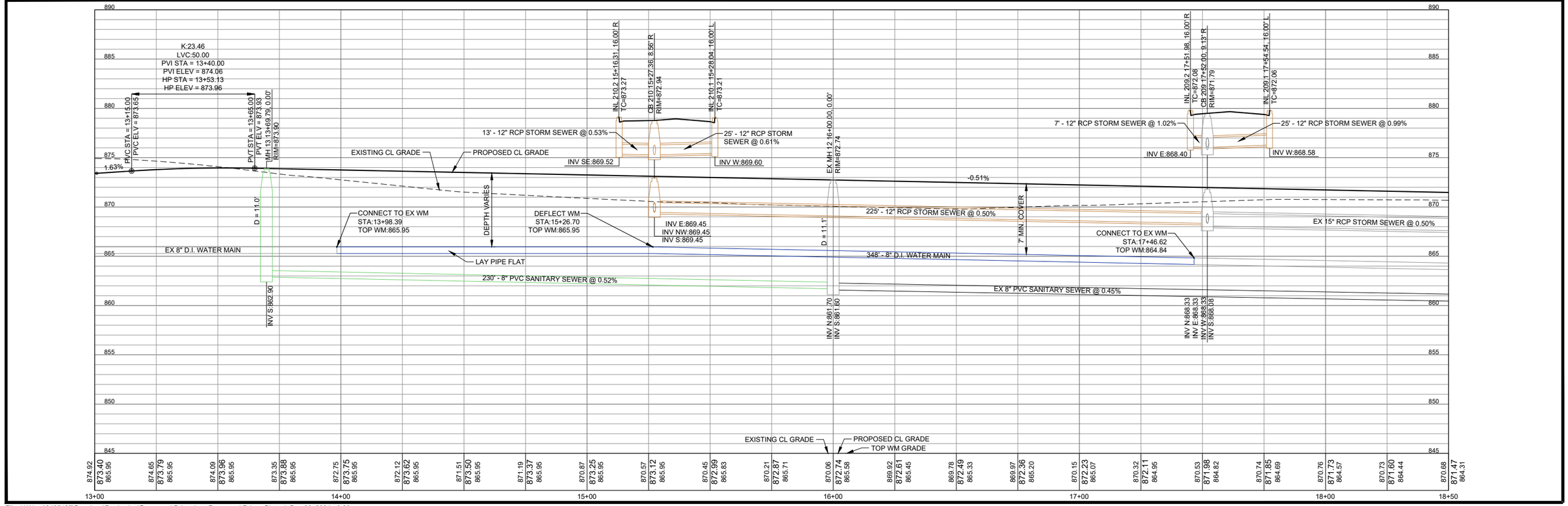
K:23.46
LVC:50.00
PVI STA = 13+40.00
PVI ELEV = 874.06
HP STA = 13+53.13
HP ELEV = 873.96
PVC STA = 13+15.00
PVC ELV = 873.65
1.63%
PVT STA = 13+65.00
PVT ELV = 873.93
MH 13 13+69.79 0.00'
RIM=873.90
D = 11.0'
INV S:862.90
EXISTING CL GRADE
PROPOSED CL GRADE
DEPTH VARIES
CONNECT TO EX WM
STA:13+98.39
TOP WM:865.95
EX 8" D.I. WATER MAIN
LAY PIPE FLAT
DEFLECT WM
STA:15+26.70
TOP WM:865.95
INL 210.2 15+16.31, 16.00' R
TC=873.27
CB 210 15+27.36, 8.56' R
RIM=872.94
INL 210.1 15+28.04, 16.00' L
TC=873.21
13' - 12" RCP STORM SEWER @ 0.53%
25' - 12" RCP STORM
SEWER @ 0.61%
INV SE:869.52
INV W:869.60
INV E:869.45
INV NW:869.45
INV S:869.45
230' - 8" PVC SANITARY SEWER @ 0.52%
EX MH 12 16+00.00, 0.00'
RIM=872.74
D = 11.1'
INV N:861.70
INV S:861.60
-0.51%
225' - 12" RCP STORM SEWER @ 0.50%
7' MIN. COVER
348' - 8" D.I. WATER MAIN
EX 8" PVC SANITARY SEWER @ 0.45%
INL 209.2 17+51.98, 16.00' R
TC=872.08
CB 209 17+52.00, 9.13' R
RIM=871.79
INL 209.1 17+54.54, 16.00' L
TC=872.06
7' - 12" RCP STORM SEWER @ 1.02%
25' - 12" RCP STORM SEWER @ 0.99%
INV E:868.40
INV W:868.58
CONNECT TO EX WM
STA:17+46.62
TOP WM:864.84
EX 15" RCP STORM SEWER @ 0.50%
INV N:868.33
INV E:868.33
INV W:868.33
INV S:868.08
EXISTING CL GRADE
PROPOSED CL GRADE
TOP WM GRADE
890
885
880
875
870
865
860
855
850
845
874.92
873.40
865.95
874.65
873.79
865.95
874.09
873.96
865.95
873.35
873.88
865.95
872.75
873.75
865.95
872.12
873.62
865.95
871.51
873.50
865.95
871.19
873.37
865.95
870.87
873.25
865.95
870.57
873.12
865.95
870.45
872.99
865.83
870.21
872.87
865.71
870.06
872.74
865.58
869.92
872.61
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872.49
865.33
869.97
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865.20
870.15
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865.07
870.32
872.11
864.95
870.53
871.98
864.82
870.74
871.85
864.69
870.76
871.73
864.57
870.73
871.60
864.44
870.68
871.47
864.31
13+00
14+00
15+00
16+00
17+00
18+00
18+50

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, February 25, 2025**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Krystal Johnson, DEI Strategist**

AGENDA ITEM: **Update for the project to update the Village's mission, vision, and value statements.**

PREVIOUS ACTION:
The Village Board reviewed the project overview and general timeline at its meeting on November 12, 2024.

The Village Board met on December 10, 2024 to review the communications and engagement plan for the project.

ISSUE SUMMARY:
Late last year we reviewed the timeline and general overview to update the Vision, Mission and Value statements. Feedback sessions with the public and staff are nearly conclusion as we think about starting to bring that work together into the drafting process. In the meeting, the DEI Strategist will provide an update on central themes within the feedback received, share some comments from the process, and review next steps to finish the update. Included in the packet is the timeline and communications plan included for the project.

FINANCIAL/BUDGET IMPACT:
Costs associated with this project will be covered under existing approved operating funds.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
No action on this item. Presented for discussion and update.

ATTACHMENTS:
1. 12_24_Revised Vision and Mission Timeline
2. VM Communications Plan_Outline
3. DRAFT Mission Vision Project Comms Plan - MC12.5.24
4. Vision & Mission Project Overview

VILLAGE OF MCFARLAND VISION AND MISSION STATEMENT PROJECT

BY: KRYSTAL JOHNSON

1 Research

JULY 10TH, 2024 - COMPLETED

Researching previous processes for developing the current village mission and vision statement. This action aims to inform and refine the approach for crafting a new mission and vision that resonates with the community's aspirations and values (A-B)

2 Evaluating current VMS

JULY 31ST, 2024 - COMPLETED

Assessment to identify strengths, as well as weaknesses that may hinder clarity or inclusivity. This analysis informs strategic adjustments needed to ensure the statement effectively guides and reflects the community's collective vision.

3 Project Development

AUGUST 5TH, 2024 - COMPLETED

This action includes outlining the scope of work, establishing measurable objectives, and preparing contingency plans to address potential challenges, ensuring a structured approach to achieving a comprehensive and meaningful statement.

4 Communication Strategy & Budget

AUGUST 12TH, 2024 - COMPLETED

Established a strategy for communication for community & staff V&M workshops. Establishing clear, consistent communication plan

5 Board Review

NOV 12TH, 2024 - COMPLETED

Presenting the project's objectives and scope to the board for discussion and approval. Action - ensuring organizational goals, leadership buy-in and establishing clear direction for developing a Village mission and vision statement.

6 Development

SEPTEMBER 3RD, 2024 - IN PROGRESS

Creating structured forums for brainstorming and dialogue. Workshops aim to gather diverse perspectives, insights, and ideas to inform the crafting of a Village mission and vision statement that resonates with and reflects the shared values and aspirations of both staff and the community. Collaborative Think Tanks (CTT).

7 Staff CTT

JAN 8TH - FEB 5TH 2025 (5 WEEKS)

Village Staff focused workshops. Workshops will provide a platform for staff to contribute ideas, perspectives, and values that will inform the creation of a cohesive Village mission and vision statement, ensuring alignment with organizational culture and goals

8 Community & Notice of Quorm CTT

JAN 13TH - FEB 23RD, 2025 (5 WEEKS + 1 WEEKEND)

Community forums/Workshops to engage residents in shaping the Village mission and vision statement. Designed to encourage open dialogue, gather diverse perspectives, and incorporate community values and aspirations into the statement.

9 Analyze

JAN 24TH - FEB 28TH 2025

Biweekly organizing and categorizing the insights, ideas, and feedback gathered from collaborative workshops with staff and community members. This data, is a resource for informing the development of the Village mission and vision statement

10 Village Board Discussion

FEBRUARY 11TH, 2025 -

Update on VMS Progress. Trends on participation will be the only findings shared. Trustees will discuss and provide staff feedback on the development of the V&M Statement Progress.

VILLAGE OF MCFARLAND VISION AND MISSION STATEMENT PROJECT

11

Draft Statement Development

FEB 17TH - MAR 5TH, 2025

Staff beginning to develop statement.

12

Village Board Discussion on Draft

MARCH 11TH, 2025

Discussion on V&M draft. Ensuring it aligns with the community's goals. Trustees will discuss and provide staff feedback on the development of the V&M Statement

13

Statement Revisions

MAR 11TH - MAR 21ST, 2025

Staff will begin making revisions to the Vision and Mission Statement

14

Village Board Approval

MARCH 25TH, 2025

Mision and Vision Statement presented to the Board for approval. Ensuring that it has elements of the community's values and serves as a guiding framework for future initiatives and developments within the Village.

15

(Place Holder for Statement Revisions)

DATE TBD

TBD

16

(Place holder for Village Board Meeting

APRIL 8TH, 2025

TBD

17

V&M Staff & Community Event Planning

TBD

TBD

18

Staff Event

MAY 5TH

TBD

19

Community Event

MAY 19TH - JUNE 6TH TBD

Description

20

Optional Space

TBD

Description

Village of McFarland – Vision and Mission Statement Marketing and Communications Plan

The Village of McFarland will be revitalizing its Vision and Mission Statement. This document outlines the marketing and communications plans to support the process. The goal is to ensure effective outreach and involvement from the community as we update these key guiding principles.

Engagement Strategies

- Direct Mailing
  - Postcard
    - The postcards will be sent to McFarland residents.
    - Information that will be on the postcard:
      - Ways to participate
        - In person workshops
        - Virtual Workshops
        - Online/physical survey
        - 1:1 interview (accommodation request)
      - Dates, Times and Locations (in person)
      - QR Code
        - Additional information
        - Registration for workshops
        - Accommodation request link
        - (possibly for the survey)
      - Other advisable information
- Direct Emailing/Digital Newsletters
  - Lookout (published biweekly)
  - This Week in Meetings (published weekly)
  - Dedicated project emails (to dedicated subscriber list)
  - Outlook
    - Will be published in early February.
    - The last workshop is on February 22nd.
- Social Media
  - Facebook
    - General Information
    - Events
      - Event page will allow people to RSVP on FB, which can increase interaction.
    - Periodic Progress Posts
    - This Week in Meetings

        - Story post
        - Interactive Polls
            - “Have you registered for a workshop yet?”
        - Tailored & responsive posts
        - Ads
    - Instagram
        - General Information
        - Periodic Progress Posts
        - This Week in Meetings
        - Tailored & responsive posts
        - Ads
    - LinkedIn
        - General Information
        - Tailored & responsive posts
    - Nextdoor
        - General Information
        - Events
        - Tailored & responsive posts

- Website
    - News Flashes (sent to email and text subscribers)
    - Base of Information
    - Blog Feature(s) (sent to email and text subscribers)Community Calendar
    - Community Calendar Listings (sent to email and text subscribers)

- Other
    - Lookout
    - Digital signage in public buildings & on cable channel
    - Print Fliers
    - Other Printed Materials as needed
    - Local/regional media outreach
    - Direct Outreach to community partners re: amplification opportunities, including:
        - School District
            - Notice Distribution
            - Youth Engagement
            - Exploring the possibility to table at evening event programming*
        - Chamber of Commerce
        - Other community partners/stakeholders/organizations

- <u>Participation Enhancements</u>
- Volunteer Childcare (TBD)
- Self-Initiated Comment Forms
- Cable Channel

- Additional Engagement plan
    - Garner support from local property managers *
        - Potential to host a workshop at apartment community room spaces
    - Develop relationship with local assisted living facilities *
        - Potential to host a workshop at assisting living communal room spaces
    - Partner with 1-3 local businesses *

Mission & Vision Project Communications Plan

PURPOSE & GOALS

The central purpose of this plan is to provide a scaffolding for the mass communication efforts that will be invested in the Mission & Vision Project in late 2024 and early 2025, to illustrate the arcing trajectory of these efforts, and to provide an anticipated timeline for asset creation and distribution. It is not intended to include specific content details, but rather to include some overarching content themes while allowing the plan to remain somewhat fluid and adaptable to emerging conditions.

The plan contains strategies that aim to move the Village toward two goals. Primarily, the goal is to engage as many members of the community as possible in the ideation and feedback phase(s) of the project. Secondarily, it aims to set up a communications infrastructure that can be utilized during later phases of the project to offer updates, seek further input, and/or to reach contributors when the Village is prepared to hold an unveiling of the new mission and vision statements at the conclusion of this project.

KEY DATES & COMMUNICATIONS

PRE-LAUNCH

- Emails sent to potential community partners to inquire about opportunities for communications amplification

12/11/24: 'SOFT' LAUNCH

- Dedicated project email subscriptions go live
- Blog post with initial announcement/basic information about the project (with link to subscribe to the dedicated email list) published
- News Flash (pointing to the blog post) published on website & texted to subscribers
- Social media posts (pointing to the blog post) published on Facebook (in feed & in local groups), Instagram, LinkedIn & Nextdoor
- Media advisory distributed to local/regional outlets

12/19/24: 'HARD' LAUNCH + INITIAL PROMOTIONAL PERIOD BEGINS

- Registration for think tanks opens
- Community survey goes live
- Announcement postcard (with engagement info & QR code) delivered to all Village addresses
- Announcement email sent to dedicated project email subscribers

DRAFT

- Announcement featured in the Lookout (digital newsletter)
- Updated blog post (with community think tank schedule & registration link) published
- Updated News Flash (pointing to updated blog post & links to subscribe/register) published on website & texted to subscribers
- All community think tanks published to the Village website calendar
- Facebook & Nextdoor events published
- Announcement published organically on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- Ad campaign #1 begins running on Facebook & Instagram (runs 12/19/24-12/23/24 & 12/26/24-1/1/25, 12 days total)
- Initial promotional assets added to digital signage & cable channel programming
- Physical fliers (with engagement info & QR code) distributed/hung throughout the Village (between 12/19/24-12/20/24).
- Swipe copy and initial promotional assets emailed to community partners two days prior for coordinated publication
- [INTERNAL] Staff-wide email (pointing to blog post & staff think tank schedule & registration link) goes out
- [INTERNAL] Outlook Calendar invites (referencing staff-wide email) go out to all staff *[Note: If we can find a mechanism that will automate the sending of an Outlook invite following registration, we will go that route instead.]*

1/1/25: INITIAL PROMOTIONAL PERIOD ENDS & CORE PROMOTIONAL PERIOD BEGINS

- Reminder of upcoming think tanks included in the Lookout
- Ad campaign #2 begins running on Facebook & Instagram (runs 1/2/25-1/23/25, 22 days total)
- Organic social media content with updates continues to be published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- Updates added to blog post as needed
- Update emails sent to dedicated project email subscribers as needed.
- Core promotional assets added to digital signage & cable channel programming
- Swipe copy and core promotional assets emailed to community partners
- (Beginning 1/2/25) Biweekly reminders & updates included in the Lookout (digital newsletter)
- (Beginning 1/13/25) Weekly reminders for upcoming community think tanks included with This Week in Meetings (blog post, digital newsletter & social media posts)

1/8/25: IN-PERSON STAFF THINK TANKS BEGIN

- [INTERNAL] Reminder emails for each occurrence sent one day prior to registered staff.
    - The first of these reminder emails (to be sent on 1/7/25) should go to all staff with an additional reminder of where to learn more & register.

DRAFT

1/13/25: VIRTUAL STAFF THINK TANKS BEGIN

- [INTERNAL] Reminder emails (with virtual meeting link) for each occurrence sent one day prior to registered staff.

1/14/25: IN-PERSON COMMUNITY THINK TANKS BEGIN

- Reminder emails for each occurrence sent one day prior to registered community members.
- 'Kick-off' email set to dedication project email subscribers
- [TENT] 'Kick-off' press release distributed to local/regional outlets

1/21/25: VIRTUAL COMMUNITY THINK TANKS BEGIN

- Reminder emails (with virtual meeting link) for each occurrence sent one day prior to registered community members.

1/23/25: CORE PROMOTIONAL PERIOD ENDS & MAINTENANCE PERIOD BEGINS

- Organic social media content with updates continues to be published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- Updates added to blog post as needed
- Biweekly reminders & updates continue to be included in the Lookout (digital newsletter)
- Weekly reminders for upcoming community think tanks continue to be included with This Week in Meetings (blog post, digital newsletter & social media posts)

1/29/25: IN-PERSON STAFF THINK TANKS CONCLUDE

- [INTERNAL] 'Last call' email (pointing to schedule & registration link) for staff think tanks (both in-person & virtual) goes out to all staff one day prior

2/6/25: VIRTUAL STAFF THINK TANKS CONCLUDE & FINAL PROMOTIONAL PERIOD BEGINS

- Reminder of remaining community think tanks published in the Outlook (print newsletter)
- Ad campaign #3 begins running on Facebook & Instagram (2/6/25-2/20/25, 15 days)
- Organic social media content with updates continues to be published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- Updates added to blog post as needed
- Final promotional assets added to digital signage & cable channel programming
- Swipe copy and final promotional assets emailed to community partners
- Biweekly reminders & updates continue to be included in the Lookout (digital newsletter)
- Weekly reminders for upcoming community think tanks continue to be included with This Week in Meetings (blog post, digital newsletter & social media posts)

DRAFT

2/20/25: VIRTUAL COMMUNITY THINK TANKS CONCLUDE & FINAL PROMOTIONAL PERIOD ENDS

- Upcoming survey closure reminder email goes out to dedicated project email subscribers
- Upcoming survey closure reminder social media posts published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor

2/22/25: IN-PERSON COMMUNITY THINK TANKS CONCLUDE & WRAP PERIOD BEGINS

- Community survey closes
- Blog post updated with final participation numbers & any final updates related to the project's initial engagement phase
- 'Thank you' email (with final participation numbers, pointing to updated blog post) goes out to dedicated project email subscribers
- 'Thank you' social media posts (with final participation numbers, pointing to updated blog post) published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- 'Thank you'/'what's next' email sent out to community partners
- 'Wrap'/'what's next' press release distributed to local/regional outlets

2/27/25: WRAP PERIOD ENDS

- 'What's next' blog post published
- 'What's next' email (pointing to blog post) goes out to dedicated project email subscribers
- 'What's next' social media posts published on Facebook (in feed, pins & in local groups), Instagram, LinkedIn & Nextdoor
- [INTERNAL] 'Thank you'/'what's next' email (with final staff participation numbers, community participation numbers & links to both blog posts) goes out to all staff

DRAFT

Current Vision & Mission Statement

Vision Statement

The vision of the Village of McFarland is to create an inviting, dynamic, diverse community that offers a high quality of life and a supportive environment in which all citizens may practice their individual value choices. The community actively seeks to preserve its proud heritage, protect its abundant natural resources, plan for responsible and balanced residential and commercial growth, promote a viable economic base, support educational excellence, provide diverse leisure options, and foster a healthy social fabric.

Mission Statement

With direction encouraged from an engaged citizenry, Village elected officials and employees will maintain and enhance the quality of life of the community by delivering quality services in an efficient and accountable manner and by providing an orderly, unbiased system of government that is transparent and accessible. To create and sustain a high level of confidence in Village government, we pledge to function with:

- Environmental sustainability
- Fiscal responsibility
- Full cooperation in achieving the priority goals determined by the community
- Open communications
- Professional integrity
- Sensitivity to the values of each individual

Strengths, Weaknesses and Opportunities

Vision Statement

Strengths -

- Supportive Environment
- Natural Resources
- Heritage
- Educational excellence

Weakness -

- Create
- Dynamic
- Proud
- Abundant
- Provide diverse leisure options
- Foster healthy social fabric

Opportunities -

- Inviting
- Diverse community
- High quality of life

Mission Statement -

(assuming we'd like to keep the mission statement specific to Village elected officials and employee's)

Strengths - (These are strengths but can still be flushed out)

- Maintain and enhance the quality of life of the community by delivering quality services in an efficient and accountable manner.
- To create and sustain a high level of confidence in Village government

Weaknesses/Opportunity -

- We pledge to function with professional integrity; fiscal responsibility; open communications; environmental sustainability; sensitivity to the values of each individual; full cooperation in achieving the priority goals determined by the community

Analysis:

The Vision and Mission statement analysis recommendation:

Obtainable

- Having a clear and achievable vision and mission statement helps avoid confusion or misunderstanding
    - *Example: create an inviting, dynamic, diverse community that offers a high quality of life -*
        - *The notion of this goal within the vision statement is admirable but it is not obtainable because it is subjective.*

Realistic

- Having a V&M statement that is clear and readers can envision things as they really are.
    - *Example: within the statement several words are used such as; proud, abundant, provide diverse leisure options, and foster a healthy social fabric.*
        - *Vision statements that limit imaginative words or phrases allow for flexibility*

Tangible

- The current V&M statement has hints of tangible actions that can be identified. Tangible actions are things that can be perceived by the sense of touch.
    - Example: Open communication, delivering quality services; not physical but can be obtained through multiple ways of tangible outputs.
        - Adding tangible phrases or words, adds personal connection to the V&M statement

Supportive

- The theme between both the Vision and the mission statement is support. This is a theme that can be interchangeable between the Vision and the mission statement

Directive

- Specifically for the mission statement, if it is keeping its same theme of being a guiding statement for Village Elected officials and staff, it should be a directive statement/have directive component.

Vision and Mission Statement Development Scope –

Description - To create a revitalized vision and mission statement for the Village of McFarland that reflects the values of the community, staff and elected officials, ensuring alignment with the Village's strategic goals, branding and future goals.

Stakeholders (Target outreach)

- Residents
    - Ages:
        - 12 – 25
        - 26 – 35
        - 36 – 45
        - 56 – 65
        - 66+
    - Renters
    - Homeowners
    - Small Business owners (That live within the Village)
    - Families
    - Seniors
    - Committee members
    - Community Organizations
- Elected Officials
- Staff

Measurable objectives -

- Attendance of strategic think tanks (workshops)
- Engagement across all stakeholders
- Feedback Surveys
- 3-5 consistencies with phrases or words
- Active engagement at Workshops

Potential Challenges with Contingency plans

- Low participation
    - Community
        - Providing multiple ways for engagement
            - In person
            - Virtual
            - Surveys
    - Staff
        - In person
        - Virtual
        - Surveys
        - Email

    - Board/Committee's
        - In person
        - Virtual
        - Surveys

- Inconsistencies with Values from diverse perspectives
    - Identifying if the inconsistencies are due to communication of exercises
    - Changing exercises based on audience

Project Requirements

- Must be a resident or staff of the Village of McFarland

Project Assumptions

- Low participation

Project Deliverables

- Data to draft a Village Mission and Vision statement
- Real time community, staff and elected official data

Vision and Mission Think Tanks (Workshops)

Objectives: Find consistency amongst exercise, survey's, interview etc

- Vision: What the Village (as a whole) is and wants to be in the future and why?
- Mission – Primary goals, purposes and values for living out the Vision through actional, attainable and realistic steps

Goals:

- Encourage participants to think about their overall community goals
- Consider the needs and wants of different groups, like residents, leaders, staff, marginalized groups, community development etc
- Encourage the use of "This is the Best" or "Best case scenario" mindset
- Think authentically, open and honest

Workshop Overview:

Description: Frame an aspirational purpose to guide the organization

- **Values exercise (interactive)**
  - Participants will be asked to determine values as a collective
- **Co-exploration (interactive)**
  - Participants will be challenged to create their own broad community vision
- **Community/Village Components (independent)**
  - Participants will use 3 assigned components and think of the many aspects of the Village and how they fit into the 3 components
    - Audiences (Who the Village Serves)
    - Contributions (What the Village Provides)
    - Distinctions (What sets the Village Apart)
- **Survey (independent)**
  - Survey's will ask broad questions that encompass the same aspects of the interactive options
- **Interviews (Independent)**
  - Specifically for Department heads, Trustee's or residents that need accommodations

Staff only Vision and Mission Think Tanks (Workshops)

Staff will be asked to participate in an additional independent exercise –

- **Core Behaviors:**
    - Score the strength of core behaviors (the Village does not have adopted core behaviors or values) –
        - Commit to learning and growth
        - Be a Good Neighbor
        - Genuinely Care for Everyone
        - Embrace Creativity and Innovation
        - Have Fun
        - See the Good in Others
        - Wow the Community
        - Communicate Clearly
        - Have the Hard Conversations
        - Be Inclusive
        - Own your mistakes
        - Take responsibility to build trust

Data Collection

Attributes:

- Obtainable:
    - A clear and achievable vision and mission statement helps avoid misunderstandings and false ideas.
- Realistic:
    - clear and readers can envision
- Tangible:
    - Tangible actions that can be identified
- Supportive:
    - Consistency of support-related language and themes
- Directive:
    - Provides guidance for Village Staff

Phase 1 -

- Consistency of words/phrases will be placed within one of the attributes.
    - 01 – 15 times – Score of 1
    - 16 – 25 times – Score of 2
    - 26 – 35 times – Score of 3
    - 36 – 45 times – Score of 4
    - 46 – 55+ times – Score of 5

Phase 2 -

- From there the words/phrases will be placed within the 3 components
    - Audiences (Who the Village Serves)
    - Contributions (What the Village Provides)
    - Distinctions (What sets the Village Apart)

Phase 3 -

- SWOT Analysis
    - Strength
    - Weaknesses
    - Opportunities
    - Threats

Phase 4 -

- Develop recommendations based on all data received

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, February 25, 2025**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding Resolution #2025-05: a resolution terminating the Villageof McFarland 2010 Plans for Redevelopment Districts 1 and 2.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
Please find enclosed a resolution that will effectively terminate the original Redevelopment Plans for Districts #1 and #2 that had previously been enacted in 2010. This resolution further recognizes the negative effect of blight determinations used within the planning process which also removes that from application as these plans are terminated. The request was initiated as a referral from Trustees Brassington and Fessler which is also included as part of the packet. Earlier this year, the Plan Commission and CDA took action to terminate updates to these plans that were in the process of being drafted. Since that update process has ended, they would like the board to also consider ending the existing plans that were enacted in 2010.

FINANCIAL/BUDGET IMPACT:
None.

VILLAGE PLAN REFERENCE:
Redevelopment District #1 - July 12, 2010

Redevelopment District #2 - July 12, 2010

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended action:

> *Motion, second to approve Resolution #2025-05, a resolution terminating the Village of McFarland 2010 Plans for Redevelopment Districts 1 and 2.*

ATTACHMENTS:
1. 2025-05 Resolution Terminating 2010 Redevelopment Plans
2. Trustee Fessler 01132025 942 PM (CST)

VILLAGE OF
McFarland

RESOLUTION 2025-05

A RESOLUTION TERMINATING THE VILLAGE OF MCFARLAND 2010 PLANS FOR REDEVELOPMENT DISTRTICTS 1 AND 2.

WHEREAS, the Village Board previously adopted Resolution #2010-08 on July 12, 2010 which designated boundaries and approved a Redevelopment Project Plan for Redevelopment District #1;

WHEREAS, Redevelopment District #1 is generally defined as a gateway to the community from the north encompassing properties around US Highway 51, Terminal Drive, and Triangle Street linking the Village to the City of Madison Metropolitan Area, the I90/94 Interstate corridor, and all areas to the north/south along Highway 51;

WHEREAS, the Village Board previously adopted Resolution #2010-09 on July 12, 2010 which designated boundaries and approved a Redevelopment Project Plan for Redevelopment District #2;

WHEREAS, Redevelopment District #2 is generally defined as encompassing the historic Downtown along portions of Main Street and properties to the west along Farwell Street within the central portion of the Village;

WHEREAS, both plans for Redevelopment Districts #1 and #2 relied upon an analysis to make a blight determination at that time that was consistent with State statutory requirements;

WHEREAS, the Community Development Authority and Plan Commission met jointly on January 13, 2025 to unanimously reject further consideration to update Redevelopment Districts #1 and #2 which followed a similar planning process to conduct an analysis to make a new blight determination through the proposed plan updates;

WHEREAS, the rejection of the proposed plan updates was as of the result of valuable public feedback provided primarily against any use of a blight analysis and the use of the redevelopment plans by the Village for potential future condemnation of private redevelopment projects. This led both the Community Development Authority and Plan Commission to find that the updated plans did not meet the public interest and further were not in line with the spirit of the Community for how properties could be redeveloped in the future; and

WHEREAS, the Village Board has determined that it is reasonable and appropriate to extend this finding to the original redevelopment plans in order to terminate those initial redevelopment plans and dissolve the original districts.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board for the Village of McFarland hereby terminates the Village's 2010 redevelopment plans entitled "Village of McFarland, Wisconsin District Boundary and Project Plan" for Redevelopment District No. 1 and for Redevelopment District No. 2. and the redevelopment project areas designated therein.

BE IT FURTHER RESOLVED, that the Village Board for the Village of McFarland additionally terminates the designation of blight as it was studied, determined, and applied to properties within the boundaries of "Village of McFarland, Wisconsin District Boundary and Project Plan" for Redevelopment District No. 1 and for Redevelopment District No. 2 making the original determination of blight no longer in effect for purposes of the redevelopment plans from 2010.

Adopted at a regular meeting of the Village Board this 25th day of February, 2025.

APPROVED:

Carolyn A. Clow
Village President

ATTEST:

Cassandra Suettinger
Deputy Administrator/Clerk

RESOLUTION 2025 – 05	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brandt –	Leamy -
Brassington –	Fessler –
Clow –	Peña –
Prill -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

Village Board Trustee Referral Form

Requested By	Trustee Fessler
Item/Issue Referral	Based on what we've learned through the Redevelopment District 1 & 2 draft plan meetings, the CDA and Planning Commission voted to reject those plans. This means that the most recent version of the plans from 2010 remain in effect. Because of those plans, we have properties in the Village that are currently designated as blighted parcels. With the knowledge that we can continue to make plans for different areas of the Village WITHOUT using a blight analysis, we don't see the need to keep the 2010 Redevelopment District plan in place.
Action/Referral Request	Trustees Fessler and Brassington request that the termination of the 2010 Redevelopment District Plans and their removal from the Village website be referred for recommendation. These documents are titled the following on the Village website - "Village of McFarland, Wisconsin District Boundary and Project Plan, Redevelopment District No. 1" "Village of McFarland, Wisconsin District Boundary and Project Plan, Redevelopment District No. 2"
Request Referral to (Please select all that apply)	• Community Development Authority