VILLAGE OF MCFARLAND **POLICE & FIRE COMMISSION**
Wednesday, September 25, 2024, 6:00 PM **McFarland Public Safety Center**
6001 Broadhead St, McFarland
Small Conference Room

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, Angela Wilcox. and Vince Wagner. Staff Members present: Police Chief Aaron Chapin.

2. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

   No public present.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of September 9, 2024 meeting. Discussion and action regarding the minutes of the meeting. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

4. CLOSED SESSION.

a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer position within the Police Department. A motion was made by Commissioner Wilcox and seconded by Commissioner McKay to move to closed session. Roll call vote: Mullen, Wilcox, Wagner and McKay voted yes. Moved into closed session at 6:04 p.m.

5. RECONVENE INTO OPEN SESSION.

a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by Commissioner Wagner and seconded by Commissioner McKay to move into open session. Roll call vote: Mullen, McKay, Wagner and Wilcox voted yes. Moved into open session at 8:20 p.m.

6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. The Commissioners discussed the certification of candidates for the Police Officer position. A motion was made by Commissioner Wagner and seconded by Commissioner McKay that Commission President Mullen prepare a letter to Police Chief Chapin with an eligibility list for Police Officer (in alphabetical order) of the three candidates interviewed on September 9, 2024 and four candidates interviewed September 25, 2024. This list will remain effective until September 24, 2025. Motion passed on a unanimous vote.

7. SCHEDULE NEXT MEETING DATE.

a. The next meeting is to be determined.

8. ADJOURNMENT.

a. Motion to adjourn was made by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote. The meeting adjourned at 8:32 p.m.