VILLAGE OF MCFARLAND

Monday, September 9, 2024, 6:00 PM

Police & Fire Commission

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay and Angela Wilcox. PFC Commissioners excused: Vince Wagner. Staff Members present: Police Chief Aaron Chapin.

2. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the August 22, 2024, meeting. Discussion and action regarding minutes of the meeting. Call for changes or corrections. Hearing none, President Jerry Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by President Mullen. Motion passed on a unanimous vote.

4. CLOSED SESSION.

a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer position within the Police Department. A motion was made by Commissioner Wilcox and seconded by Commissioner McKay to move to closed session. Roll call vote: Mullen, Wilcox and McKay voted yes. Moved into closed session at 6:14 p.m.

5. RECONVENE INTO OPEN SESSION.

a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by President Mullen and seconded by Commissioner McKay to move into open session. Roll call vote: Mullen, McKay and Wilcox - Yes. Moved into open session at 7:36 p.m.

6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. The posting for the Police Officer position is listed for 60 days on Wilenet. Chief Chapin has requested that the Police and Fire Commission reconvene during the week of September 16, 2024 to conduct additional interviews. There are currently five applicants under review. Panel interviews consisting of Chief Chapin, Sergeant Jacobsen, a representative from Human Resources and at least one rank and file police officer are scheduled for Friday, September 13, 2024. PFC interviews will be conducted of the applicants who are approved by the panel to advance in the hiring process.

7. SCHEDULE NEXT MEETING DATE.

a. The next meeting will occur during the week of September 16, 2024.

8. ADJOURNMENT.

a. Motion to adjourn was made by President Mullen and seconded by Commissioner McKay. Motion passed on a unanimous vote. The meeting adjourned at 7:50 p.m.