

VILLAGE OF MCFARLAND

**Joint Village Board/Library Board Minutes**

*Tuesday, January 28, 2025 - 5:30 PM*

**1. CALL TO ORDER.**

Village President Clow called the special joint meeting of the McFarland Village and Library Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

**2. ROLL CALL.**

Village Board members present: Village Trustee Hilary Brandt (arrived at 5:35 pm), Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill.

Library Board members present: President Ken Machtan, Vice President Evan Richards, Secretary/Treasurer Peter Sobol, Luke Fessler, Staci Fritz, Karin Mandli, and Mona Nelson.

Members not present: None.

Staff Present: Village Administrator Matt Schuenke and Library Director Heidi Cox.

**3. PUBLIC APPEARANCES.**

- a. *This is an opportunity for members of the public to address the Village Board and Library Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Boards about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Boards should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Boards for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) to be included as part of the meeting.*

*Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.*  
None.

**4. BUSINESS.**

- a. *Discussion regarding request from McFarland Youth Center Board to continue planning transition of youth center services to Village operations.*

The Village Administrator provided an introduction to the discussion which is meant to review operations of the Library and how they overlap with service provided by the McFarland Youth Center. The Library Director provided background on general operations of the Library with an emphasis on youth services. The overlap presented is meant to show how a transition of services could occur from their current model to the library method while still meeting similar objectives. The Village Administrator

discussed the physical space challenges both short term and long term while considering a transition of service noting the importance of continuing to discuss long term solutions. Both boards discussed aspects of the presentation from both individuals and asked questions as a result of the information provided. Representatives present from the Youth Center also provided information related to the discussion. The Village, Library, and Youth Center will continue to prepare a proposal for transition of services in 2026 planning to allow for review as part of inclusion within the 2026 Budget. No action was taken on this item.

**5. ADJOURNMENT.**

Motion by Village Trustee Hilary Brandt, second by Village Trustee Luke Fessler, to adjourn at 6:43 pm. Motion carried 13 - 0 - 0 by acclamation.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,  
Matthew G. Schuenke  
Village Administrator