

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Tuesday, December 3, 2024 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Fessler called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Trustee Fessler, Trustee Leamy, Anita Iwanski, Sarah Kuba, Tanya Lancaster, Jessica Tokar, Lori Wisnicky

Members not present: n/a

Staff Present: Associate Planner Kong Thao, Parks Superintendent Sayer Larson, Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin, Community & Economic Development Director Andrew Bremer

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the November 6, 2024, Parks & Recreation Committee meeting.*

Motion by Trustee Leamy, seconded by Kuba, to approve the minutes of the November 6, 2024, Parks & Recreation Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding a pickleball tournament fee*

Igl provided an overview of the proposed tournament fee for the pickleball courts, including a limit of two tournaments per year.

- Iwansky asked for clarification regarding resident versus non-resident designation. Igl explained that resident versus non-resident designation is based on the address of the requestee.
- Trustee Fessler asked if the fee structure would prevent a non-profit from asking for a fee waiver. Irwin responded that it would not prevent the possibility for a group to request a fee waiver.
- Lancaster asked if the security deposit was additional to the fee. Igl responded that tournaments would pay the fee plus a refundable security deposit of \$200.
- Iwansky asked if a rental fee could be established. Igl responded that this could be looked at in the future.
- Lancaster asked if tournament requests would be taken on a first-come, first-serve basis. Igl responded that requests would be first-come, first-serve and likely requests could begin with shelter reservations opening in January 2025.
- Iwansky asked what the shelter fee was for William McFarland. Igl stated the fee is \$100 for residents and \$200 for non-residents.

Motion by Trustee Fessler, seconded by Trustee Leamy, to recommend approval to the Village Board regarding the creation of a pickleball tournament fee of \$600 for residents and \$900 for non-residents with the limitation of two tournaments per season. Motion carries 7 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding a disc golf tournament fee.

Igl provided an overview of the proposed tournament fee for the disc golf course, including a limit of two tournaments per year.

- Trustee Leamy asked how many holes there are on the course. Igl stated there are nine holes.
- Lancaster asked if there was a spot for signage at the course. Igl responded that there was signage near the payment box.
- Iwansky asked if a permit would be required for tournament players. Igl stated that players would not be required to have a course permit.
- Kuba asked why the tournament fee was less than the proposed pickleball tournament fee. Igl stated there are not as many holes compared to other courses and staff felt the proposed fee was aligned with other area municipalities.
- Iwansky asked what amenities are offered at the course. Larson responded that the site offers portable restrooms, which was a factor in the fee determination.
- Iwansky asked if there had been any tournament requests. Larson stated he had been approached, but no tournaments had been held.

Motion by Trustee Fessler, seconded by Trustee Leamy, to recommend approval to the Village Board regarding the creation of a disc golf tournament fee for residents of \$300 per day and non-residents of \$600 per day, with the limitation of two tournaments per season. Motion carries 7 - 0 - 0.

c. Discussion regarding the updated Village's Comprehensive Outdoor and Recreational

Plan

Thao provided an overview of the work completed related to the updated Village's CORP. Thao explained that work will continue on the document including finalizing table values, layout and formatting, and highlighted texts. A public information meeting will be held on January 15, 2025, at 6:00 pm for the public to review the draft plan.

- Trustee Fessler asked if anything else was planned to be adjusted beyond what was presented. Thao explained that chapter 4 and chapter 5 would be switched.
- Trustee Fessler stated that following the public information meeting, the plan would return to the Parks & Recreation Committee in February along with Sustainability & Natural Resources, and then, if approved, to the Village Board for their approval.
- Bremer added that the plan would be presented at the public information meeting in January highlighting the future park plans and to inquire attendees if anything was missed.

No action was taken on this item.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, January 7, 2025, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Leamy, seconded by Lancaster, to adjourn at 7:00 pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director