

Thursday, February 6, 2025

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the December 18, 2024 meeting.
4. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for Police Officer position within the Police Department.
5. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve establishing an eligibility list for the Police Officer position within the Police Department.
7. SCHEDULE NEXT MEETING DATE.
8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Wednesday, December 18, 2024, 6:00 PM

POLICE & FIRE COMMISSION
McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

- a. Meeting called to order at 6:00 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, and Vince Wagner. PFC Commissioners excused: Angela Wilcox. Staff Members present: Interim Police Chief Brian Redman, Fire & Rescue Administrative Captain Jim Reiter, Deputy Village Administrator Cassandra Suettinger, and Human Resources Generalist Andrea Anderson.

2. PUBLIC APPEARANCES.

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No public present.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of December 4, 2024 meeting. Discussion and action regarding the minutes of the meeting. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Mullen. Motion passed on a unanimous vote.

4. BUSINESS.

- a. Discussion and action on the Fire & Rescue Chief's request to establish a recruitment process for Firefighter/Paramedic to fill a vacancy resulting from the resignation of Maddi Schulist. After discussion, a motion was made by Commissioner McKay and seconded by Commissioner Mullen to proceed with the recruitment process as presented by Fire & Rescue Administrative Captain Reiter. Motion passed on a unanimous vote.

- b. Discussion and action on the recruitment process for the position of Chief of Police. Deputy Administrator, Cassandra Suettinger, and Human Resources Generalist, Andrea Anderson, briefed the PFC on the timeline, marketing and process, including input from the community. After discussion, a motion was made by Commissioner Mullen and seconded by Commissioner McKay to proceed with the Chief of Police recruitment process as presented by Cassandra Suettinger and Andrea Anderson. Motion passed on a unanimous vote.

5. SCHEDULE NEXT MEETING DATE.

- a. The next meeting of the Police & Fire Commission is to be determined.

8. ADJOURNMENT.

- a. Motion to adjourn was made by Commissioner Wagner and seconded by Commissioner McKay. Motion passed on a unanimous vote. The meeting adjourned at 6:47 p.m.