

Monday, December 9, 2024

5:15 PM

E.D. Locke Public Library
5920 Milwaukee St, McFarland

AGENDA

1. CALL TO ORDER
2. PUBLIC APPEARANCES AND COMMUNICATION
 - a. This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.
3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION
 - a. Proposal for Neutral Current Investigation from Two Oaks Design and Consulting
 - b. Proposal for Neutral Current Investigation from 1901inc.
 - c. Proposal for upgrade and replacement to building surge suppression
 - d. Proposal for 3Branch OPAC stands
4. ADJOURNMENT

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**VILLAGE OF
McFarland**
SUMMARY SHEET

MEETING DATE: Monday, December 9, 2024

SECTION: Staff Reports

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Proposal for Neutral Current Investigation from Two Oaks Design
and Consulting

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. E.D Locke Public Library Neutral Current Investigation 12.04.24

E.D. Locke Public Library Neutral Current Investigation Proposal



December 04, 2024

Heidi Cox
E.D. Locke Public Library
5920 Milwaukee Street
McFarland, WI 53558

Two Oaks Design and Consulting is pleased to submit the following proposal for Professional Services to investigate the high currents on the neutral conductors at the E.D. Locke Public Library located at 5920 Milwaukee Street, McFarland, WI 53558.

Statement of Work

- Work with 1901 Inc. to identify the source of the neutral currents observed as part of the electrical study.
- This work will include onsite observations and troubleshooting with the electrician.
- Provide written recommendations to mitigate the high current on the neutral.
- Work will be performed on a time and material basis.

Deliverables

- Written report identifying the source and corrective action needed.

Assumptions and Clarifications

- Review of any systems that are not outlined above.
- Testing, scheduling or coordination of work by other trades.
- Maintenance forecasting.
- Re-design/engineering of existing systems if required is not included but available under a separate statement of work.
- Drawing and submittal updates are not included but can be provided under a separate SOW.

Project Time and Material Not to Exceed Budget

- \$1,300

Terms

The terms of our proposal are as follows:

- Invoices are due 30 days after the receipt of the invoice.

We are interested in embarking on this project with you. We will work together and adapt/adjust this framework as appropriate. We are looking forward to developing this relationship and a successful project.

Two Oaks Design and Consulting, LLC

Jeremiah Prince – Founder/Design Engineer
608-239-0907
jprince@twooakdesign.net

Two Oaks Design and Consulting, LLC

By: _____
Name: Jeremiah Prince
Title: Founder

Date: _____

E.D. LOCKE PUBLIC LIBRARY

By: _____
Name: Heidi Cox
Title: Director

Date: _____

McFarland
SUMMARY SHEET

MEETING DATE: Monday, December 9, 2024

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Proposal for Neutral Current Investigation from 1901inc.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. McFarland Public Library Neutral Current Investigation - 1901 Electrical Proposal (1)

Web: www.1901inc.com

Phone: 608.308.1901
Fax: 608.273.9654



Mailing Address:

2801 Syene Road
Madison, WI 53713-3203

DATE: December 3, 2024

QUOTE DIVISION: Electrical

TO: Heidi Cox

RE: McFarland Public Library Neutral Investigation

We are pleased to offer our quotation for the **Electrical** work based on the following scope of work:

Including:

- Provide labor and metering equipment to investigate potential neutral issue.
- Visually inspect the ground connections and perform continuity checks.
- Install power logger on electrical panel B in maintenance area.
- Meter and isolate high neutral current source.
- Coordinate shutdowns with Heidi Cox.
- All work to be completed during normal business hours, 6:00am-2:30pm Monday-Friday.

TOTAL ELECTRICAL TIME AND MATERIAL NTE PRICE:

\$1,500.00

Exclusions:

- Sales Taxes
- Overtime

Please call the undersigned if we can be of any assistance. We look forward to working with you on this project.

Sincerely,
1901 INC.

Erik Halverson

Erik Halverson
Electrical General Foreman
ehalverson@1901inc.com
608-628-0182

McFarland
SUMMARY SHEET

MEETING DATE: Monday, December 9, 2024

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Proposal for upgrade and replacement to building surge suppression

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. McFarland Public Library Surge Protector Installation - 1901 Electrical Proposal REV1

Web: www.1901inc.com

Phone: 608.308.1901
Fax: 608.273.9654



Mailing Address:

2801 Syene Road
Madison, WI 53713-3203

DATE: December 5, 2024

QUOTE DIVISION: Electrical

TO: Heidi Cox

RE: McFarland Public Library Surge Investigation SOW

We are pleased to offer our quotation for the **Electrical** work based on the following scope of work:

Including:

- Provide labor and install surge protectors to help prevent damage to electronic equipment.
- De-energize main electrical service and install new 60A 3 pole breaker in main electrical switchboard as close to main breaker as possible.
- De-energize and install Panel B and install new 60A 3 pole breaker as close to main breaker as possible.
- Provide and install (1) Raycap RSE3 208V 3PH 1600A Surge Suppressor as close to 60A breaker as possible.
- Provide and install (1) Raycap RSE2 208V 3PH 225A Surge Suppressor as close to 60A breaker as possible
- Coordinate shutdowns with Heidi Cox.
- All work to be completed during normal business hours, 6:00am-2:30pm Monday-Friday.

TOTAL ELECTRICAL BASE BID PRICE: \$9,739.00

Exclusions:

- Sales Taxes
- Overtime

Please call the undersigned if we can be of any assistance. We look forward to working with you on this project.

Sincerely,
1901 INC.

Erik Halverson

Erik Halverson
Electrical General Foreman
ehalverson@1901inc.com
608-628-0182

McFarland
SUMMARY SHEET

MEETING DATE: Monday, December 9, 2024

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Proposal for 3Branch OPAC stands

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. McFarland Library - 3branch Skware Units

EBI

Madison
608-469-4933

WI 53716

Sales Contact: MARYANNE MICHAELIS 608-469-4933

EBi EMMONS
BUSINESS
INTERIORS
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Complete Office of Wisconsin

Prepared For: **E.D.Locke Public Library**Page 1 of 1
12/3/2024
10:38:31AMMcFarland Public Library
5920 Milwaukee Street
McFarland WI 53558
608-838-9030Job:
PO Number:
By: Maryanne Michaelis
Notes:

Line #	Qty	Mfg	Part Number	Part Description	List	Ext List	Sell	Ext Sell	Sell - %
Tag:									
1	1			USE 3 BRANCH QUOTE #5800	\$0.00	\$0.00	\$0.00	\$0.00	
2	3			Skware OPAC with one shelf and radiused corners	\$3,518.00	\$10,554.00	\$2,409.59	\$7,228.77	
				SK-OP-2424-39-SHLFU-LAM					
				24" x 24" x 39"H					
				Standard laminate top/shelf and edgeband					
				Base: skware frame with brushed stainless finish					
				Levelers					
3	1			WIRE-MGMT-SK-MAGNETIC-21X1X1.5	\$175.00	\$175.00	\$119.86	\$119.86	
				Skware Collection Wire Management Channel-Magnetic					
				17-3/4" x 2 x 1					
				Powder coated steel					
4	1			3 BRANCH FREIGHT SURCHARGE	\$0.00	\$0.00	\$323.20	\$323.20	
5	1		D & I	RECEIVE, DELIVER AND INSTALL	\$0.00	\$0.00	\$750.00	\$750.00	
Tag Subtotals:						\$10,729.00		\$8,421.83	
Total List:						\$10,729.00	Total Sell:	\$8,421.83	

Authorized Customer Signature: _____

Printed Name / Title: _____

Date: _____