

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, November 12, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, and Public Works Director Lee Igl.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. 2024 President Election Report

Deputy Administrator/Clerk Suettinger provided an update on the 2024 Presidential Election.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve checks in the amount of \$1,110,275.21.

2) Motion to approve the 2025 order of two replacement Kubota mowers.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

6. BUSINESS.

a. Discussion and annual update from the McFarland Food Pantry.

The McFarland Food Pantry provided an annual update of operations and community utilization as well as needs for the upcoming season.

b. Parks and Recreation Committee (Trustees Fessler & Leamy)

1) Discussion and action regarding the award of contract for the Brandt Park shelter renovation.

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to the award of contract to Iconica of Madison for the Brandt Park shelter renovation for the base bid and alternate bid in the amount of \$91,618 with additional expenses for design & construction administration, contingency, internet connection, and updated locks for a total project cost of \$139,750. Motion carries 7 - 0 - 0 by acclamation.

c. Discussion on updating the Village's mission, vision, and value statements.

DEi Strategist Krystal Johnson provided an overview of the draft process to update the Village's mission, vision and value statements. The Board provided feedback on the proposed draft.

k. Sustainability & Natural Resources Committee (Trustees Peña & Leamy)

d. Discussion regarding final updates to the 2025 Budget process.

Village Administrator Schuenke provided an overview of final updates to the 2025 budget. He noted discussion and final adoption of the 2025 budget was scheduled for November 22nd during the Village Board's regular meeting.

7. SCHEDULE NEXT MEETING DATE.

a. Tuesday, November 26, 2024 at 7:00 pm (Regular, 2025 Budget Adoption)

b. Tuesday, December 10, 2024 at 7:00 p.m. (Regular, Possible last meeting of 2024)

8. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to adjourn at 8:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk