VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, October 22, 2024 - 7:00 PM

1. **CALL TO ORDER.**
   Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.
2. **ROLL CALL.**
   Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

   Village Board members not present: None

   Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, and Public Works Director Lee Igl.
3. **PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**
   Deputy Administrator/Clerk Suettinger provided an update on the 2024 November Election.
4. **CONSENT AGENDA.**

   a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

   1) *Motion to approve checks in the amount of $1,264,399.38*

   2) *Motion to approve the minutes of the September 24, 2024 meeting.*

   3) *Motion to approve the minutes of the special September 30, 2024 meeting.*

   4) *Motion to approve the minutes of the October 8, 2024, Village Board meeting.*

   5) *Motion to approve the minutes of the special October 10, 2024 meeting.*

   6) *Motion to approve appointing Lori Whitman to serve on the Sustainability and Natural Resource Committee for a term ending April 30, 2026.*

   7) *Motion to approve appointing Henry Byers to serve on the Community Development Authority for a term ending April 30, 2026.*

   8) *Motion to approve appointing Curtis Calnin to serve on the Board of Zoning Appeals as an alternate for a term ending April 30, 2026.*

   9) *Motion to approve an Event Permit and a Temporary Class "B" Beer/"Class B" Wine License for the Madison Curling Club to hold the MadTown Double Down Event November 21, 2024 through November 24, 2024 with the conditions provided by staff.*

The consent agenda was approved by unanimous consent.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. PUBLIC HEARINGS.

a. *On the proposed budget for the year 2025 and establishing the 2024 payable in 2025 property tax levy for the Village of McFarland.*
President Clow opened the public hearing at 7:10 p.m. No residents wished to speak. President Clow closed the Public Hearing at 7:11 p.m.

7. BUSINESS.

a. *Presentation by the McFarland Youth Center regarding prior year's operations.*
Cherise Caradine, 5008 Valley Drive, spoke in support of the McFarland Youth Center.
Nicole Ninedorf, 4716 Dale Street, spoke in support of the McFarland Youth Center.

b. *Discussion and review of the 2025 Budget including the following sections:*
Cathy annen, 5011 Falling leaves lane,

1) *Changes since the last distribution.*
Village Administrator Schuenke provided an overview of changes since the last distribution of the budget.

2) *Youth Center Fund (210).*
Village Administrator Schuenke provided an overview of the Youth Center Fund (210).

3) *Review schedule for future meetings.*
Village Administrator Schuenke provided the review schedule for future meetings.

c. *Discussion and action on a side letter with the McFarland Professional Police Association.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to Discussion and action on a side letter with the McFarland Professional Police Association. Motion carries 7 - 0 - 0 by acclamation.

8. REQUESTS FOR REFERRAL OF NEW ITEMS.

a. *Discussion and action on a referral from Trustees Fessler and Brassington to review the Village's policies/procedures regarding village notice to residents.*
Motion by Village Trustee Luke Fessler, second by None, to discuss review of the Village's policies/procedures regarding village notice to residents at a Committee of the Whole meeting on November 26th with staff providing information on what items currently have notice requirements, what notice requirements exist, what working practice is for each particular area and information on notices provided as part of the TID #7 process. Motion carries 7 - 0 - 0 by acclamation.

9. CLOSED SESSION.

a. *Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider a resignation agreement.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to enter into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider a resignation agreement. at 8:05 p.m. Motion carries 7 - 0 - 0 by acclamation.

10. RECONVENE INTO OPEN SESSION.
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to reconvene into open session. Motion carries 7 - 0 - 0 by acclamation.

11. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. *Discussion and action regarding a resignation agreement.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve a resignation agreement with Aaron Chapin. Motion carries 7 - 0 - 0 by acclamation.

12. SCHEDULE NEXT MEETING DATE.

a. *Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)*

b. *Village Board - Thursday, November 7, 2024 at 6:00 pm (Special Meeting, Budget Review #6)*

c. *Village Board - Tuesday, November 12, 2024 at 7:00 pm (Regular)*

d. *Tuesday, November 26, 2024 at 7:00 pm (Regular, 2025 Budget Adoption)*

13. ADJOURNMENT.
Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to adjourn at 10:22

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk