

VILLAGE OF MCFARLAND
Diversity, Equity, and Inclusion Committee Minutes

Monday, November 18, 2024 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

DEI Committee Chair Trustee Stephanie Brassington called the regular meeting of the Diversity, Equity and Inclusion Committee to order at 6:08 pm in the Community Room of the McFarland Municipal Center.

Village Board members present: Village Trustee Stephanie Brassington; Village Trustee Hilary Brandt

Committee members present: Monica Bruce; Mona Nelson

Absent: None

Staff Present: DEI Strategist Krystal Johnson

2. PUBLIC APPEARANCES.

No Public Appearances

- a. This is an opportunity for members of the public to address the Diversity, Equity, and Inclusion Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to communications@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

No Public appearances

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the October 21st, 2024 meeting.*
Approval of Minutes motion by Stephanie Brassington, Second by Mona Nelson -
Motion Carried 4-0

4. BUSINESS.

- a. Discussion and Action to make a recommendation to the Village Board regarding the Proposed Religious Holidays for 2025 Calendar and Preview of Paradigms 2025 Inclusion Calendar*
Committee members discussed the recommendation to the Village board to adopt the

Proposed Religious Holiday Public Meeting calendar with language added to make exceptions for organizational operational needs.

Motion to recommend the Proposed Religious Holiday Days for Public Meetings with added language to the Village of McFarland made by Mona Nelson, and a Second by Monica Bruce.

Motion Carried 4-0

Staff presented the Paradigm calendar to the committee, discussed getting the Calendar printed for the public as well -

Staff stated they'd discuss the option with the Village Administrator.

- b. Review of Mock Design for Board and Committee Equity Framework
Committee reviewed the mock design and provided feedback to staff.

Next steps are for staff to work with the communications manager on developing a document to present to the Committee.

- c. Review Village of McFarland Vision, Mission and Values Statement Project
Staff presented the Vision and Mission statement timeline and project to the Committee.

Committee members discussed the goal of community participation -

- d. Presentation of DEI SMART Goals revision for 2024 – 2026
Committee provided feedback to staff on SMART goals.
Staff will present a revised SMART goal with committee feedback.

5. SCHEDULE NEXT MEETING DATE - January 22nd, 2025 @ 6pm

6. ADJOURNMENT.

Motion to adjourn made by Mona Nelson second by Trustee Brassington, motion carried 4-0