

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, October 8, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

President Clow thanked the Community Festival Committee for an incredible 2024 Community festival.

Clerk Suettinger provided an Election Update.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the July 9, 2024 meeting.

2) Motion to approve the minutes of the September 10, 2024 meeting.

3) Motion to approve checks in the amount of \$260,058.68

4) Motion to approve an event permit for the Halloween Parade to be held on October 19th at 3 p.m. for Health Journey Chiropractic with the conditions provided by Village staff.

5) Motion to approve the design for Brandt Park shelter renovation and authorize the project for bid as recommended by the Parks and Recreation Committee.

6) Motion to approve the award of contract for 2024 street and park tree planting as recommended by the Sustainability and Natural Resources Committee.

7) Motion to approve sending a letter of opposition regarding Dane County's proposed increase to dog licenses.

Motion by Village Trustee Lowell J. Prill, second by Village Trustee Miguel Peña, to

approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Jerry Adrian, 6216 South Court, spoke in favor of considering the needs of seniors in the community as the Village contemplates the future of the Village Hall remodel.

6. BUSINESS.

- a. Presentation by Safer Communities of Madison & Dane County.
Cheryl Wittke, Executive Director of Safer Communities of Madison Dane County, appeared before the Board to provide an update on the work being done by Safer Communities. Additionally Cheryl thanked the Village for its continued support of the program for over 25 years.
- b. Discussion and action regarding authorization of a joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level.
President Clow provided an overview of the joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve authorization of a joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level. Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion and review of the 2025 Budget including the following sections:
- 1) Changes since the last distribution.
Village Administrator Schuenke provided an overview of the proposed changes.
 - 2) Debt Service Fund (300).
Village Administrator Schuenke provided an overview of the Debt Service Fund (300).
 - 3) Capital Projects Fund (400)
Village Administrator Schuenke provided an overview of the Capital Projects Fund (400).
 - 4) Parks Fund (405)

Village Administrator Schuenke provided an overview of the Parks Fund (405).

5) American Rescue Plan Act (ARPA) Fund (295)

Village Administrator Schuenke provided an overview of the American Rescue Plan Act (ARPA) Fund (295).

6) Retiree Fund (700).

Village Administrator Schuenke provided an overview of the Retiree Fund (700).

7) Canine Fund (800).

Village Administrator Schuenke provided an overview of the Canine Fund (800).

8) Review schedule for future meetings.

Village Administrator Schuenke noted the next review of the budget would take place on October 10, 2024 at 6:00 p.m.

7. SCHEDULE NEXT MEETING DATE.

a. Village Board - Thursday, October 10, 2024 at 6:00 pm (Special Meeting, Budget Review #3)

b. Village Board - Tuesday, October 22, 2024 at 7:00 pm (Regular Meeting, Budget Public Hearing and Review #4)

c. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)

d. Village Board - Thursday, November 7, 2024 at 6:00 pm (Special Meeting, Budget Review #6)

8. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Hilary Brandt, to adjourn at 8:37 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk