

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 30, 2024 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

4. BUSINESS.

- a. *Discussion and review of the 2025 Budget including the following sections:*

- 1) *Changes since the last distribution.*

Village Administrator Schuenke provided an overview of changes since the last distribution of the budget.

- 2) *General Fund (100).*

Department Heads and Administrator Schuenke reviewed their respective budgets within the General Fund.

- 3) *Communications and Technology Fund (200).*

Clerk Suettinger provided an overview of the dissolution of the Communications and Technology fund for 2025.

4) Library Fund (205).

Library Director Heidi Cox provided an overview of the Library Fund.

5) American Rescue Plan Act (ARPA) Fund (295)

The Board referred the remainder of items to the next regularly scheduled budget meeting.

6) Debt Service Fund (300).

7) Capital Projects Fund (400)

8) Parks Fund (405)

9) Retiree Fund (700).

10) Canine Fund (800).

11) Review schedule for future meetings.

5. SCHEDULE NEXT MEETING DATE.

a. Village Board - Tuesday, October 8, 2024 at 7:00 pm (Regular Meeting, Budget Review #2)

b. Village Board - Monday, October 10, 2024 at 6:00 pm (Special Meeting, Budget Review #3)

c. Village Board - Tuesday, October 22, 2024 at 7:00 pm (Regular Meeting, Budget Public Hearing and Review #4)

d. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)

6. ADJOURNMENT.

Motion by Village Trustee Lowell J. Prill, second by Village Trustee Hilary Brandt, to adjourn at 7:48 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk