

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Tuesday, October 1, 2024 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Fessler called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Trustee Fessler, Trustee Leamy, Anita Iwanski (arrived at 6:33 pm), Tanya Lancaster, Jessica Tokar, Lori Wisnicky

Members not present: Sarah Kuba

Staff Present: Public Works Director Lee Igl, Parks Superintendent Sayer Larson, Community & Economic Development Director Andrew Bremer, Associate Planner Kong Thao, Assistant to the Public Works Director Aimee Irwin, and Parkitecture staff Blake Theisen.

2. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the September 3, 2024, Parks & Recreation Committee meeting.

Motion by Trustee Leamy, seconded by Trustee Fessler, to approve the minutes of the September 3, 2024, Parks & Recreation Committee meeting. Motion carries 4 - 0 - 2, with Tokar and Lancaster abstaining.

4. BUSINESS.

a. Discussion and action to make a recommendation to the Village Board regarding the design for Brandt Park shelter renovation and authorize the project for bid.

Igl provided an introduction to the Brandt Park shelter renovation project and stated that

it is a strategic goal of the Village Board to look at the feasibility of gender-neutral restrooms for all shelters. Theisen reviewed the design plans for the project, including the base bid for renovation of the existing restrooms and the alternate bid for the creation of a gender-neutral restroom. Theisen explained that the sanitary lateral location is not confidently known. Therefore, it will need to be televised either before or during the project for connection of the gender-neutral restroom. Igl responded that the lateral will be televised prior to the project. Igl added, as part of the project, the internet would need to be added for security door locks and cameras.

- Trustee Fessler asked if it was evaluated to change the existing restrooms to a gender-neutral restroom. Theisen explained that the existing restrooms could be converted, but it would reduce the capacity.
- Trustee Fessler commented about the need to go around the shelter in order to utilize the proposed gender-neutral restroom. Theisen explained that the position faces the park and playground area.
- Trustee Fessler asked if the storage room or utility room were evaluated for the gender-neutral restroom. Theisen & Larson explained that both areas are very full of equipment.
- Trustee Fessler asked if the gender-neutral restroom would be ADA accessible. Theisen stated the restroom would meet ADA requirements.
- Lancaster asked if any additional drinking fountains were to be added as part of the project. Theisen explained that only replacement of the current drinking fountains is planned.

Motion by Trustee Fessler, seconded by Trustee Leamy, to recommend approval to the Village Board regarding the design for Brandt Park shelter renovation and authorize the project for bid. Motion carries 6 - 0 - 0.

b. Discussion regarding updates to the Village's Comprehensive Outdoor and Recreational Plan.

Thao provided an overview of the latest draft CORP maps.

- Committee members discussed the draft maps presented
- Lancaster asked what the likelihood would be of acquiring the property included on the future plans map in the next five years. Bremer responded that details about the likelihood of acquiring the identified areas are unknown.
- Trustee Fessler asked about coordination with the county to update Babcock playground. Bremer responded that coordination or providing recommendations could occur to help fill the gaps identified in the village's CORP.
- Lancaster asked if the survey results representing areas that are lacking amenities could be represented on a map. Thao stated that this information could be included in the text of the plan. Bremer responded that this information could be analyzed further.

Thao explained the next steps include a review of the draft CORP at the November committee meeting and then a public information meeting to be scheduled following the

initial draft review.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, November 6, 2024, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Leamy, seconded by Iwanski, to adjourn at 7:33 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director