

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, November 4, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Staci Fritz, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the October 7, 2024 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the October 7, 2024 meeting with one change (correcting name in item 5e roll call vote from Evans to Richards) . Motion carries 7 - 0 - 0 by acclamation.
- b. *Motion to approve the October invoices*
Motion by Member Karin Mandli, second by Member Mona Nelson, to approve the October invoices Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*
- d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *HVAC Controls Upgrade*
Motion by Village Trustee Luke Fessler, second by Member Mona Nelson, to approve

HVAC Controls Upgrade quote not to exceed \$90,000. Motion carries 7 - 0 - 0 by acclamation.

b. Day after Thanksgiving Holiday

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve adding a holiday for the Day after Thanksgiving beginning in 2025 and removing the equivalent of one personal day from staff leave. Motion carries 7 - 0 - 0 by acclamation.

c. 2025 Library Director Goals

Motion by Member Mona Nelson, second by Member Peter Sobol, to approve 2025 Library Director Goals Motion carries 7 - 0 - 0 by acclamation.

d. 2025 Closed Dates

Motion by Member Evan Richards, second by Member Karin Mandli, to approve 2025 Closed Dates Motion carries 7 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Peter Sobol, second by Member Staci Fritz, to adjourn at 5:57 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Heidi Cox

Library Director