VILLAGE OF MCFARLAND

Library Board Minutes

Monday, October 7, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Staci Fritz, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

a. *Motion to approve the minutes of the September 3, 2024 meeting.*
Motion by Member Evan Richards, second by Member Mona Nelson, to approve the minutes of the September 3, 2024 meeting. Motion carries 7 - 0 - 0 by acclamation.

b. *Motion to approve the September 2024 invoices*
Motion by Member Peter Sobol, second by Member Staci Fritz, to approve the September 2024 invoices totaling $12,205.86. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *Budget Update*

b. *Director's Report*

c. *Monthly Statistical Report*

d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Programming Policy*
Motion by Village Trustee Luke Fessler, second by Member Peter Sobol, to approve Programming Policy Motion carries 7 - 0 - 0 by acclamation.

b. *Lighting Quote*

Motion by Member Evan Richards, second by Member Staci Fritz, to approve Lighting Quote not to exceed $15,000 Motion carries 7 - 0 - 0 by acclamation.

c. *Ripple Project Memo*

Motion by Member Mona Nelson, second by Member Ken Machtan, to approve signing the Ripple Project Memo Motion carries 7 - 0 - 0 by acclamation.

d. *2025 Budget*

Motion by Member Peter Sobol, second by Member Staci Fritz, to approve the 2025 Budget Motion carries 7 - 0 - 0 by acclamation.

e. Discussion and action on entering into Closed Session pursuant to Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss a Library Director's 2024 performance evaluation

Motion by Village Trustee Luke Fessler, second by Member Karin Mandli, to convene into Closed Session in accordance with Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss a Library Director's 2024 performance evaluation

Motion carries on a roll call vote 7-0 Fessler -Aye, Nelson - Aye, Fritz -Aye, Richards - Aye, Machtan - Aye, Sobol - Aye, Mandli - Aye

Motion by Member Peter Solbol, second by Village Trustee Luke Fessler, to reconvene in open session.

6. ADJOURNMENT

Motion by Member Mona Nelson, second by Member Staci Fritz, to adjourn at 6:43

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director