

VILLAGE OF MCFARLAND

Diversity, Equity, and Inclusion Committee Minutes

Monday, October 21, 2024 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

DEI Committee Chair Trustee Stephanie Brassington called the regular meeting of the Diversity, Equity and Inclusion Committee to order at 6:17 pm in the Community Room of the McFarland Municipal Center.

Village Board members present: Village Trustee Stephanie Brassington; Village Trustee Hilary Brandt

Committee members present: Monica Bruce; Angie Bazan; Mona Nelson

Staff Present: DEI Strategist Krystal Johnson

2. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Diversity, Equity, and Inclusion Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to communications@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

No Public appearances

3. APPROVAL OF MINUTES.

Motion by DEI Committee Chair Stephanie Brassington to approve the September 16th, 2024 meeting minutes; Second by Trustee Hilary Brandt; Motion Carries 5 - 0

a. *Motion to approve the minutes of the September 16th, 2024 meeting.*

4. BUSINESS.

a. *DEI Committee Updates: Committee members will have the opportunity to share community updates and updates from other village committees, commissions, and boards to assist in implementing ordinance 2-461 (a)(b)(c)*

The committee discussed changing the verbiage of the updates to the following:

Chair and Board Trustee

- Changing the verbiage to support only updates;

No, committee or trustee updates;

Community update by Monica Bruce:

McFarland awarded a spark grant. Purpose of the the spark grant is to increase community inclusion for people with disability, assist with inclusive community programming. Award can be between \$500 - \$5000 ; There will be the creation of a local advisory Board; families and self advocates, develop more social opportunities; more equip to help programs that are already in place; create programs for MRAP; explore more activities <3 and over >18

- b. Review of code 2-461 (d)Promoting the Village's efforts to involve residents from underrepresented communities on Village boards, commissions, and committees as well as seeking employment with the Village; and (e) Promoting the Committee to the public in order to help implement outreach and engagement strategies recommended for diversity, equity, and inclusion and assisting in informational opportunities, presentations, open houses, and other public initiatives providing information about the Committee to the public.

Code (d)

Reviewed the code and work that has currently been done within the code. Examples of how the code has been displayed - World Diversity Day; Assisting HR in reviewing policies; DEI was apart of the selection of the Chief of Police;

Discussed changing the word promoting to Advisory

Code (e)

Reviewed the code and discussed examples of how the code has been displayed - Contributing to the community calendars, applying for grants that support the community

Discussed engaging with other committees to help live out this code

- c. Equity Framework Decision-Making Guide; initiate the development of Decision-Making Guides for the Board, committees, and commissions as part of our strategic goal to advance Diversity, Equity, and Inclusion initiatives within the community and organization.

The committee reviewed and discussed the Decision Making-Guide for Boards, committee's and commissions.

The committee was provided several options for the crafting of the guide and decided on a name.

- d. Discussion and Action on December 2024 DEI Committee Meeting

The Committee voted 5-0 to cancel the December DEI committee meeting

5. SCHEDULE NEXT MEETING DATE - NOVEMBER 18TH, 2024 AT 6:00 PM

6. ADJOURNMENT.

Motion to adjourn made by Trustee Brassington Second by Angie Bazan motion carried 5-0

