

VILLAGE OF MCFARLAND
Diversity, Equity, and Inclusion Committee Minutes

Monday, July 15, 2024 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Stephanie Brassington called the Diversity, Equity and Inclusion Committee meeting to order at 6:03 pm in the community room of the McFarland Municipal Center.

Members present: Stephanie Brassington, Hilary Brandt, Monica Bruce, Mona Nelson

Members not present: Angie Bazan, Muhammadi Mahmood and Ed Wreh

Staff Present: Krystal Johnson , Melanie Cameilla for the first half of the meeting

2. PUBLIC APPEARANCES.

None

- a. *This is an opportunity for members of the public to address the Diversity, Equity, and Inclusion Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to communications@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None

3. APPROVAL OF MINUTES.

Motion by committee Chair Stephanie Brassington, second by trustee Hilary Brand, to approve the minutes of the July 15th, 2024 meeting. Motion carries 5-0

- a. *Motion to approve the minutes of the June 26th, 2024 meeting.*

Motion by Trustee Stephanie Brassington, second by Trustee Brandt, to approve the minutes of the May 20th, 2024 meeting. Motion carries 5 - 0

4. BUSINESS.

- a. *Discussion and staff recommendations on the Village of McFarland's community calendar policy and increasing the community calendars submission through community engagement*

The communications manager was present at the meeting to discuss options for the community calendar and how we are able to engage the community. They also provided the committee with information regarding the current process for how to submit a community calendar submission. Next steps would be to revise and update the

community calendar.

- b. Review of code 2-461 (c) concerning, serving as a resource to village departments and staff on the development of racially and culturally inclusive structures, programs and training with equity-sensitive leadership through the Village

The committee discussed the code, how it has been effective or in effective. They discussed ways they can incorporate this code into study agenda packets, making suggestions to staff and within the community.

- c. Committee and Trustee updates allows trustees and committee members to propose and update on items for discussion or involvement by the Diversity, Equity, and Inclusion Committee.

Trustee Brandt discussed community WIFI; discussed internet services within the library; Talked about wife access for surrounding communities and how they are able to utilize the library.

- d. Selection of August – December Awareness and Recognition Months: The DEI Committee will convene to choose heritage, cultural, and/or health awareness and recognition months for the period of August to December. This selection process aims to identify meaningful opportunities to acknowledge, highlight, and support various initiatives within the community.

Selected the remaining recognition months for August - December. Made a note that the committee believes all of the options are important but unable to select all.

- e. Discussion on items to discuss during the Joint Village Board and DEI committee meeting

Went through expectations for joint Village Board meeting. Committee recommended that I go through the work plan of the DEI strategist.

5. SCHEDULE NEXT MEETING DATE AUGUST 29TH, 2024 AT 5:30 PM

6. ADJOURNMENT.

Motion to Adjourn by Mona Nelson and a Second by Hilary Brandt