

VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Monday, September 23, 2024 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Prill called the regular meeting of the Public Works & Utilities Committee to order at 6:01 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: President Clow, Trustee Prill, Pauline Boness, Chris Fredrick, Zach Freeman, Eric Kindschi, Marc Nielsen

Members not present: n/a

Staff Present: Public Works Director Lee Igl, Community & Economic Development Director Andrew Bremer, Assistant to the Public Works Director Aimee Irwin, Town and Country engineer Tim Stieve

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Michelle Jolly, 5103 N. Autumn, spoke to business items 4a and 4b and recommended that the intersection of N. Autumn and Siggelkow be included as part of the design and traffic study.

Steve Annen, 5011 Falling Leaves Ln, spoke to business items 4a and 4b. Annen recommended that the intersection with Siggelkow at N. Autumn be added to the study as well as the speed limit.

Kathy Annen, 5011 Falling Leaves Ln, spoke to business items 4a and 4b. Annen recommended that the intersections with Siggelkow at N. Autumn and Black Walnut / Carncross Dr be added to the study, the hours of study be further evaluated and asked what plans will be provided to the public. Annen also inquired about how Town and Country would incorporate the East Side Neighborhood plan as the plan is to be revised.

Meredith Hughey, 5003 Wild Rye Ct, spoke to business items 4a and 4b. Hughey

suggested that drainage and soil run-off, hills, pedestrian and cycle traffic, and neighboring municipalities are all included as part of the 30% design plan. Hughey recommended that the hours of the traffic study are further evaluated and focus on pedestrian traffic.

Matt Wiswell, 6302 Pennock Ln, spoke to business items 4a and 4b. Wiswell expressed his concerns with Town and Country Engineering completing the 30% design plan and recommended a transportation engineering firm be utilized. Wiswell commented regarding the assumptions that will be utilized as part of the traffic study by AECOM and recommended that the study reflect what the community wants.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the August 26, 2024, Public Works & Utilities Committee meeting.

Motion by Trustee Prill, seconded by Fredrick, to approve the minutes of the August 26, 2024, Public Works & Utilities Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding a proposal from Town and Country Engineering to conduct 30% Design for the Siggelkow Road Reconstruction Project.

Igl explained that the 30% design plan will look at the utilities along the Siggelkow corridor, adding a bike path, and stormwater concerns among other elements. Igl stated that this process will take time and obtain community input through public information meetings. President Clow explained that Town and Country Engineering is the village engineer, and they will look at where the road is now, where the road would need to be for plans, and where the village wants to go in the future. Stieve reviewed the enclosed proposal.

- Fredrick asked what the stated goals are for Town and Country to focus on and if a developer would be required to complete a traffic impact analysis (TIA). President Clow responded that the village will be proceeding as if there is no developer. President Clow stated that the goals for the 30% design are to evaluate a two-lane or four-lane roadway, how to manage intersections, the possible inclusion of a bike path, managing pedestrian traffic, and providing a realistic visualization of the land use along this corridor. Igl added an element of design will evaluate the need for the utilities and specifically the East Side Interceptor.
- Freeman commented regarding a typo that Siggelkow goes under Interstate 90, not 94. Freeman asked if any discussions had occurred with the City of Madison and other neighboring municipalities. Freeman agreed with Fredrick's comments regarding what the stated goals would be for the design. President Clow explained that city planning staff have been made aware of this project, including the Mayor. President Clow commented that the end goal is to evaluate the utilities, what the road could look like, traffic volume, and safety.
- Boness asked if questions and assumptions would be provided as part of the design plan. Stieve responded that questions and assumptions will be made

available as part of the plan that would be further reviewed and evaluated by the village and public.

Motion by President Clow, seconded by Fredrick, to recommend approval to the Village Board regarding a proposal from Town and Country Engineering in the amount not-to-exceed \$68,500 to conduct 30% Design for the Siggelkow Road Reconstruction Project. Motion carries 7 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding a proposal from AECOM to conduct a traffic study on Siggelkow Road from Erling Avenue to County Highway AB.

Igl reviewed the proposal from AECOM to conduct a traffic study for Siggelkow Road from Erling Avenue to County Highway AB. President Clow explained that the identified intersections in the proposal would evaluate traffic during peak flow and would aid in providing data for the entire road. Igl explained that the identified intersections could be adjusted. President Clow commented that crash data is always utilized during a traffic study.

- Nielsen recommended that the traffic counts include Friday evening traffic and therefore shift from Tuesday through Thursday to Wednesday to Friday. Fredrick explained that the hours and days included in the proposal are traditional days and times for traffic counts.
- Freeman asked if the traffic data would be physical counts or AI data. Igl stated this could be clarified but believes it would be video data. Freeman asked if the public involvement for the traffic study would coincide with the public involvement meetings for the Town and Country 30% design meetings. Igl responded that the meetings have not been lined up yet, but they could probably occur at the same time.
- Boness asked how the traffic study would handle the East Side plan. President Clow responded that the study would be completed with the current plan and updated if the plan is adjusted. The East Side plan review and possible revisions would begin in 2025. Bremer stated that the proposal asked AECOM to evaluate future-year, low and high trip generations and also current, low and high trip generations.
- Fredrick asked if it would be advantageous to obtain traffic counts from Terminal to Paulson as WisDOT recently completed these as part of the Highway 51 project as well as the upcoming changes due to the Highway 51 project. President Clow stated that the plan would incorporate traffic before and after the roundabouts are installed by the DOT.
- Nielsen recommended that the study not only focus on the east end of Siggelkow.

Motion by President Clow, seconded by Trustee Prill, to recommend approval to the Village Board regarding a proposal from AECOM in the amount not-to-exceed \$60,000 to conduct a traffic study on Siggelkow Road from Erling Avenue to County Highway AB replacing Siggelkow and US 51 intersections with intersections at N. Autumn and

Black Walnut Drive / Carncross. Motion carries 6 - 1 - 0, with Fredrick voting nay.

c. Discussion regarding a proposal from Pellitteri for curbside yard waste collection.

Igl explained that the proposal from Pellitteri looks at the potential for curbside yard waste collection for village residents. Igl stated this meeting was to gain the committee's suggestion related to the bagging or a hard-sided container collection along with three pick-ups, one in the Spring and two in the Fall.

- Nielsen asked how this would be different from the current service. Igl explained that stickers would not be required, and the service would be offered to all residents, not only those who purchased stickers. Nielsen asked if this would be a replacement for the drop-off site. Igl responded this would not replace the drop-off site.
- President Clow explained that the goal of offering a service is to reduce phosphorus in our waterways and feels the bagging would be difficult. President Clow recommended gathering additional data about what other municipalities offer for a vac process or bagged service, along with whether collecting curbside would reduce what is dropped at the drop-off site, therefore reducing the cost of bin maintenance.
- Freeman expressed his concerns regarding the bagging element and inquired about the cost of a vac process. Igl explained that about six to ten customers utilize the current curbside yard waste pick-up process a year and the cost for a vac process, for the capital expenditure alone, would be over one-million and an additional mechanic would be necessary.
- Fredrick suggested not adding additional services that would increase the property tax.
- Freeman asked why curbside collection went away. President Clow responded that it is believed to have been a budgetary decision.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, October 28, 2024 at 6:00 p.m.

6. ADJOURNMENT.

Motion by Fredrick, seconded by Boness, to adjourn at 7:31 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director