

Tuesday, October 29, 2024

6:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Conference Room C

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the September 25, 2024 meeting.
4. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to approve the appointment of an interim Chief of Police.
5. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve the appointment of an interim Chief of Police.
7. SCHEDULE NEXT MEETING DATE.
8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

- a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Commissioners present: Jerry Mullen, Jim McKay, Angela Wilcox. and Vince Wagner. Staff Members present: Police Chief Aaron Chapin.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of September 9, 2024 meeting. Discussion and action regarding the minutes of the meeting. Call for changes or corrections. Hearing none, President Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

4. CLOSED SESSION.

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer position within the Police Department. A motion was made by Commissioner Wilcox and seconded by Commissioner McKay to move to closed session. Roll call vote: Mullen, Wilcox, Wagner and McKay voted yes. Moved into closed session at 6:04 p.m.

5. RECONVENE INTO OPEN SESSION.

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by Commissioner Wagner and seconded by Commissioner McKay to move into open session. Roll call vote: Mullen, McKay, Wagner and Wilcox voted yes. Moved into open session at 8:20 p.m.

6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. The Commissioners discussed the certification of candidates for the Police Officer position. A motion was made by Commissioner Wagner and seconded by Commissioner McKay that Commission President Mullen prepare a letter to Police Chief Chapin with an eligibility list for Police Officer (in alphabetical order) of the three candidates interviewed on September 9, 2024 and four candidates interviewed September 25, 2024. This list will remain effective until September 24, 2025. Motion passed on a unanimous vote.

7. SCHEDULE NEXT MEETING DATE.

- a. The next meeting is to be determined.

8. ADJOURNMENT.

- a. Motion to adjourn was made by Commissioner McKay and seconded by Commissioner Wilcox. Motion passed on a unanimous vote. The meeting adjourned at 8:32 p.m.