VILLAGE OF MCFARLAND

Public Works & Utilities Committee

NOTICE OF PUBLIC MEETING

Monday, October 28, 2024 **6:00 PM** **McFarland Municipal Center**
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below.

Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

https://us02web.zoom.us/j/87543994777

Or by Telephone: +1 (312) 626-6799

Webinar ID: 875 4399 4777

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.
   a. This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.

      Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

3. APPROVAL OF MINUTES.
   a. Motion to approve the minutes of the September 23, 2024, Public Works & Utilities Committee meeting.

4. BUSINESS.
   a. Discussion and action to make a recommendation to the Village Board regarding the draft 2025 Budget for the Utilities Fund (600).

   b. Discussion and action to make a recommendation to the Village Board regarding the draft 2025 Budget for the Stormwater Utility Fund (605).

5. SCHEDULE NEXT MEETING DATE.
   a. Monday, November 25, 2024 at 6:00 p.m.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Monday, September 23, 2024 - 6:00 PM

1. **CALL TO ORDER, ROLL CALL.**
   Trustee Prill called the regular meeting of the Public Works & Utilities Committee to order at 6:01 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

   Members present: President Clow, Trustee Prill, Pauline Boness, Chris Fredrick, Zach Freeman, Eric Kindschi, Marc Nielsen

   Members not present: n/a

   Staff Present: Public Works Director Lee Igl, Community & Economic Development Director Andrew Bremer, Assistant to the Public Works Director Aimee Irwin, Town and Country engineer Tim Stieve

2. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

   Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
   Michelle Jolly, 5103 N. Autumn, spoke to business items 4a and 4b and recommended that the intersection of N. Autumn and Siggelkow be included as part of the design and traffic study.

   Steve Annen, 5011 Falling Leaves Ln, spoke to business items 4a and 4b. Annen recommended that the intersection with Siggelkow at N. Autumn be added to the study as well as the speed limit.

   Kathy Annen, 5011 Falling Leaves Ln, spoke to business items 4a and 4b. Annen recommended that the intersections with Siggelkow at N. Autumn and Black Walnut / Carncross Dr be added to the study, the hours of study be further evaluated and asked what plans will be provided to the public. Annen also inquired about how Town and Country would incorporate the East Side Neighborhood plan as the plan is to be revised.

   Meredith Hughey, 5003 Wild Rye Ct, spoke to business items 4a and 4b. Hughey suggested that drainage and soil run-off, hills, pedestrian and cycle traffic, and neighboring municipalities are all included as part of the 30% design plan. Hughey recommended that the hours of the traffic study are further evaluated and focus on pedestrian traffic.

Matt Wiswell, 6302 Pennock Ln, spoke to business items 4a and 4b. Wiswell expressed his concerns with Town and Country Engineering completing the 30% design plan and recommended a transportation engineering firm be utilized. Wiswell commented regarding the assumptions that will be utilized as part of the traffic study by AECOM and recommended that the study reflect what the community wants.

3. APPROVAL OF MINUTES.

a. *Motion to approve the minutes of the August 26, 2024, Public Works & Utilities Committee meeting.*
Motion by Trustee Prill, seconded by Fredrick, to approve the minutes of the August 26, 2024, Public Works & Utilities Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

a. *Discussion and action to make a recommendation to the Village Board regarding a proposal from Town and Country Engineering to conduct 30% Design for the Siggelkow Road Reconstruction Project.*
Igl explained that the 30% design plan will look at the utilities along the Siggelkow corridor, adding a bike path, and stormwater concerns among other elements. Igl stated that this process will take time and obtain community input through public information meetings. President Clow explained that Town and Country Engineering is the village engineer, and they will look at where the road is now, where the road would need to be for plans, and where the village wants to go in the future. Stieve reviewed the enclosed proposal.

- Fredrick asked what the stated goals are for Town and Country to focus on and if a developer would be required to complete a traffic impact analysis (TIA). President Clow responded that the village will be proceeding as if there is no developer. President Clow stated that the goals for the 30% design are to evaluate a two-lane or four-lane roadway, how to manage intersections, the possible inclusion of a bike path, managing pedestrian traffic, and providing a realistic visualization of the land use along this corridor. Igl added an element of design will evaluate the need for the utilities and specifically the East Side Interceptor.
- Freeman commented regarding a typo that Siggelkow goes under Interstate 90, not 94. Freeman asked if any discussions had occurred with the City of Madison and other neighboring municipalities. Freeman agreed with Fredrick's comments regarding what the stated goals would be for the design. President Clow explained that city planning staff have been made aware of this project, including the Mayor. President Clow commented that the end goal is to evaluate the utilities, what the road could look like, traffic volume, and safety.
- Boness asked if questions and assumptions would be provided as part of the design plan. Stieve responded that questions and assumptions will be made

available as part of the plan that would be further reviewed and evaluated by the village and public.

Motion by President Clow, seconded by Fredrick, to recommend approval to the Village Board regarding a proposal from Town and Country Engineering in the amount not-to-exceed $68,500 to conduct 30% Design for the Siggelkow Road Reconstruction Project. Motion carries 7 - 0 - 0.

b. *Discussion and action to make a recommendation to the Village Board regarding a proposal from AECOM to conduct a traffic study on Siggelkow Road from Erling Avenue to County Highway AB.*

Igl reviewed the proposal from AECOM to conduct a traffic study for Siggelkow Road from Erling Avenue to County Highway AB. President Clow explained that the identified intersections in the proposal would evaluate traffic during peak flow and would aid in providing data for the entire road. Igl explained that the identified intersections could be adjusted. President Clow commented that crash data is always utilized during a traffic study.

- Nielsen recommended that the traffic counts include Friday evening traffic and therefore shift from Tuesday through Thursday to Wednesday to Friday. Fredrick explained that the hours and days included in the proposal are traditional days and times for traffic counts.
- Freeman asked if the traffic data would be physical counts or AI data. Igl stated this could be clarified but believes it would be video data. Freeman asked if the public involvement for the traffic study would coincide with the public involvement meetings for the Town and Country 30% design meetings. Igl responded that the meetings have not been lined up yet, but they could probably occur at the same time.
- Boness asked how the traffic study would handle the East Side plan. President Clow responded that the study would be completed with the current plan and updated if the plan is adjusted. The East Side plan review and possible revisions would begin in 2025. Bremer stated that the proposal asked AECOM to evaluate future-year, low and high trip generations and also current, low and high trip generations.
- Fredrick asked if it would be advantageous to obtain traffic counts from Terminal to Paulson as WisDOT recently completed these as part of the Highway 51 project as well as the upcoming changes due to the Highway 51 project. President Clow stated that the plan would incorporate traffic before and after the roundabouts are installed by the DOT.
- Nielsen recommended that the study not only focus on the east end of Siggelkow.

Motion by President Clow, seconded by Trustee Prill, to recommend approval to the Village Board regarding a proposal from AECOM in the amount not-to-exceed $60,000 to conduct a traffic study on Siggelkow Road from Erling Avenue to County Highway AB replacing Siggelkow and US 51 intersections with intersections at N. Autumn and

Black Walnut Drive / Carncross. Motion carries 6 - 1 - 0, with Fredrick voting nay.

c. *Discussion regarding a proposal from Pellitteri for curbside yard waste collection.*
Igl explained that the proposal from Pellitteri looks at the potential for curbside yard waste collection for village residents. Igl stated this meeting was to gain the committee's suggestion related to the bagging or a hard-sided container collection along with three pick-ups, one in the Spring and two in the Fall.

- Nielsen asked how this would be different from the current service. Igl explained that stickers would not be required, and the service would be offered to all residents, not only those who purchased stickers. Nielsen asked if this would be a replacement for the drop-off site. Igl responded this would not replace the drop-off site.
- President Clow explained that the goal of offering a service is to reduce phosphorus in our waterways and feels the bagging would be difficult. President Clow recommended gathering additional data about what other municipalities offer for a vac process or bagged service, along with whether collecting curbside would reduce what is dropped at the drop-off site, therefore reducing the cost of bin maintenance.
- Freeman expressed his concerns regarding the bagging element and inquired about the cost of a vac process. Igl explained that about six to ten customers utilize the current curbside yard waste pick-up process a year and the cost for a vac process, for the capital expenditure alone, would be over one-million and an additional mechanic would be necessary.
- Fredrick suggested not adding additional services that would increase the property tax.
- Freeman asked why curbside collection went away. President Clow responded that it is believed to have been a budgetary decision.

5. SCHEDULE NEXT MEETING DATE.

a. *Monday, October 28, 2024 at 6:00 p.m.*

6. ADJOURNMENT.
Motion by Fredrick, seconded by Boness, to adjourn at 7:31 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, October 28, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Lee Igl, Public Works Director, Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action to make a recommendation to the Village Board regarding the draft 2025 Budget for the Utilities Fund (600).**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
The Utilities Fund is comprised of the revenues and expenses needed to fund the operations of sewer and water services. Funding for both services is primarily dependent on charges for services while expenses vary from personnel to contracted services. A brief summary of the major issues is highlighted as follows:

- <u>Sewer Service</u> - Revenue projections are aligned using current rates understanding that we will study this further later this year into next year. This has thus far proven effective as we see the deficit from 2022 turn into a projected surplus for 2023 but 2024 continues to see high cost increases from MMSD. Preliminary estimate for MMSD is around 8.5% which may be reduced upon final approval to around 7.5%. Lift Station #2 has begun construction and planned completion in 2025. We have still been able to maintain our savings within this budget, and will look to continue to do so going forward bu increases in these costs beyond what's projected are likely to eat into those numbers.
- <u>Water Service</u> - Revenue projections are aligned with benefit of a full rate increase that was adopted earlier this year by the PSC. Last year's budget accounted for 75% of that while this now picks up the full projection. The revenue need is driven by our operating and capital allocations for the coming year. Operating is showing some grow in general cost to continue at existing levels along with advances in staffing. Major capital projects for next year include reconstruction of water mains on Exchange Street and beginning the design process to construct new Well #5.

FINANCIAL/BUDGET IMPACT:
Overall costs for Sewer Services are expected to grow within the fund from $5,108,500 to $5,608,250 which is an increase of $499,750 or 9.78%. Growth of this number is again attributed to increased costs for treatment through MMSD, capital investments, and other growth operational needs.

On the water side, the total cost is expected to increase to $4,227,500 from $3,489,250 the previous year which amounts to growth of $738,250 or 21.16%. Most of this growth is as a

VILLAGE OF
McFarland

result of increased debt service and capital projects.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

> *Motion, second to recommend to the Village Board approval of the draft 2025 Budget for the Utilities Fund (600).*

ATTACHMENTS:
1. 2025 Budget - Utilities Fund 600 DRAFT 09242024

VILLAGE OF McFarland
Naturally Connected

ANNUAL BUDGET

Utility

Fund #600

ANNUAL
BUDGET

Utility

Fund #600

Summary

Village of McFarland

2025 Utility Fund Operating Budget

SUMMARY of SEWER SERVICE

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
REVENUES							
42000	Special Assessments	17,579	30,000	0	18,000	15,000	-50.00%
43000	Intergovernmental Revenues	0	0	0	0	0	-----------
46000	Public Charges for Services	1,791,892	2,059,750	773,932	2,060,500	2,061,250	0.07%
48000	Miscellaneous	155,657	125,250	49,352	131,800	125,250	0.00%
49000	Other Financing Sources	0	2,893,500	0	876,600	3,406,750	17.74%
	Total SEWER SERVICE Revenues	1,965,128	5,108,500	823,284	3,086,900	5,608,250	9.78%

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
EXPENSES							
53610	ADMINISTRATION	483,165	418,000	248,657	438,637	430,000	2.87%
53611	BILLING AND COLLECTIONS	89,073	85,000	41,663	84,071	97,500	14.71%
53612	MISCELLANEOUS	165,235	6,000	1,519	4,250	6,000	0.00%
53613	DEBT SERVICE	19,448	289,000	41,241	289,032	208,000	-28.03%
53614	CAPITAL PROJECTS	0	3,003,750	0	952,604	3,564,750	18.68%
53615	TRANSPORTATION	969,851	1,056,750	269,792	1,082,500	1,147,250	8.56%
53616	SYSTEM MAINTENANCE	87,608	250,000	39,103	90,607	154,750	-38.10%
	Total SEWER SERVICE Expenses	1,814,379	5,108,500	641,974	2,941,701	5,608,250	9.78%
	Difference in SEWER Rev over Exp	**150,749**	**0**	**181,310**	**145,199**	**0**	

SUMMARY of WATER SERVICE

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
REVENUES							
42000	Special Assessments	18,525	55,000	15,395	30,000	55,000	0.00%
46000	Public Charges for Services	1,553,865	1,630,000	724,917	1,632,250	1,692,500	3.83%
48000	Miscellaneous	238,364	125,250	54,228	138,500	125,250	0.00%
49000	Other Financing Sources	0	1,679,000	0	1,620,033	2,354,750	40.25%
	Total WATER SERVICE Revenues	1,810,753	3,489,250	794,540	3,420,783	4,227,500	21.16%
EXPENSES							
53710	ADMINISTRATION	459,682	428,250	259,886	564,982	473,750	10.62%
53711	BILLING AND COLLECTIONS	129,760	110,250	59,378	111,454	120,250	9.07%
53712	MISCELLANEOUS	664,088	307,500	1,764	306,500	307,500	0.00%
53713	DEBT SERVICE	173,809	716,500	118,389	716,527	640,750	-10.57%
53714	CAPITAL PROJECTS	22,532	1,591,000	0	1,399,682	2,324,750	46.12%
53715	SUPPLY	22,533	8,750	4,555	9,500	9,750	11.43%
53716	PUMPING	94,555	94,750	44,393	89,241	102,250	7.92%
53717	TREATMENT	31,000	36,000	12,983	27,587	37,000	2.78%
53718	TRANSMISSION AND DISTRIBUTION	211,916	196,250	70,237	195,309	211,500	7.77%
	Total WATER SERVICE Expenses	1,809,875	3,489,250	571,585	3,420,783	4,227,500	21.16%
	Difference in WATER Rev over Exp	**878**	**0**	**222,955**	**0**	**0**	

SUMMARY of UTILITY FUND

	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget
Difference in UTILITY FUND Rev over Exp	**151,628**	**0**	**404,266**	**145,199**	**0**

VILLAGE OF McFarland
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ANNUAL BUDGET

Utility

Fund #600

Revenues

REVENUES

UTILITY FUND - FUND 600

Budget Summary

SEWER SERVICE

Special Assessments 42000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
42104-000	Sewer: Contributed Cap Revenue	0	0	0	0	0	------------
42201-000	Sewer Impact Fees	0	0	0	0	0	------------
42202-000	Sewer Assessments	17,579	30,000	0	18,000	15,000	-50.00%
	Total SPECIAL ASSESSMENTS Rev	**17,579**	**30,000**	**0**	**18,000**	**15,000**	**-50.00%**

Intergovernmental Revenue 43000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
43560-000	State - COVID Reimbursement	0	0	0	0	0	------------
43570-101	State - Grants (Sewer)	0	0	0	0	0	------------
	Total INTERGOV REVENUES Rev	**0**	**0**	**0**	**0**	**0**	**------------**

Public Charges for Services 46000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
46410-101	Residential Use Charges	1,435,234	1,659,000	620,683	1,659,000	1,659,000	0.00%
46410-102	Commercial Use Charges	308,443	359,000	132,845	359,000	359,000	0.00%
46410-103	Multi-Family Use Charges	0	0	0	0	0	------------
46410-104	Public Authority	37,823	36,000	17,644	37,000	37,000	2.78%
46410-105	Forfeited Discounts	10,392	5,750	2,761	5,500	6,250	8.70%
46410-106	Residential Fixed Charges	0	0	0	0	0	------------
46410-107	Commercial Fixed Charges	0	0	0	0	0	------------
	Total PUBLIC CHARGES Rev	**1,791,892**	**2,059,750**	**773,932**	**2,060,500**	**2,061,250**	**0.07%**

Miscellaneous Revenue 48000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
48025-000	Miscellaneous Revenue	1,767	250	6,786	6,800	250	0.00%
48125-000	Interest	153,890	125,000	42,566	125,000	125,000	0.00%
48325-000	Gain/Loss on Sale	0	0	0	0	0	------------
	Total MISC REVENUE Rev	**155,657**	**125,250**	**49,352**	**131,800**	**125,250**	**0.00%**

Other Financing Sources 49000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
49125-000	Borrowing Proceeds	0	2,845,250	0	876,600	3,406,750	19.73%
49225-000	Transfers from Other Funds	0	0	0	0	0	------------
49325-000	Fund Balance Applied	0	48,250	0	0	0	-100.00%
	Total OTHER FINAN SOURCES Rev	**0**	**2,893,500**	**0**	**876,600**	**3,406,750**	**17.74%**
	Total SEWER SERVICE Revenues	**1,965,128**	**5,108,500**	**823,284**	**3,086,900**	**5,608,250**	**9.78%**

REVENUES

UTILITY FUND - FUND 600

Budget Summary

WATER SERVICE

Special Assessments 42000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
42101-000	Water Impact Fees	18,525	35,000	15,395	30,000	35,000	0.00%
42102-000	Water Assessments	0	20,000	0	0	20,000	0.00%
42103-000	Water: Contributed Cap Revenue	0	0	0	0	0	------------
	Total SPECIAL ASSESSMENTS Rev	**18,525**	**55,000**	**15,395**	**30,000**	**55,000**	**0.00%**

Public Charges for Services 46000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
46450-101	Residential Use Charges	727,166	761,000	326,977	739,000	780,000	2.50%
46450-102	Commercial Use Charges	92,572	92,750	42,485	104,500	115,000	23.99%
46450-103	Multi-Family Use Charges	69,102	61,000	30,819	71,500	77,500	27.05%
46450-104	Public Authority	31,274	27,750	12,840	27,750	30,000	8.11%
46450-105	Forfeited Discounts	5,674	3,250	1,558	3,500	3,500	7.69%
46450-106	Residential Fixed Charges	0	0	0	0	0	------------
46450-107	Commercial Fixed Charges	0	0	0	0	0	------------
46450-108	Public Fire Protection	472,250	507,500	225,953	507,500	507,500	0.00%
46450-109	Private Fire Protection	56,069	49,750	27,364	51,500	52,000	4.52%
46450-110	Other Water Revenues	94,633	122,750	56,157	122,750	122,750	0.00%
46450-111	Unmetered Sales to Gen Cust	5,124	4,250	766	4,250	4,250	0.00%
	Total PUBLIC CHARGES Rev	**1,553,865**	**1,630,000**	**724,917**	**1,632,250**	**1,692,500**	**3.83%**

Miscellaneous Revenue 48000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
48050-000	Miscellaneous Revenue	15,179	250	11,662	13,500	250	0.00%
48150-000	Interest	223,185	125,000	42,566	125,000	125,000	0.00%
48350-000	Gain/Loss on Sale	0	0	0	0	0	------------
	Total MISC REVENUE Rev	**238,364**	**125,250**	**54,228**	**138,500**	**125,250**	**0.00%**

Other Financing Sources 49000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
49150-000	Borrowing Proceeds	0	1,591,000	0	1,483,000	2,324,750	46.12%
49250-000	Transfers from Other Funds	0	0	0	0	0	------------
49350-000	Fund Balance Applied	0	88,000	0	137,033	30,000	-65.91%
	Total OTHER FINAN SOURCES Rev	**0**	**1,679,000**	**0**	**1,620,033**	**2,354,750**	**40.25%**
	Total WATER SERVICE Revenues	**1,810,753**	**3,489,250**	**794,540**	**3,420,783**	**4,227,500**	**21.16%**
	Total Budget Revenues	***3,775,881***	***8,597,750***	***1,617,824***	***6,507,683***	***9,835,750***	***14.40%***

VILLAGE OF McFarland
Naturally Connected

ANNUAL BUDGET

Utility

Fund #600

Expenses

SEWER SERVICE

UTILITY FUND - FUND 600

MISSION STATEMENT:
To provide efficient and high quality sanitary sewer service to the Village Utility customers while holding costs and minimizing impacts to the residents.

PROGRAM DESCRIPTION:
The Sewer Service provides sanitary sewer services to residential and commercial properties within the Village. The sewer mains connect to nearly every building throughout the Village in order to convey the wastewater to the Madison Metropolitan Sewerage District for treatment. The Utility has 1/3 of the main lines cleaned and televised on a yearly basis with the intent of keeping the sewer lines clean and functional for all users.

PROGRAM OBJECTIVES:

- Continue to improve efficiency through billing and collection system in online program.

- Review and consider options for management and mitigation of wastewater treatment standards.

SEWER SERVICE BUDGET SUMMARY

REVENUES

	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
Allocated Revenues	**1,814,379**	**5,108,500**	**641,974**	**2,941,701**	**5,608,250**	**9.78%**

Notes:

42202 The assessment also includes a share of the cost for a lift station that was constructed to support these developments. Collections are on the decline as planned with final vacant lot construction finishing up.

46410 101-103 106, 107 These are the main categories for user charges that customers of the utility pay for sanitary sewer service in order to treat wastewater. They are billed based upon water usage. Deficit cash flow was first reviewed as part of the 2021 Audit and in 2022 a rate increase approved for implementation in 2023 on the variable portion of the rate.

49125 A borrowing is planned through the State from the Clean Water Fund Program to fund the reconstruction of Lift Station #2. A small GO Note Issuance will also be borrowed to fund the second phase of meter replacements and general sewer projects.

SEWER SERVICE (continued)

UTILITY FUND - FUND 600

EXPENDITURES

ADMINISTRATION

	53610	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	158,547	170,500	90,361	180,500	174,000	2.05%
120	Part-Time	5,078	8,000	1,877	2,750	10,000	25.00%
130-135	Employee Pensions and Benefits	52,985	51,500	30,347	60,500	58,000	12.62%
190	Overtime	792	1,000	1,458	2,000	750	-25.00%
210	Support Services	41,899	40,000	30,268	42,000	40,000	0.00%
211	Consultant Services	13,839	15,750	12,895	22,000	15,750	0.00%
221	Communication	1,341	1,250	493	1,250	1,250	0.00%
310	Office Supplies	2,978	4,000	2,382	4,250	4,250	6.25%
311	Postage	4,256	5,000	730	4,000	5,000	0.00%
320	Dues and Subscriptions	62	500	311	500	500	0.00%
321	Printing/Publication	552	1,250	615	1,250	1,250	0.00%
330	Meeting Expenses	73	250	3	250	250	0.00%
331	Training Expenses	5,117	5,500	1,513	5,000	5,500	0.00%
340	Operating Supplies	903	3,500	17	3,000	3,500	0.00%
510	Insurance	48,346	47,000	46,387	46,387	47,000	0.00%
515	Retiree Contribution	0	5,000	0	5,000	5,000	0.00%
530	Rent	146,396	58,000	29,000	58,000	58,000	0.00%
	Total ADMINISTRATION Exp	**483,165**	**418,000**	**248,657**	**438,637**	**430,000**	**2.87%**

Notes:

110-120 These include expenses generally applied from salaries from those positions that oversee general operations and administration of sanitary sewer services.

130-135 The proportionate rate of benefit costs are also applied to these line items including Health Insurance, Retirement, Social Security, and Other Fringe Benefits.

210 Includes funds for a share in the expenses of the network administration, accounting software, auditing, diggers hotline, equipment leases, attorney bills, PSN, and other similar service drive needs.

211 The funding for the engineer is included within this line item for assistance they provide on sanitary projects.

BILLING AND COLLECTIONS

	53611	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	24,491	29,000	19,950	39,900	42,500	46.55%
120	Part-Time	11,544	13,500	688	1,375	1,000	-92.59%
130-135	Employee Pensions and Benefits	34,240	20,000	7,409	14,817	25,000	25.00%
190	Overtime	1,316	500	489	979	1,000	100.00%
210	Support Services	15,401	20,000	11,611	24,250	25,000	25.00%
311	Postage	799	1,000	1,333	2,000	2,000	100.00%
340	Operating Expenses	1,281	1,000	182	750	1,000	0.00%
	Total METER READING Exp	**89,073**	**85,000**	**41,663**	**84,071**	**97,500**	**14.71%**

Notes:

110 Some funding from the Administration Department is allocated to this line to account for their assistance in the meter reading process including billing and collections.

120 A portion of the cost for the Utility Clerk and Meter reader are provided within this line item.

EXPENDITURES (continued)

MISCELLANEOUS

53612		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
390	Miscellaneous	(0)	5,000	1,519	3,750	5,000	0.00%
391	Programming	0	1,000	0	500	1,000	0.00%
540	Depreciation	174,119	0	0	0	0	------------
541	Amortization	(8,884)	0	0	0	0	------------
	Total MISCELLANEOUS Exp	**165,235**	**6,000**	**1,519**	**4,250**	**6,000**	**0.00%**

Notes:

390 Formerly referred to as the "Operating Contingency", this account is used to address expenses that were not expected or anticipated.

391 This line item is presented to provide some money for the Department to create programs, provide education, and otherwise interact with the public regarding the sewer service such as public events.

DEBT SERVICE

53613		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
610	Principal Payment	0	275,000	0	275,000	185,000	-32.73%
620	Interest Payment	19,448	14,000	41,241	14,032	23,000	64.28%
690	Other Debt Service	0	0	0	0	0	------------
	Total DEBT SERVICE Exp	**19,448**	**289,000**	**41,241**	**289,032**	**208,000**	**-28.03%**

Notes:

610-620 This represents the Sewer's share of the current debt expense within the Utilities Fund. A borrowing is proposed for 2025 to support reconstruction of Lift Station #2.

CAPITAL PROJECTS

53614		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
590	Facility Reserve - Collection System	0	33,500	0	33,500	33,000	-1.49%
593	Equipment Reserve - Replacement	0	125,000	0	125,000	125,000	0.00%
822	Capital - Sewer	0	2,845,250	0	794,104	3,406,750	19.73%
	Total CAPITAL PROJECTS Exp	**0**	**3,003,750**	**0**	**952,604**	**3,564,750**	**18.68%**

Notes:

590 The rate increase authorized in 2022 provided for reserve allocations to go towards future collection system replacements. The creation and growth of this fund balance will help to limit future debt service.

593 The rate increase also provided an allocation for future equipment replacement savings. The number included in the budget is what was projected in the analysis. The creation and growth of this fund balance will help to limit future debt service.

822 The main capital project for 2025 is the reconstruction of Lift Station #2. Additionally the Village will conduct some sewer lining and proceed with the second phase of the meter project.

SEWER SERVICE (continued)

UTILITY FUND - FUND 600

EXPENDITURES (continued)

TRANSPORTATION

53615		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
130-135	Employee Pensions and Benefits	0	0	0	0	0	------------
210	Support Services	956,857	1,043,000	264,107	1,068,750	1,133,000	8.63%
220	Utilities	10,147	9,500	4,481	9,750	10,000	5.26%
240	Equipment Maintenance	0	1,000	0	1,000	1,000	0.00%
340	Operating Supplies	1,181	1,500	359	1,250	1,500	0.00%
341	Fuel	1,666	1,750	843	1,750	1,750	0.00%
	Total TRANSPORTATION Exp	**969,851**	**1,056,750**	**269,792**	**1,082,500**	**1,147,250**	**8.56%**

Notes:

210 This represents the charges for treatment services paid to MMSD. They set the rates which are then passed on to our customers through the billing process. Actual rate increases set by MMSD continue to outpace local rates established by the Village.

240 This account covers such items as pump repairs and other services related to sewerage pumping.

340 Welding supplies, pump parts, oil/grease, nuts/bolts, and other items needed for maintenance.

SYSTEM MAINTENANCE

53616		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	22,040	85,000	11,525	23,049	65,000	-23.53%
124	Seasonal	0	250	0	250	250	0.00%
130-135	Employee Pensions and Benefits	9,738	40,000	4,431	8,862	26,000	-35.00%
190	Overtime	9,907	9,000	5,722	11,445	12,500	38.89%
220	Utilities	0	0	0	0	0	------------
241	Vehicle Maintenance	18,599	20,000	2,961	17,500	20,000	0.00%
242	Facility Maintenance	13,372	17,500	10,839	17,500	17,500	0.00%
340	Operating Supplies	10,619	75,000	1,938	8,500	10,000	-86.67%
341	Fuel	3,332	3,250	1,687	3,500	3,500	7.69%
	Total SYSTEM MAINTENANCE Exp	**87,608**	**250,000**	**39,103**	**90,607**	**154,750**	**-38.10%**

Notes:

110 Maintenance is conducted by Village Staff for the infrastructure and equipment that moves the wastewater through the system. Time is spent to clean, check, monitor, and make adjustments in order to make sure the flow is consistent and steady to the treatment plant.

242 Charges to this account include cleaning supplies, HVAC work, light bulbs, minor repairs, roof repairs, plumbing, and other items needed to maintain facilities containing sanitary infrastructure.

Total SEWER SERVICE Expenses	**1,814,379**	**5,108,500**	**641,974**	**2,941,701**	**5,608,250**	**9.78%**

WATER SERVICE
UTILITY FUND - FUND 600

MISSION STATEMENT:
To provide efficient and high quality water service to the Village Utility customers while holding costs and minimizing impacts to the residents.

PROGRAM DESCRIPTION:
The Water Utility provides drinking water service to the residents of the Village. The Utility tests the water on a daily, weekly, monthly, and yearly basis as required by the Department of Natural Resources. The water mains connect to nearly every building throughout the Village. The Utility flushes all water mains throughout the Village on a year basis, turns one third of all the water main valves annually, and monitors condition of the pipes in order to provide quality drinking water to its customers.

PROGRAM OBJECTIVES:

- Continue to improve efficiency through billing and collection system in online program.

- Limit or prevent all service outages as available and practicable through the capital improvement program and responsive service to main breaks.

WATER SERVICE BUDGET SUMMARY

REVENUES		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
	Allocated Revenues	**1,809,875**	**3,489,250**	**571,585**	**3,420,783**	**4,227,500**	**21.16%**

Notes:

42101 The Water Service charges an impact fee on new home construction to help fund future water infrastructure needs including wells, mains, and water towers as applicable. Collections are on the decline as planned with final vacant lot construction finishing up.

46450 These are the main categories for user charges that customers of the utility to pay for drinking water service. They are billed based upon water usage collected at the water meter. The Public Service Commission did approve a Full Rate Case Increase for the Village in 2021 which became effective late Summer of that year. Rates forecasted for 2022 recognize a full year's worth of collection. The last rate case was studied/approved in 2023 and implemented in the second quarter of 2024.

WATER SERVICE (continued)
UTILITY FUND - FUND 600

EXPENDITURES

ADMINISTRATION

53710		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	167,963	170,000	94,709	189,418	177,500	4.41%
120	Part-Time	5,078	8,000	1,877	3,754	10,000	25.00%
130-135	Employee Pensions and Benefits	46,398	53,750	31,798	63,596	63,500	18.14%
190	Overtime	798	1,000	1,519	3,038	3,000	200.00%
210	Support Services	88,664	40,000	32,159	66,000	42,500	6.25%
211	Consultant Services	14,713	20,000	12,106	35,000	40,000	100.00%
221	Communication	1,144	1,500	493	1,300	1,500	0.00%
240	Equipment Maintenance	0	250	0	250	250	0.00%
310	Office Supplies	3,480	4,000	2,472	4,000	4,000	0.00%
311	Postage	5,620	4,500	741	4,500	4,500	0.00%
320	Dues and Subscriptions	677	750	861	1,000	1,000	33.33%
321	Printing/Publication	3,006	5,500	417	3,000	4,500	-18.18%
330	Meeting Expenses	73	500	6	500	500	0.00%
331	Training Expenses	6,429	7,500	3,637	6,000	6,500	-13.33%
340	Operating Supplies	1,318	2,500	17	1,500	2,000	-20.00%
341	Fuel	3,332	3,500	1,687	3,500	3,500	0.00%
510	Insurance	52,989	42,000	46,387	46,500	46,000	9.52%
515	Retiree Contribution	0	5,000	0	5,000	5,000	0.00%
530	Rent	58,000	58,000	29,000	58,000	58,000	0.00%
	Total ADMINISTRATION Exp	**459,682**	**428,250**	**259,886**	**564,982**	**473,750**	**10.62%**

Notes:

110-120 These include expenses generally applied from salaries from those positions that oversee general operations and administration of water services.

130-135 The proportionate rate of benefit costs are also applied to these line items including Health Insurance, Retirement, Social Security, and Other Fringe Benefits.

210 Includes funds for a share in the expenses of the network administration, accounting software, auditing, diggers hotline, equipment leases, attorney bills, PSN, and other similar service drive needs.

BILLING AND COLLECTIONS

53711		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	41,198	38,000	32,368	64,735	60,000	57.89%
120	Part-Time	18,471	20,750	1,100	2,200	1,250	-93.98%
124	Seasonal	0	0	0	0	0	------------
130-135	Employee Pensions and Benefits	21,772	28,500	11,977	23,953	37,500	31.58%
190	Overtime	2,199	1,000	783	1,566	1,000	0.00%
210	Support Services	43,657	20,000	11,611	16,000	17,500	-12.50%
311	Postage	890	1,000	1,342	2,000	2,000	100.00%
340	Operating Expenses	1,574	1,000	197	1,000	1,000	0.00%
	Total METER READING Exp	**129,760**	**110,250**	**59,378**	**111,454**	**120,250**	**9.07%**

Notes:

110 Some funding from the Administration Department is allocated to this line to account for their assistance in the meter reading process including billing and collections.

120 A portion of the cost for the Utility Clerk and Meter reader are provided within this line item.

EXPENDITURES (continued)

MISCELLANEOUS

53712		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
390	Miscellaneous	404	5,000	1,764	5,000	5,000	0.00%
391	Programming	0	2,500	0	1,500	2,500	0.00%
540	Depreciation	429,909	0	0	0	0	------------
541	Amortization	(26,022)	0	0	0	0	------------
591	Tax Equivalency	259,796	300,000	0	300,000	300,000	0.00%
	Total MISCELLANEOUS Exp	**664,088**	**307,500**	**1,764**	**306,500**	**307,500**	**0.00%**

Notes:

390 Formerly referred to as the "Operating Contingency", this account is used to address expenses that were not expected or anticipated.

391 This line item is presented to provide some money for the Department to create programs, provide education, and otherwise interact with the public regarding the water service to promote proper waterworks operations and usage.

591 The Water Service pays a tax equivalency to the general fund which amounts to a payment in lieu of taxes for what the value of their land and improvements would be if they were not tax-exempt.

DEBT SERVICE

53713		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
610	Principal Payment	0	555,000	0	555,000	425,000	-23.42%
620	Interest Payment	173,809	161,500	118,389	161,527	215,750	33.59%
690	Other Debt Service	0	0	0	0	0	------------
	Total DEBT SERVICE Exp	**173,809**	**716,500**	**118,389**	**716,527**	**640,750**	**-10.57%**

Notes:

610-620 A short term borrowing was conducted in 2024 to cover expenses associated with Exchange Street until they can be reimbursed by the State in 2025. Additional captial projects in 2025 will also require additional debt service to support their implementation.

CAPITAL PROJECTS

53714		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
822	Capital - Water	22,532	1,591,000	0	1,399,682	2,324,750	46.12%
	Total CAPITAL PROJECTS Exp	**22,532**	**1,591,000**	**0**	**1,399,682**	**2,324,750**	**46.12%**

Notes:

822 The main project(s) for 2025 are replacing water mains within several different paving projects. We will also be continuing the design process for Well #5 construction in 2026.

WATER SERVICE (continued)

UTILITY FUND - FUND 600

EXPENDITURES (continued)

SUPPLY

53715		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	0	0	0	0	0	------------
130-135	Employee Pensions and Benefits	4,708	0	0	0	0	------------
210	Support Services	17,677	8,500	4,493	9,250	9,500	11.76%
340	Operating Supplies	148	250	62	250	250	0.00%
	Total SUPPLY Exp	**22,533**	**8,750**	**4,555**	**9,500**	**9,750**	**11.43%**

Notes:

210 Expenses related to PSN charges and chemical testing.

340 Expenses mainly provided for various testing and monitoring of the water supply.

PUMPING

53716		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	8,158	9,750	3,149	6,298	9,750	0.00%
124	Seasonal	1,275	1,000	125	251	1,000	0.00%
130-135	Employee Pensions and Benefits	4,988	8,500	1,872	3,745	10,000	17.65%
190	Overtime	8,267	7,500	4,474	8,948	9,000	20.00%
220	Utilities	48,367	46,000	23,295	47,000	47,500	3.26%
242	Facility Maintenance	10,522	7,000	8,130	10,000	10,000	42.86%
340	Operating Supplies	12,977	15,000	3,348	13,000	15,000	0.00%
	Total PUMPING Exp	**94,555**	**94,750**	**44,393**	**89,241**	**102,250**	**7.92%**

Notes:

110 Village Staff monitors and maintains pumping equipment to ensure water is distributed from the water supply to the piping system through the high capacity wells.

220 Associated energy costs to keep the wells operating non-stop for continuous water supply throughout the Village.

TREATMENT

53717		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	9,666	9,750	4,119	8,238	9,750	0.00%
124	Seasonal	0	0	0	0	0	------------
130-135	Employee Pensions and Benefits	2,815	7,500	987	1,975	9,000	20.00%
190	Overtime	43	250	63	125	250	0.00%
242	Facility Maintenance	1,496	2,500	0	750	2,000	-20.00%
340	Operating Supplies	16,980	16,000	7,815	16,500	16,000	0.00%
	Total TREATMENT Exp	**31,000**	**36,000**	**12,983**	**27,587**	**37,000**	**2.78%**

Notes:

340 Supplies include chemicals added to the water by Village Staff as part of the distribution within the system.

WATER SERVICE (continued)

UTILITY FUND - FUND 600

EXPENDITURES (continued)

TRANSMISSION AND DISTRIBUTION

53718		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
110	Salaries	94,739	45,000	41,238	82,477	70,000	55.56%
124	Seasonal	0	0	0	0	0	------------
130-135	Employee Pensions and Benefits	32,436	38,500	11,313	22,626	45,000	16.88%
190	Overtime	10,548	5,000	457	457	5,000	0.00%
241	Vehicle Maintenance	19,164	17,500	2,961	14,000	17,500	0.00%
340	Operating Supplies	4,379	3,750	1,831	4,000	4,000	6.67%
341	Fuel	1,666	1,500	843	1,750	1,750	16.67%
590	Facility Reserve (Water Tower)	0	27,500	0	27,500	27,500	0.00%
822-101	Maintenance - Mains	17,089	30,000	1,868	20,000	19,750	-34.17%
822-102	Maintenance - Services	20,534	10,000	6,456	10,000	9,500	-5.00%
822-103	Maintenance - Meters	6,247	5,000	231	5,000	4,500	-10.00%
822-104	Maintenance - Hydrants	5,114	12,500	3,039	7,500	7,000	-44.00%
	Total TRANS & DISTR Exp	**211,916**	**196,250**	**70,237**	**195,309**	**211,500**	**7.77%**

Notes:

110 A bulk of the Village Staff time is devoted to making sure the water is delivered to the home. This line accounts for their time regarding responsibilities for transmission and distribution.

241 Funds to repair and maintain vehicles used in the operation of the water utility.

341 Fuel for the vehicles used in the operation of the transmission and distribution system.

590 Annually the Village reserves funds from its operating budget towards future replacement and/or maintenance of the water tower.

822 101-104 These are the expenses for specifically repairing, replacing, and generally maintaining the main infrastructure within the system including the mains, services, meters, and hydrants.

Total WATER SERVICE Expenses	**1,809,875**	**3,489,250**	**571,585**	**3,420,783**	**4,227,500**	**21.16%**

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, October 28, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Lee Igl, Public Works Director, Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action to make a recommendation to the Village Board regarding the draft 2025 Budget for the Stormwater Utility Fund (605).**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
The Stormwater Utility Fund only provides for the operational and capital needs in order to maintain our stormwater needs in the Community. This includes our storm sewers used for conveyance, wet/dry ponds for holding when needed, and treatment where applicable. The costs within this fund support the maintenance of these public improvements. The fund is dependent on a unit charge that is set by ordinance based upon the land use of the property and its size, but is applied equally to all involved.

A fee adjustment was implemented in early 2024 after approval in 2023. We have not previously adopted an increase within this fund since 2015. The Village Engineer will be presenting the cost projections at our next meeting as well as a recommendation on increase. Costs associated with operations and capital have increased to the point where the annual audit has shown growing constriction between revenues and expenses. The main capital projects for next year will include the first year of implementation of the Stormwater Management Plan which will require a borrowing again in 2025.

FINANCIAL/BUDGET IMPACT:
Overall the costs for Stormwater Services are expected to decline from $1,570,500 to $1,470,000 which is a decrease of $100,500 or around 6.4%.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

Motion, second to recommend to the Village Board approval of the draft 2025 Budget for

VILLAGE OF McFarland

the Stormwater Utility Fund (605).

ATTACHMENTS:

1. 2025 Budget - Stormwater Utility Fund 605 DRAFT 09242024

VILLAGE OF McFarland

Naturally Connected

ANNUAL BUDGET

Stormwater Utility

Fund #605

VILLAGE OF McFarland
Naturally Connected

ANNUAL BUDGET

Stormwater Utility

Fund #605

Summary

Village of McFarland

2025 Stormwater Utility Fund Operating Budget

SUMMARY of REVENUES

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
42000	Special Assessments	0	0	0	0	0	------------
43000	Intergovernmental Revenues	0	0	0	0	0	------------
44000	Licenses and Permits	9,170	20,250	4,940	10,100	15,250	-24.69%
46000	Public Charges for Services	586,017	617,750	375,018	812,530	820,500	32.82%
48000	Miscellaneous Revenue	22,052	15,500	4,869	10,500	7,000	-54.84%
49000	Other Financing Sources	0	917,000	0	1,360,000	627,250	-31.60%
	Total Budget Revenue	**617,239**	**1,570,500**	**384,827**	**2,193,130**	**1,470,000**	**-6.40%**

SUMMARY of EXPENDITURES

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
STORMWATER SERVICE							
100	PERSONAL SERVICES	249,221	255,000	118,031	236,063	288,000	12.94%
200	CONTRACTUAL SERVICES	150,882	162,750	65,684	153,450	163,250	0.31%
300	SUPPLIES AND EXPENSES	44,260	46,750	25,523	49,100	48,250	3.21%
500	FIXED CHARGES	249,742	115,000	54,716	123,000	207,250	80.22%
600	DEBT SERVICE	3,156	71,500	753	71,505	133,500	86.71%
800	CAPITAL OUTLAY	0	919,500	0	861,147	629,750	-31.51%
	Total STORMWATER SERVICE Exp	697,261	1,570,500	264,707	1,494,265	1,470,000	-6.40%
59200	TRANSFERS TO OTHER FUNDS	0	0	0	0	0	------------
	Total Budget Expenditures	**697,261**	**1,570,500**	**264,707**	**1,494,265**	**1,470,000**	**-6.40%**
	Difference in Revenues over Expenditures	**(80,022)**	**0**	**120,120**	**698,865**	**0**	

ANNUAL BUDGET

Stormwater Utility

Fund #605

Revenues

REVENUES

STORMWATER UTILITY FUND - FUND 605

Budget Summary

Special Assessments 42000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
42401-000	Stormwater Impact Fees	0	0	0	0	0	------------
42402-000	Stormwater Assessments (Holscher)	0	0	0	0	0	------------
42403-000	STW: Contributed Cap Revenue	0	0	0	0	0	------------
	Total SPECIAL ASSESSMENTS Rev	**0**	**0**	**0**	**0**	**0**	**------------**

Intergovernmental Revenues 43000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
43560-000	State - COVID Reimbursement	0	0	0	0	0	------------
43570-000	State - Grants	0	0	0	0	0	------------
	Total INTERGOV REVENUES Rev	**0**	**0**	**0**	**0**	**0**	**------------**

Licenses and Permits 44000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
44300-000	Erosion Control Permits	8,860	20,000	4,900	9,800	15,000	-25.00%
44900-000	Yard Waste Permits	310	250	40	300	250	0.00%
	Total LICENSES AND PERMITS Rev	**9,170**	**20,250**	**4,940**	**10,100**	**15,250**	**-24.69%**

Public Charges for Services 46000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
46320-000	Stormwater Unit Charge	582,442	615,000	373,500	809,280	817,250	32.89%
46900-000	Forfeited Discounts	3,575	2,750	1,518	3,250	3,250	18.18%
	Total PUBLIC CHARGES FOR SERVICES Rev	**586,017**	**617,750**	**375,018**	**812,530**	**820,500**	**32.82%**

Miscellaneous Revenues 48000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
48000-000	Miscellaneous Revenue	19,076	500	3,433	7,500	3,750	650.00%
48100-000	Interest	2,977	15,000	1,436	3,000	3,250	-78.33%
48200-000	Rent	0	0	0	0	0	------------
48300-000	Property Sales	0	0	0	0	0	------------
	Total MISCELLANEOUS REVENUES Rev	**22,052**	**15,500**	**4,869**	**10,500**	**7,000**	**-54.84%**

Other Financing Sources 49000		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
49100-000	Borrowing Proceeds	0	572,000	0	1,360,000	627,250	9.66%
49200-000	Transfers from Other Funds	0	0	0	0	0	------------
49300-000	Fund Balance Applied	0	345,000	0	0	0	-100.00%
	Total OTHER FINANCING SOURCES Rev	**0**	**917,000**	**0**	**1,360,000**	**627,250**	**-31.60%**
	Total Budget Revenues	***617,239***	***1,570,500***	***384,827***	***2,193,130***	***1,470,000***	**-6.40%**

VILLAGE OF McFarland
Naturally Connected

ANNUAL BUDGET

Stormwater Utility

Fund #605

Expenses

STORMWATER SERVICE
STORMWATER UTILITY FUND - FUND 605

MISSION STATEMENT:
The Stormwater Utility strives to properly manage the conveyance and treatment of stormwater for the protection of property and the environment as may be necessary and feasible.

PROGRAM DESCRIPTION:
The Stormwater Utility provides an infrastructure throughout the Village with the goal of obtaining maximum water quality before the water enters our lakes, rivers, and streams. The Utility also evaluates the system to try to improve the management of storm water quantity, as it effects the lands through out the Village.

PROGRAM OBJECTIVES:

- Develop plan for addressing Waubesa lagoon/channel waterways as recommended for inclusion within the Capital Improvement Plan (CIP).

- Begin implementation of 2023 Stormwater Management Plan following first year recommendations.

STORMWATER SERVICE BUDGET SUMMARY

REVENUES		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
	Allocated Revenues	**697,261**	**1,570,500**	**264,707**	**1,494,265**	**1,470,000**	**-6.40%**

EXPENDITURES

PERSONAL SERVICES		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
	53440						
110	Salaries	161,796	172,000	86,813	173,625	197,500	14.83%
120	Part-Time	10,132	12,500	1,665	3,330	9,000	-28.00%
124	Seasonal	82	750	0	0	750	0.00%
130	Health Insurance	31,313	40,250	15,271	30,541	47,500	18.01%
131	Retirement	11,745	12,250	6,083	12,166	13,750	12.24%
132	Social Security/Medicare	13,199	14,250	6,715	13,429	15,500	8.77%
133	Stormwater Fringe Benefits	15,842	0	0	0	0	------------
134	Stormwater Emp Pension & Benefits	0	0	0	0	0	------------
135	Other Employee Benefits	369	500	189	378	500	0.00%
190	Overtime	4,744	2,500	1,297	2,594	3,500	40.00%
	Total PERSONAL SERVICES Exp	**249,221**	**255,000**	**118,031**	**236,063**	**288,000**	**12.94%**

Notes:

110-124 These include expenses generally applied from salaries from those positions that oversee general operations and administration of stormwater services.

130-190 The proportionate rate of benefit costs are also applied to these line items including Health Insurance, Retirement, Social Security, and Other Fringe Benefits.

STORMWATER SERVICE (continued)

STORMWATER UTILITY FUND - FUND 605

EXPENDITURES (continued)

CONTRACTUAL SERVICES

53440		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
210	Support Services	40,565	42,000	20,516	40,000	42,000	0.00%
211	Consultant Services	19,232	18,000	13,185	20,000	18,000	0.00%
214	Yard Waste Services	64,166	72,500	23,886	70,000	72,250	-0.34%
221	Communication	1,243	500	493	1,200	1,250	150.00%
240	Equipment Maintenance	(0)	3,250	1,519	3,250	3,250	0.00%
241	Vehicle Maintenance	23,632	20,000	4,633	15,000	20,000	0.00%
242	Facility Maintenance	2,044	6,500	1,453	4,000	6,500	0.00%
	Total CONTRACTUAL SERVICES Exp	**150,882**	**162,750**	**65,684**	**153,450**	**163,250**	**0.31%**

Notes:

210 This includes expenses associated with the services needed to support its operations including legal expenses, adaptive management through MMSD, and other related functions.

211 The charges for the auditor and engineer are included within this line item as needed to support the operations of the service.

214 The Village contracts for curbside chipping and yard waste collection as well as the transport of yard waste materials collected at the Public Works site. This is done on a limited basis in the Spring and Fall. The contract is split between this fund and the Solid Waste Fund.

SUPPLIES AND EXPENSES

53440		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
310	Office Supplies	1,273	1,500	670	1,400	1,500	0.00%
311	Postage	3,819	3,000	1,656	3,000	3,000	0.00%
320	Dues and Subscriptions	4,455	5,000	4,489	5,000	5,000	0.00%
321	Printing/Publication	2,039	2,750	1,669	3,200	3,000	9.09%
330	Meeting Expenses	73	250	3	250	250	0.00%
331	Training Expenses	5,403	5,500	1,513	5,500	5,500	0.00%
340	Operating Supplies	21,372	22,500	12,993	25,000	23,500	4.44%
341	Fuel	4,999	4,750	2,530	5,000	5,000	5.26%
390	Miscellaneous	828	1,000	0	500	1,000	0.00%
391	Programming	0	500	0	250	500	0.00%
	Total SUPPLIES AND EXPENSES Exp	**44,260**	**46,750**	**25,523**	**49,100**	**48,250**	**3.21%**

Notes:

320 Our annual membership fee for the Madison Area Municipal Stormwater Partnership (MAMSWaP) which puts together a joint permit for stormwater discharge on behalf of its members.

321 This is the share of the newsletter expense to cover costs for stormwater subject materials.

341 Fuel for the street sweeper.

STORMWATER SERVICE (continued)

STORMWATER UTILITY FUND - FUND 605

EXPENDITURES (continued)

FIXED CHARGES

53440		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
510	Insurance	52,698	45,000	37,028	53,000	50,000	11.11%
515	Retiree Contribution	0	5,000	0	5,000	5,000	0.00%
520	Loan Principal	0	0	0	0	0	------------
530	Rent	35,346	35,000	17,687	35,000	35,000	0.00%
540	Depreciation	161,839	0	0	0	0	------------
541	Amortization	(141)	0	0	0	0	------------
590	Facility Reserve - Collection System	0	0	0	0	85,000	------------
591	Vehicle Reserve (Sweeper)	0	30,000	0	30,000	32,250	7.50%
	Total FIXED CHARGES Exp	**249,742**	**115,000**	**54,716**	**123,000**	**207,250**	**80.22%**

Notes:

530 Includes the utilities share of facility and equipment costs.

591 Annually funds are set aside to be put towards a new street sweeper when replacement comes due.

DEBT SERVICE

53440		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
610	Principal Payment	0	70,000	0	70,000	75,000	7.14%
620	Interest Payment	3,156	1,500	753	1,505	58,500	3800.00%
690	Other Debt Service	0	0	0	0	0	------------
	Total DEBT SERVICE Exp	**3,156**	**71,500**	**753**	**71,505**	**133,500**	**86.71%**

Notes:

610-620 Borrowing in 2024 was a reimbursement for Paulson Road construction in 2023 and capital needs for that year. Borrowing is anticipated also in 2025 as we begin to implement the Stormwater Management Plan.

CAPITAL OUTLAY

53440		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
810	Capital - General	0	2,500	0	2,500	2,500	0.00%
823	Capital - Stormwater	0	917,000	0	858,647	627,250	-31.60%
	Total CAPITAL OUTLAY Exp	**0**	**919,500**	**0**	**861,147**	**629,750**	**-31.51%**

Notes:

810 Some funds are provided for small capital items that are general in nature.

823 The main capital expense for next year is first year implementation of the Stormwater Management Plan that was accepted in 2023. This includes dredging two wet detention basins back to their original depths to remove settlment that has accumulated.

Total STORMWATER SERVICE Expenses	**697,261**	**1,570,500**	**264,707**	**1,494,265**	**1,470,000**	**-6.40%**

TRANSFERS TO OTHER FUNDS

STORMWATER UTILITY FUND - FUND 605

MISSION STATEMENT:
To allow for the ability to transfer money to other funds as needed and/or approved by the Village Board.

PROGRAM DESCRIPTION:
Occasionally, other funds within the Village require money to be transferred to them. This line item is included for accounting purposes as the Auditor typically identifies when this is a necessary action according to applicable accounting standards or approved budget actions.

PROGRAM OBJECTIVES:

- Reduces the need to amend the budget if a transfer between funds is needed.

- Transfers from will be identified within the annual audit.

TRANSFERS TO OTHER FUNDS BUDGET SUMMARY

REVENUES

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
	Allocated Revenue	**0**	**0**	**0**	**0**	**0**	**------------**

EXPENDITURES

		2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change vs. 2024
	59200						
390	Miscellaneous	0	0	0	0	0	------------
	Total TRANSFERS Exp	**0**	**0**	**0**	**0**	**0**	**------------**

Notes:

390 None anticipated at time of budget approval.