

Tuesday, October 22, 2024

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below.

Please Note: Virtual attendance is offered as a convenience, but technical difficulties beyond the Village's control may prevent or limit its availability at any meeting. The public is encouraged to attend the meeting in person to assure full access to the proceedings.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89324344738>

Or by Telephone: +1 (312) 626-6799

Webinar ID:

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve checks in the amount of \$1,264,399.38
 - 2) Motion to approve the minutes of the September 24, 2024 meeting.
 - 3) Motion to approve the minutes of the special September 30, 2024 meeting.
 - 4) Motion to approve the minutes of the October 8, 2024, Village Board meeting.
 - 5) Motion to approve the minutes of the special October 10, 2024 meeting.
 - 6) Motion to approve appointing Lori Whitman to serve on the Sustainability and Natural Resource Committee for a term ending April 30, 2026.
 - 7) Motion to approve appointing Henry Byers to serve on the Community Development Authority for a term ending April 30, 2026.
 - 8) Motion to approve appointing Curtis Calnin to serve on the Board of Zoning Appeals as an alternate for a term ending April 30, 2026.
 - 9) Motion to approve an Event Permit and a Temporary Class "B" Beer/"Class B" Wine License for the Madison Curling Club to hold the MadTown Double Down Event November 21, 2024 through November 24, 2024 with the conditions provided by staff.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. PUBLIC HEARINGS.

- a. On the proposed budget for the year 2025 and establishing the 2024 payable in 2025 property tax levy for the Village of McFarland.

7. BUSINESS.

- a. Presentation by the McFarland Youth Center regarding prior year's operations.
- b. Discussion and review of the 2025 Budget including the following sections:
 - 1) Changes since the last distribution.
 - 2) Youth Center Fund (210).
 - 3) Review schedule for future meetings.
- c. Discussion and action on a side letter with the McFarland Professional Police Association.

8. REQUESTS FOR REFERRAL OF NEW ITEMS.

- a. Discussion and action on a referral from Trustees Fessler and Brassington to review the Village's policies/procedures regarding village notice to residents.

9. CLOSED SESSION.

- a. Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider a resignation agreement.

10. RECONVENE INTO OPEN SESSION.

11. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action regarding a resignation agreement.

12. SCHEDULE NEXT MEETING DATE.

- a. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)
- b. Village Board - Thursday, November 7, 2024 at 6:00 pm (Special Meeting, Budget Review #6)
- c. Village Board - Tuesday, November 12, 2024 at 7:00 pm (Regular)
- d. Tuesday, November 26, 2024 at 7:00 pm (Regular, 2025 Budget Adoption)

13. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, October 22, 2024

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
4	MIDDLETON FORD	162306	M4 SQUAD MAINTENANC	1	10/10/2024	122.88	.00	122.88	10/17/2024
Total 4:						122.88	.00	122.88	
30	ALLIANT ENERGY/WP&L	0284710000-	4903 TERMINAL DR	1	09/23/2024	16.79	.00	16.79	10/11/2024
		101124	FLOOD LIGHT 2860 HIDD	1	10/11/2024	35.50	.00	35.50	10/11/2024
		101124	SOCCER BLDG 4820 MA	2	10/11/2024	13.75	.00	13.75	10/11/2024
		101124	WELL 4 ELECTRIC	3	10/11/2024	2,038.60	.00	2,038.60	10/11/2024
		101124	MUNICIPAL CENTER 591	4	10/11/2024	2,278.17	.00	2,278.17	10/11/2024
		101124	STREET LIGHTING (!)	5	10/11/2024	9,295.26	.00	9,295.26	10/11/2024
		101224	3234 CTY RD AB	1	10/12/2024	279.69	.00	279.69	10/17/2024
		101224	DOG PARK 6300 ELVEHJ	2	10/12/2024	84.18	.00	84.18	10/17/2024
		101224	4806 MCDANIEL LN	3	10/12/2024	169.86	.00	169.86	10/17/2024
		101224	LIBRARY 5920	4	10/12/2024	2,770.08	.00	2,770.08	10/17/2024
		101224	5307 HOUGH ST	5	10/12/2024	16.70	.00	16.70	10/17/2024
		101224	5802 MAIN ST	6	10/12/2024	217.30	.00	217.30	10/17/2024
		101224	PSC 6001 BROADHEAD	7	10/12/2024	1,389.51	.00	1,389.51	10/17/2024
		101224	CEDAR GLADE BATHRO	8	10/12/2024	25.79	.00	25.79	10/17/2024
		101224	5115 TERMINAL DPW	9	10/12/2024	213.69	.00	213.69	10/17/2024
Total 30:						18,844.87	.00	18,844.87	
68	BADGER WELDING SUPP	3847456	ACETYLENE & OXYGEN	1	09/30/2024	12.00	.00	12.00	10/17/2024
Total 68:						12.00	.00	12.00	
247	DANE CO TREASURER	154-093024	JAIL & SURCHARGES- SE	1	09/30/2024	1,663.00	.00	1,663.00	10/17/2024
Total 247:						1,663.00	.00	1,663.00	
261	DECKER SUPPLY CO INC	929984	EXCHANGE STREET REC	1	10/02/2024	876.00	.00	876.00	10/17/2024
		930113	SIGNS FOR PUBLIC WOR	1	10/09/2024	179.90	.00	179.90	10/17/2024
Total 261:						1,055.90	.00	1,055.90	
267	DEMCO INC	7551025	OFFICE SUPPLIES	1	10/11/2024	253.67	.00	253.67	10/17/2024
Total 267:						253.67	.00	253.67	
287	DIXON ENGINEERING IN	24-0973	BURMA TOWER INSPECT	1	10/08/2024	4,000.00	.00	4,000.00	10/17/2024
Total 287:						4,000.00	.00	4,000.00	
324	ELECTION SYSTEMS & S	CD2103096	ELECTION SUPPLIES	1	09/27/2024	33.20	.00	33.20	10/17/2024
Total 324:						33.20	.00	33.20	
343	ETIcorp	100924	BUSINESS LIC MANAGE	1	10/09/2024	254.00	.00	254.00	10/17/2024
Total 343:						254.00	.00	254.00	
348	FAHRNER ASPHALT SEA	8300019846	CRACK FILL/CHIP SEAL,	1	09/30/2024	79,701.00	.00	79,701.00	10/17/2024
		8300019931	CRACK FILL/CHIP SEAL/	1	10/09/2024	3,500.00	.00	3,500.00	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 348:						83,201.00	.00	83,201.00	
408	GRAINGER INC	9273092719	GRAINGER SURFACE CL	1	10/07/2024	14.97	.00	14.97	10/17/2024
Total 408:						14.97	.00	14.97	
575	MADISON MET SEWERA	IN000019519	MMSD	1	10/01/2024	5,517.48	.00	5,517.48	10/17/2024
Total 575:						5,517.48	.00	5,517.48	
606	MCFARLAND FIREFIGHT	2023/2024	QUARTERLY PAYROLL P	1	09/30/2024	1,065.00	.00	1,065.00	Multiple
Total 606:						1,065.00	.00	1,065.00	
634	MENARDS - MONONA	72840	PW FACILITY MAINTENA	1	10/02/2024	1.91	.00	1.91	10/17/2024
		72840	PW FACILITY MAINTENA	2	10/02/2024	.52	.00	.52	10/17/2024
		72840	PW FACILITY MAINTENA	3	10/02/2024	.52	.00	.52	10/17/2024
		72840	PW FACILITY MAINTENA	4	10/02/2024	.53	.00	.53	10/17/2024
		72948	PARKS SUPPLIES	1	10/04/2024	39.70	.00	39.70	10/17/2024
Total 634:						43.18	.00	43.18	
640	MGE	0236283614-	TID #6 - 4903 TERMINAL	1	10/08/2024	56.96	.00	56.96	10/17/2024
		6300112994-	STREET LIGHT	1	10/01/2024	691.85	.00	691.85	10/11/2024
Total 640:						748.81	.00	748.81	
667	MINNESOTA LIFE INS CO	002832L-NO	LIFE INSURANCE	1	10/08/2024	1,755.89	.00	1,755.89	10/17/2024
Total 667:						1,755.89	.00	1,755.89	
765	LEGAL SHIELD	108629-1015	LEGAL SHIELD	1	10/15/2024	131.60	.00	131.60	10/17/2024
Total 765:						131.60	.00	131.60	
818	ROTO ROOTER SEWER	221129	LIFTSTATION CLEANING	1	09/25/2024	1,539.22	.00	1,539.22	10/17/2024
Total 818:						1,539.22	.00	1,539.22	
870	SLINDE TRUCKING	093024	PARKS MULCH	1	09/30/2024	245.00	.00	245.00	10/17/2024
		093024	MUNICIPAL CENTER MUL	2	09/30/2024	70.00	.00	70.00	10/17/2024
Total 870:						315.00	.00	315.00	
926	AXON ENTERPRISE INC	INUS288828	TASER BUNDLE	1	10/15/2024	4,664.40	.00	4,664.40	10/17/2024
Total 926:						4,664.40	.00	4,664.40	
992	US CELLULAR	0680877550	PD PHONE	1	09/22/2024	488.63	.00	488.63	10/11/2024
		0680877550	COMDEV PHONE	2	09/22/2024	25.97	.00	25.97	10/11/2024
		0680877550	OUTREACH PHONE	3	09/22/2024	115.00	.00	115.00	10/11/2024
		0680877550	FD/EMS PHONE	4	09/22/2024	217.67	.00	217.67	10/11/2024
		0680877550	PW PHONE	5	09/22/2024	67.88	.00	67.88	10/11/2024
		0680877550	PW TABLETS	6	09/22/2024	97.17	.00	97.17	10/11/2024
		0680877550	PARKS TABLETS	7	09/22/2024	51.00	.00	51.00	10/11/2024
		0680877550	CABLE/COMTECH PHON	8	09/22/2024	42.50	.00	42.50	10/11/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		0680877550	WATER PHONE	9	09/22/2024	67.88	.00	67.88	10/11/2024
		0680877550	WATER TABLETS	10	09/22/2024	97.17	.00	97.17	10/11/2024
		0680877550	SEWER TABLETS	11	09/22/2024	97.17	.00	97.17	10/11/2024
		0680877550	SEWER PHONE	12	09/22/2024	67.88	.00	67.88	10/11/2024
	Total 992:					1,435.92	.00	1,435.92	
1005	VANNGUARD UTILITY PA	10445	STREETLIGHT LOCATES	1	10/02/2024	386.94	.00	386.94	10/17/2024
	Total 1005:					386.94	.00	386.94	
1093	WI STATE LABORATORY	787820	FLUORIDE TEST	1	09/30/2024	29.00	.00	29.00	10/17/2024
	Total 1093:					29.00	.00	29.00	
1207	LEE RECREATION LLC	16665-24	HIGHLAND OAKS PLAYG	1	09/26/2024	135,853.00	.00	135,853.00	10/17/2024
	Total 1207:					135,853.00	.00	135,853.00	
1210	PERSONNEL EVALUATIO	52745	JV PEP BILLING	1	09/30/2024	303.00	.00	303.00	10/17/2024
	Total 1210:					303.00	.00	303.00	
1245	PROFESSIONAL PEST C	824030	MC PEST CONTROL	1	10/10/2024	48.00	.00	48.00	10/17/2024
		824110	PW PEST CONTROL	1	10/10/2024	22.55	.00	22.55	10/17/2024
		824110	PW PEST CONTROL	2	10/10/2024	6.15	.00	6.15	10/17/2024
		824110	PW PEST CONTROL	3	10/10/2024	6.15	.00	6.15	10/17/2024
		824110	PW PEST CONTROL	4	10/10/2024	6.15	.00	6.15	10/17/2024
	Total 1245:					89.00	.00	89.00	
1256	BOUND TREE MEDICAL L	70353050	BOUND TREE CREDIT	1	05/31/2024	61.90-	.00	61.90-	10/17/2024
		85487090 a	EMS - SUPPLIES	1	09/13/2024	244.58	.00	244.58	10/17/2024
		85507106	EMS - SUPPLIES	1	10/01/2024	327.90	.00	327.90	10/17/2024
		85510766	EMS - SUPPLIES	1	10/03/2024	237.71	.00	237.71	10/17/2024
	Total 1256:					748.29	.00	748.29	
1738	STATE OF WI TREASURE	154-093024	MONTHLY COURT FEES	1	09/30/2024	3,161.00	.00	3,161.00	10/17/2024
	Total 1738:					3,161.00	.00	3,161.00	
1759	MANDT SANDFILL TRUC	83798	TOP SOIL FOR HIGHLAN	1	09/19/2024	165.00	.00	165.00	10/17/2024
		83798	TOP SOIL	2	09/19/2024	165.00	.00	165.00	10/17/2024
	Total 1759:					330.00	.00	330.00	
1896	NAPA AUTO PARTS	961809	VEHICLE MAINTENANCE	1	10/07/2024	14.78	.00	14.78	10/17/2024
		961809	VEHICLE MAINTENANCE	2	10/07/2024	14.78	.00	14.78	10/17/2024
		961809	VEHICLE MAINTENANCE	3	10/07/2024	14.78	.00	14.78	10/17/2024
		961809	VEHICLE MAINTENANCE	4	10/07/2024	54.20	.00	54.20	10/17/2024
		962281	VEHICLE MAINTENANCE	1	10/09/2024	22.20-	.00	22.20-	10/17/2024
		962281	VEHICLE MAINTENANCE	2	10/09/2024	22.20-	.00	22.20-	10/17/2024
		962281	VEHICLE MAINTENANCE	3	10/09/2024	22.20-	.00	22.20-	10/17/2024
		962281	VEHICLE MAINTENANCE	4	10/09/2024	81.40-	.00	81.40-	10/17/2024
		963154	VEHICLE MAINTENANCE	1	10/16/2024	30.80	.00	30.80	10/17/2024
		963154	VEHICLE MAINTENANCE	2	10/16/2024	8.40	.00	8.40	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		963154	VEHICLE MAINTENANCE	3	10/16/2024	8.40	.00	8.40	10/17/2024
		963154	VEHICLE MAINTENANCE	4	10/16/2024	8.40	.00	8.40	10/17/2024
	Total 1896:					6.54	.00	6.54	
1989	CORPORATE BUSINESS	37535213	COPIER LEASE	1	09/26/2024	114.00	.00	114.00	10/11/2024
		37603804	ADMIN COPIERS	1	10/07/2024	142.50	.00	142.50	10/17/2024
		37603804	ADMIN COPIERS - SOS	2	10/07/2024	47.50	.00	47.50	10/17/2024
	Total 1989:					304.00	.00	304.00	
2032	TEN-41	932	TEN 41 FLASHLIGHT	1	09/30/2024	110.00	.00	110.00	10/17/2024
		933	DEPARTMENT SHOULDE	1	10/08/2024	825.00	.00	825.00	10/17/2024
	Total 2032:					935.00	.00	935.00	
2042	THOMSON REUTERS	850855345	THOMSON REUTERS SO	1	10/01/2024	234.00	.00	234.00	10/17/2024
	Total 2042:					234.00	.00	234.00	
2058	MICROMARKETING LLC	964589	AUDIO BOOKS	1	10/03/2024	45.00	.00	45.00	10/17/2024
		965113	ADULT AUDIO BOOKS	1	10/08/2024	49.99	.00	49.99	10/17/2024
	Total 2058:					94.99	.00	94.99	
2070	KKS PROPERTY	2023-11	COMMON AREA MAINT. F	1	11/01/2023	400.00	.00	.00	Multiple
		2023-11	COMMON AREA MAINT. F	2	11/01/2023	400.00-			
	Total 2070:					.00	.00	.00	
2162	KNOLL, KAREN	KK092724	WAA/WREI CONF. (RENT	1	09/27/2024	119.00	.00	119.00	10/17/2024
	Total 2162:					119.00	.00	119.00	
2168	FILE OF LIFE FOUNDATI	H35011	FILE FOR LIFE - HOLDER	1	09/27/2024	249.05	.00	249.05	10/17/2024
	Total 2168:					249.05	.00	249.05	
2270	UNITY POINT HEALTH	100524	SUSPECT BLOODWORK	1	10/05/2024	91.40	.00	91.40	10/17/2024
	Total 2270:					91.40	.00	91.40	
16241	WI DEPT OF JUSTICE	L1373T-0930	BACKGROUND CHECKS	1	09/30/2024	70.00	.00	70.00	10/17/2024
	Total 16241:					70.00	.00	70.00	
16247	CITY TREASURER	1833092	STORMWATER FEES	1	09/25/2024	31.46	.00	31.46	10/17/2024
	Total 16247:					31.46	.00	31.46	
16257	CORPORATE BUSINESS	368758	COPIER LEASE	1	10/15/2024	55.32	.00	55.32	10/17/2024
		368762	PW COLOR COPY OVER	1	10/15/2024	14.06	.00	14.06	10/17/2024
		368762	PW COLOR COPY OVER	2	10/15/2024	14.06	.00	14.06	10/17/2024
		368762	PW COLOR COPY OVER	3	10/15/2024	14.06	.00	14.06	10/17/2024
		368762	PW COLOR COPY OVER	4	10/15/2024	51.58	.00	51.58	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16257:						149.08	.00	149.08	
16322	STRYKER SALES LLC	9207311965	STRYKER STABILIZING S	1	09/30/2024	180.64	.00	180.64	10/17/2024
Total 16322:						180.64	.00	180.64	
16385	THE PSYCHOLOGY CEN	100424	JOPP BASIC-PRE EMPLO	1	10/04/2024	475.00	.00	475.00	10/17/2024
Total 16385:						475.00	.00	475.00	
16545	DEPT OF SAFETY AND P	DSPS SEPT	DSPS MONTHLY	1	10/01/2024	5.00	.00	5.00	10/17/2024
Total 16545:						5.00	.00	5.00	
16640	TOP PACK DEFENSE LLC	14242	CROSSING GUARD HIGH	1	10/01/2024	24.99	.00	24.99	10/17/2024
		14259	SERVICE PINS	1	10/03/2024	686.00	.00	686.00	10/17/2024
Total 16640:						710.99	.00	710.99	
16655	WI DEPT OF TRANSPORT	395-0000369	EXCHANGE STREET PR	1	10/01/2024	724,053.61	.00	724,053.61	10/17/2024
Total 16655:						724,053.61	.00	724,053.61	
16747	WISCONSIN PRINTING	23760	NEWSLETTER PRINTING	1	08/19/2024	1,315.48	.00	1,315.48	10/17/2024
		23837	BROCHURES	1	09/24/2024	229.80	.00	229.80	10/17/2024
		23838	NEWSLETTER PRINTING	1	09/24/2024	1,232.41	.00	1,232.41	10/17/2024
Total 16747:						2,777.69	.00	2,777.69	
16782	MADISON EMERGENCY	INV1635	MEDICAL DIRECTION OC	1	10/09/2024	1,400.00	.00	1,400.00	10/17/2024
Total 16782:						1,400.00	.00	1,400.00	
16921	AVANT GARDENING & LA	20241054	LANDSCAPE MAINTENA	1	10/14/2024	547.87	.00	547.87	10/17/2024
Total 16921:						547.87	.00	547.87	
17084	AMAZON CAPITAL SERVI	11DL-6T99-P	SPRAY NOZZLE QUICK D	1	10/07/2024	24.76	.00	24.76	10/17/2024
		11XH-VPPP-	VEHICLE MAINTENANCE	1	10/03/2024	22.59	.00	22.59	10/17/2024
		11XH-VPPP-	VEHICLE MAINTENANCE	2	10/03/2024	6.16	.00	6.16	10/17/2024
		11XH-VPPP-	VEHICLE MAINTENANCE	3	10/03/2024	6.16	.00	6.16	10/17/2024
		11XH-VPPP-	VEHICLE MAINTENANCE	4	10/03/2024	6.16	.00	6.16	10/17/2024
		14JL-3NX3-C	COMMUNITY FEST CORD	1	10/14/2024	57.98-	.00	57.98-	10/17/2024
		17YP-RLY3-1	FACILITY MAINTENANCE	1	10/15/2024	119.95	.00	119.95	10/17/2024
		19G1-H4VK-	COMMUNITY FEST CORD	1	10/14/2024	148.74-	.00	148.74-	10/17/2024
		19N9-N4XK-	CDS & DVDS	1	10/03/2024	12.99	.00	12.99	10/17/2024
		1CLY-DFVV-	AV COLLECTION	1	10/08/2024	95.28	.00	95.28	10/17/2024
		1CQR-6PJ7-	COMMUNITY FEST CORD	1	10/15/2024	122.28-	.00	122.28-	10/17/2024
		1DTP-DR14-	PARKS SUPPLIES	1	10/07/2024	30.92	.00	30.92	10/17/2024
		1FTY-D33R-	AV COLLECTION	1	10/12/2024	38.98	.00	38.98	10/17/2024
		1JWL-QCCJ-	BACKHOE DOORS MAIN	1	10/07/2024	23.02	.00	23.02	10/17/2024
		1JWL-QCCJ-	BACKHOE DOORS MAIN	2	10/07/2024	6.27	.00	6.27	10/17/2024
		1JWL-QCCJ-	BACKHOE DOORS MAIN	3	10/07/2024	6.27	.00	6.27	10/17/2024
		1JWL-QCCJ-	BACKHOE DOORS MAIN	4	10/07/2024	6.27	.00	6.27	10/17/2024
		1KGR-G6T4-	FACILITY MAINTENANCE	1	10/15/2024	209.99	.00	209.99	10/17/2024
		1KGR-G6T4-	FACILITY MAINTENANCE	2	10/15/2024	210.00	.00	210.00	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1KGR-G6T4-	FACILITY MAINTENANCE	3	10/15/2024	209.99	.00	209.99	10/17/2024
		1KGR-G6T4-	FACILITY MAINTENANCE	4	10/15/2024	210.00	.00	210.00	10/17/2024
		1L1K-VCXT-	AV COLLECTION	1	10/07/2024	83.82	.00	83.82	10/17/2024
		1LK7-MKMM	PARKS SUPPLIES	1	10/08/2024	59.14	.00	59.14	10/17/2024
		1LVL-JXLD-P	PW OFFICE SUPPLIES	1	10/07/2024	6.81	.00	6.81	10/17/2024
		1LVL-JXLD-P	PW OFFICE SUPPLIES	2	10/07/2024	6.81	.00	6.81	10/17/2024
		1LVL-JXLD-P	PW OFFICE SUPPLIES	3	10/07/2024	6.81	.00	6.81	10/17/2024
		1LVL-JXLD-P	PW OFFICE SUPPLIES	4	10/07/2024	24.95	.00	24.95	10/17/2024
		1N9X-KXFQ-	OFFICE SUPPLIES	1	10/07/2024	86.93	.00	86.93	10/17/2024
		1NQF-FD4Y-	OFFICE SUPPLIES	1	10/14/2024	37.08	.00	37.08	10/17/2024
		1NVG-CWW	AV COLLECTION	1	10/12/2024	35.21	.00	35.21	10/17/2024
		1Q1D-H67M-	AV COLLECTION	1	10/12/2024	44.43	.00	44.43	10/17/2024
		1TL1-JHMD-	COMMUNITY FEST CORD	1	10/12/2024	244.56-	.00	244.56-	10/17/2024
		1X7H-CCLM-	OFFICE SUPPLIES	1	10/15/2024	36.93	.00	36.93	10/17/2024
		1XMR-DXQ9	OFFICE SUPPLIES	1	10/11/2024	46.41	.00	46.41	10/17/2024
		1YR7-C3PH-	AV COLLECTION	1	10/12/2024	3.44-	.00	3.44-	10/17/2024
Total 17084:						1,144.09	.00	1,144.09	
17092	GENERAL ENGINEERING	68	BUILDING INSPECTION S	1	10/14/2024	5,289.00	.00	5,289.00	10/17/2024
Total 17092:						5,289.00	.00	5,289.00	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	10/01/2024	2,129.69	.00	2,129.69	10/11/2024
		8694160992	MC FUEL	2	10/01/2024	37.24	.00	37.24	10/11/2024
		8694160992	FIRE/EMS FUEL	3	10/01/2024	1,518.92	.00	1,518.92	10/11/2024
		8694160992	PW FUEL	4	10/01/2024	1,325.75	.00	1,325.75	10/11/2024
		8694160992	PW FUEL	5	10/01/2024	241.05	.00	241.05	10/11/2024
		8694160992	PW FUEL	6	10/01/2024	120.52	.00	120.52	10/11/2024
		8694160992	PARKS FUEL	7	10/01/2024	471.82	.00	471.82	10/11/2024
		8694160992	PW FUEL	8	10/01/2024	241.05	.00	241.05	10/11/2024
		8694160992	PW FUEL	9	10/01/2024	120.52	.00	120.52	10/11/2024
		8694160992	PW FUEL	10	10/01/2024	361.57	.00	361.57	10/11/2024
Total 17140:						6,568.13	.00	6,568.13	
17195	GRADY, BRUCE	BG100524	UNIFORM ALLOWANCE G	1	10/05/2024	33.73	.00	33.73	10/17/2024
Total 17195:						33.73	.00	33.73	
17232	APG OF SOUTHERN WIS	24777-0924	OUTLOOK - GF	1	09/30/2024	2,356.50	.00	2,356.50	10/17/2024
		24777-0924	OUTLOOK - SW	2	09/30/2024	942.60	.00	942.60	10/17/2024
		24777-0924	OUTLOOK - SEWER	3	09/30/2024	235.65	.00	235.65	10/17/2024
		24777-0924	OUTLOOK - WATER	4	09/30/2024	235.65	.00	235.65	10/17/2024
		24777-0924	OUTLOOK - SW	5	09/30/2024	942.60	.00	942.60	10/17/2024
		28886-0924	PUBLICATIONS	1	09/30/2024	146.43	.00	146.43	10/17/2024
Total 17232:						4,859.43	.00	4,859.43	
17320	PARKITECTURE & PLANN	23.051-6	LEWIS PARK LAKE ACCE	1	10/03/2024	2,484.40	.00	2,484.40	10/17/2024
		24.028-1	BRANDT PARK SHELTER	1	10/03/2024	7,938.00	.00	7,938.00	10/17/2024
		24.029-1	COMMUNITY PARK PHAS	1	10/03/2024	6,994.80	.00	6,994.80	10/17/2024
Total 17320:						17,417.20	.00	17,417.20	
17528	HGA	255019	PUBLIC SAFETY CENTER	1	10/02/2024	1,087.50	.00	1,087.50	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17528:						1,087.50	.00	1,087.50	
17556	VOIANCE LANGUAGE SE	2024068794	INTERPRETATION SERVI	1	09/30/2024	289.11	.00	289.11	10/17/2024
Total 17556:						289.11	.00	289.11	
17569	MCFARLAND ACE HARD	012237/T	HISTORICAL MARKERS	1	10/01/2024	15.29	.00	15.29	10/17/2024
		012263/T	SECURITY BIT SET	1	10/05/2024	19.99	.00	19.99	10/17/2024
		012267/T	SECURITY BIT SET RETU	1	10/06/2024	19.99-	.00	19.99-	10/17/2024
		012271/T	RENTAL SHED REPAIR	1	10/07/2024	13.49	.00	13.49	10/17/2024
		012276/T	ACE HARDWARE LP TAN	1	10/07/2024	39.28	.00	39.28	10/17/2024
		012305/T	PSC FACILITY MAINTENA	1	10/10/2024	6.79	.00	6.79	10/17/2024
		012309/T	PSC FACILITY MAINTENA	1	10/11/2024	17.97	.00	17.97	10/17/2024
		012310/T	PSC FACILITY MAINTENA	1	10/11/2024	1.78	.00	1.78	10/17/2024
Total 17569:						94.60	.00	94.60	
17576	LEWIS, CHAD	207	PERFORMER FEE	1	10/08/2024	300.00	.00	300.00	10/17/2024
Total 17576:						300.00	.00	300.00	
17685	INGRAM LIBRARY SERVI	63111280	BOOKS	1	10/01/2024	371.93	.00	371.93	10/17/2024
		63111990	BOOKS	1	10/02/2024	173.18	.00	173.18	10/17/2024
		63112295	BOOKS	1	10/03/2024	222.15	.00	222.15	10/17/2024
		63112975	BOOKS	1	10/04/2024	94.72	.00	94.72	10/17/2024
		63113779	BOOKS	1	10/07/2024	1,701.70	.00	1,701.70	10/17/2024
Total 17685:						2,563.68	.00	2,563.68	
17782	GFC LEASING - WI	i00958275	COPIER LEASE	1	10/04/2024	181.93	.00	181.93	10/17/2024
Total 17782:						181.93	.00	181.93	
17908	BADGER METER	80173716	CELLULAR SERVICE UNI	1	09/30/2024	1,696.94	.00	1,696.94	10/17/2024
		80173716	CELLULAR SERVICE UNI	2	09/30/2024	1,696.94	.00	1,696.94	10/17/2024
Total 17908:						3,393.88	.00	3,393.88	
17968	KELLER, DAWSON	DK110123	MEAL REIMBURSEMENT	1	11/01/2023	11.69	.00	11.69	Multiple
Total 17968:						11.69	.00	11.69	
17982	SVENSSON, FRED	092424	INTERPRETER SERVICE	1	09/24/2024	50.00	.00	50.00	10/17/2024
Total 17982:						50.00	.00	50.00	
18103	VISA	OCB-092724	SCHUENKE	1	09/27/2024	570.83	.00	570.83	10/11/2024
		OCB-092724	COX	2	09/27/2024	133.73-	.00	133.73-	10/11/2024
		OCB-092724	KENT	3	09/27/2024	143.83	.00	143.83	10/11/2024
		OCB-092724	JACOBSEN	4	09/27/2024	259.00	.00	259.00	10/11/2024
		OCB-092724	ANDERSEN	5	09/27/2024	641.05	.00	641.05	10/11/2024
		OCB-092724	REIMER	6	09/27/2024	1,410.39	.00	1,410.39	10/11/2024
		OCB-092724	SUETTINGER	7	09/27/2024	1,646.65	.00	1,646.65	10/11/2024
		OCB-092724	BREMER	8	09/27/2024	2,607.25	.00	2,607.25	10/11/2024
		OCB-092724	HEASTY	9	09/27/2024	19.78	.00	19.78	10/11/2024
		OCB-092724	DENNIS	10	09/27/2024	305.35	.00	305.35	10/11/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		OCB-092724	CHAPIN	11	09/27/2024	266.00-	.00	266.00-	10/11/2024
		OCB-092724	MARKHAM	12	09/27/2024	50.19	.00	50.19	10/11/2024
		OCB-092724	WALLACE D	13	09/27/2024	199.36	.00	199.36	10/11/2024
		OCB-092724	ANDERSON	14	09/27/2024	384.97	.00	384.97	10/11/2024
		OCB-092724	LAWRENCE	15	09/27/2024	15.33	.00	15.33	10/11/2024
		OCB-092724	RENO	16	09/27/2024	70.68	.00	70.68	10/11/2024
		OCB-092724	HENDRICKSON	17	09/27/2024	66.40	.00	66.40	10/11/2024
		OCB-092724	REITER J	18	09/27/2024	100.26	.00	100.26	10/11/2024
		OCB-092724	IGL	19	09/27/2024	466.93	.00	466.93	10/11/2024
		OCB-092724	CAMELLIA	20	09/27/2024	1,359.01	.00	1,359.01	10/11/2024
		OCB-092724	WERGIN	21	09/27/2024	106.17	.00	106.17	10/11/2024
		OCB-092724	JOHNSON	22	09/27/2024	200.00-	.00	200.00-	10/11/2024
		OCB-092724	EBERT	23	09/27/2024	135.96	.00	135.96	10/11/2024
		OCB-092724	SMILLER	24	09/27/2024	240.00	.00	240.00	10/11/2024
Total 18103:						10,199.66	.00	10,199.66	
18112	BADGERLAND COMPLIA	2500130	CDL SCREENING	1	10/10/2024	105.00	.00	105.00	10/17/2024
		2500130	CDL SCREENING	2	10/10/2024	42.00	.00	42.00	10/17/2024
		2500130	CDL SCREENING	3	10/10/2024	42.00	.00	42.00	10/17/2024
		2500130	CDL SCREENING	4	10/10/2024	21.00	.00	21.00	10/17/2024
Total 18112:						210.00	.00	210.00	
18116	FORWARD PHARMACY O	091124	MEDICATIONS	1	09/11/2024	60.00	.00	60.00	10/17/2024
Total 18116:						60.00	.00	60.00	
18121	BELL FORD	29884A	BELL FORD 2015 MISSED	1	09/25/2024	15.00	.00	15.00	10/17/2024
Total 18121:						15.00	.00	15.00	
18193	MADISON PARTY RENTA	281823	TABLES & CHAIRS RENT	1	10/11/2024	520.00	.00	520.00	10/17/2024
Total 18193:						520.00	.00	520.00	
18201	RENO, LINDSEY	LR091324	WMCCA CONF	1	09/13/2024	83.88	.00	83.88	10/17/2024
Total 18201:						83.88	.00	83.88	
18239	PURINTUN, AVA	081623	LOST BOOK REFUND	1	08/16/2023	28.00	.00	28.00	Multiple
Total 18239:						28.00	.00	28.00	
18248	GREEN COUNTY HUMAN	100924	TRAINING	1	10/09/2024	60.00	.00	60.00	10/17/2024
Total 18248:						60.00	.00	60.00	
18273	ROBERT L. & MONICA R.	09292023	2024 EXCHANGE STREE	1	09/29/2023	1,650.00	.00	1,650.00	Multiple
Total 18273:						1,650.00	.00	1,650.00	
18284	CHARTER COMMUNICATI	17088480110	CHARTER CABLE	1	10/01/2024	123.39	.00	123.39	10/11/2024
Total 18284:						123.39	.00	123.39	
18291	UNIVERSAL POWER & S	1104	CIRCUIT BREAKER REPL	1	10/02/2024	1,260.00	.00	1,260.00	10/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18291:						1,260.00	.00	1,260.00	
18359	BLIFFERT LUMBER & FU	2410-919810	SHED MOVING FOR REN	1	10/07/2024	5.78	.00	5.78	10/11/2024
		2410-919810	SHED MOVING FOR REN	2	10/07/2024	5.78	.00	5.78	10/11/2024
Total 18359:						11.56	.00	11.56	
18377	VESTIS LLC	6140454911	MAT RENTAL	1	09/20/2024	60.33	.00	60.33	10/17/2024
		6140462889	MAT RENTAL	1	10/04/2024	60.33	.00	60.33	10/17/2024
		6140466818	MAT RENTAL	1	10/11/2024	60.33	.00	60.33	10/17/2024
Total 18377:						180.99	.00	180.99	
18380	SECURIAN FINANCIAL G	76038 Oct 20	ACCIDENT PLAN	1	10/01/2024	149.80	.00	149.80	10/17/2024
Total 18380:						149.80	.00	149.80	
18405	EMS MANAGEMENT & C	EMS-008383	EMS MC	1	09/30/2024	1,756.39	.00	1,756.39	10/17/2024
Total 18405:						1,756.39	.00	1,756.39	
18435	CONWAY SHIELD	0527788	CONWAY SHIELD HELME	1	09/30/2024	104.50	.00	104.50	10/17/2024
		0527893	CONWAY SHIELD HELME	1	10/02/2024	30.50	.00	30.50	10/17/2024
Total 18435:						135.00	.00	135.00	
18460	SPRING BROOK CONST	78414	COMMUNITY PARK IRRIG	1	10/08/2024	4,250.00	.00	4,250.00	10/17/2024
Total 18460:						4,250.00	.00	4,250.00	
18461	MUNICIPAL WELL & PUM	22783	TEST WELL FOR WELL 5	1	09/30/2024	150,969.00	.00	150,969.00	10/17/2024
Total 18461:						150,969.00	.00	150,969.00	
18462	PORTZEN CONSTUCTION	MC 221-3424	BULK FILL STATION PUBL	1	09/30/2024	47,526.60	.00	47,526.60	10/17/2024
Total 18462:						47,526.60	.00	47,526.60	
18468	RASHKIN, YURI	092424	INTERPRETER SERV	1	09/24/2024	400.00	.00	400.00	10/17/2024
Total 18468:						400.00	.00	400.00	
Grand Totals:						1,262,880.78	.00	1,262,880.78	

Report Criteria:
Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount
10/05/2024	PC	10/11/2024	KAY, ELEANOR	881	697.92
10/05/2024	CDPT	10/11/2024	FIRE FIGHTERS LOCAL 31	8	201.46
10/05/2024	CDPT	10/11/2024	WPPA TREASURER	6	560.00
10/18/2024	CDPT	10/24/2024	WI SCTF	5	59.22

PAYROLL RELATED 1,518.60

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, September 24, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, and Public Works Director Lee Igl.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Trustee Brassington announced the Community Festival - September 27-29, 2024.

Clerk Suettinger provided an election up date. By Mail ballots continue up through the Thursday before the election. In-person absentee voting starts October 22nd.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve checks in the amount of \$1,055,189.95

2) Motion to approve the order of a 2025 Tool Cat for the Public Works Department

3) Motion to approve the 2024 Street and Park Tree Planting Plan and authorization to issue a Request for Proposals (RFP) as recommended by the Sustainability and Natural Resources Committee.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-

minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Trudy Brule, 3518 Orville Park Drive, spoke on behalf of McFarland RSVP homemakers and gaining some storage space municipal Center.

Lisa Crane, 6131 Pine Ridge Way, spoke on the Siggelkow Road traffic study.

6. BUSINESS.

a. Public Works & Utilities Committee (President Clow & Trustee Prill)

1) Discussion and action regarding a proposal from Town and Country Engineering to conduct 30% Design for the Siggelkow Road Reconstruction Project.

Motion by Village President Carolyn Clow, second by Village Trustee Lowell J. Prill, to approve a proposal from Town and Country Engineering to conduct 30% Design for the Siggelkow Road Reconstruction Project with the following questions. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding a proposal from AECOM to conduct a traffic study on Siggelkow Road from Erling Avenue to County Highway AB.

Motion by Village President Carolyn Clow, second by None, to approve the proposal from AECOM to conduct a traffic study on Siggelkow Road and authorize the Village Attorney and Administrator to finalize a contract for services enclosed. Motion carries 7 - 0 - 0 by acclamation.

b. Transmittal of the draft 2025 Budget from Village Staff to Village Board for review and consideration.

Village Administrator Schuenke presented the draft 2025 Budget to the Board and provided an overview of the budget review process and schedule.

c. Discussion and action regarding the issuance of a letter for the proposed 2025 Budget of the Madison Metropolitan Sewerage District.

Motion by President Clow, second by Trustee Fessler, approve the issuance of a letter for the proposed 2025 Budget of the Madison Metropolitan Sewerage District as presented in the packet. Motion carries 0 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. Village Board - Monday, September 30, 2024 at 6:00 pm (Special Meeting, Budget Review #1)

b. Village Board - Tuesday, October 8, 2024 at 7:00 pm (Regular Meeting, Budget Review #2)

c. Village Board - Monday, October 10, 2024 at 6:00 pm (Special Meeting, Budget Review #3)

d. Village Board - Monday, October 24, 2024 at 7:00 pm (Regular Meeting, Budget Public

Hearing and Review #4)

8. ADJOURNMENT.

Fessler/Pena. at 8:18 p.m.

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 30, 2024 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

4. BUSINESS.

- a. *Discussion and review of the 2025 Budget including the following sections:*

1) *Changes since the last distribution.*

Village Administrator Schuenke provided an overview of changes since the last distribution of the budget.

2) *General Fund (100).*

Department Heads and Administrator Schuenke reviewed their respective budgets within the General Fund.

3) *Communications and Technology Fund (200).*

Clerk Suettinger provided an overview of the dissolution of the Communications and Technology fund for 2025.

4) Library Fund (205).

Library Director Heidi Cox provided an overview of the Library Fund.

5) American Rescue Plan Act (ARPA) Fund (295)

The Board referred the remainder of items to the next regularly scheduled budget meeting.

6) Debt Service Fund (300).

7) Capital Projects Fund (400)

8) Parks Fund (405)

9) Retiree Fund (700).

10) Canine Fund (800).

11) Review schedule for future meetings.

5. SCHEDULE NEXT MEETING DATE.

a. Village Board - Tuesday, October 8, 2024 at 7:00 pm (Regular Meeting, Budget Review #2)

b. Village Board - Monday, October 10, 2024 at 6:00 pm (Special Meeting, Budget Review #3)

c. Village Board - Tuesday, October 22, 2024 at 7:00 pm (Regular Meeting, Budget Public Hearing and Review #4)

d. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)

6. ADJOURNMENT.

Motion by Village Trustee Lowell J. Prill, second by Village Trustee Hilary Brandt, to adjourn at 7:48 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, October 8, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

President Clow thanked the Community Festival Committee for an incredible 2024 Community festival.

Clerk Suettinger provided an Election Update.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the July 9, 2024 meeting.

2) Motion to approve the minutes of the September 10, 2024 meeting.

3) Motion to approve checks in the amount of \$260,058.68

4) Motion to approve an event permit for the Halloween Parade to be held on October 19th at 3 p.m. for Health Journey Chiropractic with the conditions provided by Village staff.

5) Motion to approve the design for Brandt Park shelter renovation and authorize the project for bid as recommended by the Parks and Recreation Committee.

6) Motion to approve the award of contract for 2024 street and park tree planting as recommended by the Sustainability and Natural Resources Committee.

7) Motion to approve sending a letter of opposition regarding Dane County's proposed increase to dog licenses.

Motion by Village Trustee Lowell J. Prill, second by Village Trustee Miguel Peña, to

approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Jerry Adrian, 6216 South Court, spoke in favor of considering the needs of seniors in the community as the Village contemplates the future of the Village Hall remodel.

6. BUSINESS.

- a. Presentation by Safer Communities of Madison & Dane County.
Cheryl Wittke, Executive Director of Safer Communities of Madison Dane County, appeared before the Board to provide an update on the work being done by Safer Communities. Additionally Cheryl thanked the Village for its continued support of the program for over 25 years.
- b. Discussion and action regarding authorization of a joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level.
President Clow provided an overview of the joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve authorization of a joint letter from the School District of McFarland and Village of McFarland regarding funding at the local level. Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion and review of the 2025 Budget including the following sections:
- 1) Changes since the last distribution.
Village Administrator Schuenke provided an overview of the proposed changes.
 - 2) Debt Service Fund (300).
Village Administrator Schuenke provided an overview of the Debt Service Fund (300).
 - 3) Capital Projects Fund (400)
Village Administrator Schuenke provided an overview of the Capital Projects Fund (400).
 - 4) Parks Fund (405)

Village Administrator Schuenke provided an overview of the Parks Fund (405).

5) American Rescue Plan Act (ARPA) Fund (295)

Village Administrator Schuenke provided an overview of the American Rescue Plan Act (ARPA) Fund (295).

6) Retiree Fund (700).

Village Administrator Schuenke provided an overview of the Retiree Fund (700).

7) Canine Fund (800).

Village Administrator Schuenke provided an overview of the Canine Fund (800).

8) Review schedule for future meetings.

Village Administrator Schuenke noted the next review of the budget would take place on October 10, 2024 at 6:00 p.m.

7. SCHEDULE NEXT MEETING DATE.

a. Village Board - Thursday, October 10, 2024 at 6:00 pm (Special Meeting, Budget Review #3)

b. Village Board - Tuesday, October 22, 2024 at 7:00 pm (Regular Meeting, Budget Public Hearing and Review #4)

c. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)

d. Village Board - Thursday, November 7, 2024 at 6:00 pm (Special Meeting, Budget Review #6)

8. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Village Trustee Hilary Brandt, to adjourn at 8:37 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, October 10, 2024 - 6:00 PM

1. CALL TO ORDER.

President Clow called the regular meeting of the Village Board to order at 6:00 PM in Conference Room A.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members Village Trustee Luke Fessler

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

4. BUSINESS.

- a. *Discussion and review of the 2025 Budget including the following sections:*

- 1) *Changes since the last distribution.*

Village Administrator Schuenke provided an overview of changes since the last distribution.

- 2) *Affordable Housing Fund (215).*

Community Development Director Andrew Bremer provided an overview of the Affordable Housing Fund (215).

- 3) *Tax Increment District #3 Fund (305).*

Community Development Director Andrew Bremer provided an overview of the Tax

Increment District #3 Fund (305).

4) Tax Increment District #4 Fund (310).

Community Development Director Andrew Bremer provided an overview of the Tax Increment District #4 Fund (310).

5) Tax Increment District #5 Fund (315).

Community Development Director Andrew Bremer provided an overview of the Tax Increment District #5 (315).

6) Tax Increment District #6 Fund (320).

Community Development Director Andrew Bremer provided an overview of the Tax Increment District #6 (320).

7) Utilities Fund (600).

Public Works Director Lee Igl provided an overview of the Utilities Fund (600).

8) Stormwater Utility Fund (605).

Public Works Director Lee Igl provided an overview of the Stormwater Utility Fund (605).

9) Solid Waste Fund (605).

Public Works Director Lee Igl provided an overview of the Solid Waste Fund (610).

10) Review schedule for future meetings.

Village Administrator Schuenke reported the next budget review meeting was scheduled for October 29, 2024 at 6:00 p.m.

5. SCHEDULE NEXT MEETING DATE.

a. Village Board - Tuesday, October 22, 2024 at 7:00 pm (Regular Meeting, Budget Public Hearing and Review #4)

b. Village Board - Tuesday, October 29, 2024 at 6:00 pm (Special Meeting, Budget Review #5)

c. Village Board - Thursday, November 7, 2024 at 6:00 pm (Special Meeting, Budget Review #6)

6. ADJOURNMENT.

Motion by Village Trustee Alisa Leamy, second by Village Trustee Hilary Brandt, to adjourn at 7:32 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

Board, Committee, Commission Application

First Name	Lori
Last Name	Whitman
E-mail Address	
Phone Number	
Address	
City	McFarland
State	WI
Zip Code	53558
Job/Profession	Paralegal - Kohls & Mackie, LLC Monona, WI October 2018 - July 2024 (retired) Assist two attorneys in the preparation of documents related to the estate planning process, and serve as a liaison between clients and financial institutions to ensure clients' estate planning goals are fulfilled. Attorney Dan Kohls Attorney Rebecca Mackie Resume will be provided upon request.
Education	M.S. Strategic Leadership Mountain State University, Beckley, West Virginia B.A. Communication Arts University of Wisconsin, Madison, Wisconsin
What Board, Committee, or Commission are you interested in being appointed to?	Sustainability & Natural Resources Committee
Have you attended or watched a meeting of the Board, Committee, or Commission that you selected above?	No

If no, please do so prior to completing this application.

Why are you interested in serving?

I have recently retired and would like to become more actively involved in the McFarland community. I have attended many Village meetings (see below) and have been impressed with the professionalism and thoughtfulness of all of the Board members and staff. I have experience working with governmental agencies, data collection and analysis, strategic planning, and client services, and believe I could make a positive contribution to the Committee.

What else would you like to tell us about yourself and/or your interest in serving on the Board, Committee, or Commission that you selected above?

I understand the request/requirement to attend a committee meeting prior to submitting this application. The application is due on August 19th and the next committee meeting is on September 9th, which I plan on attending. Since I retired on July 1st, I have attended meetings for the DEI Committee, Plan Commission, Committee of the Whole, Parks and Recreation, Community Development Authority, 3 public information meetings, and 3 Village Board meetings. I am working my way through the committee meetings. I have met with both Trustee Leamy and Trustee Peña, the two Board representatives on the Sustainability & Natural Resources Committee, and have reviewed the Committee's Sustainability Plan.

Let me know if you need further information. Thank you for your consideration.

Lori

Board, Committee, Commission Application

First Name	Henry
Last Name	Byers
E-mail Address	
Phone Number	
Address	
City	McFarland
State	WI
Zip Code	53558
Job/Profession	Civil Structural Engineer
Education	Bachelor of Science in Civil Engineering from the University of Wisconsin - Madison
What Board, Committee, or Commission are you interested in being appointed to?	• Board of Zoning Appeals • Ethics Board • Community Development Authority • Public Works & Utilities Committee
Have you attended or watched a meeting of the Board, Committee, or Commission that you selected above?	Yes
Why are you interested in serving?	I may not be able to provide expertise in every area that is covered within the public works and utilities committee, but I do have direct education in the area and a brief period of employment helping oversee a road construction project. I also have an interest in zoning laws and feel that I would be an asset to that board a few years down the road.
What else would you like to tell us about yourself and/or your interest in serving on the Board, Committee, or Commission that you selected above?	I grew up in the area and went to McFarland schools all the way through. I then moved onto UW Madison where I found an interest in engineering and found that a lot of the math came easily to me. Obviously also as only a 24 year old I have a lot to learn and am willing to start down that path towards eventual expertise. Also if there is an committee/board that you would feel would be a better fit for me I would definitely be open to hearing about my options.

Board, Committee, Commission Application

First Name	Curtis
Last Name	Calnin
E-mail Address	
Phone Number	
Address	
City	McFarland
State	WI
Zip Code	53558
Job/Profession	Budget Analyst - USDA
Education	MBA - Wisconsin- Whitewater
What Board, Committee, or Commission are you interested in being appointed to?	- Public Safety Committee - Finance Committee - Board of Zoning Appeals
Have you attended or watched a meeting of the Board, Committee, or Commission that you selected above?	Yes
Why are you interested in serving?	I previously served on the Finance Committee for a brief period of time, and enjoyed it. I'd like to be involved again with the Village in some capacity. I'm not sure I offer anything unique to the current committee openings, but wanted to submit an application so its on file.
What else would you like to tell us about yourself and/or your interest in serving on the Board, Committee, or Commission that you selected above?	I've lived in McFarland since 2018, and previously resided in Montello where I was involved in the community as a coach and served as a city councilmen. McFarland is a great, growing community and if there's anything I can offer, I'd be happy to serve in whatever capacity that may be.

Event Permit Application Fees

Application Fee	\$100.00
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Applicant Information

Name of Primary Contact (First, Middle Initial, Last)	Scott Hamilton
Phone Number	
Address	
Email Address	

Agency / Organization Information (If Applicable)

Agency / Organization Name	Madison Curling Club
Phone Number	608-838-5875
Address	4802 Marsh Road, McFarland WI 53558

Event Information

Name of Event	MadTown Double Down
Type of Event	Mixed Doubles Curling Tournament
Location of Event	4802 Marsh Road, McFarland WI 53558
Event Date(s)	11/21-11/24/24
Event Time(s)	8 a.m. to 10 p.m.
Total Number of Anticipated Attendees	100
Total Number of Attendees Anticipated Being at the Event at One Time	50
Setup Start Time	8 a.m.

Tear-Down End Time	10 p.m.
Public or Private Event	Open to the Public
Is any part of the event proposed to take place on a Village street?	No
Will there be outdoor amplified sound?	No
Will the event generate excessive noise or amplified sound after 10 pm? All events generating noise after 10 pm require a variance from the Village Board.	No
Will alcohol be sold?	Yes, a Temporary Alcohol License Application is included as part of this Event Permit Application.
Will minors be present where alcohol is served? All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.	No
Will a Village park be used?	No
Will the event involve tents or any other activities that will require digging or turf disturbance?	No
Has this event been previously approved in prior years by the Village?	Yes
When? (Month / Year)	Jan/2024
Have any of the event details changed from the prior years?	No
Will the event include any mobile food carts?	No
Will the event include any vendors?	No



Temporary Alcohol Beverage License

Information/Documentation Needed to Complete Application

Below is a list of the information and documents that you will need to be able to complete your application. For all documents, you will need them to be in a format that will allow you to upload into this application, preferably pdf or jpeg.

If you would prefer to submit your application on paper forms, they can be obtained from the [Wisconsin Department of Revenue](#) or by contacting the Village.

Information/Documentation Needed to Complete Application:

- Your Wisconsin Seller's Permit Number
- Your Federal Employer Identification Number (FEIN)

- [Individual Questionnaire](#) forms for each officer, director, and agent of the organization - People completing the Individual Questionnaire, should indicate the e-mail address of the person who is submitting the full application for the Temporary Alcohol License. Upon submittal, the Individual Questionnaire will be e-mailed, to the e-mail address indicated, as a PDF attachment that will be able to be uploaded into the Temporary Alcohol License Application.

License(s) Requested

- Temporary "Class B" Wine
- Temporary Class "B" Beer

Fee

Application Fee**\$10.00****Total Cost = \$10.00**

Organization Information

Organization Name

Madison Curling Club

Organization Address

4802 Marsh Road, McFarland WI 53558

Organization Phone Number

608-838-5875

Organization E-mail Address**FEIN****Is this organization required to hold a Wisconsin Seller's permit?****Yes****Wisconsin Seller's Permit Number****Date of
Organization/Incorporation****State of
Organization/Incorporation****Type of Organization**

Bona Fide Club

Individual Information

List information for all officers, directors, and agent of the organization.**i. Last Name**

Easland

First Name

Sara

Title

Secretary

Phone Number

██████████

Attach completed Individual Questionnaire. (See link and instructions at the top of this page.)



Easland, Sara.pdf

Select plus sign to add additional officers.

ii. **Last Name**

Mayne

First Name

Troy

Title

President and Director

Phone Number

██████████

Attach completed Individual Questionnaire. (See link and instructions at the top of this page.)



Mayne, Troy.pdf

Select plus sign to add additional officers.

iii. **Last Name**

Van Inwegen

First Name

Max

Title

Vice President

Phone Number

██████████

Attach completed Individual Questionnaire. (See link and instructions at the top of this page.)



Van Inwegen, Max.pdf

Select plus sign to add additional officers.

iv. **Last Name**

Veler

First Name

Allan

Title

Treasurer

Phone Number

Attach completed Individual Questionnaire. (See link and instructions at the top of this page.)



Veler, Allan.pdf

Select plus sign to add additional officers.

Event Information

Name of Event

Madtown Double Down

Date(s) of Event

November 21-24, 2024

Hours of Event

8a to 10 p

Address of Event

4802 Marsh Rd, McFarland, WI 53558

Name of Person in Charge

Scott Hamilton

Phone Number of Person in Charge**E-mail Address of Person in Charge**

Premises description:

Describe the building or buildings and any outside areas where alcohol beverages are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application.

Premises Description

Inside the Curling Club located at 4802 Marsh Road.

Attestation

Who must sign this application?

- One officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection.

Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Officer Last Name	Mayne
Officer First Name	Troy
Officer Title	President and Director
Officer E-mail	
Officer Phone Number	
Officer Signature	
Date	10/01/2024

Required Attachments

Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury, and \$1,000,000 for property damage naming the Village as an additional insured.



Event Details & Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting.

Any time call cell to arrange meeting.

Event Coordinators

Identify Event Coordinators (Identify 1 for Every 50 Expected Attendees)

- i. Event Coordinator Name
Scott Hamilton

Location at Event (ex. Race Start, Supply Tent)

Curling Club

Time On-Site (ex. 10 am to 2pm)

8 a.m. to 10 pm

Cell Phone Number

██████████

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature



Date

10/01/2024

I understand the application and event requirements and agree to the following:

Certifications

- I agree to adhere to all applicable federal, state, and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is grounds for revocation of the event permit.
- I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my park reservation.
- I agree to abide by all conditions, including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature



Date

10/01/2024

Total Amount Owed = \$110.00

October 16, 2024

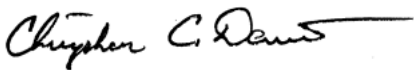
Re: Event Permit Review – Mad Town Double Down

I have reviewed the submitted event application by Scott Hamilton of the Madison Curling Club for the Mad Town Double Down event to occur on November 21 through 24, 2024, at the Madison Curling Club in the Village.

The application is substantially complete and complies with the EMS and fire requirements. The event is re-occurring, and we have not experienced any substantial concerns in the past. There are no significant changes proposed for the event.

I recommend approval of the permit.

Sincerely,



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

McFarland

VILLAGE OF

Police Department



6001 Broadhead St, McFarland, WI 53558 | 608.838.3151 | www.mcfarland.wi.us/police

DATE: October 17, 2024

TO: McFarland Village Board

FROM: Anthony Craft, Police Sergeant

RE: Recommendation of Approval, MadTown Double Down

I have reviewed the Special Event Permit Application and Temporary Class B Alcohol License submitted for the MadTown Double Down to be held on November 21-November 24, 2024, from 8a.m.to 10pm. The organizers expect roughly 100 participants.

Note that alcohol will be served, and the organizers have hired a licensed bartender for the event. The organizers are not requesting an ordinance variance allowing for minors to be present where alcohol is distributed/consumed. I recommend the following requirements be placed on the applicant(s):

- Organizers will provide 1 staff member per 50 anticipated attendees, devoted to the function of assisting and directing attendees as needed.
- Each staff member will wear a nametag that clearly identifies them as event staff.
- Event staff will be required to card attendees that appear to be under the age of 30 at the entrance of the venue to ensure there are no minors on the premises during the event.
- They will be required to have in place a plan to mitigate a fire, severe weather, medical or other emergency.

Any questions, feel free to contact me.

Thanks,
Anthony Craft, Police Sergeant

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, October 22, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: On the proposed budget for the year 2025 and establishing the 2024 payable in 2025 property tax levy for the Village of McFarland.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Included within your packet is a copy of the public hearing notice. The public hearing will be opened like all other hearings, we will receive comment as provided, and then the hearing will be closed. Final action will take place at the November 26, 2024 regular Village Board meeting in order to finally adopt the 2025 Budget.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for the hearing to be held to receive comments from the public.

ATTACHMENTS:

1. 2025 Budget - Public Hearing Notice 09272024 mgs

VILLAGE OF MCFARLAND

NOTICE OF PUBLIC HEARING

Notice is hereby given that there will be a Public Hearing before the Village Board on Tuesday, October 22, 2024 at 7:00 pm in the Community Room of the Municipal Center located at 5915 Milwaukee Street, McFarland, WI 53558, at which time interested parties and citizens shall have an opportunity to be heard concerning the proposed 2024 Budget. The Budget is available for viewing at the McFarland Municipal Center lobby from 8:00 am to 4:30 pm, Monday through Friday or on the Village website at www.mcfarland.wi.us.

If you are not able to attend the meeting or would like to provide written comment in advance, please send to Village of McFarland, Attn: Village Administrator, PO Box 110, McFarland, WI 53558 or email to matt.schuenke@mcfarland.wi.gov.

Detailed below are the summaries of revenues, expenses, and fund balances of all Village funds as is required for reporting purposes by Wisconsin State Statute 65.90.

SUMMARY OF GENERAL FUND

<u>Revenues</u>							<u>Expenses</u>						
Revenue Category	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year	Expense Category	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Taxes	4,393,750	4,515,000	4,515,002	4,515,002	4,518,000	0.07%	General Government	873,445	979,000	595,540	1,006,213	1,047,000	6.95%
Special Assessments	0	0	0	0	0	0.00%	Public Safety	4,691,338	4,587,500	2,377,756	4,563,841	4,773,000	4.04%
Intergovernmental Rev	918,545	1,073,250	334,568	1,074,475	1,180,750	10.02%	Public Works	909,002	1,125,500	516,868	1,060,349	1,107,750	-1.58%
Licenses and Permits	235,917	277,250	119,361	239,210	386,500	39.40%	Health & Human Serv	381,819	401,000	201,089	402,512	430,500	7.36%
Fines, Forf, and Penalties	101,537	122,000	30,662	122,000	122,000	0.00%	Culture, Rec, and Ed	488,776	555,500	260,759	561,123	668,500	20.34%
Public Charges for Services	604,257	623,000	287,082	645,676	673,500	8.11%	Conserve & Develop	249,911	281,750	122,928	246,445	253,500	-10.03%
Intergovern Charges	458,514	506,750	265,760	506,758	537,500	6.07%	Debt Service	See Debt Service - Fund 300					
Miscellaneous Revenue	400,605	438,000	264,895	479,703	492,500	12.44%	Capital Outlay	See Capital Projects - Fund 400					
Other Financing Sources	257,048	375,000	0	498,973	369,500	-1.47%	Other Financing Uses	0	0	0	0	0	0.00%
Total REVENUES	7,370,173	7,930,250	5,817,330	8,081,796	8,280,250	4.41%	Total EXPENDITURES	7,594,292	7,930,250	4,074,939	7,840,484	8,280,250	4.41%

<i>General Fund (Actual)</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget
Fund Balance - Begin	2,355,907	-----	-----	2,133,342	2,175,682
Fund Balance - End	2,133,342	-----	-----	2,175,682	2,106,182

<u>Fund Balance Policy Requirement</u>	<u>%</u>	<u>2024</u>	<u>2025</u>
Minimum Threshold - Percent of Budget Exp	20%	1,586,050	1,656,050
Maximum Threshold - Percent of Budget Exp	25%	1,982,563	2,070,063

	2023 Actual	2024 Actual	2025 Budget	% Change Prev Year
Property Tax Rates	\$6.30	\$ 6.09	\$ 5.97	-1.92%

DEBT Service ** - as of						Difference	% Change
	12/31/2021	12/31/2022	12/31/2023	vs. 2022	vs. 2022		
Governmental Activities	34,008,701	42,461,927	47,418,621	4,956,694	11.67%		
Business Type Activities	3,830,622	3,061,807	2,253,465	-808,342	-26.40%		
Total Outstanding Debt	37,839,323	45,523,734	49,672,086	4,148,352	9.11%		

** Outstanding General Obligation Debt including principal and interest expense.

Dated this 3rd day of October, 2024.

Cassandra Suettinger, Deputy Village Administrator/Clerk
McFarland, Wisconsin

VILLAGE OF MCFARLAND

Summary of Other Governmental Funds

Comm/Tech Fund 200	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	140,018	123,500	44,643	192,294	0	-100.00%
Taxes	43,250	0	0	0	0	#DIV/0!
Other Revenue	96,768	123,500	44,643	192,294	0	-100.00%
Total Expense	99,032	123,500	47,622	192,294	0	-100.00%
Fund Balance - Begin	34,257	-----	-----	75,244	0	
Fund Balance - End	75,244	-----	-----	0	0	

Debt Service Fund 300	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	3,137,366	4,325,000	3,492,745	4,165,330	4,701,500	8.71%
Taxes	2,765,000	3,400,000	3,400,000	3,400,000	3,890,000	14.41%
Other Revenue	372,366	925,000	92,745	765,330	811,500	-12.27%
Total Expense	3,472,381	4,325,000	1,931,943	4,165,329	4,701,500	8.71%
Fund Balance - Begin	1,035,466	-----	-----	700,451	542,559	
Fund Balance - End	700,451	-----	-----	542,559	236,059	

The Debt Service Fund is not required to maintain a minimum level of reserves beyond any unexpected revenues collected from impact fees.

Library Fund 205	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	1,093,705	1,124,250	1,149,601	1,178,749	1,201,250	6.85%
Taxes	733,000	768,000	768,000	768,000	800,750	4.26%
Other Revenue	360,705	356,250	381,601	410,749	400,500	12.42%
Total Expense	1,043,698	1,124,250	571,990	1,084,616	1,201,250	6.85%
Fund Balance - Begin	217,431	-----	-----	273,938	368,072	
Fund Balance - End	273,938	-----	-----	368,072	368,072	

TID #3 Fund 305	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	1,365,206	1,798,250	1,433,440	1,740,798	2,324,250	29.25%
Taxes	1,196,495	1,350,000	1,339,260	1,339,260	1,602,500	18.70%
Other Revenue	168,711	448,250	94,180	401,538	721,750	61.02%
Total Expense	1,992,358	1,798,250	424,611	1,740,798	2,324,250	29.25%
Fund Balance - Begin	1,286,693	-----	-----	659,540	394,128	
Fund Balance - End	659,540	-----	-----	394,128	(202,122)	

Minimum Fund Balance Requirement of 10% of Exp 108,462 120,125

Youth Center Fund 210	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	40,000	40,750	30,000	40,250	40,750	0.00%
Taxes	25,000	25,000	25,000	25,000	25,000	0.00%
Other Revenue	15,000	15,750	5,000	15,250	15,750	0.00%
Total Expense	40,250	40,750	40,250	40,250	40,750	0.00%
Fund Balance - Begin	2,178	-----	-----	1,928	1,928	
Fund Balance - End	1,928	-----	-----	1,928	1,178	

TID #4 Fund 310	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	882,325	1,143,250	171,240	738,044	1,025,250	-10.32%
Taxes	108,886	155,000	152,574	152,574	172,000	10.97%
Other Revenue	773,438	988,250	18,666	585,470	853,250	-13.66%
Total Expense	1,042,548	1,143,250	588,528	713,757	1,025,250	-10.32%
Fund Balance - Begin	425,583	-----	-----	265,361	289,648	
Fund Balance - End	265,361	-----	-----	289,648	324,648	

Dated this 3rd day of October, 2024.

Cassandra Suettinger, Deputy Village Administrator/Clerk
McFarland, Wisconsin

VILLAGE OF MCFARLAND

Summary of Other Governmental Funds

TID #5 <i>Fund 315</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	243,611	613,500	326,211	729,437	804,750	31.17%
Taxes	232,834	313,500	319,464	319,464	394,750	0.00%
Other Revenue	10,777	300,000	6,747	409,973	410,000	36.67%
Total Expense	153,809	613,500	117,537	173,996	804,750	31.17%
Fund Balance - Begin	(484,966)	-----	-----	(395,164)	160,277	
Fund Balance - End	(395,164)	-----	-----	160,277	160,277	

Stormwater <i>Fund 605</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	617,239	1,570,500	384,827	2,193,130	1,470,000	-6.40%
Taxes	0	0	0	0	0	0.00%
Other Revenue	617,239	1,570,500	384,827	2,193,130	1,470,000	-6.40%
Total Expense	697,261	1,570,500	264,707	1,494,265	1,470,000	-6.40%
Cash & Equiv - Begin	19,428	-----	-----	101,627	800,492	
Cash & Equiv - End	101,627	-----	-----	800,492	800,492	

Capital Projects <i>Fund 400</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	7,993,930	24,712,500	95,422	12,097,663	12,527,750	-49.31%
Taxes	0	10,000	10,000	10,000	15,000	0.00%
Other Revenue	7,993,930	24,702,500	85,422	12,087,663	12,512,750	-49.35%
Total Expense	13,240,730	24,712,500	3,341,703	10,186,275	12,527,750	-49.31%
Fund Balance - Begin	6,461,605	-----	-----	1,698,158	3,214,047	
Fund Balance - End	1,698,158	-----	-----	3,214,047	2,193,297	
The Capital Projects Fund shall maintain reserves as of December 31 of each year sufficient to pay the cost of projects under construction but not yet finished.						

Solid Waste <i>Fund 610</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	586,990	647,250	551,936	651,130	649,250	0.31%
Taxes	79,500	54,250	54,250	54,250	50,000	-7.83%
Other Revenue	507,490	593,000	497,686	596,880	599,250	1.05%
Total Expense	648,608	647,250	281,046	651,130	649,250	0.31%
Fund Balance - Begin	129,890	-----	-----	68,272	(13,017)	
Fund Balance - End	68,272	-----	-----	(13,017)	(63,017)	
Minimum Fund Balance Requirement of 10% of Exp				65,113	64,925	

Parks <i>Fund 405</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	88,497	545,000	99,049	598,383	700,000	28.44%
Taxes	0	0	0	0	0	0.00%
Other Revenue	88,497	545,000	99,049	598,383	700,000	28.44%
Total Expense	40,885	545,000	146,860	598,383	700,000	28.44%
Fund Balance - Begin	1,186,704	-----	-----	1,018,469	577,086	
Fund Balance - End	1,018,469	-----	-----	577,086	37,086	

Retiree <i>Fund 700</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	59,223	150,000	54,529	58,000	75,000	-50.00%
Taxes	50,000	50,000	50,000	50,000	50,000	0.00%
Other Revenue	9,223	100,000	4,529	8,000	25,000	-75.00%
Total Expense	86,812	150,000	5,037	5,037	75,000	-50.00%
Fund Balance - Begin	152,141	-----	-----	124,552	177,515	
Fund Balance - End	124,552	-----	-----	177,515	161,515	

Utilities <i>Fund 600</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	3,775,881	8,597,750	1,617,824	6,507,683	9,835,750	14.40%
Taxes	0	0	0	0	0	0.00%
Other Revenue	3,775,881	8,597,750	1,617,824	6,507,683	9,835,750	14.40%
Total Expense	3,624,253	8,597,750	1,213,559	6,362,484	9,835,750	14.40%
Cash & Equivalent - Begin	5,574,414	-----	-----	3,227,516	3,235,682	
Cash & Equivalent - End	3,227,516	-----	-----	3,235,682	3,205,682	

Canine <i>Fund 800</i>	2023 Actual	2024 Budget	YTD 6/30/2024	2024 Projected	2025 Budget	% Change Prev Year
Total Revenue	27,677	27,000	26,140	26,500	25,500	-5.56%
Taxes	0	0	0	0	0	0.00%
Other Revenue	27,677	27,000	26,140	26,500	25,500	-5.56%
Total Expense	26,064	27,000	11,255	26,500	25,500	-5.56%
Fund Balance - Begin	49,196	-----	-----	50,809	50,809	
Fund Balance - End	50,809	-----	-----	50,809	50,809	

Dated this 3rd day of October, 2024.

Cassandra Suettinger, Deputy Village Administrator/Clerk
McFarland, Wisconsin

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, October 22, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Presentation by the McFarland Youth Center regarding prior year's operations.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Youth Center Board President and Executive Director will be presenting the enclosed report to provide their annual report on operations. Annually they provide a report regarding their utilization and programming in the Village.

FINANCIAL/BUDGET IMPACT:

The 2025 Budget for the Youth Center Fund is proposed for review later in the meeting under a separate agenda item.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presentation only, no action listed.

ATTACHMENTS:

1. MYC - presentation - VoM - 2024.10.22 (1)



McFarland Youth Center

McFarland Youth Center

10/22/2024 Update



Quick Facts

- **HISTORY:** **25th Anniversary!** MYC was started by McFarland High School students in 1998 and has served McFarland for 25 years now!
- **HOURS:** 3-6 M-F during the school year and 1-5 M-F during summer
- **ATTENDANCE:**
 - Typically average 25-30 youth per day during school-year
 - Typically average 10-20 youth per day during summer break
 - Typically serve over 100 unique youth per year



Staffing

- **MYC Director:** Shawn Close
 - Started November 2021
 - Experience MSCR, Boys & Girls Club
 - Sports Management Degree



Programming

- Structured Programs
- Variety
- Leadership & Service
- Special Events

Day	Program
Mondays	Arts & Crafts
Tuesdays	Science Club / MYC Youth Council
Wednesdays	Community Service / Fitness
Thursdays	Free Day
Fridays	Fresh Food Cooking Club



Programming

2024 SEPTEMBER		 McFarland Youth Center 5114 Farwell Street PO BOX 362 McFarland, WI 53558 mcfarlandyouthcenter@gmail.com www.mcfarlandyouthcenter.org		Managing Director: Shawn Close Office: 608-838-3839 Center Hours: Monday-Friday, 3-6 PM (School year hours) Monday-Friday, 1-5 PM (Summer hours)		
	Monday	Tuesday	Wednesday	Thursday	Friday	
MYC CLOSED	2 Closed- Labor Day	3 6th Grade Day	4 Fitness: Dodge Ball	5 Free Day	6 Cooking: Apple Cider Donuts	7 MYC CLOSED
8 MYC CLOSED	9 Arts & Crafts: Model Clay	10 Science: Water Rockets	11 Fitness: Air Hockey Tournament	12 Youth Concile	13 Movie Day: Princess Bride	14 MYC CLOSED
15 MYC CLOSED	16 Arts & Crafts: Tube Snakes	17 Science: Oil And Water	18 Fitness: Crafts for Seniors	19 Free Day	20 Cooking: Eggs Benedict	21 MYC CLOSED
22 MYC CLOSED	23 Arts & Crafts: Crayon Melt Art	24 Science: Balancing Act	25 Fitness: Ultimate Frisbee	26 Free Day	27 1-5 Day: Muffins	28 MYC CLOSED
29 MYC CLOSED	30 Arts & Crafts: Spin Art					MYC CLOSED
#NA						



McFarland Youth Center

Developmental Assets



THE EIGHT CATEGORIES OF DEVELOPMENTAL ASSETS MEASURED IN THE DAP	
External Assets	Internal Assets
 SUPPORT Measures whether children have caring adults in their lives, which may include parents, neighbors, and/or teachers.	 COMMITMENT TO LEARNING Asks questions related to whether children care about school and completing their homework, as well as appreciate learning new things.
 EMPOWERMENT Asks questions about how safe children feel at school and at home, as well as their perception of being valued and appreciated.	 POSITIVE VALUES Seeks to understand if children value taking responsibility for their actions and helping others, are honest and have respect for others and their community.
 BOUNDARIES AND EXPECTATIONS Hones in on whether a child feels he or she must abide by boundaries and expectations set at home, in school and in their neighborhood.	 SOCIAL COMPETENCIES Measures a child's willingness to express his or her feelings, establish relationships with others, say no to activities or suggestions that are dangerous, and can find positive ways to deal with hardships.
 CONSTRUCTIVE USE OF TIME Evaluates whether children are involved in outside activities like clubs, music or art programs or religious groups.	 POSITIVE IDENTITY Measures a child's self-worth.

External Assets	Support	1. Family Support —Family continues to be a constant provider of love and support for the child's unique physical and emotional needs. 2. Positive Adult Relationships —Parent(s) and child communicate openly, respectfully, and frequently, with child receiving praise for his or her efforts and accomplishments. 3. Other Adult Relationships —Child receives support from adults other than his or her parent(s), with the child sometimes enjoying relationships with a nonparent adult. 4. Caring Neighborhood —Parent(s) and child experience friendly neighbors who affirm and support the child's growth and sense of belonging. 5. Getting School Climate —Child experiences warm, welcoming relationships with teachers, caregivers, and peers at school. 6. Parental Involvement in Learning —Parent(s) talk about the importance of education and are actively involved in the child's school success. 7. Community Values Children —Children are welcomed and included throughout community life. 8. Children as Resources —Child contributes to family decisions and has opportunities to participate in positive community activities.
	Empowerment	9. Safety —Home and community adults ensure the child's safety while keeping in mind his or her increasing independence. 10. Children as Resources —Child contributes to family decisions and has opportunities to participate in positive community activities.
	Boundaries & Expectations	11. Family Boundaries —The family maintains supervision of the child, has reasonable guidelines for behavior, and always knows where the child is. 12. School Boundaries —Schools have clear, consistent rules and consequences and use a positive approach to discipline. 13. Neighborhood Boundaries —Neighbors and friends' parents help monitor the child's behavior and provide feedback to the parents. 14. Adult Role Models —Parent(s) and other adults model positive, responsible behavior and encourage the child to follow these examples. 15. Positive Peer Influence —Parent(s) monitor the child's friends and encourage spending time with those who set good examples. 16. High Expectations —Parent(s), teachers, and other influential adults encourage the child to do his or her best in all tasks and embrace their successes.
	Constructive Use of Time	17. Creative Activities —Child participates readily in music, dance, or other forms of artistic expression outside of school. 18. Child Programs —Child participates weekly in at least one open, club, or organization within the school or community. 19. Religious Community —Child participates in age-appropriate religious activities and enjoys relationships that nurture her or his spiritual development. 20. Time of Day —Child spends time at home playing and doing positive activities with the family.

Internal Assets	Commitment to Learning	21. Achievement Motivation —Child is encouraged to remain curious and demonstrates an interest in doing well at school. 22. Learning Engagement —Child is enthused about learning and enjoys going to school. 23. Homework —With appropriate parental support, child completes assigned homework. 24. Reading to School —Child is encouraged to have and finds a sense of belonging at school. 25. Reading for Pleasure —Child listens to and/or reads books outside of school daily.
	Positive Values	26. Caring —Parent(s) help child grow in empathy, understanding, and helping others. 27. Equality and Social Justice —Parent(s) encourage child to be concerned about rules and being fair to everyone. 28. Integrity —Parent(s) help child develop her or his own sense of right and wrong behavior. 29. Honesty —Parent(s) encourage child's development in recognizing and telling the truth. 30. Responsibility —Parent(s) encourage child to accept and take responsibility for her or his actions at school and at home. 31. Self-Regulation —Parents encourage child's growth in regulating her or his own emotions and behavior and in understanding the importance of healthy habits and good choices.
	Social Competencies	32. Planning and Decision Making —Parent(s) help child think through and plan school and play activities. 33. Interpersonal Competence —Child seeks to build friendships and is learning about self-control. 34. Cultural Competence —Child continues to learn about her or his own cultural identity and is encouraged to interact positively with children of different racial, ethnic, and cultural backgrounds. 35. Resilience Skills —Child is learning to recognize risky or dangerous situations and is able to seek help from trusted adults. 36. Peaceful Conflict Resolution —Child continues learning to resolve conflicts without hitting, throwing a tantrum, or using harmful language.
	Positive Identity	37. Personal Power —Child has a growing sense of having influence over some of the things that happen in her or his life. 38. Self-Esteem —Child likes herself or himself and feels valued by others. 39. Sense of Purpose —Child welcomes new experiences and imagines what he or she might do or be in the future. 40. Positive View of Personal Future —Child has a growing curiosity about the world and finding her or his place in it.

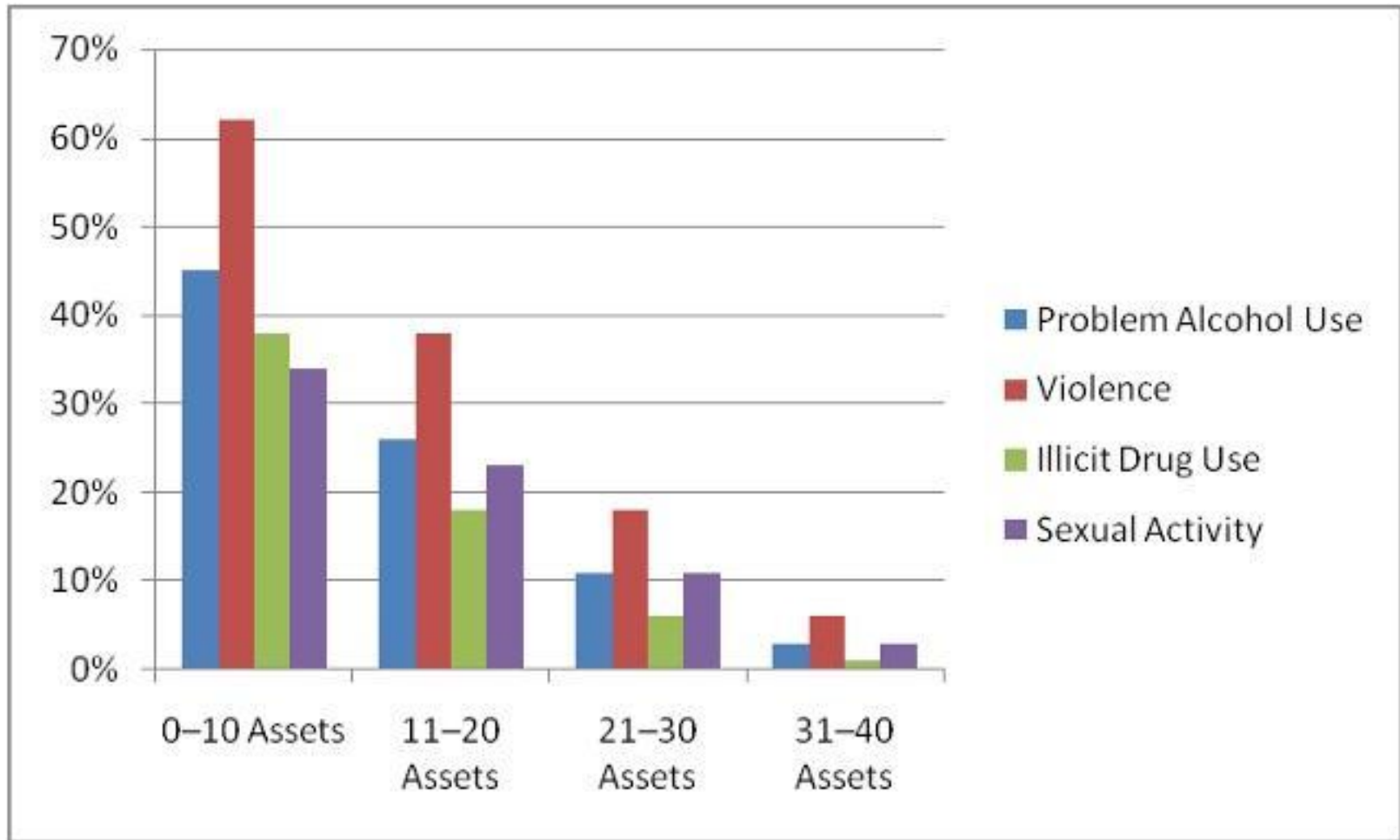
Developmental Assets

External Assets	Support	1.	Family Support —Family continues to be a consistent provider of love and support for the child's unique physical and emotional needs.
		2.	Positive Family Communication —Parent(s) and child communicate openly, respectfully, and frequently, with child receiving praise for her or his efforts and accomplishments.
		✓ 3.	Other Adult Relationships —Child receives support from adults other than her or his parent(s), with the child sometimes experiencing relationships with a nonparent adult.
		4.	Caring Neighborhood —Parent(s) and child experience friendly neighbors who affirm and support the child's growth and sense of belonging.
		✓ 5.	Caring School Climate —Child experiences warm, welcoming relationships with teachers, caregivers, and peers at school.
		6.	Parent Involvement in Schooling —Parent(s) talk about the importance of education and are actively involved in the child's school success.
	Empowerment	✓ 7.	Community Values Children —Children are welcomed and included throughout community life.
		✓ 8.	Children as Resources —Child contributes to family decisions and has opportunities to participate in positive community events.
		✓ 9.	Service to Others —Child has opportunities to serve in the community with adult support and approval.
		✓ 10.	Safety —Parents and community adults ensure the child's safety while keeping in mind her or his increasing independence.
	Boundaries & Expectations	11.	Family Boundaries —The family maintains supervision of the child, has reasonable guidelines for behavior, and always knows where the child is.
		✓ 12.	School Boundaries —Schools have clear, consistent rules and consequences and use a positive approach to discipline.
		13.	Neighborhood Boundaries —Neighbors and friends' parents help monitor the child's behavior and provide feedback to the parent(s).
		✓ 14.	Adult Role Models —Parent(s) and other adults model positive, responsible behavior and encourage the child to follow these examples.
		✓ 15.	Positive Peer Influence —Parent(s) monitor the child's friends and encourage spending time with those who set good examples.
		✓ 16.	High Expectations —Parent(s), teachers, and other influential adults encourage the child to do her or his best in all tasks and celebrate their successes.
	Constructive Use of Time	✓ 17.	Creative Activities —Child participates weekly in music, dance, or other form of artistic expression outside of school.
		✓ 18.	Child Programs —Child participates weekly in at least one sport, club, or organization within the school or community.
		19.	Religious Community —Child participates in age-appropriate religious activities and caring relationships that nurture her or his spiritual development.
		20.	Time at Home —Child spends time at home playing and doing positive activities with the family.

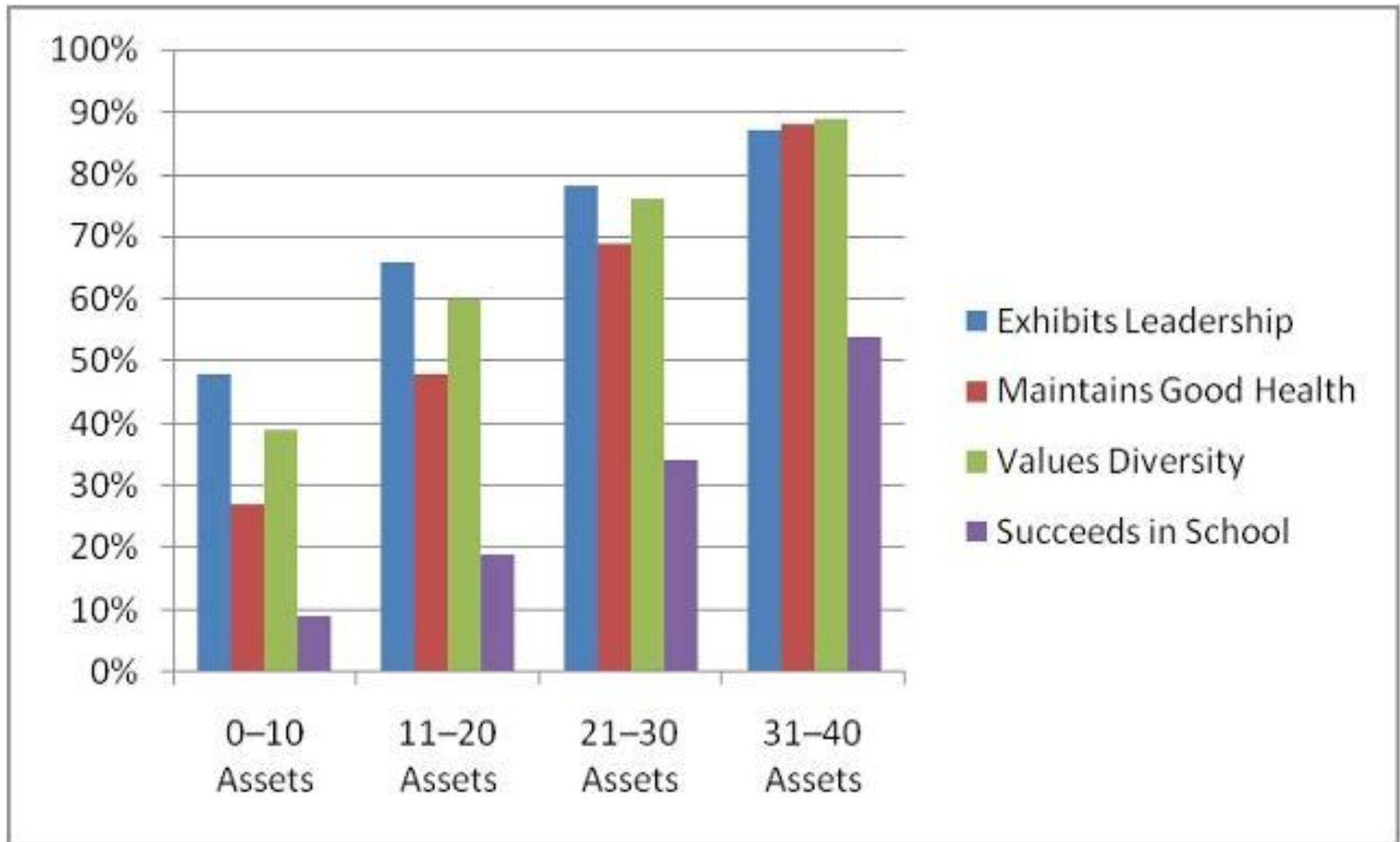
Developmental Assets

Internal Assets	Commitment to Learning	✓ 21. Achievement Motivation —Child is encouraged to remain curious and demonstrates an interest in doing well at school.
		✓ 22. Learning Engagement —Child is enthused about learning and enjoys going to school.
		23. Homework —With appropriate parental support, child completes assigned homework.
		24. Bonding to School —Child is encouraged to have and feels a sense of belonging at school.
		✓ 25. Reading for Pleasure —Child listens to and/or reads books outside of school daily.
	Positive Values	26. Caring —Parent(s) help child grow in empathy, understanding, and helping others.
		✓ 27. Equality and Social Justice —Parent(s) encourage child to be concerned about rules and being fair to everyone.
		✓ 28. Integrity —Parent(s) help child develop her or his own sense of right and wrong behavior.
		✓ 29. Honesty —Parent(s) encourage child's development in recognizing and telling the truth.
		✓ 30. Responsibility —Parent(s) encourage child to accept and take responsibility for her or his actions at school and at home.
		✓ 31. Self-Regulation —Parents encourage child's growth in regulating her or his own emotions and behaviors and in understanding the importance of healthy habits and choices.
	Social Competence	✓ 32. Planning and Decision Making —Parent(s) help child think through and plan school and play activities.
		✓ 33. Interpersonal Competence —Child seeks to build friendships and is learning about self-control.
		✓ 34. Cultural Competence —Child continues to learn about her or his own cultural identity and is encouraged to interact positively with children of different racial, ethnic, and cultural backgrounds.
		✓ 35. Resistance Skills —Child is learning to recognize risky or dangerous situations and is able to seek help from trusted adults.
✓ 36. Peaceful Conflict Resolution —Child continues learning to resolve conflicts without hitting, throwing a tantrum, or using hurtful language.		
Positive Identity	✓ 37. Personal Power —Child has a growing sense of having influence over some of the things that happen in her or his life.	
	✓ 38. Self-Esteem —Child likes herself or himself and feels valued by others.	
	✓ 39. Sense of Purpose —Child welcomes new experiences and imagines what he or she might do or be in the future.	
	✓ 40. Positive View of Personal Future —Child has a growing curiosity about the world and finding her or his place in it.	

Developmental Assets



Developmental Assets



MYC offers **FUN** and **CREATIVE** programming!



Service Club: Trash Pick Up



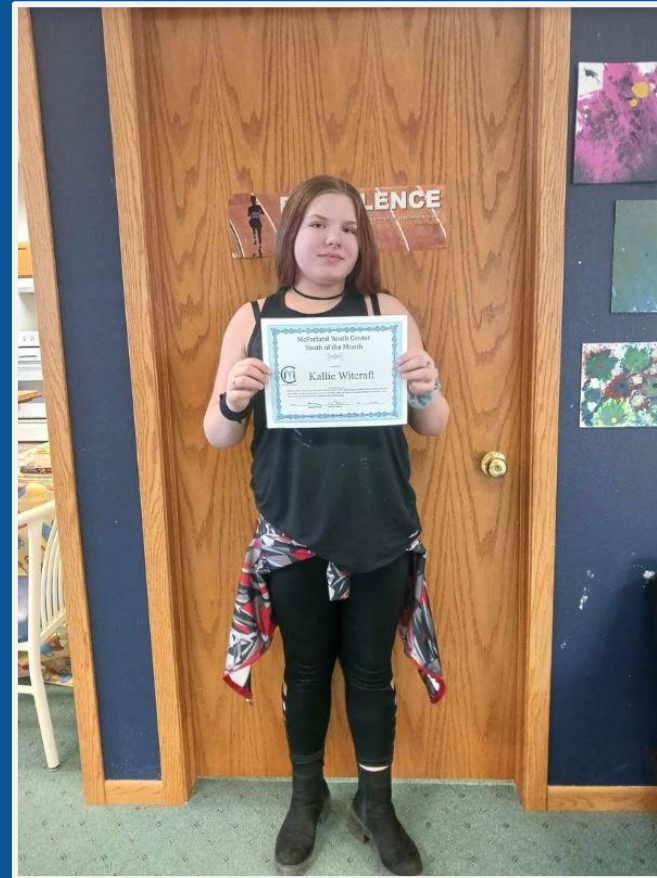
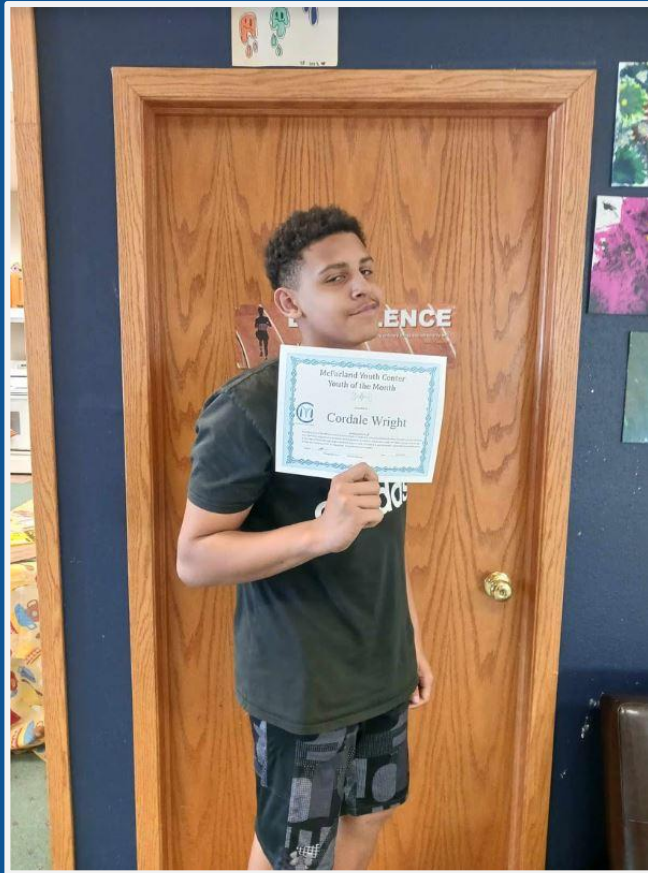
Sports & Rec: Indoor Gaga Ball

MYC offers **FUN** and **CREATIVE** programming!



Service Club: NexTrex Plastic Bag Recycling

MYC offers **FUN** and **CREATIVE** programming!



Youth of the Month Award

MYC offers **FUN** and **CREATIVE** programming!



Pool Table



Air Hockey

MYC offers FUN and CREATIVE programming!



Connect 4



Garage Band Game

MYC offers **FUN** and **CREATIVE** programming!



Science Club: Slime!



Science Club

MYC offers **FUN** and **CREATIVE** programming!



Cooking Club

MYC offers **FUN** and **CREATIVE** programming!



Art & Crafts Club

MYC offers **FUN** and **CREATIVE** programming!



Team Building



Board Game Day

MYC offers **FUN** and **CREATIVE** programming!



Raspberry Harvesting

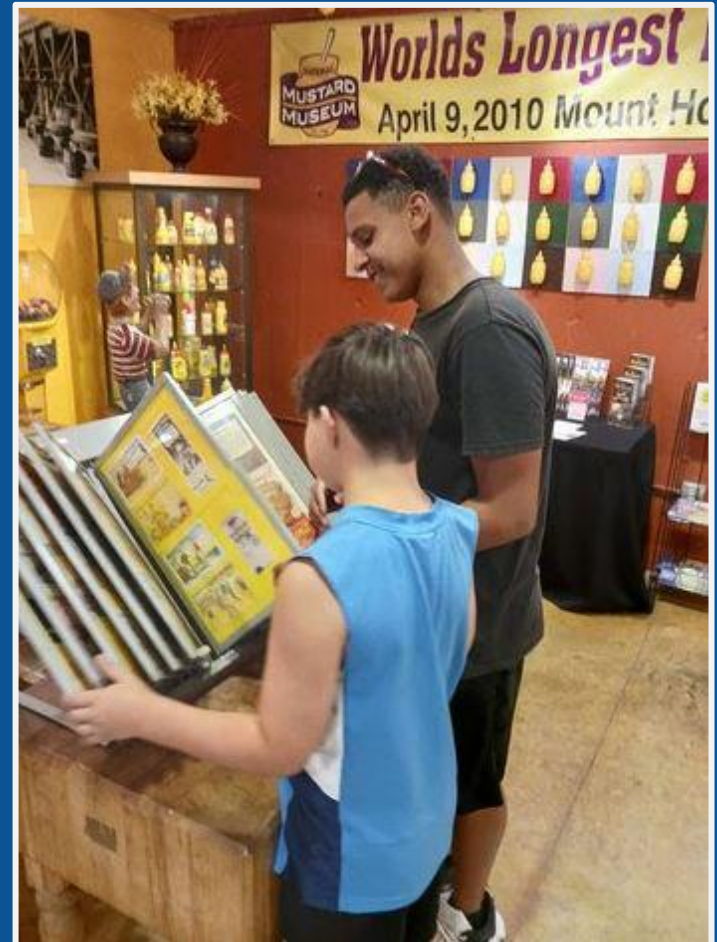


Quiet Room

MYC offers **FUN** and **CREATIVE** programming!



Field Trip: Spartan Bowl



Field Trip: Mustard Museum

MYC offers **FUN** and **CREATIVE** programming!



Summer Field-Trip: Mt. Olympus

MYC Budget

MYC - Operating Budget - 2024 Frozen

Revenue (expected):

Fundraisers:

Targeted [4206]	\$2,000
Misc. [4204]	\$200

Grants [4300]:

\$2,500

Donations:

Friends of MYC [4004]	\$6,500
Optimists [4006]	\$3,000
McFarland Lions Club [4001]	\$2,000
MISC [4005]	\$750

Revenue:

Rental Income [4401]	\$400
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Funding:

United Way of Dane County [4104]	\$3,600
Dane County Human Services [4102]	\$16,400
McFarland, Village of [4105]	\$40,250
Dunn, Town of [4103]	\$4,000
Madison, City of [4107]	\$0
Blooming Grove, Town of [4108]	\$0
Pleasant Springs, Town of [4109]	\$0
Cottage Grove, Town of [4110]	\$0
McFarland School District [4106]	\$29,300

Reserves:

MYC Reserve Fund (Year 3 of 4)	\$10,000
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TOTAL \$120,900

Increase over 2023 3.69%

Expenses:

Payroll:

Managing Director [7005]	\$37,900
Managing Director - Work Study [7006]	
Assistant Director [7010]	\$27,700
Assistant Director - Work Study [7011]	
Taxes/SSA [7050]	\$5,100

Rent [7770]:

\$15,000

CAM Fees [7780]:

\$5,300

Utilities [7800]:

\$5,900

Facility Maintenance [6030]:

\$3,000

IT Services [7BD]:

\$3,600

Insurance [6050]:

\$2,500

Professional Development [6010]:

\$700

Public Relations [7260]:

\$2,900

Financial Services [6040]:

\$4,100

Programming [7250]:

\$5,800

Petty Cash [7220]:

\$1,800

Capital Maintenance [7255]:

\$1,000

Transportation [7792]:

\$1,500

TOTAL \$123,800

Increase over 2023 6.08%

2024 MYC Budget:

- 2% Budget Deficit
- Spend at/under budget (staffing)
- MSD funding for MYC \$26K

2025 MYC Budget:

- Projecting stable budget
- MSD funding for MYC \$26K
- MSD and Village working with MYC on long-term solutions to MYC funding



Partnership

SERVING McFarland Youth: Since 1998...

- MYC has provided over 25,000 hours of safe after school activities for youth in grades 6-8 in the McFarland Community
- MYC has had 1,000's of unique youth attendees
- MYC has provided over 38,000 asset-building hours for individual youth

Support – MYC is very grateful for the support of the McFarland Village Board throughout the years



Long-Term Stability

Facility:

- MYC currently resides in the 4,000 ft² former Village Library
- MYC hopes to relocate to a future McFarland Community Center
- Project currently paused

Operations - Transition to the Village of McFarland, likely 2026

Needs & Opportunities	Community Center	Village Operations
Stable physical facility	X	
Support higher attendance	X	X
Staffing stability / turnover	X	X
Programming activities segmented	X	
Staff focus on mission (vs back-office)		X
Intergenerational programming	X	
Governance Board oversight		X

Next Steps

December Update:

- Transition Timeline & Milestones
- Transition Working Group



Questions?

Comments?



McFarland Youth Center

Thank you for your support!

Appendix



McFarland Youth Center

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, October 22, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and review of the 2025 Budget including the following sections:

PREVIOUS ACTION:

The Staff Submittal of the 2025 Budget was transmitted to the Village Board at their meeting on September 24, 2024.

Budget Review #1 was conducted by the Village Board at its meeting on September 30, 2024.

Budget Review #2 was conducted by the Village Board at its meeting on October 8, 2024.

Budget Review #3 was conducted by the Village Board at its meeting on October 10, 2024.

ISSUE SUMMARY:

The 2025 Budget as submitted by Village Staff was distributed to the Village Board for their review on September 24, 2024. An electronic version of the budget can be downloaded from the Village Website at www.mcfarland.wi.us/budget. You will need this electronic version or your paper copy within the budget binder as we begin our review at this meeting. Each of the reviews to be conducted in this meeting are listed on the agenda.

Changes since the budget's distribution will be presented and reviewed in the meeting as listed within the packet. This is the last review to consider before we discuss and act on changes from Village Board members prior to adoption next month.

FINANCIAL/BUDGET IMPACT:

Each review meeting will cover several financial impacts of the budget and discuss their implications.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed for the review as we will be discussing the information in order of how its presented on the agenda.



ATTACHMENTS:

None

2025 Budget Changes Since Distribution

Change Date	Change Number	Fund	Name	Type	Page	Dept	Line Item Description	Line Item Number	Old	New	Rev & (Exp)	New Cumulative Levy Increase or (Decrease)	Change from Draft	New Rate
10/10/2024	1	100	General	Rev							0	0	0.00%	0.00
		610	SW	Rev	244	Charges	Refuse/Recycling Charge	46420-000	489,500	500,500	11,000	(11,000)	-0.12%	(0.01)
											0	(11,000)	-0.12%	(0.01)
09/30/2024	1	100	General	Exp							0	(11,000)	-0.12%	(0.01)
		100	General	Exp	74	Fire and Rescue	Other Contracted Services	52200-290	6,750	14,750	(8,000)	(3,000)	-0.03%	(0.00)
10/10/2024	1	610	SW	Exp	247	Contractual Serv	Reuse Collection	53620-212	305,000	316,000	(11,000)	8,000	0.09%	0.01
											0			
											(8,000)	9,356,750	0.09%	5.98

Notes Regarding Budget Changes

Changes made as of September 30, 2024:

- 1 Additional expense corresponding with training and paramedic school requirements that is offset with revenues provided by the State already included in the budget.

Changes made as of October 10, 2024:

- 1 The Village was notified regarding a contractual increase in refuse collection due to increases in charges for disposal at the Dane County Landfill. The cost for collection is passed through to residents through a special assessment on their tax bill. The increase from 2024 to 2025 was scheduled to go to \$154.20 for the year which was an increase of \$4.80 from the prior year. The new rate will increase to \$157.56 with this change which will cost another \$3.36 for the year per house for a total increase of \$8.16.

2025 Budget Changes Since Distribution

Original Submitted Budget Summary - September 24, 2024

	2024 Budget	2025 Budget	Difference	% Change
TOTAL ASSESSED VALUATION	1,550,015,000	1,698,761,000	148,746,000	9.60%
TID INCREMENT ASSESSED VALUATION	100,985,639	133,192,562	32,206,923	31.89%
ASSESSED VALUATION MINUS TID INCREMENT	1,449,029,361	1,565,568,438	116,539,077	8.04%
MUNICIPAL PROPERTY TAX LEVY	8,822,250	9,348,750	526,500	5.97%
MUNICIPAL TAX RATE	6.09	5.97	(0.12)	-1.92%

1/1/2023 Median Home Value \$ 390,600 \$ 2,378.12

1/1/2024 Median Home Value \$ 418,100 \$ 2,496.67 \$ 118.55

7.04% 4.99%

Amended Budget Summary following Village Board Review

	2024 Budget	2025 Budget	Change 0	% Change 0
TOTAL ASSESSED VALUATION	1,550,015,000	1,698,761,000	148,746,000	9.60%
TID INCREMENT ASSESSED VALUATION	100,985,639	133,192,562	32,206,923	31.89%
ASSESSED VALUATION MINUS TID INCREMENT	1,449,029,361	1,565,568,438	116,539,077	8.04%
MUNICIPAL PROPERTY TAX LEVY	8,822,250	9,356,750	534,500	6.06%
MUNICIPAL TAX RATE	6.09	5.98	(0.11)	-1.84%

Levy Limit	9,366,877
Levy Capacity	(10,127)

1/1/2023 Median Home Value \$ 390,600 \$ 2,378.12

1/1/2024 Median Home Value \$ 418,100 \$ 2,498.81 \$ 120.69

7.04% 5.07%

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, October 22, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Youth Center Fund (210).

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, October 22, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion and action on a side letter with the McFarland Professional Police Association.

PREVIOUS ACTION:

The 2024-2026 McFarland Police Professional Association contract was approved in December of 2023.

ISSUE SUMMARY:

In 2024, the Village approved adding one Police Officer to the department. The Village conducted two hiring processes in the 1st half of 2024 that did not yield any approved candidates for hiring. Both eligibility lists were terminated, and the Village has restarted the recruitment process again this fall. Over the summer, the Village experienced two additional resignations, providing two more vacancies, for a total of three vacancies currently within the Police Department for the position of Police Officer. The Village has made some changes to our hiring process to be more efficient in moving faster on qualified candidates; however, it has found in general a very low percentage of certified candidates are applying to be a Police Officer for the Village. The Village is not unique or alone, agencies from the state level down to the local level are all experiencing challenges in recruiting police officers. Hiring and training for the Police Officer position is the most costly position in the Village. There are two key elements to understand the cost of vacancies for patrol officers.

Cost Factor #1 - The Village has minimum staffing requirements for Police Officers. When the village experiences a vacancy for a police officer, it must draw from the pool of other officers to fill the shifts until a new officer is hired. While there is some ability to try to fill coverage at straight time sometimes, often a large percentage of these hours are filled by other officers at overtime rates. It is also important to understand, the cost of other officers picking up shifts is more than just monetary. Officers consistently having to pick up shifts can lead to burnout and a reduction in morale of the department.

Cost Factor #2 - Time to train a new officer - All non-certified candidates wanting to become a Police Officer are required to attend the Police Academy. The Police Academy is an 18-week program. After completion of the academy, candidates then attend field training, which is an additional 12 weeks. All in all, the process for training a new candidate before they are able to patrol on the road by themselves is 9 months. The estimated cost of wages and benefits for training alone is about \$77,000. There is also no guarantee, after all the time and training, that the candidate will work out as a police officer.



In looking at this cost, the Village has held a good balance of new officers and lateral officers from other agencies as beneficial from a recruitment perspective. The Village wants to be able to train new officers and bring in new professionals to the department and profession; however, we do also want to be competitive to bring in already certified officers with training. With this, the Village and McFarland Police Professionals Association have been working to update our WPPA agreement to allow for better recruitment and retention. The proposed side letter provides the following three updates to be more competitive with our recruitments:

1. Collapse the wage scale. The proposal eliminates the current 'starting' pay step and the 15-year step. In looking at the Village's starting wage, we are currently below the average in Dane County. While we made some strides on this during the last bargaining session with WPPA, our two recent failed recruitments speak to the need to make more movement to bring our starting wage up. At the upper end of the scale, there is also a disparity in the length of time it takes an officer to reach the top of the pay scale. In looking at our Dane County comparables, officers reach top pay at between 4 years all the way up to 15 years. The trend in recent years has been for agencies to collapse to much smaller timelines. In looking at Dane County comparables, officers reach top pay on average at 10 years. Based on the data and average, the Village is proposing to collapse the 15-year step down to 10 years. The increase from 10 years to 15 years is only 1.65%, so the financial implication is nominal; however, the concept is important to professionals in the Police Department. It is important to note, the change also bumps the remaining steps a bit as well. With these changes, the Village gets its wages closer to the average.

2. Allow for conversion of sick leave up to 400 hours - Most public employers from the State, County, and local governments offer a sick leave conversion program. Employees can bank their sick leave hours to be paid out at the time of retirement. Most agencies offer the hours to be converted into a health savings account to be used for post-employment health insurance costs. This can be an obstacles for employees to want to leave their current agency. Allowing conversion of these hours, would allow the Village to be more attractive to already certified candidates. There is a cost to converting these hours, but it is a worthwhile tool for the Village to be able to utilize. The Village currently has a Retiree Sick Leave fund with funding for our sick leave conversion program. The proposed side letter would allow the Village to consider conversion of up to 400 hours of sick leave for a lateral candidate.

3. Allow for elimination of the waiting period to qualify for the education incentive - Another common concept within the law enforcement world, is an education incentive for officers. Officers need 60 hours of credits to become an officer. Most police departments offer incentives for employees to obtain higher education. The Village offers a 3% increase on officers base salary for obtaining an associates degree, a 5% increase on an officers base salary for obtaining a bachelors degree, and a 7% increase on an officers base salary for obtaining a masters degree. The Village has a 36-month waiting period to be eligible for the program. The updated side letter provides elimination of the waiting period for officers who already have 36 months of employment with their current employer.

FINANCIAL/BUDGET IMPACT:



The financial implication of the side letter forecasted at \$15,000 with corresponding reductions in overtime.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff and the McFarland Professional Police Association recommend approval of the side letter.

ATTACHMENTS:

1. 2024 Side Letter - 10.17.24 - PDF - FINAL

SIDE LETTER OF AGREEMENT

BETWEEN

VILLAGE OF MCFARLAND

AND

MCFARLAND PROFESSIONAL POLICE ASSOCIATION

WISCONSIN PROFESSIONAL POLICE ASSOCIATION

LAW ENFORCEMENT EMPLOYEE RELATIONS DIVISION

THIS SIDE LETTER OF AGREEMENT (hereinafter “The Agreement”) is entered into by and between the Village of McFarland (hereinafter “the Village”) and McFarland Professional Police Association (hereinafter “MPPA”).

WHEREAS, The Village and MPPA are parties to a Collective Bargaining Agreement; and

WHEREAS, the Village and MPPA realize that it is in both parties’ interests to modify the Collective bargaining Agreement for purposes of condensing the current wage scale, allowing for sick leave bank transfer, and education incentive transfer and establishment applicable terms and conditions accordingly.

NOW, THEREFORE, in consideration of the terms and conditions contained here, the parties hereto agree as follows, effective on full and final ratification of this side letter:

1. Salary Schedule

Wages for Police Officer will be as follows:

	Rate after 1/1/25 2%*	Rate after 1/1/26 2%*
Start	\$ 32.20	32.85
1-Year Start	\$33.59	\$34.26
21 Year	\$34.67	\$35.36
3-4 2 Year	\$36.82	\$37.56
5-6 3-4 Year	\$38.71	\$39.48
7-9 5-6 Year	\$40.60	\$41.42
10-14 7-9 Year	\$41.28	\$42.10
15 10 Year	\$41.96	\$42.80

* 2025 – 2% Increase or the same cost of labor adjustment as other Village non-represented employees receive if above 2%.

* 2026 – 2% Increase or the same cost of labor adjustment as other Village non-represented employees receive if above 2%.

Wages for Detectives will be as follows:

	Rate after 1/1/25 2%*	Rate after 1/1/26 2%*
Start	34.14	34.82
1-Year Start	\$35.61	\$36.32
2-Year 1 Year	\$36.75	\$37.49
3-4 Year 2 Year	\$39.03	\$39.81
5-6 Year 3-4 Year	\$41.02	\$41.85
7-9 Year 5-6 Year	\$43.04	\$43.91
10-14 Year 7-9 Year	\$43.76	\$44.63
15-Year 10 Year	\$44.48	\$45.37

* 2025 – 2% Increase or the same cost of labor adjustment as other Village non-represented employees receive if above 2%.

* 2026 – 2% Increase or the same cost of labor adjustment as other Village non-represented employees receive if above 2%.

2. Sick Leave Bank Transfer & Education Incentive Eligibility for Lateral Hires

Article 23.03. Lateral Hiring:

Lateral Hiring: The Village may consider the hiring of highly qualified applicants. Initial compensation and vacation may be at a higher step than the Start Rate but that step shall not exceed the applicant's actual prior years of full-time law enforcement employment. The applicant's wage step shall determine the amount of vacation due the applicant. Lateral transfer hires will accrue one day of vacation for each full month worked, that may be used as earned, in the first calendar year of employment. On January 1st of the following year they will be credited with the full amount of vacation that is in direct correlation with the pay step at which they were hired.

The Village may consider allowing up to 400 hours of sick leave to be transferred based on the applicant's actual sick leave bank hours, not paid out or compensated, at the time of departure from their previous agency. The Village reserves the right to require documentation as deemed to be sufficient and reserves the right to make the determination regarding the transfer of hours in its sole discretion.

The Village may waive the 36-month continuous service requirement regarding eligibility for the education incentive program for qualified applicants with at least 36 months of continuous service with their previous agency.

IN WITNESS WHEREOF, the parties hereto execute and enact this Agreement on the dates indicated below.

Signatures to follow on next page

VILLAGE OF MCFARLAND

By:_____

Date:_____

By:_____

Date:_____

MCFARLAND PROFESSIONAL POLICE ASSOCIATION

By:_____

Date:_____

By:_____

Date:_____

Village Board Trustee Referral Form

Requested By	Trustee Fessler
Item/Issue Referral	We've heard in multiple meetings over the past 6 months that people feel they are impacted by changes happening to the infrastructure and planning areas within McFarland. For example, when looking at TID 7, residents and neighbors from nearby communities who were not notified of the TID 7 plans feel that the change affects them and would like to have been notified directly by the village.
Action/Referral Request	I request that a review of the Village's policies/procedures on notices for Village action such as, but not limited to, redevelopment districts, tax increment districts, streets projects, etc. Specifically, I request that we look at the timeframe, distance, and number of repeat notices sent for these activities. Trustee Brassington is co-sponsoring this request.
Request Referral to (Please select all that apply)	• Community Development Authority • Plan Commission • Other
Please describe	I would appreciate guidance if any other bcc's should be included in this request.