

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Tuesday, September 3, 2024 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Fessler called the regular meeting of the Parks and Recreation Committee to order at 6:31 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Trustee Fessler, Trustee Leamy, Anita Iwanski, Lori Wisnicky

Members not present: Sarah Kuba, Tanya Lancaster, Jessica Tokar

Staff Present: Village Administrator Matt Schuenke, Public Works Director Lee Igl, Parks Superintendent Sayer Larson, and Assistant to the Public Works Director Aimee Irwin

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the August 6, 2024, Parks & Recreation Committee meeting.*

Motion by Trustee Leamy, seconded by Iwanski, to approve the minutes of the August 6, 2024, Parks & Recreation Committee meeting. Motion carries 4 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding the proposed McFarland Soccer Club Operating Agreement.*

Schuenke provided an overview regarding the proposed agreement including the club and village obligations.

- Trustee Fessler asked if the soccer facility was owned by the village. Schuenke stated the building is owned by the village.

- Trustee Leamy asked if the agreement would be the same when soccer moves out to the new Community Park. Schuenke stated that the agreement could remain as presented.
- Trustee Fessler asked for clarification about the 2018 agreement and its connection to this supplemental agreement. Schuenke responded that the main component of the 2018 agreement was the financial obligation related to the facility.

Motion by Trustee Fessler, seconded by Trustee Leamy, to recommend approval to the Village Board regarding the proposed McFarland Soccer Club Operating Agreement. Motion carries 4 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding Chapter 2, Parks and Recreation Facility Policy.

Trustee Fessler provided a brief introduction to the updated Chapter 2 park policy. Schuenke stated that updates are related to references, name changes, and providing clarity.

- Iwansky asked what the original policy purpose was and why the need for a change. Schuenke presented the original policy purpose and stated the update aids in expanding the purpose. Committee members discussed the policy and provided suggestions for additional edits.

Schuenke provided an overview of the maintenance fee item that is included within the policy and stated this could be discussed at a future meeting.

- Iwansky asked what other municipalities have in relation to a maintenance fee. Larson responded that many municipalities have their own recreation department and therefore a fee would not be applicable or, in lieu of a fee, clubs do in kind labor such as painting lines. Iwansky suggested a word edit related to the maintenance fee.
- Iwansky asked about establishing a fee for pickleball courts. Larson stated that setting a fee and establishing reservations for pickleball courts would be very taxing for the department. Igl added that fees should be established for tournaments at the courts, but this would be discussed separately from the policy. Committee members suggested additional language regarding pickleball tournaments in section 2.04(b).
- Larson recommended edits to Appendix A group names including Boy Scouts to Scouting America, McFarland Hockey to McFarland Youth Hockey Association, and adding McFarland Youth Baseball Organization. The committee members supported these edits.

Motion by Trustee Fessler, seconded by Trustee Leamy, to recommend approval to the Village Board regarding Chapter 2, Parks and Recreation Facility Policy with changes as noted. Motion carries 4 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, October 1, 2024, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Leamy, seconded by Wisnicky, to adjourn at 7:22 pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director