

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, August 15, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, and Public Works Director Lee Igl.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

None.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the July 23, 2024 Village Board meeting.

2) Motion to approve checks in the amount of \$672,213.06.

3) Motion to approve designating Fire & Rescue Chief as Emergency Management Director.

4) Motion to approve Ordinance Amendment 2024-13: an ordinance to update Chapter 53 Excavations and applicable fees as recommended by the Public Works & Utilities Committee.

5) Motion to approve the adoption of a new 20-year meter change-out program in lieu of testing as recommended by the Public Works and Utilities Committee.

6) Motion to approve appointing Rob Carr, Jacob Fortune, and Craig Howery to serve as Election Inspectors for the 2024-2025 term.

Fessler asked for consent agenda item 4a3) and 4a5)

Motion by President Clow, second by Trustee Hilary Brandt, to approve the consent agenda items 1, 2, 4, and 6 as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in

person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Ken Boyd, 3457 Siggelkow Road, spoke in opposition of Village spending.

6. BUSINESS.

Consent Agenda item 4a.3) Motion to approve designating Fire & Rescue Chief as Emergency Management Director.

Motion by President Carolyn Clow, second by Trustee Hilary Brandt, to approve designating the Fire & Rescue Chief Emergency Management Director. Motion carries 7 - 0 - 0 by acclamation.

Consent agenda item 4a.5) Motion to approve the adoption of a new 20-year meter change-out program in lieu of testing as recommended by the Public Works and Utilities Committee.

Motion by President Carolyn Clow, second by Trustee Lowell Prill, to approve the adoption of a new 20-year meter change-out program in lieu of testing as recommended by the Public Works and Utilities Committee. Motion carries 7 - 0 - 0 by acclamation.

a. Discussion and action to pause architectural and owners representation services for the McFarland Municipal Center Campus Project.

Ken Boyd, 3457 Siggelkow Road, spoke in opposition the McFarland Municipal Center Campus Project.

Village Administrator Matt Schuenke provided an overview of the project and the proposal to pause architectural and owner's representation services for the McFarland Municipal Center Campus Project.

Motion by President Carolyn Clow, second by Trustee Stephanie Brassington, to terminate architectural and owners representation services for the McFarland Municipal Center Campus Project and to authorize the Village Administrator to take any necessary steps to address outstanding contractual obligations. Motion carries 7 - 0 - 0 by acclamation.

b. Discussion and action regarding Resolution #2024-18: a resolution authorizing the borrowing of \$1,825,000 and providing for the issuance and sale of water and sewer system revenue bond anticipation notes therefor.

Motion by Village President Carolyn Clow, second by Village Trustee Miguel Peña, to approve Resolution #2024-18: a resolution authorizing the borrowing of \$1,825,000 and providing for the issuance and sale of water and sewer system revenue bond anticipation notes therefor. Motion carries 7 - 0 - 0 by acclamation.

- c. Parks and Recreation Committee (Trustees Fessler & Leamy)
Sustainability and Natural Resources Committee (Trustees Leamy & Peña)

- 1) Discussion and action regarding the award of contract for the Lewis Park lake access project.

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to award contract to Highway Landscapers, Inc., of Little Chute for the Lewis Park lake access project for the amount of \$251,850 with additional expenses for consulting and permitting for a total project cost of \$276,694.. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. Village Board - Tuesday, August 27, 2024 at 7:00 pm (Regular Meeting)
- b. Village Board - Tuesday, September 10, 2024 at 7:00 pm (Regular Meeting)

8. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Luke Fessler, to adjourn at 7:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Cassandra Suettinger